



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
FEBRUARY 14, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Dennis Dugas, Pat Corbett-Labatt, Rick Marcotte, Fred Robertson, John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

REGRETS: Councillor Leightan Wishart

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 3

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:08 pm. Mayor Bood acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Late Item – D. Delegation: Mike Kelly re: Scott Islands.

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of February 14, 2017 be accepted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held January 24, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held January 24, 2017 be accepted.

2. Minutes of the Regular Council meeting held January 24, 2017.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held January 24, 2017 be accepted.

D. DELEGATIONS

1. Schell Nickerson, Fire Chief, Port Hardy Fire Rescue re: Quarterly report to Council October – December 2016.

Fire Chief Nickerson reviewed the Port Hardy Fire Rescue 4th Quarter Report for 2016.

Activities reviewed included:

- Number and type of emergency calls.
- Training.
- Membership.
- Public Education.
- Community Involvement.
- Member's hours.
- False Alarm calls.

2017-020
AGENDA
ACCEPTED AS
AMENDED

2017-021
SPECIAL COUNCIL
MEETING JAN 24/17
ACCEPTED

2017-022
REGULAR COUNCIL
MEETING MINUTES
JAN 24/17
ACCEPTED

FIRE CHIEF
QUARTERLY
REPORT OCT-DEC
2016

Council was advised that membership is down, 27 at Firehall #1, most it has been is 35 and Firehall #2 has 1 active member and 3 on leave.

2. Heidi Zealand re: Appointment as District of Port Hardy Canada 150 Community Leader

Mayor Bood and Council members thanked Ms Zealand for taking on the appointment as the District of Port Hardy Canada 150 Community Leader and be the face of Canada 150 activities in our community.

Late Item:

ACTION ITEMS

3. Mike Kelly re: Proposed changes to Scott Islands Marine Protected Area.

Mr. Kelly discussed with Council possible upcoming changes to the Scott Islands Marine Protected Area into a Proposed Marine National Wildlife Area. Discussion included:

- History of the Scott Islands Marine Protected Area.
- Ecology of water and islands in the area.
- Current restrictions in the area.
- Importance of area to North Island commercial, recreational and sports fishing and associated commercial activities.
- Need to protect the diverse environment found there and still have sustainable commercial activity.
- Review of non-government organizations' involvement and letter writing campaigns.
- Status of review process currently between Gazette I and Gazette II stages.
- Sustainable fishery harvest possible in the area. Closed fishery will put strain on other areas.
- Federal Government goals to protect five per cent of marine and coastal areas by 2017 and ten per cent by 2020.
- Next steps, deadlines and who to contact at the Federal Government level.

2017-023
LETTER TO
FEDERAL
MINISTERS RE:
PROPOSED
CHANGES TO THE
SCOTT ISLANDS
MPA

Moved/Seconded/Carried

THAT Council act on the information provided by Mike Kelly and write to the Federal Minister of Environment, Transportation and Fisheries expressing concerns regarding the proposed changes to the Scott Islands Marine Protected Area into a Proposed Marine National Wildlife Area.

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. BC Recreation and Parks Association. BC Family Day Event Grant application approved was received for information.

Council thanked staff for making the application and having the facility open on an important holiday.

G. NEW BUSINESS

No New Business

COUNCIL REPORTS

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Operational Services Committee meeting held January 23, 2017 was received for information.
2. Draft minutes of the Emergency Planning Committee meeting held January 30, 2017 was received for information.

J. STAFF REPORTS

1. Accounts Payable – January 2017 was received for information.
2. A. Maas, Director of Finance (Jan.31/17) re: Grant in Aid – Port Hardy Youth Soccer Club.

2017-024
DEFER TO 2018 GIA
APPLICATION BY
PH YOUTH SOCCER

Moved/Seconded/Defeated

THAT Council defer the Port Hardy Youth Soccer Club Grant in Aid application to the 2018 budget year.

Council discussed the request by Port Hardy Youth Soccer Club for a Grant in Aid of \$5,000 per year for five years. Discussion included:

- Recreational services as a mandate of municipal governments.
- Council policy, process and deadlines for grant in aid requests.
- Review of request by Port Hardy Youth Soccer for District of Port Hardy and School District 85 for field improvements.
- Review of costs to repair irrigation system at PHSS.
- Cost of water to irrigate fields at PHSS.
- District subsidy and support of other youth programs in the area.
- Youth soccer as a growing recreational activity for youth.
- Need for improvements to all soccer fields in the area.
- School District 85 support for improvements to PHSS fields.
- Future volunteer efforts by Port Hardy Youth Soccer to maintain the fields.
- The need for Council review to all Grant in Aid applications at one time.
- Depleting the balance of the 2017 Grant in Aid fund.
- Lack of financial information in the Port Hardy Youth Soccer Grant in Aid application.
- Another late Grant in Aid application in the meeting agenda.
- Amending the current District of Port Hardy current Financial Plan.

