

DISTRICT OF PORT HARDY
APPLICATION FOR SIGN CONSTRUCTION

I/We hereby make application to permit the construction of the proposed sign as described in the attached form upon (legal description of the property):

and located at (street address or general location)

Required application fee of \$75.00 and the Permit Information Form are attached.

(Date)

(Applicant's Signature)

Where the Applicant is NOT the REGISTERED OWNER and the Application must be signed by the REGISTERED OWNER or his SOLICITOR.

THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT

(Date)

(Registered Owner's Signature)

FOR OFFICE USE ONLY

APPLICATION FEE \$ _____ RECEIVED.

Receipt No. _____

(Date)

(Signature of Official)

PERMIT INFORMATION FORM

The information requested in this form is required to expedite the application and assist the staff in preparing a recommendation.

This form is to be completed in full and submitted with all requested information, Permit Application, Application Fee and a copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership for the subject property.

Applicant and Registered Owner

1. (1) Applicant's Name _____
Address _____ Postal Code _____
Telephone: Business _____ Home _____
- (2) Registered Owner's Name _____
Address _____ Postal Code _____
Telephone: Business _____ Home _____
- (3) A copy of a State of Title Certificate, or a copy of a Certificate of Indefeasible Title, dated no more than thirty (30) days prior to submission of the application must accompany the application as a proof of ownership.

Application Fee

2. An Application Fee as set out in Section 7 of this By-law shall be made payable to The District of Port Hardy and shall accompany the Application.

Location and Type of Sign

3. (1) Legal Description in Full

- (2) Location of Building (street address of property, general description or map)

(3) Type and form of Sign as defined in Part 7, Division 2 - Signs (Directory, Fascia, Free Standing, etc.)

(4) Present Zoning _____

(5) Description of the Existing Use/Development

(6) Full description of the Proposed Sign Construction, including materials, size, form, appearance, location, and number (use separate sheet if necessary)

(6) Whether the proposed Sign Construction is in Variation and/or Supplementation to Existing Regulations as defined in Part 7, Division 2 - Signs (use separate sheet if necessary)

Reasons in Support Application

4. Reasons and comments in support of the application (use separate sheet if necessary)

Attachments

5. At the time of providing Application and Information Forms to the applicant, the Clerk shall indicate which of the following attachments are required or not required for this Application. The Clerk may require additional information.

(1) A dimensioned Sketch Plan drawn to scale of _____to _____showing the size and location of the proposed sign.

REQUIRED: Yes ____ No ____

(2) A dimensioned Sketch Plan drawn to a scale of _____to _____showing the proposed location of the sign on the building, and the road elevation of the building or structure.

REQUIRED: Yes ____ No ____

(Date)

(Applicant's Signature)

FOR OFFICE USE ONLY

Forms duly completed, received.

(Date)

(Signature of Officer)