



**DISTRICT OF PORT HARDY**

**AGENDA**

**REGULAR MEETING OF COUNCIL**

**7:00 PM**

**TUESDAY, JULY 23, 2013**

**MUNICIPAL HALL COUNCIL CHAMBERS**

**Mayor:** Bev Parnham  
**Councillors:** Janet Dorward, Jessie Hemphill, Debbie Huddleston,  
Rick Marcotte, Nikki Shaw, John Tidbury

**Staff:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Allison McCarrick, Director of Financial Services  
Trevor Kushner, Director of Operational Services  
Leslie Driemel, Recording, Secretary

**DISTRICT OF PORT HARDY  
 AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING  
 7:00 pm TUESDAY, JULY 23, 2013  
 Council Chambers - Municipal Hall**

---

<b>Page</b>	<b>A. CALL TO ORDER</b>	<b>Time:</b>
	<b>B. APPROVAL OF AGENDA AS PRESENTED (or amended)</b>	
	Motion required	1.            2.
	<b>C. ADOPTION OF MINUTES</b>	
<b>1-2</b>	1. The minutes of the Committee of the Whole Meeting held June 25, 2013.	
	Motion required	1.            2.
<b>3-6</b>	2. The minutes of the Regular Council Meeting held June 25, 2013.	
	Motion required	1.            2.
	<b>D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL</b>	
	1. Staff Sgt. Gord Brownridge, RCMP re: Quarterly Report	
<b>7</b>	2. Pat Horgan, Better at Home Coordinator, North Island Crisis & Counselling Centre Society re: Request for Council input on how to best implement the Better at Home program in Port Hardy.	
	<b>E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS</b>	
<b>8-9</b>	1. Council Action items. For information.	
	<b>F. CORRESPONDENCE</b>	
	1. Copies of letters to Hon. Mary Polak, Minister of Environment re: Timeline for implementing Multi-Material BC Program.	
<b>10</b>	a) From: Dave Rushton, Chair, Regional District of Mount Waddington (June 26/13)	
<b>11</b>	b) From: Michael Berry, Mayor, Village of Alert Bay (July 25/13)	
	For information.	
<b>12</b>	2. Malcom Fleeton, Treasurer, Mt. Waddington Regional Fall Fair Society (July 5/13) re: Request for permission to install a 40 foot trailer box at the Port Hardy Civic Centre.	
	Motion / direction	1.            2.
<b>13-14</b>	3. Helena Borges, Assistant Deputy Minister, Transport Canada (June 27/13) re: Potential Interest of the District of Port Hardy with respect to the ownership and operation of Port Hardy Airport.	
	Motion / direction	1.            2.
<b>15</b>	4. Coralee Oakes, Minister of Community, Sport and Cultural Development re: Traffic Fine Revenue Sharing Program and Small Community Grant of \$243,146. For information.	
<b>16-18</b>	5. Green Communities Committee: Julian C. Paine, Assistant Deputy Minister, Local Government Division and Gary MacIassac, Executive Director, UBCM re: Green Communities Level 3 recognition, 'Achievement of Carbon Neutrality'. For information.	

## G. NEW BUSINESS

None in agenda package.

## H. COUNCIL REPORTS

1. Verbal reports from Council members.

## I. COMMITTEE REPORTS

- 19-21** 1. Emergency Preparedness Committee. Minutes of the meeting held May 28, 2013. For information.

At its meeting on June 25, 2013, the Emergency Preparedness Committee adopted the following resolution (EPC-05-2013):

*THAT the Emergency Preparedness Committee recommends to Council that it undertakes the purchase and installation of a siren warning system to be used during emergency events, given the high risk factor associated with tectonic activity which can generate earthquakes and tsunamis, for the District of Port Hardy.*

Motion / direction 1. 2.

- 22-25** 2. Community Consultative Committee, Minutes of the meeting held June 24, 2013. For information.

At its meeting on June 24, 2013, the Community Consultative Committee adopted the following resolution (CCC-07-2013):

*THAT the Community Consultative Committee suggests to the District of Port Hardy that the District initiates a fundraising effort with the funds raised to be donated to victims of the Alberta flood.*

Motion / direction 1. 2.

## J. STAFF REPORTS

- 26-27** 1. Accounts Payable, June 2013. For information.
2. Allison McCarrick, Director of Financial Services and Patti Smedley, Economic Development and Community Coordinator re: Adoption of 2012 Annual Report, (separate handout) as per Sec.98 of the *Community Charter*.

Motion required 1. 2.

- 28-29** 3. J. Long, Director of Corporate and Development Services re: Application for Development Variance Permit by Daniel J. Nowosad, Personal Law Corporation, 8700 Hastings Street

THAT Council of the District of Port Hardy approves Development Variance Permit No. DVP-01-2013 to vary the provisions of section 5.2.3 of District of Port Hardy Zoning Bylaw No. 10-2006, to:

- 1) Reduce the minimum front yard requirement of the Town Centre Commercial: C-2 Zone and General Commercial: C-3 Zone from 6.0 metres to 2.8 metres for the purpose of accommodating the siting of a raised wooden patio deck measuring 11.0 metres (36 feet) by 6.1 metres (20 feet) adjacent and attached to the south face of the existing two storey

building, with respect to the properties civically addressed as 8700 Hastings Street and legally described as Lots 19 and 20, Block 5, Section 36, Township 9, Rupert District, Plan 2178.

AND FURTHER THAT the Director of Corporate & Development Services be authorized to execute and issue Development Variance Permit No. DVP-01-2013 to the Permittee, Daniel J. Nowosad, Personal Law Corporation, Inc No.0636673.

Motion / direction 1. 2.

**K. CURRENT BYLAWS AND RESOLUTIONS**

- 30-31** 1. District of Port Hardy Highway Closure and Dedication Removal Bylaw No. 1014-2013. For First, Second and Third Reading

Motion required 1. 2.

**L. PENDING BYLAWS**

District of Port Hardy Zoning Bylaw 1010-2013

**M. INFORMATION AND ANNOUNCEMENTS**

August 22 Committee: Operational Services Committee 9:00 am Council Chambers  
August 27 Committee: Economic Development 4:30 pm Council Chambers  
Council: Committee of the Whole 6:30 pm Council Chambers *time to be confirmed*  
Council: Regular Council Meeting 7:00 pm Council Chambers  
August 29 Staff OH&S Committee, 8:30 am Council Chambers  
September 10 Committee: Sustainability Committee 4:30 pm Council Chambers  
Council: Regular Council Meeting 7:00 pm Council Chambers

**N. NOTICE OF IN-CAMERA MEETING**

No In-Camera Meeting scheduled at this time.

**O. ADJOURNMENT** 1. Time:



---

**MINUTES OF THE DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING OF COUNCIL  
JUNE 25, 2013**

---

**CALL TO ORDER:** Deputy Mayor Janet Dorward Time: 6:30 pm

**PRESENT:** Deputy Mayor: Janet Dorward

Councillors: Jessie Hemphill, Rick Marcotte, Nikki Shaw, John Tidbury

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Leslie Driemel, Recording Secretary

Media: None  
Members of the Public: Three

**REGRETS:** Mayor Bev Parnham, Councillor Debbie Huddlestan

---

COW 2013-003  
APPROVAL OF AGENDA  
AS PRESENTED

**APPROVAL OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

**DELEGATION**

Florence Van Graven, RCMP Staff Sergeant Gord Brownridge and RCMP Constable Rob Morozoff re: Proposal to Initiate a New Restorative Justice Program.

Deputy Mayor Dorward introduced the delegation members to the Committee.

The delegation members reviewed the history of the previous Restorative Justice Program in Port Hardy which ran from 2000 to 2009. Lack of sustainable funding was the primary reason that the program ended.

Delegation members reviewed the purpose of a Restorative Justice Program which involves a voluntary process focused on first time offenders and involves agreement by all parties to the process and outcomes. Charges suitable for consideration are for non-violent crimes such as vandalism, shoplifting etc. The aim is to have first time offenders, whether youth or adults, to recognize and become responsible for their actions. The process is designed to achieve resolution and restitution for the participants and where appropriate, involves the offenders meeting their victims to gain a better understanding of the impacts associated with the offenders' actions. Everything is confidential, all participants meet and discuss the issues and form of restitution, which could be monetary or community service or combination thereof. In each case the program coordinator interviews all participants to determine if the Program is suitable for them and mentors each participant through a timely and suitable restitution process. A completed restorative justice case results in no criminal record for the offender.

It was noted that the past Restorative Justice Program was very successful with offenders, positively affecting their lives which in turn, benefits the community and the victims. Members of the Committee acknowledged the success of the past program and there were comments expressed that the Program would be a significant asset were it to be reinstated.

Constable Rob Morozoff advised that consultation about the Program has been undertaken and is continuing with the Gwa'sala-'Nakwaxda'xw, Quatsino and Kwakiutl First Nations, all of which seem very supportive of the program.

Funding and administrative support was discussed and the Committee was advised the Restorative Justice Program would cost approximately \$1,000 per file with possibly 15 files per year. Annual funding needed was estimated at \$20,000 per year, divided among the four potential partners.

Further discussion between the delegation and Committee included such topics as:

- Sustainable and short term grant funding and funding sources from local government, First Nations and provincial and federal governments.
- Other agencies and resources that are in place that may be participants in the Program / initiation process
- Timeline to start up and implement the Restorative Justice Program
- Administration of the Program
- Insurance and liability issues

The Committee noted that it would be desirable if a not-for-profit society could act as the central body overseeing the administration of the Program. It was suggested that the North Island Crisis & Counselling Centre may be an option for such an arrangement.

Moved/Seconded/Carried

THAT the Committee of the Whole recommends to Council that the Restorative Justice Program be referred to the 2014 budget discussions.

#### ADJOURNMENT

Moved

THAT the Committee of the Whole Rise.

Time: 6:50 pm

COW 2013-004  
REFER RESTORATIVE  
JUSTICE TO 2014  
BUDGET DISCUSSIONS

COW 2013-005  
ADJOURNMENT

\_\_\_\_\_  
DIRECTOR OF CORPORATE &  
DEVELOPMENT SERVICES

\_\_\_\_\_  
DEPUTY MAYOR



---

**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR MEETING OF COUNCIL  
JUNE 25, 2013**

---

**CALL TO ORDER:** Deputy Mayor Janet Dorward Time: 7:00 pm

**PRESENT:** Deputy Mayor Janet Dorward  
Councillors: Jessie Hemphill, Rick Marcotte, Nikki Shaw, John Tidbury

**REGRETS:** Mayor Bev Parnham and Councillor Debbie Huddleston

**ALSO PRESENT:** Rick Davidge, Chief Administrative Officer  
Jeff Long, Director of Corporate & Development Services  
Patti Smedley, Economic Development & Community Coordinator  
Leslie Driemel, Recording Secretary

Media: North Island Gazette  
Members of the Public: None

---

**APPROVAL OF AGENDA**

Deputy Mayor Dorward advised of an addendum to the agenda under Correspondence:

1. Tara McCart, Filomi Days Committee (June 22/13) re: Request for District support for Filomi Days 2013.

2013-088  
APPROVAL OF AGENDA  
AS AMENDED

Moved/Seconded/Carried  
THAT the agenda be approved as amended.

**ADOPTION OF MINUTES**

1. The minutes of the Committee of the Whole Meeting held June 11, 2013.

2013-089  
COMM OF THE WHOLE  
MEETING MINUTES  
JUNE 11, 2013  
APPROVED

Moved/Seconded/Carried  
THAT the minutes of the Committee of the Whole Meeting held June 11, 2013 be approved as presented.

2. The minutes of the Regular Meeting of Council held May 28, 2013.

2013-090  
REGULAR COUNCIL  
MEETING MINUTES  
JUNE 11, 2013  
APPROVED

Moved/Seconded/Carried  
THAT the minutes of the Regular Council Meeting held June 11, 2013 be approved as presented.

**BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

1. No Council action items.

**CORRESPONDENCE**

1. Rod Davis, Chair, Private Managed Forest Land Council (June 6/13) re: Meeting at AVICC Convention April 12, 2013 was received as information.
2. Tracey Sutton, Canada Day Chair (June 19/13) re: Requests for District support for Canada Day

**Moved/Seconded/Carried**

THAT Council approves the request by Tracey Sutton, Canada Day Chair, for the temporary closure of Market Street for the Canada Day Parade, from Shipley Street to Douglas Street, from 11:30 am to 12:30 pm, including the provision of barricades at the cross streets, as well as the provision of access to electrical power in Carrot Park.

3. Claire Trevena, MLA, North Island (June 18/13) re: Election as MLA for the North Island was received as information.
4. Addendum  
Tara McCart, Filomi Days Committee (June 22/13) re: Request for District support for Filomi Days 2013.

Deputy Mayor Dorward advised that \$10,000 funding for FILOMI DAYS 2013 has been approved in the budget.

**Moved/Seconded/Carried**

THAT the request by Tara McCart of the Filomi Days Committee for District support for FILOMI DAYS 2013 be approved as presented namely;

- release of funds in the amount of \$10,000 for fireworks (donation previously approved by Council);
- The use of Carrot Park for three days (July 19, 20 and 21) including the water and electrical power connections.
- Road closure for the Brian Burns Memorial Street Hockey tournament which involves partial closure of Hastings Street in front of The Sporty Bar & Grill and the Bus Depot from 6am to 6pm on Saturday, July 20<sup>th</sup>;
- Road closure of the lower part of Hastings Street near the Chamber of Commerce building for Saturday and Sunday, July 20<sup>th</sup> and 21<sup>st</sup>;
- Road closure for the parade route from the Thunderbird Mall along Rupert Street to Gray Street, down Market Street to Tsulquate Park on July 20<sup>th</sup>, from 11 am to 1 pm;
- Road closure of Main Street in front of C and N Backpackers on Sunday, July 21<sup>st</sup> from 9:30 am to 1 pm;
- Barricades for "no parking" to be put up in front of Carrot Park for Saturday, July 20<sup>th</sup> from 10 am to 6 pm;
- An advertising notice on the recreation sign on Douglas Street;
- The use of "porta potties" with four to be distributed throughout Carrot Park and four to be located near the site of the Dragon Boat by the seawall on lower Hastings Street;
- The use of garbage containers and pick-up service; and,
- That the fireworks be allowed to be discharged.

2013-091  
APPROVE REQUEST BY  
T.SUTTON FOR  
CANADA DAY  
CELEBRATIONS

2013-092  
APPROVE T.MCCART  
FILOMI DAYS 2013  
SUPPORT REQUESTS



**NEW BUSINESS**

RECOMMENDATION  
FROM JUNE 25, 2013  
COMMITTEE OF THE  
WHOLE

Recommendation to Council from the Committee of the Whole meeting held June 25, 2013:

The Committee of the Whole recommends to Council that the Restorative Justice Program be referred to the 2014 budget discussions.

2013-093  
REFER RESTORATIVE  
JUSTICE PROPOSAL TO  
2014 BUDGET  
DISCUSSIONS

Moved/Seconded/Carried  
THAT the Restorative Justice Program be referred to the 2014 budget discussions.

**COUNCIL REPORTS**

COUNCIL REPORTS

Deputy Mayor Dorward and Councillors Hemphill, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

Councillor Tidbury advised that a resolution was adopted by the Emergency Preparedness Committee at its meeting earlier today recommending that Council purchase and install a siren warning system.

**COMMITTEE REPORTS**

COMMITTEE REPORTS

1. Operational Services Committee, minutes of the meeting held June 19, 2013. One recommendation to Council: The Operational Services Committee recommends to Council that a crosswalk and appropriate signage be installed at the bottom of Seaview Drive across Market Street to the gravel parking area.

OP SCVS COMM  
MINUTES OF JUNE 19,  
2013.

Council discussed concerns regarding the visibility of a crosswalk at the Seaview Drive / Market Street intersection and was advised by staff that 'sidewalk ahead' signage will be installed in appropriate areas.

2013-094  
CROSS WALK AT  
SEAVIEW DR./ MARKET  
ST APPROVED

Moved/Seconded/Carried  
THAT the recommendation of the Operational Services Committee be approved as presented, namely that a crosswalk and appropriate signage be installed at the bottom of Seaview Drive across Market Street to the gravel parking area.

SUSTAINABILITY COMM  
MINUTES OF JUNE 11,  
2013.

2. Sustainability Committee, minutes of the meeting held June 11, 2013. Three recommendations to Council:
  1. The Sustainability Committee recommends to Council that with the intention being to allow the keeping of mason bees in the District of Port Hardy, the Zoning Bylaw review include changes to 5.1.1(A) Prohibited Use (2) FROM: keeping bees... TO: Prohibited Use (2) keeping honey bees....
  2. The Sustainability Committee recommends to Council that the letter from Mayor Leslie Baird regarding introducing mason bees be referred to Leslie Dyck, food security coordinator for the Mt. Waddington Health Network for discussion and input.

3. The Sustainability Committee recommends to Council that Leslie Dyck, Mt. Waddington Health Network, Local Food Security Coordinator be contacted regarding the Community Supported Fishery program.

2013-095  
KEEPING OF BEES  
DEFERRED UNTIL  
DRAFT ZONING BYLAW  
AVAILABLE

Moved/Seconded/Carried

THAT the recommendation from the Sustainability Committee regarding the keeping of bees be tabled until the Committee has the opportunity to review and discuss the draft zoning bylaw.

2013-096  
REFER TO LESLIE  
DYCK: KEEPING OF  
MASON BEES AND  
COMMUNITY  
SUPPORTED FISHERY  
PROGRAM

Moved/Seconded/Carried

THAT that the letter from Mayor Leslie Baird regarding introduction of mason bees be referred to Leslie Dyck, Local Food Security Coordinator for the Mount Waddington Health Network for input AND FURTHER THAT Leslie Dyck, Local Food Security Coordinator with the Mount Waddington Health Network, be contacted regarding the Community Supported Fishery Program.

STAFF REPORTS

None

BYLAWS

None

PENDING BYLAWS

1. District of Port Hardy Zoning Bylaw No. 1010-2013

ADJOURNMENT

2013-097  
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:20 pm

---

DIRECTOR OF CORPORATE  
& DEVELOPMENT SERVICES

---

DEPUTY MAYOR



**Better  
at  
Home**

United Way helping seniors  
remain independent.



**"Empowering People"**

**United Way**

**Better at Home is funded by the Government of British Columbia**

***Better at Home:***

- Is a program to help British Columbia seniors live in their own homes longer
- Is funded by the Ministry of Health and managed by the North Island Crisis and Counselling Centre Society
- Was based on the success of the five (5) site pilot project - CASI (Community Action for Seniors' Independence)
- Is a three (3) year project that began in 2012
- Will be available in up to 60 BC communities, across all health regions
- Provides simple non-medical services delivered by local non-profit organizations
- Basket of Services include: grocery shopping, friendly visits, yard work, home repair, snow removal, transportation to appointments, and light housekeeping
- Services are different in each community. Service needs are identified in consultation with community experts and seniors themselves
- Services are offered by a mix of paid staff and volunteers
- Fees for service are on a sliding scale based on income (some services may be free)
- Communities appoint an Advisory Committee for guidance

***Please note:***

- Where seniors require more than the basket of services *Better at Home* offers, they will be referred to the local health authority for assessment and support
- *Better at Home* does not provide seniors with personal hygiene assistance, such as bathing and grooming, or help with medical needs or physical mobility
- *Better at Home* is not a substitute for – nor does it replace – critically needed home support services provided by community health workers in local health authorities

# COUNCIL ACTION REPORT

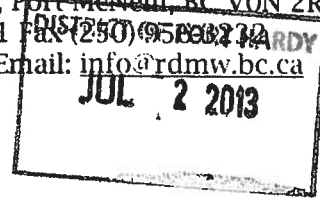
REGULAR COUNCIL MEETING - June 25, 2013			
ITEM	ACTION	WHO	STATUS /COMMENTS
parade/ barricades and electrical at Carrot Park	Services		
T. McCart, re: District support for Filomi Days 2013	Approved as requested Advise T. McCart , PW, and Emergency Services	JL	Done
COW meeting of June 25/13. Recommendation re: Restorative Justice Program	Refer to 2014 Budget discussions	AM	Done
Op Scv Comm minutes of June 19/13 re: recommendation to install crosswalk at Seaview Drive / Market St. intersection	Approved as recommended. Install crosswalk	TK	Ongoing
Sustainability Committee minutes of June 11, 2013 and 3 recommendations	Approved as recommended. Contact Leslie Dyck, RDMW Health Network re: mason bees and Community Supported Fishery program	JL	Done
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
Port Hardy Twinning Society (May 23/13) re: letter of support for grant application	Request for letter of support approved. Write letter.	MP	Done
Mayor, Village of Masset (June 11/13re: Heritage research – Cape Scott Lighthouse	Request for letter of support approved. Write letter.	MP	Done
on the Committee of the Whole meeting held on June 11, 2013 re SD 85 Electoral areas	Write letter of support for SD85 electoral area changes for 2014	JL	Done
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
<b>REGULAR COUNCIL MEETING - MAY 28, 2013</b>			
Op Scvs Committee Minutes May 23 re: Lamp standards	Approved as presented. TK to proceed as recommended C/Downward to advise Downtown Revitalization Committee	TK C/D	Ongoing
CAO re: N.I. Community Services 2 for 1 admission	Approved, 2 for 1 admission when a caseworker accompanies a client Advise N.I. Community Services	JL	Done
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
<b>REGULAR COUNCIL MEETING - MAY 7 ,2013</b>			
C/Shaw re: handicapped parking at docks	R. Davidge to investigate that handicapped parking is available and marked at District docks	RD	Completed
Costs for information stands at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise Ch of Comm & arrange sign content review Advise PW	PS	PW advised First Nations consultation underway First Nations art work commissioned.
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
<b>REGULAR COUNCIL MEETING - APRIL 9, 2013</b>			
Cape Scott Windfarm re: interpretive center	Contact CSW re: building an interpretive center	RD	Pending GDF-Suez action

Purchase and Installation of Visual Equipment for Council Chambers.	Purchase and installation of the visual aid equipment for the Council chambers approved	JL	Waiting for The Source to install tv / satellite / screen
Cenotaph Project	Prepare grant application and that the application/info be brought back before Council for further consideration.	PS/TK	Estimates and quotes to Dir. Ops, next step meet to discuss quotes, construction slated for spring 2014
<b>REGULAR COUNCIL MEETING - JANUARY 8, 2013</b>			
<b>ITEM</b>	<b>ACTION</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
#2 Geoscience BC Update	Invite to upcoming council meeting	MP	To come to future Council meeting



# Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0  
Telephone (250) 956-3161 Fax (250) 956-3174  
Web-site: [www.rdmw.bc.ca](http://www.rdmw.bc.ca) Email: [info@rdmw.bc.ca](mailto:info@rdmw.bc.ca)



June 26, 2013

File# 410.10

Minister Mary Polak  
Minister of Environment  
PO Box 9047 Stn Prov Govt  
Rm 112, Parliament Buildings  
Victoria BC V8W9E2

Dear Minister Polak,

Re: Timeline for implementing Multi-Material BC Program

At a meeting held on June 18, 2013, the Board of the Regional District of Mount Waddington reviewed the process that has been set for communities to participate in the proposed Multi-Material BC Recycling Program. While the Board appreciates the initiative to extend industry stewardship programs, we feel that the September 16, 2013 deadline for agreements is unreasonable given that we just learned of the program details.

Please consider extending both the local government agreement and the May 2014 implementation date.

Sincerely,

Dave Rushton  
Chair

cc: Town of Port McNeill  
District of Port Hardy  
Village of Port Alice  
Village of Alert Bay  
UBCM

/ss

INCORPORATED JUNE 13, 1966

MUNICIPALITIES: ALERT BAY, PORT ALICE, PORT HARDY, PORT MCNEILL  
ELECTORAL AREAS: "A" (SOINTULA); "B" (HOLBERG, WINTER HARBOUR); "C" (PORT HARDY, PORT MCNEILL, TSINO, COAL HARBOUR, HYDE CREEK); "D" (WOSS, TELEGRAPH COVE)

Copy Mayor  
+ Alerts



## THE CORPORATION OF THE VILLAGE OF ALERT BAY

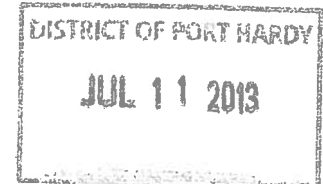
15 Maple Road - Bag Service 2800, Alert Bay, British Columbia V0N 1A0

TEL: (250) 974-5213 FAX: (250) 974-5470

Email: [officeclerk@alertbay.ca](mailto:officeclerk@alertbay.ca) Web: [www.alertbay.ca](http://www.alertbay.ca)

July 5, 2013

Honourable Minister Mary Polak  
Minister of Environment  
PO Box 9047 Stn Prov Govt  
Victoria, BC  
V8W 9E2



Dear Minister Polak,

### Re: Timelines for implementing Multi-Material BC Program

At the regular meeting of the Alert Bay Council held Wednesday June 26, 2013 Council reviewed the process that has been set by Multi-Material BC for communities to participate in the recycling program.

While the Council is appreciative that this stewardship program has been introduced, we feel that given that we have just received the information regarding the stewardship program, the September 16, 2013 deadline is an unreasonable amount of time to review the plan and sign an agreement.

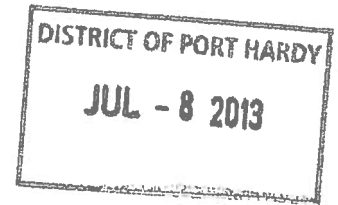
Please consider extending the local government agreement and the May 2014 implementation date.

Sincerely,

**The Village of Alert Bay**

Michael Berry  
Mayor

cc: MLA, Claire Trevena  
Town of Port McNeill  
Village of Port Alice  
District of Port Hardy  
Regional District of Mount Waddington



July 5, 2013

Mr. Rick Davidge  
District of Port Hardy

Dear Rick,

Re: Storage Container at Civic Centre

I am writing on behalf of the Mount Waddington Regional Fall Fair Society to request permission to install a 40 foot trailer box at the Port Hardy Civic Centre to store all the Fall Fair Dividers and stands in addition to the 30 foot container originally part of the proposed project. Currently the stands and dividers are stored at the old recycling building beside the town office in Port McNeill. We have been informed that they must be removed to allow for demolition of the building. In discussions with the North Island Concert Society members and the Port Hardy Lions club it was decided that a storage container at the location beside the other containers would be ideal. The container will be funded as part of the overall storage plan proposal with the construction of the new stage in the Civic Centre. If approved, we would like the containers installed by September 10<sup>th</sup>, 2013 to allow for the items to be moved from Port McNeill following the fair.

As part of the \$10 000.00 funding towards the stage project committed by the District of Port Hardy, the prep and installation of the containers could be paid by the district, if that is convenient to you. If you could please add this item to a town council meeting agenda, I would appreciate it. I will be available by cell phone at 250-949-0677 or email [fleeton@telus.net](mailto:fleeton@telus.net) over the next month while traveling if you have any questions.

