



DISTRICT OF PORT HARDY

AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, MARCH 12, 2013

MUNICIPAL HALL COUNCIL CHAMBERS

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Al Huddleston, Rick Marcotte,
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY, MARCH 12, 2013
Council Chambers - Municipal Hall**

<u>Page</u>		<u>Time:</u>
	A. CALL TO ORDER	
	B. APPROVAL OF AGENDA AS PRESENTED (or amended)	
	Motion required	1. 2.
	C. ADOPTION OF MINUTES	
1-4	1. The minutes of the Regular Council Meeting held February 26, 2013.	
	<i>Motion required</i>	1. 2.
	D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL	
	1. Pat Corbett-Labatt, Port Hardy Twinning Society - Annual Update.	
	E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS	
5	1. Council Action items. For information.	
	F. CORRESPONDENCE	
6-7	1. Rachael Blaney, Executive Director, Immigrant Welcome Centre (Feb.28/13) re: Request for a meeting to discuss services.	
	Motion / direction	1. 2.
8-9	2. Stephanie Nelson, Connections Worker, Port Hardy Secondary School (Mar.7/13) re: 5-10 Km Walk-Run Event May 9, 2013 4- 6 pm. For information.	
10-11	3. Copy of letter to Claire Trevena, MLA from Hon. Shirley Bond, Minister of Justice (Feb. 21/13) re: Early warning system in the event of an earthquake and potential tsunami. For information.	
12-13	4. Dean Fortin, Mayor, City of Victoria, Mar.7/13) To all AVICC Member municipalities: Re: AVICC Resolution - Reducing Default Speed Limits for Municipal Roads	
	Motion / direction	1. 2.
	G. NEW BUSINESS	
	1. Reschedule Regular Council Meeting of May 14, 2013 to May 7, 2013 - Conflict with Provincial Election Date	
	<i>Motion required</i>	1. 2.
	H. COUNCIL REPORTS	
	1. Verbal reports from Council members.	
	I. COMMITTEE REPORTS	
	None	

J. STAFF REPORTS

- 14-15** 1. Accounts Payable February 2013. For information.
- 16-17** 2. M. Dennison, Aquatic Coordinator (March 5/13) re: Pool Turns 40 - Free Public Swim celebration.

Motion / direction 1. 2.

- 18-20** 3. J. Long, Director Corporate & Development Services (Mar.8/13) re: Purchase and Installation of Visual Equipment for Council Chambers.

Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

- 21-24** 1. Bylaw 1008-2013 A Bylaw to Amend Bylaw No.11-2005 to Implement Changes Introduced by the 2012 British Columbia Building Code. For First, Second and Third Reading.

Motion required 1. 2.

2. District of Port Hardy 2013 User Rates and Fees Bylaw Amendment Bylaw No. 1009-2013 to be distributed at meeting. For First, Second and Third Reading.

Motion required 1. 2.

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

March 21 Committee: Operational Services Committee 9:00 am, Council Chambers
March 26 Committee: Emergency Preparedness Noon, Council Chambers
March 26 Committee: Economic Development 4:30 pm, Council Chambers
Council: Regular Council Meeting 7:00 pm, Council Chambers
March 29 Good Friday, Municipal Hall closed
April 1 Easter Monday, Municipal Hall closed

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT

1. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL
FEBRUARY 26, 2013**

CALL TO ORDER: Mayor Parnham Time: 7:00 pm

PRESENT: Mayor Parnham, Councillors Dorward Hemphill, Marcotte, Shaw and Tidbury

REGRETS: Councillor Huddlestan

ALSO PRESENT: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Leslie Driemel, Recording Secretary

Media: North Island Gazette
Members of the Public: None

APPROVAL OF AGENDA

Councillor Tidbury requested an addendum to the agenda under New Business, a verbal report regarding a letter from the N.I. Crisis and Counselling Center requesting support for their application to act as lead agency for the 'Better at Home' Program.

Moved/Seconded/Carried
THAT the agenda be approved as amended.

ADOPTION OF MINUTES

1. Minutes of the Regular Council Meeting held February 12, 2013.

Councillor Hemphill commented on the briefness of the "Council Reports" section of the minutes.

Jeff Long, Director of Corporate & Development Services advised that, rather than repeating information on Council members' regular activities and attendance at regular meetings, this section of the minutes have been simplified. Information related to announcements, events, etc. will be reported.

Moved/Seconded/Carried
THAT the minutes of the Regular Meeting of Council held February 12, 2013 be approved as presented.

2013-023
APPROVAL OF
AGENDA AS
AMENDED

2013-024
REGULAR COUNCIL
MEETING MINUTES
FEB. 12, 2013

DELEGATIONS

None

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

CORRESPONDENCE

1. Karen Felker, Coordinator, Honours and Awards Secretariat (Jan.28/13)
re: Order of British Columbia 2013 - Call for Nominations.

Moved/Seconded/Carried

THAT the letter from Karen Felker, Coordinator, Honours and Awards Secretariat (Jan.28/13) re: Order of British Columbia 2013 - Call for Nominations be received and filed.

2. Steve Chambers, Forest Stewardship Council Coordinator, Coast Forest Conservation Initiative (Jan. 31/13) re: Mid Coast Timber Supply Area and Forest Stewardship Council Certification.

Moved/Seconded/Carried

THAT the letter from Steve Chambers, Forest Stewardship Council Coordinator, Coast Forest Conservation Initiative (Jan. 31/13) re: Mid Coast Timber Supply Area and Forest Stewardship Council Certification be received and filed.

3. Copies of correspondence to/from Mayor Jan Allen, Village of Port Alice and Hon. Terry Lake, Minister of Environment (Jan.31/13) re: Reduction of Conservation Officer Positions in the Region.

Moved/Seconded/Carried

THAT the copies of correspondence to/from Mayor Jan Allen, Village of Port Alice and Hon. Terry Lake, Minister of Environment (Jan.31/13) re: Reduction of Conservation Officer Positions in the Region be received and filed.

4. Lana Gavin, Team Lead, North Island Community Services Society - Community Links/Semi Independent Program re: Request for donation for local athletes to take part in Operation Trackshoes, June 14-16, 2013 at the University of Victoria.

Moved/Seconded/Carried

THAT a donation of District of Port Hardy pins be made for the local participants to take to Operation Trackshoes.

5. Gladys Latty (Feb.3/13) re: Development of a local artist co-op building and request for donation for renovations.

2013-025
R&F LETTER RE:
ORDER OF BC
NOMINATIONS

2013-026
R&F LETTER RE:
MIDCOAST TIMEBER
SUPPLY AREA &
FOREST
STEWARDSHIP
CERTIFICATION

2013-027
R&F COPIES OF
CORRESPONDENCE
RE: REDUCTION OF
CONSERVATION
OFFICER POSITIONS

2013-028
N.I. COMMUNITY
SERVICES RE: FOR
OPERATION
TRACKSHOES

2013-029
G. LATTY RE:
REQUEST FOR
FINANCIAL SUPPORT
FOR PRIVATE
PROPERTY
RENOVATIONS

Moved/Seconded/Carried

THAT a letter be written to Gladys Latty advising that while the District cannot offer financial support for renovations on private property, the Mayor and Council is pleased that an artist co-op is being formed and wishes the organization success in its endeavors.

NEW BUSINESS

Councillor Tidbury outlined the United Way 'Better at Home' pilot project that will enable seniors to stay in their homes by offering non-medical assistance such as lawn cutting, shopping, visiting etc. A letter has been written to Mayor and Council by the North Island Crisis & Counselling Center Society that requesting a letter of support for their application to act as the lead agency for the program. A copy of that letter will be circulated to Council members as soon as possible.

2013-030
SUPPORT N.I. CRISIS
CENTER AS LEAD
AGENCY FOR
"BETTER AT HOME"
PROGRAM

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter of support for N.I. Crisis and Counselling Center application to act as the lead agency for the "Better at Home" Program.

COUNCIL REPORTS

Mayor Parnham and Councillors Dorward, Hemphill, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy.

COUNCIL REPORTS

Councillor Hemphill advised Council that the N.I. 101 Squadron is looking for donations for its annual silent auction, particularly donations that cater to women, girls and children.

Mayor Parnham advised Council North Island Community Forest Annual General meeting will be held March 9, 2013 at 10:00 am and that notice of the meeting location will be circulated when available.

COMMITTEE REPORTS

1. Sustainability Committee, Minutes of the meeting held February 12, 2013.

Recommendation to Council: The Sustainability Committee recommends to Council that the Port Hardy Human Bear Conflict Management Plan 2010 be adopted.

Council discussed costs of adopting the Plan and progress already made on implementing some of the recommendations in the plan. Education and cooperation between the District, Conservation Officer Service and RCMP is an important part of the Plan.

2013-031
ADOPT PH HUMAN
BEAR CONFLICT
MANAGEMENT PLAN
2010

Moved/Seconded/Carried

THAT the Port Hardy Human Bear Conflict Management Plan 2010 be adopted.

2. Operational Services Committee, Minutes of the meeting held February 22, 2013.

Recommendation to Council: The Operational Services Committee recommends to Council the purchase of a used bucket truck and a SUV for the building inspector prior to April 1, 2013 and prior to the adoption of the 2013 District of Port Hardy Financial Plan.

Council was advised significant savings could be realized by early purchase of the two vehicles.

2013-032
EARLY PURCHASE OF
BUCKET TRUCK & SUV
APPROVED

Moved/Seconded/Carried

THAT Council approves the purchase of a used bucket truck and a SUV for the Municipal Inspector prior to April 1, 2013 and prior to the adoption of the 2013 District of Port Hardy Financial Plan.

STAFF REPORTS

None

BYLAWS

None

ADJOURNMENT

2013-033
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:25 pm

CORRECT

APPROVED

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR

COUNCIL ACTION REPORT

REGULAR COUNCIL MEETING - FEBRUARY 26, 2012

ITEM	ACTION	WHO	STATUS /COMMENTS
N.I. Community Services Society re: Request for donation for local athletes to take part in Operation Trackshoes,	Donate pins for local participants. Write and advise.	RD	Done
Gladys Laffy (Feb.3/13) re: Request for I donation for renovations for artist co-op	Advise financial donations from District not possible for private property renovations	RD	Done
N.I. Crisis Center request for letter of support for application to act as the lead agency for the "Better at Home" Program.	write a letter of support for N.I. Crisis and Counselling Center application to act as the lead agency for the "Better at Home" Program.	MP	Done
Sustainability Committee, Minutes Feb 12/13 Recommendation: to adopt the Port Hardy Human Bear Conflict Management Plan 2010	THAT the Port Hardy Human Bear Conflict Management Plan 2010 be adopted. Implement as able	RD/TK	Implementation is ongoing
Op Scvs Committee, Minutes Feb. 22/13 Recommendation: purchase of a used bucket truck and SUV prior to April 1, 2013 and prior to the adoption of the 2013 Financial Plan.	Purchase approved of a used bucket truck and a SUV prior to April 1, 2013 and prior to the adoption of the 2013 District of Port Hardy Financial Plan	TK/AM	Done

REGULAR COUNCIL MEETING - FEBRUARY 12,2013

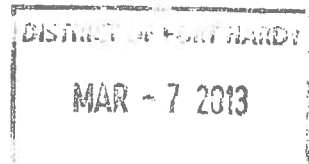
ITEM	ACTION	WHO	STATUS /COMMENTS
John Duncan, MP request to proclaim National Health and Fitness Day and to waive/ reduce fees at fitness facilities	National Health and Fitness Day proclaimed. Refer request for waiving/reducing recreation facility fees to mark the day to the Recreation Department for input.	MD/GW	
Cenotaph Project	Prepare grant application and related information and that the application/info be brought back before Council for further consideration.	PS/TK	In progress

REGULAR COUNCIL MEETING - JANUARY 8, 2013

ITEM	ACTION	WHO	STATUS /COMMENTS
#2 Geoscience BC Update	Invite to upcoming council meeting	MP	Invite after geochemical data release in March
Downtown Revitalization Committee Minutes of November 27, 2012	District Staff include information on the District website pertaining to Downtown Revitalization.	PS	Completed by weeks end.

REGULAR COUNCIL MEETING - MAY 22, 2012

ITEM	ACTION	WHO	STATUS /COMMENTS
G. Le Gal, Director Corporate Services (May 17/12) re: Carnarvon Place Park	Prepare a report detailing all options for Council	TK	Removed from budget for 2013. Capital for 2014



Proudly serving & promoting diversity since 1992

Multicultural & Immigrant Services Association of North Vancouver Island

February 28, 2013

Ms. Bev Parnham
Mayor
District of Port Hardy
P.O. Box 68
Port Hardy, BC V0N 2P0

Dear Ms. Parnham:

The Immigrant Welcome Centre has been welcoming newcomers to Campbell River and the surrounding area since 1982. During this time we have seen an slow increase of clients visiting our offices from the North Island. In the last year we have seen a 20% increase and acknowledge that partnering with local members of the community makes the most sense in terms of better serving the immigrant population. Immigrants are becoming an increasingly recognized part of our communities as businesses throughout the region seek to fill their skilled labour shortages with workers from other countries. We are currently working with Neucel to help them welcome, settle and adapt a number of recently hired immigrants in Port Alice.

I will be in the North Island on March 27th and 28th. Currently I will be meeting with Neucel on the afternoon of March 27th with time available on the morning of the 27th and all day on the 28th. I am very interested in an opportunity to meet with you and/or other representatives of your community to discuss our services. The Immigrant Welcome Centre works toward creating inclusive communities where immigrants have a full opportunity to succeed in their own right and to contribute to the success of the community as a whole.

The addition of immigrant workers creates opportunities and responsibilities for any community. Our services and expertise can help ensure it is a positive and mutually rewarding experience. As a government funded not-for-profit organization, our services are available at little or no cost.

.../2



MAR - 7 2013

Proudly serving & promoting diversity since 1992

Please contact myself or my assistant, Ann McLeod, at 250-830-0171 for more information or to schedule a meeting. I would also appreciate it if you would be so kind as to pass on any other local contacts you feel I should meet with.

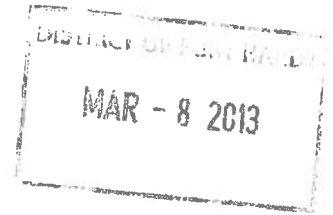
I look forward to the opportunity to meet with you and others in your community.

Sincerely,

A handwritten signature in cursive script that reads "Rachel Blaney".

Rachel Blaney
Executive Director

c.c. Yana Hrdy, Executive Director, Port Hardy Chamber of Commerce



Thursday, March 7, 2013

Port Hardy District
Port Hardy, B.C.
V0N 2P0

To Whom It May Concern,

I'm writing this letter to ask for approval to have a 5/10 K Walk-Run Event in Port Hardy Thursday, May 9th from 4pm to 6pm. I have a group of 30 community members that have been working through a Walk-Run Program developed by SportMedBC. Normally, after this 13 week program the group would attend the Sun Run in Vancouver. However, I thought it would be fabulous to have a local event to promote health and wellness. This event also has an objective to raise awareness with regards to suicide prevention and in honour of loved ones we have lost or that have been affected by cancer. Attached, you will find an advertisement poster that gives you a better understanding of the program taking place.

There is no need to shut down any roads for this event as participants will be spread out and there will not be enough participants to request any road closures. We are requesting that this 5/10K Walk-Run Event consists of the route that we are currently doing. We would start at the Gwa'sala-'Nakwaxda'xw School and proceed down to Rock Pro. and then come back through the town with a finish at Port Hardy Secondary School utilizing the sidewalk. Please note that I will be purchasing insurance for this event.

Upon approval, I would like to start advertising for this event via The Port, the Gazette, community newsletters, and facebook with the intention of having more awareness and greater participation. Thank you very much for your consideration and I look forward to your reply. I can be reached at 250-230-8777.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Nelson".

Stephanie Nelson
Port Hardy Secondary School
Connections Worker
250-230-8777



Honour Your Health Challenge

**A CHANCE
TO WIN AN
IPAD!!!!**

Start Date:

Wed. Jan. 30/13

**Where: Port Hardy
Secondary School**

**Time: please call for
further information**

*** Sports Med BC is coming to Port Hardy to take your vitals Wednesday Jan.30th as well as at the end of this challenge.**

*** Catered dinner at the end to celebrate our successes.**

*** At the end of each practice we will learn a traditional celebration song.**

Challenge yourself and participate in a 14 week program bringing together staff, parents, students and community through a holistic approach.

We will get together twice a week for a 40-60 minute light warm-up & walk-jog routine developed by doctors. Dates and times will be determined upon registration.

In our 14th week we will be ready to do a 10K walk-jog throughout Port Hardy in honour of loved ones we have lost or that have been affected by cancer.



**Contact: Stephanie Nelson, PHSS Connections Worker
Phone: 250-949-7443 ext. 3233 or 250-230-8777
Email: snelson@sd85.bc.ca**

**INSTEAD OF GIVING REASONS WHY YOU
CAN'T, GIVE REASONS WHY YOU CAN!!**



BRITISH
COLUMBIA

0014

EMERGENCY MANAGEMENT BC
MAR - 8 2013

FEB 21 2013

Ms. Claire Trevena, MLA
North Island
908 Island Highway
Campbell River BC V9W 2C3

Dear Ms. Trevena: *Claire:*

Thank you for your letter regarding the early warning system in the event of an earthquake and potential tsunami.

Emergency Management BC (EMBC) uses many tools including e-mails, telephone and faxes to notify local government emergency managers of tsunami notifications from which they determine what the local response will be in accordance with their emergency plan. Social media is another rapidly evolving tool that is primarily used to message to the greater public. More traditional media such as television and radio are also used and EMBC does provide broadcast media with accurate and validated information for dissemination to the public. The announced enhancement to our warning system is focused towards local authority emergency managers and not to the public.

The Province of BC and all States along the North American Pacific coastline receive initial earthquake and tsunami information from the West Coast Alaska Tsunami Warning Centre (WCATWC) located in Palmer, Alaska. In British Columbia these warnings are sent directly to EMBC where the information is assessed and those warnings that may directly impact British Columbia coastal communities are further disseminated to identified local authorities, key stakeholders and government officials, first responders, utilities and the media. The process to receive, analyze and then disseminate WCATWC information takes time and EMBC continues to work at streamlining all the steps involved recognizing the importance of notifying coastal communities as fast as possible.

.../2

Ministry of
Justice

Office of the
Minister of Justice
and Attorney General

Mailing Address:
PO Box 9044 Stn Prov Govt
Victoria BC V8W 9E2
e-mail: JAG.Minister@gov.bc.ca
v www.gov.bc.ca/justice

Telephone: 250 387-1866
Facsimile: 250 387-6411

Ms. Claire Trevena, MLA
Page 2

COPY

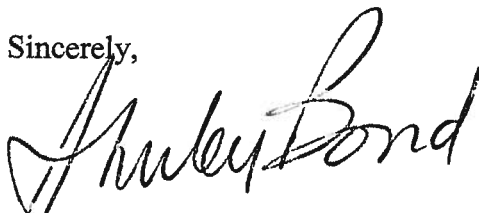
The public can sign up directly to receive automated public tsunami information from WCATWC at the following link: <http://wcatwc.arh.noaa.gov/?page=email>. These notifications are more timely and received at the same time as EMBC, however they do not reflect specific coastal BC information. The WCATWC website provides options that include e-mail and sms updates. I would suggest signing up for e-mail first to understand how many bulletins you will receive before you decide to sign up for the sms option.

You can also connect to EmergencyInfoBc at <http://emergencyinfobc.gov.bc.ca/> which provides current information about emergencies throughout British Columbia.

EMBC continues to review all the actions from the January 5, 2013 event and adjust protocols to optimize notifications to our emergency management contacts.

Thank you for writing.

Sincerely,



Shirley Bond
Minister of Justice
And Attorney General



March 7, 2013

To all AVICC Member municipalities:

Dear Mayor and Council,

Re: Reducing Default Speed Limits for Municipal Roads

The City of Victoria has forwarded a motion regarding reducing speed limits to be discussed at the Association of Vancouver Island and Coastal Communities (AVICC) convention on April 12-14, 2013. Please find a copy of the motion attached.

On behalf of the Council of the City of Victoria, I would like to encourage a dialogue at your Council table regarding traffic safety initiatives and invite motions of support for the resolution. It is our hope that with the combined voice of many local governments the resolution to reduce default speed limits for municipal roads will be supported at the AVICC convention and be forwarded onto a wider debate at the Union of British Columbia Municipalities (UBCM) convention in September.

We appreciate your support during the resolutions debate at the convention.

Sincerely,

A handwritten signature in cursive script that reads "Dean Fortin".

Dean Fortin
MAYOR

REDUCING DEFAULT SPEED LIMITS FOR MUNICIPAL ROADS

Victoria

WHEREAS local governments are concerned about resident safety on municipal streets, and lower vehicle speeds reduce the severity of injuries to pedestrians in vehicle/pedestrian collisions;


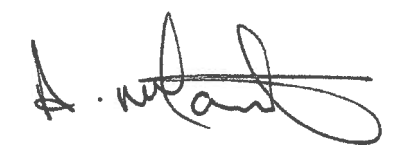
AND WHEREAS consistent province-wide speed limits promote driver awareness and ease enforcement between municipalities;

THEREFORE BE IT RESOLVED that UBCM lobby the Province of British Columbia to amend the *Motor Vehicle Act* to limit the default speed limit on a highway in a municipality to 40 km/h.

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001906	07/02/2013	00044	ACKLANDS - GRAINGER INC.	524.48	
001907	07/02/2013	02596	Advance Chemicals Ltd	2,622.30	
001908	07/02/2013	00829	ANA'S HARDY CLEAN	2,417.43	
001909	07/02/2013	02551	Associated Fire Safety E	1,163.17	
001910	07/02/2013	00047	B.C. HYDRO	31,072.44	
001911	07/02/2013	00302	BUILDING OFFICIALS' ASSO	448.00	
001912	07/02/2013	02680	Campbell Saunders Ltd	2,000.00	
001913	07/02/2013	00018	CANADIAN RED CROSS SOCIE	106.19	
001914	07/02/2013	00281	CHEVRON CANADA LTD.	1,430.07	
001915	07/02/2013	01433	COMOX PACIFIC EXPRESS LT	295.50	
001916	07/02/2013	02685	Comox Valley Fire Chief	400.00	
001917	07/02/2013	02140	DOUG LLOYD CONTRACTING	67.20	
001918	07/02/2013	01637	EPCOR UTILITIES INC.	5,335.31	
001919	07/02/2013	00099	FOX'S DISPOSAL SERVICES	9,805.13	
001920	07/02/2013	00058	GUILLEVIN INTERNATIONAL	895.55	
001921	07/02/2013	00052	HARDY BUILDERS' SUPPLY	1,642.87	
001922	07/02/2013	02208	Hawkins, Bob	673.50	
001923	07/02/2013	00065	K & K ELECTRIC LTD.	710.10	
001924	07/02/2013	02682	Keller Construction Ltd	2,000.00	
001925	07/02/2013	02676	KME Enterprises	393.12	
001926	07/02/2013	02684	Kunz, Kenneth Robert, M.	1,038.81	
001927	07/02/2013	02007	MARSHALL WELDING AND FAB	288.40	
001928	07/02/2013	01777	MCCARRICK,ALLISON	35.00	
001929	07/02/2013	00014	MINISTER OF FINANCE	2,094.50	
001930	07/02/2013	00304	MONK OFFICE	175.39	
001931	07/02/2013	00033	NAPA AUTO PARTS/PORT HAR	86.31	
001932	07/02/2013	01014	NICKERSON, SCHELL	35.00	
001933	07/02/2013	02598	Noratek	1,568.04	
001934	07/02/2013	00027	NORTH ISLAND VETERINARY	333.98	
001935	07/02/2013	00075	O.K.TIRE STORE (PORT HAR	1,367.86	
001936	07/02/2013	02687	Pacific Carbon Trust Inc	9,268.00	
001937	07/02/2013	02071	PACIFICUS BIOLOGICAL SER	34,507.63	
001938	07/02/2013	02640	Penner, Calvin Lyle	220.14	
001939	07/02/2013	02202	Planet Clean	423.71	
001940	07/02/2013	00810	Plumbing Officials Assoc	80.00	
001941	07/02/2013	00769	Praxair Distribution	115.86	
001942	07/02/2013	02683	Pt Hardy Congregation Je	500.00	
001943	07/02/2013	02681	Ripple Rock Restorations	2,000.00	
001944	07/02/2013	02119	SHAW, NIKKI	40.59	
001945	07/02/2013	00166	SUPERIOR PROPANE	50.00	
001946	07/02/2013	00150	THE SOURCE	301.26	
001947	07/02/2013	00011	Tidbury, John	124.23	
001948	07/02/2013	01661	Urban Systems Ltd	2,240.00	
001949	07/02/2013	02104	VELOSO, RUI	400.00	
001950	07/02/2013	00329	WALSH, ROD	400.00	
001951	07/02/2013	00164	Xerox Canada Ltd.	115.86	
001952	14/02/2013	00047	B.C. HYDRO	743.63	
001953	14/02/2013	01816	BC SALMON FARMERS ASSOCI	420.00	
001954	14/02/2013	00073	BLACK PRESS GROUP LTD.	211.68	
001955	14/02/2013	00281	CHEVRON CANADA LTD.	1,703.29	
001956	14/02/2013	02688	Electric Rebuilders	1,528.80	
001957	14/02/2013	00099	FOX'S DISPOSAL SERVICES	4,962.76	
001958	14/02/2013	02600	Kushner, Trevor	92.42	
001959	14/02/2013	02642	Long, Jeff	358.70	
001960	14/02/2013	01645	NORTH ISLAND COMMUNICATI	334.88	
001961	14/02/2013	00203	Port Hardy & Dist. Chamb	13,109.25	
001962	14/02/2013	00406	PORT HARDY FIREFIGHTERS	4,253.75	
001963	14/02/2013	00264	PORT HARDY HERITAGE SOCI	11,330.00	
001964	14/02/2013	00080	PURULATOR INC.	248.55	
001965	14/02/2013	00272	ROLLINS MACHINERY LIMITE	100.04	
001966	14/02/2013	00166	SUPERIOR PROPANE	75.16	
001967	14/02/2013	00485	TRAN SIGN (1999) LTD.	10,487.79	
001968	14/02/2013	00201	Vancouver Island Regiona	31,142.00	
001969	14/02/2013	01864	WISHBONE INDUSTRIES LTD.	950.88	
001970	14/02/2013	00164	Xerox Canada Ltd.	115.10	
001971	14/02/2013	01854	ZEE MEDICAL CANADA CORPO	140.50	
001972	20/02/2013	00044	ACKLANDS - GRAINGER INC.	87.94	
001973	20/02/2013	01805	BUSY B'S DISTRIBUTING	205.81	
001974	20/02/2013	02243	Campbell River Door Serv	1,232.00	
001975	20/02/2013	02468	Canwest Propane	4,599.41	
001976	20/02/2013	01926	Coastal Mountain Fuels (699.81	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
001977	20/02/2013	01433	COMOX PACIFIC EXPRESS LT	121.92	
001978	20/02/2013	01637	EPCOR UTILITIES INC.	148,948.71	
001979	20/02/2013	00914	GFOA of BC	716.80	
001980	20/02/2013	00058	GUILLEVIN INTERNATIONAL	13,936.79	
001981	20/02/2013	00063	HOME HARDWARE BUILDING C	158.95	
001982	20/02/2013	00065	K & K ELECTRIC LTD.	732.41	
001983	20/02/2013	00253	Keta Cable	148.73	
001984	20/02/2013	00033	NAPA AUTO PARTS/PORT HAR	417.09	
001985	20/02/2013	02212	NICHOLSON, LISA	56.44	
001986	20/02/2013	00107	RECEIVER GENERAL FOR CAN	19,284.64	
001987	20/02/2013	00710	Receiver General for Can	2,186.00	
001988	20/02/2013	01523	RECEIVER GENERAL FOR CAN	418.92	
001989	20/02/2013	01897	STRATEGIC FOREST MANAGEM	54,768.00	
001990	20/02/2013	00089	THE HOBBY NOOK	235.20	
001991	20/02/2013	00011	Tidbury, John	41.41	
001992	20/02/2013	02321	TWOFOURONE Consulting Lt	208.66	
001993	20/02/2013	02690	Volunteer Firefighters A	198.00	
001994	28/02/2013	00195	A.V.I.C.C	786.24	
001995	28/02/2013	00044	ACKLANDS - GRAINGER INC.	210.32	
001996	28/02/2013	01375	ADT SECURITY SERVICES CA	90.72	
001997	28/02/2013	02693	BC One Call Limited	112.00	
001998	28/02/2013	02090	BC OUTDOORS FISHING ADVE	1,937.60	
001999	28/02/2013	01145	BLACK CAT REPAIRS	567.65	
002000	28/02/2013	01988	BRITISH COLUMBIA LIFE AN	775.01	
002001	28/02/2013	02468	Canwest Propane	36.52	
002002	28/02/2013	00281	CHEVRON CANADA LTD.	3,609.33	
002003	28/02/2013	00539	CUPE LOCAL 2045	665.87	
002004	28/02/2013	00054	DAVE LANDON MOTORS LTD.	106.22	
002005	28/02/2013	01476	DOR-TEC SECURITY LTD.	122.90	
002006	28/02/2013	02140	DOUG LLOYD CONTRACTING	105.28	
002007	28/02/2013	02697	Flanagan, Rose	275.00	
002008	28/02/2013	00052	HARDY BUILDERS' SUPPLY	306.77	
002009	28/02/2013	00063	HOME HARDWARE BUILDING C	34.16	
002010	28/02/2013	00194	INT'L UNION OPERATING EN	567.64	
002011	28/02/2013	01167	JUST RITE PRECISION SHAR	201.60	
002012	28/02/2013	00065	K & K ELECTRIC LTD.	538.72	
002013	28/02/2013	02600	Kushner, Trevor	143.10	
002014	28/02/2013	00626	MAINROAD MAINTENANCE PRO	13,272.66	
002015	28/02/2013	02489	Marcotte, Rick	41.41	
002016	28/02/2013	00033	NAPA AUTO PARTS/PORT HAR	560.03	
002017	28/02/2013	00217	ORKIN CANADA CORPORATION	71.12	
002018	28/02/2013	00013	PACIFIC BLUE CROSS	4,484.84	
002019	28/02/2013	00080	PURULATOR INC.	342.46	
002020	28/02/2013	00107	RECEIVER GENERAL FOR CAN	17,378.07	
002021	28/02/2013	01523	RECEIVER GENERAL FOR CAN	415.34	
002022	28/02/2013	00187	REGIONAL DISTRICT OF MT	3,078.48	
002023	28/02/2013	02696	Robar Industries Ltd	129.92	
002024	28/02/2013	02107	SMEDLEY, PATTI	380.13	
002025	28/02/2013	02170	SPIKETOP CEDAR LTD.	1,218.56	
002026	28/02/2013	00161	TELUS MOBILITY (BC)	989.51	
002027	28/02/2013	00485	TRAN SIGN (1999) LTD.	2,650.86	
002028	28/02/2013	00477	U.B.C.M.	2,758.06	
Total:				512,489.85	

*** End of Report ***

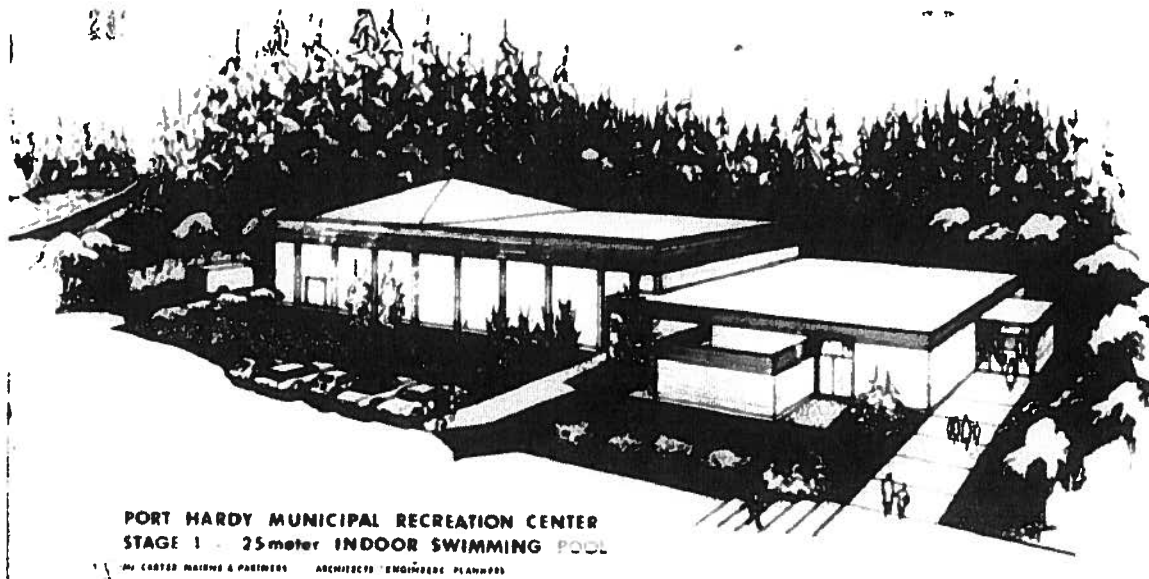





DISTRICT OF PORT HARDY MEMORANDUM

TO: Jeff Long, Acting CAO
FROM: Melinda Dennison
SUBJECT: Pool Turns 40 - Free Public Swim Celebration
DATE: March 5, 2013

The pool is turning "40" on Sunday, March the 24th. Wow the pool opened its doors in 1973. Pictured below is the Stage 1 drawing, in 1972 looks pretty close!



Below is a clip taken from the local paper of how we were the first on the island of its kind:

Pool is one of few on Island

Well, I guess it is safe enough for me to make one final prediction. Yes, Folks, like the advertisement says, the pool will be open on March 24. I know it has been a long time but I guess that is just the way it goes up here.

Probably what I am trying to say is O. K. It is safe to buy a membership now. I understand why so few people have purchased them to date but now that the pool is really opening, I once again

urge everyone to get down to the pool and pick up some application forms.

Remember, if you or all or part of your family plan to use the pool on any regular basis, it is far cheaper to buy a membership rather than to pay as you go.

Several months ago I rambled on about community involvement and how it is so important in the operating of any recreational facility.

Keep in mind that Port Hardy does possess a new facility that is still fairly rare on Vancouver Island. Indeed, such much larger cities as Campbell River, Courtenay and Nanaimo are without an indoor pool.

However, all have plans for the construction of one and it should not be too long before there are new indoor pools springing up all over the place.

Therefore, we in Port Hardy definitely have something to be proud of and the

amount of our pride will directly affect the total use of the pool.

We are staging an official opening of sorts for Saturday evening, March 24, and cordially invite everyone to attend.

In honor of the event, we have decided to set up the first Port Hardy fun swim meet. The Parks and Recreation Commission swim team has challenged seven other local organizations to a four-event swim meet.

And in order to encourage everyone to participate, we have arranged for a few contests that anyone may enter.

So I am inviting everyone to the pool on Saturday night to watch and participate in the official opening ceremonies. Bring your bathing suit; there will be a free swim after the meet.

On Sunday the pool will be officially open at about 10 am and there will be free swimming for everyone throughout the day.

See the newspaper ad for times. Thank you.

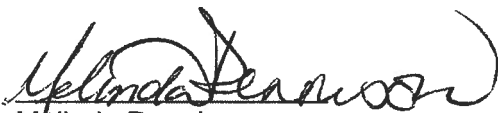
In order to celebrate this occasion, I am proposing that the District offer a free Public Swim from 12:00-5:00pm on Sunday, March 24th. A cake is being prepared that will be decorated in the likeness of the pool and will be served around 2:15pm that day. It would be great if the Mayor or a Council delegate can attend to do the official cutting of the cake.

Recommendation:

"That Council authorizes the use of the pool facility from 12 noon to 5:00pm on Sunday, March 24, 2013 to conduct a free public swim in celebration of the 40th anniversary of the pool facility and that the Mayor or a Council member attend if possible to conduct the official cutting of the cake."

Respectfully submitted,

I agree with the recommendation.



Melinda Dennison
Aquatic Coordinator



Jeff Long
Director of Corporate &
Development Services



DISTRICT OF PORT HARDY
STAFF REPORT



TO: Mayor and Council
FROM: Jeff Long, Director of Corporate & Development Services
SUBJECT: Purchase and Installation of Visual Equipment for Council Chambers
DATE: March 8, 2013 **FILE:** 1010-20

Staff has investigated the purchase of visual equipment to be installed in the Council chambers. The main purpose of this project is two-fold:

- 1) To have access to satellite based television as a means of obtaining information from the "outside world" for emergency responders at the emergency operations centre during larger scale emergency events (e.g. tsunami warnings); and,
- 2) Allow for the display of electronic based visual materials using a wall mounted screen, roof installed projector and updated laptop computer for council and committee meetings as well as during emergency based and other events.

Staff has obtained the attached local quotations to undertake this project:

- 1) The Source (Hardy Sound Ltd.) - in the sum of \$3,055.77 plus HST for the purchase and installation of the visual aid equipment including 46 inch television, wall mount, digital receiver, satellite dish, wall based projector screen, wireless projector and roof mount, laptop computer and peripherals; and,
- 2) K&K Electric – in the sum of \$465.00 plus HST for the electrical work required to facilitate installation of the visual aid equipment.

RECOMMENDATION:

THAT Council approves the purchase and installation of the visual aid equipment for the Council chambers described in the March 8, 2013 staff report, prior to the adoption of the 2013 District of Port Hardy Financial Plan.

Respectfully submitted,

Jeff Long
Director of Community &
Development Services

01/22/2013 03:59 250-949-8777

THEVSOURCE

PAGE 01/01

HARDY SOUND LTD
 THE SOURCE
 BOX 142
 PORT HARDY BC (23C939)
 VON 2P0 Tel.: 250 949-7771

Bid 14/01/2013 944

Sales Rep. : Gary Wells
 Expiration Date : 15/03/2013

Customer: 764

District Of Port Hardy
 Box 68
 Port Hardy Bc
 VON 2P0

Ship To :

Same

Tel.: 604 949-6865

JAN 22 2012

Item No.	Description	Qty	Price	Total	Tx
tv 46"	UN46EH5000 - Samsung	1	729.99	729.99	A
EHFDD+30	EHF DISPLAY DEVICES OVER 30"	1	31.75	31.75	A
800-8969	SAM 3NP368V8C	1	599.99	599.99	A
EHFPC	EHF PORTABLE COMPUTERS	1	1.20	1.20	A
hdmi	Wireless HDMI Sender / Receiver	1	249.99	249.99	A
EHFCP	EHF COMPUTER PERIPHERALS	1	0.90	0.90	A
mount	Full motion mount, up to 50"	1	199.99	199.99	A
DSR800	DSR800 HD Receiver	1	99.99	99.99	A
EHFHAV	EHF HOME AUDIO OR VIDEO	1	3.50	3.50	A
Dish60E	Star Choices 75 CM Dish	1	99.99	99.99	A
COAX	RGB OUTDOOR COAX	60	0.40	20.00	A
Labour	Labour Install / Repair	4	50.00	200.00	A
note	Dist of PH to provide 1 helper to assist.	1	0.00	0.00	A
projector	Epson PowerLite 83+ LCD Projector - HDTV - 4:3	1	554.99	554.99	A
EHFHAV	EHF HOME AUDIO OR VIDEO	1	3.50	3.50	A
screen	98" projector screen	1	150.00	150.00	A
mount	projector ceiling mount	1	109.99	109.99	A

COPY		Subtotal	3,066.77
A) Regist : 871934345		HST :	366.89
		Total :	3,422.46

Feb.12. 2013 3:33PM K K Electric Ltd.

No.4877 P. 1/1



BOX 70, PORT HARDY
B.C. V0N 2P0
Tel: (250) 949-8133
Fax: (250) 948-9230

District of Port Hardy

ATTN: Jeff

RE: Council Chambers

February 12, 2013

PRICE TO INCLUDE:

- Supply and Installation of 1 – 15A, 120V receptacle in T-bar ceiling above council table.
- Supply and Installation of receptacle for TV in back, left corner of council chamber.
- Rework fluorescent lighting to have 2 fixtures over council table to be switched separate from others switched by existing motion switch.
- All labour and material.

PRICE	\$465.00
HST	55.80
TOTAL	\$520.80

Respectfully submitted,

Please Note: Pricing will be held for 30 days, if a quote is accepted and work will not begin until a later date, pricing will need to be readdressed at that time.

Quote Accepted: _____ Date: _____
Please fax quote acceptance back to 250-949-9230

COMMERCIAL & RESIDENTIAL INSTALLATION AND SERVICE

District of Port Hardy



DISTRICT OF PORT HARDY

BYLAW NO. 1008-2013

A Bylaw to Amend Building Bylaw No. 11-2005 to Implement Changes Introduced by the 2012 British Columbia Building Code

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 11-2005;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1.1 This Bylaw shall be cited as "District of Port Hardy Building Bylaw Amendment Bylaw No. 1008-2013".

PART 2 AMENDMENTS

2.1 Building Bylaw No. 11-2005 is hereby amended as follows:

a) Section "*2. Definitions*" is hereby amended by:

i) Deleting the portion of the sentence which reads "*The following words and terms have the meanings set out in Section 1.1.3.2 of the British Columbia Building Code 1998.*" and replacing it with "*The following words and terms have the same meanings set out in Section 1.4.1.2. of the British Columbia Building Code 2012, as amended or re-enacted from time to time.*"

ii) Deleting the definition "*Building Code*" and replacing it with the following new definition:

"Building Code means the British Columbia Building Code 2012 as adopted by Ministerial Order No. M188 on September 7, 2012, as amended or re-enacted from time to time."

iii) Deleting the definition "*Building Official*" and replacing it with the following new definition:

"Building Official means the Municipal Inspector or any other employee or contractor so designated by the District."

iv) Deleting the definition "*District*" and replacing it with the following new definition:

"District means the Corporation of the District of Port Hardy."

b) Section "*9. Applications for Complex Buildings*" is hereby amended by:

i) Deleting subsection 9.(a)viii) in its entirety and replacing it with the following new subsection 9.(a)viii):

“Include letters of assurance as required by and in accordance with section 2.2.7. of Division C – Part 2 of the Building Code.”