2017-025
VARY G.I.A POLICY:
\$3,500 FOR PH
YOUTH SOCCER

Moved/Seconded/Defeated

THAT Council vary the Grant in Aid Policy and grant Port Hardy Youth Soccer a \$3,500 Grant in Aid using prior years surplus funds.

2017-026
LATE G.I.A \$2,000
PH YOUTH SOCCER

Moved/Seconded/

THAT Council consider a late \$2,000 Grant in Aid for Port Hardy Youth Soccer for the 2017 year AND THAT Port Hardy Youth Soccer to submit Grant in Aid application September 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7.

2017-027
AMEND MOTION
2017-026

Moved/Seconded

THAT the previous motion be amended to:
THAT Council increase the 2017 Late Grant in Aid budget to \$4,000 and grant Port Hardy Youth Soccer a \$3,000 late Grant in Aid for 2017.

The amendment to the motion was adopted

The main motion, as amended, was adopted with the Final Wording of Motion #2017-026 as:

FINAL WORDING OF
MOTION 2017-026

THAT Council increase the 2017 Late Grant in Aid budget to \$4,000 and grant Port Hardy Youth Soccer a \$3,000 late Grant in Aid for 2017 AND THAT Port Hardy Youth Soccer to submit Grant in Aid application September 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7.

3. A. Maas, Director of Finance (Jan.31/17) re: Grant in Aid North Island Crisis and Counselling.

2017-028
LATE G.I.A. \$480 TO
N.I. CRISIS CENTER

Moved/Seconded/Carried

THAT Council approve the issuance of 10 punch cards to North Island Crisis and Counselling Centre Society at a cost of \$480.

Staff was directed to advise North Island Crisis and Counselling Centre Society to submit Grant in Aid application in September of 2017 for the 2018 budget year as per District of Port Hardy Policy CP2.7.

4. Heather Nelson-Smith, Director of Corporate Services (Feb 7/17) re: AVICC Resolutions 2017.

Heather Nelson-Smith discussed with Council the request for staff to review resolutions for the following topics:

- Fire truck and emergency equipment cost sharing. Draft resolution presented.
- Extraordinary resolution regarding UBCM bylaw revision; deadline is June 30, 2017.
- Community Forest review of Annual Allowable Cut. Council has been previously provided with information regarding this item. No resolution at this time.

2017-029
2017 AVICC
RESOLUTION

Moved/Seconded/Carried

THAT Council put forth the following resolution to the Association for Vancouver Island Coastal Communities for consideration at the 2017 Annual General Meeting:
WHEREAS *Communities are required to provide essential services including fire safety;*
AND WHEREAS *the cost of emergency vehicles and equipment for fire safety are costly;*
AND WHEREAS *grants for emergency equipment have all but disappeared since the early 2000's;*
AND WHEREAS *small communities are required to fund 100% of emergency equipment through taxation;*
THEREFORE BE IT RESOLVED THAT *the Association for Vancouver Island Coastal Communities and the Union of British Columbia Municipalities request the Province of British Columbia to create grants for emergency vehicles and equipment and make them available to Municipalities and Regional Districts with populations less than 100,000 at a cost share of no less than 50%.*

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1061-2017 Annual Five Year Financial Plan for 2017-2021. For Adoption.

2017-030
BYLAW 1061-2017
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1061-2017 Annual Five Year Financial Plan for 2017-2021 be adopted.

2. A. Maas, Director of Finance (Feb.2/17) re: User Rates & Fees Amendment Bylaw was received for information.

Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No.1063-2017. For First, Second and Third Reading.

2017-031
BYLAW 1063-2017,
DISTRICT OF PORT
HARDY 2017 USER
RATES AND FEES
AMENDMENT
BYLAW 1ST, 2ND, 3RD
READING

Moved/Seconded/Carried

THAT Bylaw 1063-2017, District of Port Hardy 2017 User Rates and Fees Amendment Bylaw No.1063-2017 receive First, Second and Third Reading.

L. PENDING BYLAWS

Amend 2017 User Rates & Fees Bylaw 1057-2016 (to amend Harbour fees).

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2017-032
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:32pm

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR