



DISTRICT OF PORT HARDY

AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, JANUARY 8, 2013

MUNICIPAL HALL COUNCIL CHAMBERS

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Al Huddleston, Rick Marcotte,
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operations

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY JANUARY 8, 2013
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

C. ADOPTION OF MINUTES

1-7

1. The minutes of the Regular Council Meeting held December 11, 2012.

Motion required

1. 2.

D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL

1. RCMP - Staff Sgt. Brownridge re: Quarterly Report (October - December 2012).

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

8

1. Council Action items. For information.

F. CORRESPONDENCE

9-10

1. Hon. Pat Bell, Minister of Jobs, Tourism & Skills Training and Minister Responsible for Labour (Dec.6/12) Re: Meeting at UBCM. For information.

11

2. C.D. (Lyn) Anglin, President & CEO Geoscience BC (Dec 10/12) re: Geoscience: BC's Competitive Economic Advantage. For information.

12

3. J. Lindsay, President & CEO, North Island College (Dec 19/12) re: Provincial funding for rural colleges. For information.

G. NEW BUSINESS

No New Business in agenda package.

H. COUNCIL REPORTS

Verbal reports from Council members.

I. COMMITTEE REPORTS

13-15

1. Operational Services Committee Minutes of the meeting held December 20, 2012.
Note: Two recommendations to Council.

Motion / direction

1. 2.

J. STAFF REPORTS

16-17

1. Accounts Payable December 2012. For information.

18

2. P. Smedley, Economic Development & Community Coordinator (Dec 21/12) re: Canada Day Celebration grant funding application.

Motion / direction

1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

No bylaws.

L. PENDING BYLAWS

No pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

January 9	Heritage Society, 7:00 pm Council Chambers
January 14	PH Twinning Society, 7:00 pm Council Chambers
January 17	Committee: Operational Services, 9:00 am Council Chambers Committee: Council Budget, 4:30 pm Council Chambers
January 22	Committee: Downtown Revitalization, 10:00 am Council Chambers Committee: Economic Development, 4:30 pm Council Chambers Council meeting: In Camera, 6:30 pm Council Chambers (to be confirmed) Council meeting: Regular, 7:00 pm Council Chambers
January 24	Staff: Occupational Health & Safety, 8:30 am Council Chambers
January 29	Committee: Emergency Management, Noon Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT

1. Time:

**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL DECEMBER 11, 2012**

CALL TO ORDER: Mayor Parnham

Time: 7:00 pm

PRESENT: Councillors Dorward, Marcotte, Tidbury

REGRETS: Councillors Hemphill, Huddleston, Shaw

ALSO PRESENT: Rick Davidge, Chief Administrative Officer
Jeff Long, Director Corporate & Development Services
Leslie Driemel, Recording Secretary

Media: North Island Gazette

Citizens: None

APPROVAL OF AGENDA

Mayor Parnham advised of addendum to the agenda:

F) Correspondence

Item 3. Mary Sjostrom, President, UBCM (Dec.3/12) re: Gas Tax Agreement
Community Works Fund Payment

Item 4. Lois E. Jackson, Mayor Corporation of Delta, (Dec.3/12) re: Assessment
Appeal - BC Ferries Inc. Horseshoe Bay Ferry Terminal Properties.

Moved/Seconded/Carried

THAT the agenda be approved as amended.

ADOPTION OF MINUTES

1. The minutes of the Committee of the Whole meeting held November 27, 2012.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held November 27, 2012 be approved as presented.

Councillor Tidbury asked if the Grassroots Garden Society have been contacted regarding signage at the garden site. The Chief Administrative Officer advised a letter will be sent and a follow up meeting arranged with the Society.

2. The minutes of the Regular Council Meeting held November 27, 2012.

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held November 27, 2012 be approved as presented.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

2012-243
APPROVAL OF AGENDA
AS AMENDED

2012-244
COMM OF THE WHOLE
MINUTES NOV. 27, 2012
APPROVED

2012-245
REGULAR COUNCIL
MEETING MINUTES NOV.
27, 2012 APPROVED

Mayor Parnham advised that a submission to the B.C. Coastal Ferries Consultation and Engagement process has been done.

CORRESPONDENCE

1. Vancouver Island Regional Library
 - a. Rosemary Bonanno, Exec. Director, (Nov.23/12) Appointment to the 2013 Vancouver Island Regional Library Board.

2012-246
APPOINTMENTS TO 2013
VIRL BOARD

Moved/Seconded/Carried
THAT Councillor Nikki Shaw be appointed to the 2013 Vancouver Island Regional Library Board AND THAT Mayor Bev Parnham be appointed as alternate representative to the 2013 Vancouver Island Regional Library Board.

- b. Rosemary Bonanno, Exec. Director, (Nov.23/12) Facility Policy, decision process and request to advise of future library facility plans.

2012-247
VIRL RE PH BRANCH

Moved/Seconded/Carried
THAT the District of Port Hardy advise the Vancouver Island Regional Library that there are no concerns or future plans regarding the Port Hardy Branch of the Vancouver Island Regional Library.

- c. Adrian Maas, Director of Finance, (Nov.28/12) re: Library budget and Levy to Members was received as information.

2. Richard Walker, Director of Communications & Events Planning (Nov.27/12) re: BC Hydro Project 11-15 and requests to acknowledge support (\$5,000 grant received).

2012-248
THANK YOU TO TREES
CANADA

Moved/Seconded/Carried
THAT letters of thanks for the Trees Canada grant be written as requested.

Addendum

3. Mary Sjostrom, President, UBCM (Dec.3/12) re: Gas Tax Agreement Community Works Fund Payment was received as information.
4. Lois E. Jackson, Mayor Corporation of Delta, (Dec.3/12) re: Assessment Appeal - BC Ferries Inc. Horseshoe Bay Ferry Terminal Properties was received as information.

Mayor Parnham reviewed the concerns that communities have regarding the reduced assessments of BC ferry terminals in coastal communities.

2012-249
SUPPORT CITY OF
DELTA APPEAL RE: BC
FERRIES ASSESSMENT

Moved/Seconded/Carried
THAT the District of Port Hardy write a letter of support for the Delta City Council resolutions regarding the Assessment Appeal of BC Ferries Inc. Horseshoe Bay Ferry Terminal Properties.

NEW BUSINESS

No new business.

COUNCIL REPORTS

COUNCIL REPORTS

Mayor Parnham and Councillors Dorward, Marcotte and Tidbury gave verbal reports on recent meetings and community activities they attended on behalf of the District of Port Hardy.

Councillor Marcotte advised that Port Hardy Volunteer Fire Department would like information on any mutual aid agreement the District has with the Port Hardy Airport.

Mayor Parnham commented that the National Fisheries Aerial Surveillance Program is planning an open house at the Port Hardy Airport in the near future. The Mayor will circulate the day and time as soon as it is confirmed.

COMMITTEE REPORTS

1. Economic Development Committee, minutes of the meeting held November 27, 2012 with two recommendations to Council.

1. That the Mayor and Council formulate a letter to BC Ferries, expressing their concerns and potential impact on the local economy if route and schedule reductions are implemented on routes 10 & 40.

Moved/Seconded/Carried

THAT the Mayor and Council formulate a letter to BC Ferries, expressing their concerns and potential impact on the local economy if route and schedule reductions are implemented on routes 10 & 40.

Mayor Parnham advised that a letter has been sent to the B.C. Coastal Ferries Consultation and Engagement the regarding concerns and issues on routes 10 & 40.

2. That P. Smedley request that the Chamber of Commerce provide a letter to BC Ferries, to accompany the District's submission, outlining the impact on local businesses if route and schedule reductions are implemented on routes 10 & 40.

Moved/Seconded/Carried

THAT the District of Port Hardy request that the Chamber of Commerce provide a letter to BC Ferries, to accompany the District's submission, outlining the impact on local businesses if route and schedule reductions are implemented on routes 10 & 40.

2. Downtown Revitalization Committee, minutes of the meeting held November 27, 2012 with six recommendations to Council.

1. That District Staff include information on the District website pertaining to Downtown Revitalization including the goals/objectives presented in the OCP and encourage those that are planning on undertaking changes/improvements/alterations to buildings and properties in the downtown to share their plans and work with the Downtown Revitalization Committee.

2012-250
LETTER TO B.C.
COASTAL FERRIES
CONSULTATION AND
ENGAGEMENT

2012-251
REQUEST CH OF
COMMERCE WRITE
LETTER TO B.C.
COASTAL FERRIES
CONSULTATION AND
ENGAGEMENT

2012-252
DOWNTOWN
REVITALIZATION INFO
ON DISTRICT WEBSITE

Moved/Seconded/Carried

THAT District of Port Hardy staff include information on the District website pertaining to Downtown Revitalization including the goals/objectives presented in the OCP and encourage those that are planning on undertaking changes /improvements/alterations to buildings and properties in the downtown to share their plans and work with the Downtown Revitalization Committee.

2. That District Staff prepare a draft Request for Proposal for preparation of a Downtown Revitalization Plan.

2012-253
DRAFT RFP FOR
DOWNTOWN
REVITALIZATION PLAN

Moved/Seconded/Carried

THAT That District Staff prepare a draft Request for Proposal for preparation of a Downtown Revitalization Plan.

3. The District Staff investigate issues pertaining to participation by volunteers working on District properties or events/projects.

2012-254
INVESTIGATE
INSURANCE / LIABILITY
RE VOLUNTEERS ON
DISTRICT PROPERTY

Moved/Seconded/Carried

THAT District Staff investigate issues pertaining to participation by volunteers working on District properties or events/projects.

4. The District Staff investigate Ministry of Forests volunteer program and insurance.

2012-255
INVESTIGATE MIN.
FORESTS VOLUNTEER
PROGRAM AND
INSURANCE

Moved/Seconded/Carried

THAT District Staff investigate Ministry of Forests volunteer program and insurance.

5. That District Staff contact past members of Community in Bloom and see if there is an interest in reviving the organization locally.

2012-256
CONTACT PAST
COMMUNITY IN BLOOM
MEMBERS RE: REVIVING
ORGANIZATION

Moved/Seconded/Carried

THAT District Staff contact past members of Community in Bloom and see if there is an interest in reviving the organization locally.

6. That Committee member bring forward RFP ideas to District staff. The recommendation was received as information.

STAFF REPORTS

1. Accounts Payable November 2012 was received as information.
2. P. Smedley, Economic Development & Community Coordinator (Nov.26/12) re: Register to take part in Annual Pitch-In Week (\$350)

2012-257
REGISTER FOR 2013
PITCH-IN WEEK
APPROVED

Moved/Seconded/Carried

THAT the District of Port Hardy register as a municipal sponsor for the fee of \$350 and take part in the 2013 Pitch-In Week

3. J. Long, Dir. Corporate & Development Services (Nov.30/12) re: New Computer Use Policy CP6.11.

2012-258
POLICY CP6.11
APPROVED

Moved/Seconded/Carried

THAT Internet Usage Policy CP6.11 be rescinded and replaced with Computer Use Policy CP6.11 which is hereby approved as presented.

4. J. Long, Dir. Corporate & Development Services (Dec.6/12) re: 2013 Committee Appointments.

2012-259
2013 COUNCIL
COMMITTEE
APPOINTMENTS

Moved/Seconded/Carried

THAT Council endorses the committee appointments for 2013 as follows:

STANDING COMMITTEES OF COUNCIL

EXECUTIVE COMMITTEE

All Council

Mayor Bev Parnham, Chair

Councillors: Al Huddleston, Nikki Shaw, Janet Dorward, Rick Marcotte, Jessie Hemphill, John Tidbury

Staff: Senior Staff

SUSTAINABILITY COMMITTEE

Sustainability (Carbon Footprint)

Councillor Jessie Hemphill, Chair

Councillors: John Tidbury, Nikki Shaw

Staff: CAO, Recreation Facilities Foreman, Trevor Kushner (Public Works)

Meetings: *Every second Tuesday at 4:30 pm*

FINANCE COMMITTEE

Budget, Financial Planning

Mayor Bev Parnham, Chair

Councillors: All Council

Staff: DFS, CAO

Meetings: *Quarterly or as required*

ECONOMIC DEVELOPMENT COMMITTEE

Economic Development, Community Development

Mayor Bev Parnham, Chair

Councillors: John Tidbury, Janet Dorward

Staff: EDCC, CAO

Meetings: *Every fourth Tuesday at 4:30 pm*

→ DOWNTOWN REVITALIZATION COMMITTEE (Select Committee)

Councillor Janet Dorward, Chair

Councillors: Janet Dorward, Rick Marcotte, Jessie Hemphill, Mayor Bev Parnham
Other: Chamber & Rotary Executives, 3 First Nations, Business)

Staff: EDCC, CAO

OPERATIONAL SERVICES COMMITTEE

Public Works, EPCOR

Councillors: Rick Marcotte, John Tidbury, Al Huddleston

Staff: CAO, DOS, EPCOR - D. Dugas

COUNCIL REPRESENTATIVES ON DISTRICT COMMITTEES

Awards Committee: Councillors Janet Dorward, Jesse Hemphill and Rick Marcotte

Emergency Preparedness Committee: Councillor John Tidbury

Staff: DCDS

Community Consultative Committee: Councillors Janet Dorward and Rick Marcotte

Staff: DCDS, EDCC

Port Hardy Volunteer Fire Dept.: Councillor Rick Marcotte

EXTERNAL COMMITTEES

Regional District of Mt. Waddington (4 votes):	Mayor Parnham Alternate - Councillor Tidbury
Regional District of Mt. Waddington (3 votes):	Councillor Huddleston Alternate - Councillor Shaw
Regional Hospital Board (4 votes):	Mayor Parnham Alternate - Councillor Tidbury
Regional Hospital Board (3 votes):	Councillor Huddleston Alternate - Councillor Shaw
North Island Regional Emergency Planning Committee:	Councillor Tidbury
BC Ferries Northern Advisory:	Mayor Parnham
Coastal Communities Network:	Councillor Marcotte
Island Coastal Economic Trust:	Mayor Parnham
Mount Waddington Health Network (Housing / Addictions Services):	Councillor Shaw
Mount Waddington Health Network (Steering Committee / Transportation):	Councillor Tidbury
North Island Heritage Society/Museum:	Councillor Hemphill
Port Hardy Chamber of Commerce:	As per schedule for Deputy Mayor
Port Hardy Twinning Society:	Councillor Hemphill
Scott Islands Advisory:	Mayor Parnham
Seniors Society:	Councillor Marcotte
Vancouver Island Regional Library:	Councillor Shaw Alternate - Mayor Parnham
Vancouver Island North Tourism:	Councillor Marcotte
Vancouver Island North Woodlands Advisory Group (VINWAG):	Councillor Dorward
Primary Health Care Local Working Group	Mayor Parnham
<u>Deputy Mayor & Chamber Of Commerce Representative</u>	
December 2011 - May 31, 2012	Councillor Shaw
June 1, 2012 - November 30, 2012	Councillor Tidbury
December 1, 2012 - May 31, 2013	Councillor Huddleston
June 1, 2013 - November 30, 2013	Councillor Hemphill
December 1, 2013 - May 31, 2014	Councillor Dorward
June 1, 2014 - December 5, 2014	Councillor Marcotte

5. J. Long, Dir. Corporate & Development Services (Dec.3/12) re: Proposed Expansion to Kwakiutl Indian Band Reserve.

Council discussed concerns regarding the sewer line statutory right of way and servicing of development on expansion lands.