- ii) Deleting subsection 9.(a)ix) in its entirety and renumbering subsection 9.(a)x) to subsection 9.(a)ix).
- c) Section *“10. Applications for Standard Buildings”* is hereby amended by:

- i) Deleting subsection 10(c)v) in its entirety and replacing it with the following new subsection 10(c)v):

“Letters of assurance as required by and in accordance with section 2.2.7. of Division C – Part 2 of the Building Code.”

- d) Section *“11. Professional Plan Certification”* is hereby amended by:

- i) Deleting subsection 11(a) in its entirety and replacing it with the following new subsection 11(a):

“The letters of assurance required by this Bylaw in accordance with section 2.2.7. of Division C – Part 2 of the Building Code, are relied upon by the District and its Building Officials as certification that the design and plans to which the letters of assurance relate comply with the Building Code and other applicable enactments relating to safety.”

- e) Section *“17. Professional Design and Field Review”* is hereby amended by:

- i) Deleting subsection 17(a) in its entirety and replacing it with the following new subsection 17(a):

“When a Building Official considers that the site conditions, size or complexity of a development or an aspect of a development warrant, he or she may require a registered professional provide design and plan certification and field review by means of letters of assurance in the form provided for in accordance with section 2.2.7. of Division C – Part 2 of the Building Code.”

- ii) Deleting subsection 17(b) in its entirety and replacing it with the following new subsection 17(b):

“Prior to the issuance of an occupancy permit for a complex building, or standard building in circumstances where letters of assurance have been required in accordance with sections 10(c)v) or 17(a) of this Bylaw, the District shall be provided with the applicable letters of assurance in accordance with section 2.2.7.2.2) of Division C – Part 2 of the Building Code.”

- f) Section *“22. Fixtures”* is hereby amended by:

- i) Deleting subsections 22.(a), (b) and (c) in their entireties and replacing them with the following new subsections 22.(a), (b) and (c):

“(a)All toilets shall be of a design that uses no more than six(6) litres of water per flush, without the aid of any add-on or retrofit devices.

“(b)All shower heads shall be of a design that limits the flow rate to nine and one half (9.5) litres per minute or less.

“(c)All sink faucets installed in any residential use building in the District shall be of a design that limits the flow rate to eight point three (8.3) litres per minute or less.”

- g) Section “23. Climatic Data” is hereby amended by deleting it in its entirety and replacing it with the following new section “23. Climatic Data”:

“23. Climatic Data

Climatic data for the design of buildings in the District shall be:

Design Temperature:

<i>January 2.5% Temperature.....</i>	<i>-5° C</i>
<i>January 1% Temperature.....</i>	<i>-7° C</i>
<i>July 2.5% Drybulb Temperature.....</i>	<i>20° C</i>
<i>July 2.5% Wetbulb Temperature.....</i>	<i>16° C</i>

Precipitation:

<i>One Day Rainfall.....</i>	<i>150 mm</i>
<i>15 Minute Rainfall.....</i>	<i>13 mm</i>
<i>Ground Snow Load, Snow Component.....</i>	<i>0.9 kPa</i>
<i>Ground Snow Load, Rain Component.....</i>	<i>0.4 kPa</i>

Hourly Wind Pressures:

<i>Probability 1/10.....</i>	<i>0.40 kPa</i>
<i>Probability 1/30.....</i>	<i>0.52 kPa</i>

Seismic Data:

<i>Sa(0.2).....</i>	<i>0.43</i>
<i>Sa(0.5).....</i>	<i>0.31</i>
<i>Sa(1.0).....</i>	<i>0.17</i>
<i>Sa(2.0).....</i>	<i>0.10</i>
<i>PGA.....</i>	<i>0.20”</i>

- h) Schedule “A” is deleted in its entirety.
- i) Section “13. Damage Deposits” is hereby amended by deleting it in its entirety and replacing it with the following new section 13. Damage Deposits”:

“13.1 Where during the course of construction for which a permit is issued there will be excavation, heavy equipment crossing an adjacent highway or sidewalk, or transporting materials from or to the site across a curb or ditch, a deposit shall be submitted to the District to pay for the costs of repairing any damage that

may caused to the adjacent highway, or public utilities located in or on the adjacent highway, or District property during the course of construction.

- 13.2 The damage deposit required by subsection 13.1 herein shall be in an amount as specified in the District of Port User Rates and Fees Bylaw, and shall be deposited in the form of cash, certified cheque or irrevocable letter of credit in a format approved by the District from a Canadian bank or Credit union, prior to the issuance of the permit.
- 13.3 Where it is deemed necessary by the Building Official to clean highways due to construction activities undertaken in connection a permit, the cost of such cleaning shall be deducted from the damage deposit referred to in section 13.2 herein.
- 13.4 Where a highway or a public utility on or adjacent to a highway, has been damaged by any work undertaken in connection with a permit, and where the owner fails to clean up or repair the highway or public utility, or cause the highway or public utility to be cleaned up or repaired in a manner satisfactory to the Building Official within fourteen (14) days of being notified to do so by the Building Official, then the District shall carry out such repairs or clean up and may use the damage deposit referenced herein to pay for the said repairs or clean up.
- 13.5 Should there be an insufficient amount of monies on deposit with the District, then the permittee shall be liable for payment, and shall pay forthwith, upon invoice, the balance that is required by the District to carry out or cause to be carried out, the necessary repairs, clean-up or highway reconstruction, together with an administration charge of \$100 (\$100.00) dollars.

PART 3 SEVERABILITY

- 3.1 If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time on the day of , 2013.

Read a second time on the day of , 2013.

Read a third time on the day of , 2013.

Adopted on the day of , 2013.

Director of Corporate &
Development Services

Mayor