Sincerely,

Malcolm Fleeton  
Treasurer  
Mount Waddington Regional Fall Fair Society





**Transport Canada**

Assistant Deputy Minister  
Programs

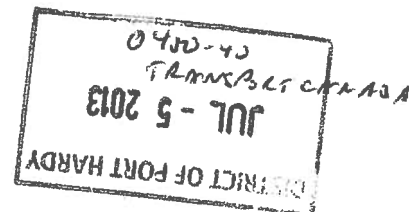
Phone / Téléphone 613-990-3001

Place de Ville  
Ottawa ON K1A 0N5

**Transports Canada**

Sous-ministre adjointe  
Programmes

Fax / Télécopieur 613-990-1427



**JUN 27 2013**

Her Worship Mayor Beverly Parnham  
District of Port Hardy  
7360 Columbia Street  
Box 68  
Port Hardy BC V0N 2P0

Dear Madam Mayor:

Transport Canada is committed to an efficient, safe, secure and environmentally responsible transportation system. In 1994, Transport Canada introduced its National Airports Policy (NAP), which put forward a vision for airports that would ensure a safe, secure, and viable national airports system that would serve Canada well into the future. The introduction of the NAP also initiated a significant shift in Transport Canada's approach to the management and ownership of airports in Canada. This Policy focused on moving Transport Canada's role in airports from owner and operator towards landlord and regulator. Although the NAP was established in the early 1990s, the principles outlined in the strategy remain as relevant today as they did when they were first introduced.

Over the years, Transport Canada has transferred ownership of 128 airports to local interests. Experience has shown that airport operation by local interests has been more viable and more responsive to community needs by better matching service levels to local demands and resources.

Today, there are 18 airports that remain under the sole responsibility of Transport Canada, including the Port Hardy Airport. As a key stakeholder with respect to the Port Hardy Airport and given your understanding of the needs of its local users, I am writing to you today to seek your views as to a potential interest of the District of Port Hardy with respect to the ownership and operation of the airport going forward.

Should such a possibility be of interest to you, I invite you to advise my colleague, Michael Henderson, Regional Director General for the Pacific Region, in writing within four weeks of receipt of this letter so that a discussion regarding your interests and views and objectives can be arranged.

DISTRICT OF PORT HARDY  
JUL - 5 2013

I would like to underscore that these discussions are informal and exploratory in nature, and are intended to serve as an opportunity for Transport Canada to gain an understanding of your organization's interests with respect to the Port Hardy Airport; they do not represent a shift in Transport Canada's existing policy with respect to its airports. Instead, Transport Canada is taking this opportunity to identify alternative, low-cost options to address the ownership and operation of these assets in the future with the intention of assessing viable cost-effective options identified through these discussions.

Mr. Henderson can be reached by email at [michael.henderson@tc.gc.ca](mailto:michael.henderson@tc.gc.ca), by phone at (604) 666-5849, or at the following address:

Michael Henderson  
Regional Director General, Pacific  
Transport Canada  
Regional Director General's Office – Pacific Region  
800 Burrard Street  
Vancouver BC V6Z 2J8

We look forward to hearing from you at your earliest convenience so that we can make the appropriate arrangements to meet, if desirable.

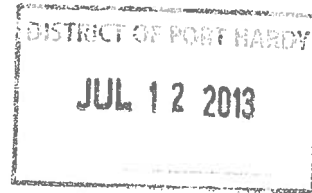
Yours sincerely,



Helena Borges

Ref: 153367

Her Worship Mayor Bev Parnham  
and Members of Council  
District of Port Hardy  
Box 68  
Port Hardy, BC V0N 2P0



Email: [general@porthardy.ca](mailto:general@porthardy.ca)

cc: [alli@porthardy.ca](mailto:alli@porthardy.ca)

Dear Mayor Parnham and Councillors:

Strategic spending by British Columbia communities stimulates local economies, encourages growth, creates local jobs, and helps offset the effects of the ongoing global economic downturn. Recognizing this, the Province of British Columbia developed the Strategic Community Investment Fund (SCIF) to provide accelerated grant funding to local governments. The current iteration of SCIF covers five payment installments over three calendar years (2012 through 2014).

To date, the current iteration of the SCIF program has provided local governments with \$174 million in accelerated grant funding. This resulted in local communities receiving more provincial funding sooner, giving greater certainty and improved financial flexibility for the future.

The June 2013 payment installment will total \$53.5 million, consisting of \$28.4 million for the Traffic Fine Revenue Sharing Program to help municipalities enhance policing and community-based public safety programs, and \$25.1 million for Small Community and Regional District Grants supporting local governments to provide services in areas with smaller tax bases.

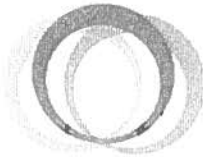
For your community, the following amount(s) were transferred to you on or before June 28, 2013.