Moved/Seconded/Carried

THAT Council of the District of Port Hardy (District) hereby advises Aboriginal Affairs and Northern Development Canada (AANDC) that it supports the proposed addition of lands to the Kwakiutl Indian Band's Kippase Indian Reserve No. 2 as described in the AANDC's letter to the District dated August 14, 2012;

AND FURTHER THAT as a result of the addition of the property legally described as Lot A, Section 22, Township 6, Rupert District, Plan VIP63703, to the Reserve, that the Government of Canada issue a permit under section 28(2) of the Indian Act to the District of Port Hardy to preserve, protect and maintain the District's sanitary sewer pipeline that traverses the property with the same rights and privileges as described in the Statutory Right of Way agreement document described as Instrument No. EM011867 registered in the Land Title Office in Victoria, BC on February 6, 1998. In this regard, it is understood that the consent of the Council of the Kwakiutl Indian Band would be provided in order to allow said permit to be issued such that it is in effect until February 6, 2028 which is the term associated with the existing aforementioned Statutory Right of Way;

AND FURTHER THAT as part of the future development of the properties subject to this expansion, that there may be issues related to the services that the District of Port Hardy provides to the Kwakiutl Indian Band that will require more detailed assessment and may result in potential upgrades to these servicing systems, and will necessitate new and updated arrangements between the Kwakiutl Indian Band and the District of Port Hardy to deal with servicing issues and related matters that will accommodate expanded development growth on the Kwakiutl Indian Band Reserve lands.

BYLAWS

No Bylaws

ADJOURNMENT

Moved
THAT we adjourn.

Time: 7:25 pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR

2012-260
ADVISE AAND RE:
CONCERNS REGARDING
KWAKIUTL INDIAN
BAND'S KIPPASE INDIAN
RESERVE NO.2
EXPANSION

2012-261
ADJOURNMENT

ITEM	ACTION - REGULAR MEETING OF DECEMBER 11, 2012	WHO	STATUS /COMMENTS
VIRL	1. Appointments to VIRL Board. C/Shaw appointed, Mayor Parnham alternate. Advise VIRL 2. Facility Policy. Advise VIRL District has no concerns, no future plans at this time.	JL JL	Done
Trees Canada \$5,000 grant	Write thank you to Trees Canada / BC Hydro as directed.	RD	
Corporation of Delta re: Assessment Appeal - BC Ferries Inc.	Write letter of support for City of Delta resolutions	RD	Done
C/Marcotte re: PH Fire Dept request for info on mutual aid with PH Airport	Research mutual aid with PH airport	JL	Done
Ec Dev Committee Minutes of Nov 27/12 and recommendations to Council.	1. Letter to BC Ferries re District concerns on route 10 and 40 2. Request Ch of Commerce write letter to BC Ferries re: concerns on route 10 and 40	MP PS	Done Done
Downtown Revitalization Committee Minutes of Nov 27/12 and recommendations to Council	Recommendation #1. Approved. District Staff include information on the District website pertaining to Downtown Revitalization.	PS	In p40greess
	Recommendation #2. Approved. District Staff prepare a draft Request for Proposal for preparation of a Downtown Revitalization Plan.	JL	In progress
	Recommendation #3. Approved District Staff investigate issues pertaining to participation by volunteers working on District properties or events/projects.	JL	In progress
	Recommendation #4. Approved. District Staff investigate Ministry of Forests volunteer program and insurance.	JL	In progress
	Recommendation #5. Approved. District Staff contact past members of Community in Bloom and see if there is an interest in reviving the organization locally.	PS	In progress
Ec Dev & Community Coord (Nov.26/12) re: Register to take part in Annual Pitch-In Week (\$350)	Approved. Register Issue cheque	PS AM	Done In progress
DCDS (Nov.30/12) re: Computer Use Policy CP6.11.	Approved. Circulate	LD	Done
DCDS (Dec.6/12) re: 2013 Committee Appointments.	Approved as presented. Advise groups and organizations of council appointments.	JL	Done
DCDS (Dec.3/12) re: Proposed Expansion to Kwakiutl Indian Band Reserve.	Resolution approved as presented. Advise AANDC	JL	Done
ITEM	ACTION - REGULAR MEETING OF MAY 22, 2012	WHO	STATUS /COMMENTS
G. Le Gal, Director Corporate Services (May 17/12) re: Carnarvon Place Park	Prepare a report detailing all options for Council	TK	Once budget approved - report options to Op Scvs



Ref: 94359

December 6, 2012

Her Worship Mayor Bev Parnham
District of Port Hardy
PO Box 68
Port Hardy, B.C. V0N 2P0

Dear Mayor Parnham:

It was a pleasure to meet with your delegation at the Union of British Columbia Municipalities Annual Convention held in Victoria in September. I appreciated discussing the issues that are important to your community, including the Communities First Program.

As I mentioned in our meeting, before moving to “investment ready” community support, my focus is on pilot projects that are currently underway. While Mr. Khris Singh has changed roles within my Ministry, I encourage you to work with Ms. Lori Henderson, Director of Regional Economic Operations Branch. Ms. Henderson can be reached at 250 952-0607, or by email to Lori.Henderson@gov.bc.ca. Also, I have asked Ms. Shanna Mason, Assistant Deputy Minister, Economic Development Division, to ensure ongoing dialogue with ministry staff continues, and that staff from Ms. Mason’s division contact the District of Port Hardy directly to discuss the Resort Municipality Initiative program.

As the Minister responsible for developing and implementing our province’s jobs initiatives, I am proud of my ministry’s role as lead of the *Canada Starts Here: The BC Jobs Plan*. The Ministry of Jobs, Tourism and Skills Training and Minister Responsible for Labour is bringing together key lines of government to fully leverage emerging economic opportunities for the Province – creating jobs for families, and prosperity and sustainability for our communities.

Canada Starts Here: The BC Jobs Plan brings together employers and communities to enable job creation across B.C., modernizing infrastructure to get goods to market, and expanding access into new trade zones for B.C. products and services. Together, we are building a strong British Columbia for tomorrow.

.../2

Her Worship Mayor Bev Parnham
Page 2

Thank you for your leadership in building a strong, economically vibrant community. Please accept my best wishes for the coming year.

Sincerely,

A handwritten signature in cursive script that reads "Pat Bell".

Pat Bell
Minister

pc: Ms. Shanna Mason

Mrs. Lori Henderson



Mayor Bev Parnham
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0



December 10, 2012

Dear Mayor Parnham,

Re: "Geoscience: BC's Competitive Economic Advantage"

On behalf of the Geoscience BC Board of Directors, I am pleased to present our annual update brochure titled "*Geoscience: BC's Competitive Economic Advantage*". The brochure highlights some of the important contributions geoscience makes to the economy of British Columbia. Hopefully I have included enough brochures for you and members of your council. If you would like additional copies please do not hesitate to contact our office.

Since 2005, Geoscience BC has delivered on its mandate to encourage and support mineral and energy exploration and investment in British Columbia through the collection, interpretation, and marketing of applied geoscience information. Geoscience BC's goal is to enhance the prosperity of BC and its communities through encouraging exploration and development of our mineral and natural gas resources, which in turn creates employment and generates tax revenues to government. We work in partnership with the mineral and energy sectors, academia, all levels of government, and First Nations to accomplish our goals, and all of our results are publicly available, either through our website or from us directly.

As BC enters a new era of resource development, new geoscience information will continue to play an important role in increasing BC's competitiveness, contributing to sustainable natural gas development in northeastern BC, and highlighting potential areas for new and enhanced mineral exploration activity across the province.

BC municipalities have played a strong supportive role in the success that Geoscience BC has achieved over the past seven years, and we are very appreciative of your support. If you are interested, I would be happy to arrange to meet with you and your Council to discuss Geoscience BC and our contributions to the economy of British Columbia.

If you have any questions about Geoscience BC, or our current activities, or if you would like to arrange a meeting with me or other Geoscience BC representatives, please do not hesitate to contact me by phone or by email. My contact details are included below.

Yours sincerely,

C.D. ('Lyn') Anglin, Ph.D., P.Geo.
President and CEO
Geoscience BC

Email: anglin@geosciencebc.com
Office: 604-662-4147

cc. Geoscience BC Board of Directors

December 19, 2012

Mayor Bev Parnham (via email)
District of Port Hardy
7360 Columbia Street
PO Box 68
Port Hardy, BC
V0N 2P0

Dear Bev,

I am writing in response to your December 3rd letter regarding provincial funding for rural colleges.

I appreciate the efforts being made by the Port Hardy Council and the councils of other rural municipalities in bringing attention to the need for government to maintain adequate financial support for colleges serving rural and remote communities. The cost of delivering post-secondary education programs in rural and remote communities is higher than the cost of delivering similar programs in urban areas. Rural colleges require a higher funding to FTE ratio in order to be able to serve the needs of rural and remote communities.

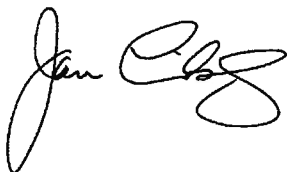
I see in Minister Yap's response to Mayor Dooley he has highlighted the \$17 million the government is investing in new trades and technical equipment at colleges and the \$266 million that is being invested into routine capital maintenance and that replaces the Annual Capital Maintenance funding that was withdrawn three years ago. I am pleased to inform you that North Island College received a portion of both these funding envelopes. We received \$662,550 for new trades and technical equipment and \$577,494 for routine capital maintenance upgrades. We did not receive any of the \$250,000 that has been provided to the First Nations Forestry Technician Training Program. This was a small amount of funding that was provided directly to the institutions providing this training.

North Island College has been very active in pursuing other one time only (OTO) funding that is made available periodically by the Ministry for specific areas of programming. We have been successful in getting OTO funding to support the delivery of both the Home Care Assistant Program, the Practical Nurse Access Program and the Carpentry Foundation Program that have been offered in the Mount Waddington region. Also, we have been very successful in accessing money through the Ministry's Aboriginal Service Plan program that is allowing us to expand our delivery of programming in First Nations communities in the Mount Waddington region.

I very much appreciate the efforts of the Port Hardy Council in advocating for greater post-secondary funding for rural colleges.

Please let me know if there is other information I can provide to you that would be of use to the Council.

Sincerely,



J. Lindsay, PsyD
President and CEO



DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE
Minutes of the meeting held December 20, 2012
Council Chambers

Present: Chair Councillor Huddleston, Councillors Rick Marcotte, John Tidbury

Regrets:

Also Present: Rick Davidge, CAO
Trevor Kushner, Director Operations
Leslie Driemel Recording Secretary

Citizens: 6

DELEGATION: ROYAL
CDN LEGION & 101 N.I.
SQUADRON RE:
CENOTAPH REPAIRS

1. Call to Order: Councillor Huddleston Time: 9:00 am

2. Delegation

Members of Royal Canadian Legion and the 101 (North Island) Squadron Russ Hellberg, Lou Lepine, Robert Hemphill, Calvin Hunt, John Elson, Brigdette Elson re: discussion on cenotaph repairs.

Russ Hellberg advised that the Royal Canadian Legion and 101 N.I. Squadron have had discussions on the need for work on the cenotaph and presented the committee with a draft concept for the Port Hardy Cenotaph project.

Discussion of the work required in the draft concept includee moving the First Nations memorial pole from the Chamber of Commerce area to the site, a new obelisk, building a berm for wind protection, moving the flag poles, creating a designated parade ground, improving the drainage in the area as well as adding electrical and water outlets. The plans presented will utilize parts of the old cenotaph where possible. Use of local products during construction such as marble from the Benson area was discussed.

Funding sources were discussed including Veterans Affairs and the Royal Canadian Legion and public donations. Mr. Hellberg advised cenotaphs are being dismantled in small communities and suitable items may be available through municipal sourcing.

The delegation and Committee members agreed to continue to meet to refine the plans and costs for the project and submit grant applications. Mr. Hellberg advised the timeline would be to have a new and functional cenotaph in place for November 2013 with the official dedication in November 2014 to coincide with the 100th anniversary of the end of World War I.

In order to move the project ahead the delegation and Operational Services Committee agreed to meet monthly during the scheduled Operational Services Committee meeting dates.

Memo from T. Kushner, Dir Operations (Nov 13/12) Report on Cenotaph Repairs was received as information.

ACCEPT IN PRINCIPLE
DRAFT CENOTAPH
DESIGN

Moved/Seconded/Carried

THAT the District of Port Hardy accept in principle the draft cenotaph design as presented to the Operational Services Committee AND THAT staff be directed to provide cost estimates for drainage and bringing water and electrical to the cenotaph site.

3. Minutes of the meeting held November 22, 2012.

MINUTES OF THE
MEETING HELD NOV.
22/12 ACCEPTED

Moved/Seconded/Carried

That the minutes of the Operational Services Committee meeting held November 22, 2012 be approved presented.

ACTION ITEMS
REVIEW

4. Action Items Review

T. Kushner, Dir. Operations reviewed the action items list.

5. BC One Call received as information:

• Email from T. Roberts, BC One Call /Telus (Nov 27/12)

• BC One Call General Information

• BC One Call Members Agreement

• Fortis BC Newsletter - Pipeline Safety

• Fortis BC Newsletter - Mandatory One Call Law in Ontario

SUBSCRIBE TO
BC ONE CALL

The Committee discussed the BC One Call program, if there is a need for it in Port Hardy, educating contractors about using it and the benefit to the District to be notified by BC One call about work when a contractor contacts goes through them. The cost of \$100 per year and opting out if the program doesn't work was discussed.

Moved/Seconded/Carried

THAT the District of Port subscribe to BC One Call.

6. 2013 ICBC Sign Replacement Program

Email from A. Wong, Road Safety Engineer, ICBC

T. Kushner, Dir. Operations updated the Committee on the 2012 program accessing 2013 ICBC funding and sign replacements for 2013.

7. Other Items

Councillor Tidbury advised that the Pine Drive/ Granville Street / Thunderbird way crosswalk area and path to Highview Trailer Park is very dark at night and better lighting in the area is needed. R. Davidge, CAO advised staff will look at the site and District's easements in the area and report back at the next meeting.

PINE DRIVE/
GRANVILLE STREET /
THUNDERBIRD WAY
CROSSWALK AREA

Recommendations to Council

1. THAT the District of Port Hardy accept in principle the draft cenotaph design as presented to the Operational Services Committee and that staff be directed to provide cost estimate for drainage water and electrical to the cenotaph site.

2. THAT the District of Port subscribe to BC One Call.

8. Next meetings: Thursday, January 17, 2013

NEXT MEETING DATES

Thurs Feb 21	Thurs Mar 21	Thurs Apr 18
Thurs May 23	Thurs June 20	Thurs July 18
Thurs Aug 22	Thurs Sept 26	Thurs Oct 17
Thurs Nov 21	<u>Tuesday Dec 17</u>	

ADJOURNMENT

ADJOURNMENT

That we adjourn

Time: 9: 40 am

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001604	05/12/2012	01375	ADT SECURITY SERVICES CA	90.72	
001605	05/12/2012	00046	ANDREW SHERET LTD.	389.13	
001606	05/12/2012	00047	B.C. HYDRO	26,933.70	
001607	05/12/2012	01919	BRANDT TRACTOR LTD.	194.48	
001608	05/12/2012	01805	BUSY B'S DISTRIBUTING	213.66	
001609	05/12/2012	02188	D.T. BLASTING LTD.	392.00	
001610	05/12/2012	02140	DOUG LLOYD CONTRACTING	138.88	
001611	05/12/2012	01637	EPCOR UTILITIES INC.	6,304.48	
001612	05/12/2012	01985	Harbour Signs Ltd.	894.04	
001613	05/12/2012	01396	HARDY LOCK AND KEY	2,665.60	
001614	05/12/2012	00273	JM'S MOBILE WELDING INC	807.52	
001615	05/12/2012	00065	K & K ELECTRIC LTD.	1,363.00	
001616	05/12/2012	00863	KASK GRAPHICS	665.28	
001617	05/12/2012	00147	LGMA	140.00	
001618	05/12/2012	02512	Loomis Express	29.76	
001619	05/12/2012	02007	MARSHALL WELDING AND FAB	226.80	
001620	05/12/2012	00040	MINISTER OF FINANCE (SCH	717.75	
001621	05/12/2012	00033	NAPA AUTO PARTS/PORT HAR	737.09	
001622	05/12/2012	00030	OVERWAITEA FOOD GROUP	1,078.00	
001623	05/12/2012	00363	PORT HARDY BULLDOZING LT	2,063.04	
001624	05/12/2012	00080	PURULATOR INC.	36.29	
001625	05/12/2012	00240	QUATSE READY MIX	630.56	
001626	05/12/2012	01990	ROAD RANGER FREIGHT/0702	74.67	
001627	05/12/2012	02522	Strathcon Industries	195.99	
001628	05/12/2012	00166	SUPERIOR PROPANE	75.14	
001629	05/12/2012	00088	Swiftsure Petroleum Dist	21.73	
001630	05/12/2012	00160	TELUS	2,772.29	
001631	05/12/2012	00011	Tidbury, John	40.59	
001632	05/12/2012	01026	VIMAR EQUIPMENT LTD.	845.51	
001633	13/12/2012	00044	ACKLANDS - GRAINGER INC.	306.79	
001634	13/12/2012	00437	ACME SUPPLIES LTD.	217.26	
001635	13/12/2012	00829	ANA'S HARDY CLEAN	1,671.35	
001636	13/12/2012	01836	ARIES SECURITY LTD.	4,732.00	
001637	13/12/2012	00073	BLACK PRESS GROUP LTD.	221.76	
001638	13/12/2012	02221	CERTIFIED ENSEMBLE SERVI	415.52	
001639	13/12/2012	00281	CHEVRON CANADA LTD.	1,585.08	
001640	13/12/2012	02652	Cole-Parmer Canada Inc	234.56	
001641	13/12/2012	01433	COMOX PACIFIC EXPRESS LT	36.95	
001642	13/12/2012	01982	DIGITAL POSTAGE ON CALL	1,120.00	
001643	13/12/2012	01476	DOR-TEC SECURITY LTD.	122.90	
001644	13/12/2012	02661	Dugas, Rosanna	668.71	
001645	13/12/2012	01637	EPCOR UTILITIES INC.	16,416.15	
001646	13/12/2012	02651	Fedorak, Donald	760.00	
001647	13/12/2012	01396	HARDY LOCK AND KEY	605.92	
001648	13/12/2012	00063	HOME HARDWARE BUILDING C	1,507.57	
001649	13/12/2012	00065	K & K ELECTRIC LTD.	189.84	
001650	13/12/2012	00253	Keta Cable	146.49	
001651	13/12/2012	02659	Leslie, Judy Marie	1,755.74	
001652	13/12/2012	00069	MACANDALE'S	146.22	
001653	13/12/2012	02007	MARSHALL WELDING AND FAB	1,414.56	
001654	13/12/2012	01777	MCCARRICK,ALLISON	35.00	
001655	13/12/2012	02662	McCulley, Michael	760.02	
001656	13/12/2012	00014	MINISTER OF FINANCE	2,056.00	
001657	13/12/2012	02487	Minister of Finance	644.00	
001658	13/12/2012	01419	MURDY & MCALLISTER	693.84	
001659	13/12/2012	00033	NAPA AUTO PARTS/PORT HAR	266.41	
001660	13/12/2012	01014	NICKERSON, SCHELL	35.00	
001661	13/12/2012	01645	NORTH ISLAND COMMUNICATI	262.30	
001662	13/12/2012	00027	NORTH ISLAND VETERINARY	274.94	
001663	13/12/2012	00122	Northcall Communications	118.27	
001664	13/12/2012	00217	ORKIN CANADA CORPORATION	71.12	
001665	13/12/2012	02071	PACIFICUS BIOLOGICAL SER	11,195.52	
001666	13/12/2012	02051	PORT MCNEILL ENTERPRISES	1,630.72	
001667	13/12/2012	00080	PURULATOR INC.	102.21	
001668	13/12/2012	00107	RECEIVER GENERAL FOR CAN	21,151.29	
001669	13/12/2012	01523	RECEIVER GENERAL FOR CAN	278.76	
001670	13/12/2012	02663	Receiver General for Can	193.28	
001671	13/12/2012	00272	ROLLINS MACHINERY LIMITE	469.61	
001672	13/12/2012	01897	STRATEGIC FOREST MANAGEM	1,346.09	
001673	13/12/2012	00166	SUPERIOR PROPANE	210.74	
001674	13/12/2012	00089	THE HOBBY NOOK	56.00	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001675	13/12/2012	00150	THE SOURCE	67.19	
001676	13/12/2012	02535	Time Business Machines L	1,039.64	
001677	13/12/2012	02235	Top Island Traffic Servi	302.40	
001678	13/12/2012	00485	TRAN SIGN (1999) LTD.	158.55	
001679	13/12/2012	01884	Tru Hardware	76.54	
001680	13/12/2012	01661	Urban Systems Ltd	22,400.00	
001681	13/12/2012	01026	VIMAR EQUIPMENT LTD.	223.51	
001682	13/12/2012	02199	WFR WHOLESALE FIRE AND R	1,093.79	
001683	13/12/2012	02658	Yoo, Choon Y	969.98	
001684	21/12/2012	00829	ANA'S HARDY CLEAN	868.00	
001685	21/12/2012	00046	ANDREW SHERET LTD.	68.06	
001686	21/12/2012	01836	ARIES SECURITY LTD.	3,701.60	
001687	21/12/2012	01145	BLACK CAT REPAIRS	109.63	
001688	21/12/2012	00281	CHEVRON CANADA LTD.	3,138.87	
001689	21/12/2012	01926	Coastal Mountain Fuels (1,400.89	
001690	21/12/2012	01433	COMOX PACIFIC EXPRESS LT	43.27	
001691	21/12/2012	00539	CUPE LOCAL 2045	717.48	
001692	21/12/2012	00054	DAVE LANDON MOTORS LTD.	1,634.82	
001693	21/12/2012	02140	DOUG LLOYD CONTRACTING	94.08	
001694	21/12/2012	00099	FOX'S DISPOSAL SERVICES	12,325.30	
001695	21/12/2012	00052	HARDY BUILDERS' SUPPLY	1,584.34	
001696	21/12/2012	00063	HOME HARDWARE BUILDING C	1,040.76	
001697	21/12/2012	00194	INT'L UNION OPERATING EN	555.07	
001698	21/12/2012	02136	JORNIC MARINE CONSTRUCTI	35,840.00	
001699	21/12/2012	00065	K & K ELECTRIC LTD.	7,280.00	
001700	21/12/2012	01932	KAL TIRE	1,988.57	
001701	21/12/2012	02600	Kushner, Trevor	168.92	
001702	21/12/2012	02459	LGN Trucking & Courier	11.03	
001703	21/12/2012	02642	Long, Jeff	16.77	
001704	21/12/2012	00069	MACANDALE'S	38.38	
001705	21/12/2012	00017	MUNICIPAL INSURANCE ASSO	1,642.58	
001706	21/12/2012	00033	NAPA AUTO PARTS/PORT HAR	781.51	
001707	21/12/2012	01014	NICKERSON, SCHELL	142.48	
001708	21/12/2012	00148	NORTH ISLAND LOCKS	49.50	
001709	21/12/2012	00027	NORTH ISLAND VETERINARY	310.97	
001710	21/12/2012	00075	O.K.TIRE STORE (PORT HAR	565.37	
001711	21/12/2012	02071	PACIFICUS BIOLOGICAL SER	9,072.94	
001712	21/12/2012	00080	PUROLATOR INC.	98.30	
001713	21/12/2012	00107	RECEIVER GENERAL FOR CAN	14,214.23	
001714	21/12/2012	01523	RECEIVER GENERAL FOR CAN	398.69	
001715	21/12/2012	00187	REGIONAL DISTRICT OF MT	2,559.60	
001716	21/12/2012	02100	ROCKY MOUNTAIN PHOENIX	185.92	
001717	21/12/2012	02664	Roulston, Jennifer	36.51	
001718	21/12/2012	02665	SCM Risk Management Serv	9,027.20	
001719	21/12/2012	02107	SMEDLEY, PATTI	40.59	
001720	21/12/2012	02522	Strathcon Industries	135.16	
001721	21/12/2012	00166	SUPERIOR PROPANE	73.17	
001722	21/12/2012	02234	Sutherland Armbrust	562.50	
001723	21/12/2012	00485	TRAN SIGN (1999) LTD.	140.00	
001724	21/12/2012	00164	Xerox Canada Ltd.	232.25	
Total:				266,091.10	

*** End of Report ***

**DISTRICT OF PORT HARDY
INTEROFFICE MEMORANDUM**

TO: Rick Davidge, CAO
FROM: Patti Smedley
SUBJECT: Canada Day Celebration
DATE: December 21, 2012

I recommend that we apply for a grant from the "Celebrate Canada! Program" to offset the costs of holding a July 1 celebration at Storey's Beach Park.

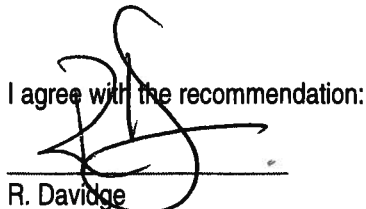
Background:

There is currently an opportunity to apply for a grant for Canada Day memorabilia (flags, pens, etc.), as well as supports for entertainment, programming, advertising, etc., through the Celebrate Canada! Program. Program planners added several activities to this year's event - including a Diamond Jubilee booth sponsored by the Port Hardy Museum and additional live entertainment - both of which were well received by attendees. The total costs for these activities was \$4,632. I would like to recommend that the District submit a grant to the Celebrate Canada! Program for \$2,316 to cover 50% of the proposed costs for the 2013 event. The District's contribution would be matching funds in the amount of \$2,316. I will be discussing ways that we can further enhance event activities with Canada Day event organizer, Tracy Sutton. The deadline for a proposal to Celebrate Canada is January 15, 2013. The announcement for the funding deadline was just issued on December 12, 2012.

Recommendation:

THAT the District of Port Hardy submit a grant proposal to the Celebrate Canada! Program for \$2,316 to hold a Canada Day Celebration at Storey's Beach Park on July 1, 2013.


P. Smedley

I agree with the recommendation:

R. Davidge