- Small Community Grant                      \$243,146
- Traffic Fine Revenue                              \$ 0

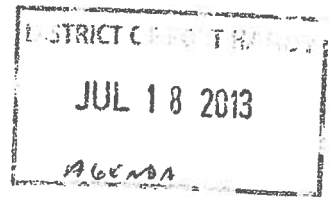
As with the previous Strategic Community Investment Fund program, we expect that local governments will continue to report publicly on the use of these funds through the annual reporting requirements.

Sincerely,

Coralee Oakes  
Minister of Community, Sport and Cultural Development



GREEN COMMUNITIES  
COMMITTEE



Ref: 153332

Her Worship Mayor Bev Parnham  
and Members of Council  
District of Port Hardy  
Box 68  
Port Hardy, BC V0N 2P0

Dear Mayor Parnham and Councillors:

On behalf of the joint Provincial-Union of BC Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our sincere congratulations for successfully achieving your goal of corporate carbon neutrality for the 2012 reporting year.

As a signatory to the Climate Action Charter (Charter), you have demonstrated your commitment to work with the Province and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

Climate change is a global challenge. The work that your local government has undertaken to reduce and offset its corporate emissions demonstrates significant climate leadership and sets the stage for broader climate action in your community. This leadership and commitment is essential to ensuring the achievement of our collective climate action goals.

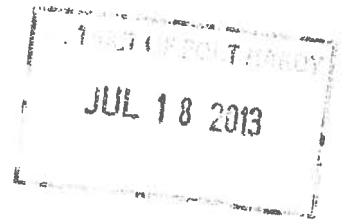
As you are likely aware, the GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is attached to this letter for your reference.

As a Charter signatory who has met the goal of corporate carbon neutrality of the 2012 reporting year, you have been awarded Level 3 recognition – ‘Achievement of Carbon Neutrality.’

In recognition of your significant achievements, the GCC is very pleased to provide you with carbon neutral branding for use on websites and letter heads. An electronic file with this logo will be provided to your Chief Administrative Officer. Also included with this letter is a Green Communities Carbon Neutral window decal, for use on public buildings.

.../2

Her Worship Mayor Bev Parnham  
Page 2



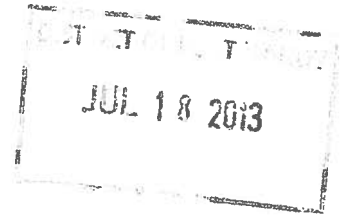
Congratulations again on your achievement. We commend your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,

Julian C. Paine  
Assistant Deputy Minister,  
Local Government Division

Gary MacIsaac  
Executive Director, Union of BC Municipalities

Enclosures



## **GCC Communiqué on the Climate Action Recognition Program**

---

In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to announce the new **Climate Action Recognition Program** for BC local governments. This is a multi-level program that will provide the GCC with an opportunity to review and publicly recognize the progress and achievements of each *Charter* signatory.

Recognition will be provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

***Level 1: Progress on Charter Commitments***

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

***Level 2: Measurement***

Local governments who have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2012' logo, for use on websites, letter head and similar.

***Level 3: Achievement of Carbon Neutrality***

Local governments who achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2012' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP)/Carbon Neutral Progress Report and submit it to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each community's annual CARIP report. Additional information on CARIP reporting is available online at: [www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm](http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm)



---

**MINUTES  
DISTRICT OF PORT HARDY  
EMERGENCY PREPAREDNESS COMMITTEE  
MEETING OF MAY 28, 2013 AT 12 NOON  
MUNICIPAL HALL, 7360 COLUMBIA STREET**

---

**Present:** Bob Hawkins – Emergency Coordinator, Councillor John Tidbury, Jeff Long – Director of Corporate & Development Services, Susan Bjarnason – Recording Secretary, Sean Mercer – Port Hardy Volunteer Fire Department, Norma Hemphill - Emergency Social Services, Richard Hemphill - Emergency Social Services, Gord Brownridge – RCMP Staff Sergeant, Bob Swain - Gwa'sala-'Nakwaxda'xw Emergency Coordinator, Brenda McCorquodale - Fisheries & Oceans Canada, Al Dodd -Supervisor Port Hardy Airport, Cori Neilson - Mount Waddington Emergency Coordinator, Sherry Humchitt - Kwakiutl Band

**Regrets:** Alison Mitchell, Dennis Dugas, Eric Bergsma, Norman Champagne, Ron McLennan, Schell Nickerson, Tom Cook, Glen Catarata, Kevin McGhee, Casey Larochelle, Dan Earl, Brent Borg

Call to Order:

Jeff Long called the meeting to order at 12:01pm.

**1. ADOPTION OF AGENDA**

Moved/Seconded/Carried  
THAT the agenda be adopted as presented.

**2. ADOPTION OF MINUTES**

Minutes of the meeting held February 26, 2013

Moved/Seconded/Carried  
THAT the minutes of the meeting held February 26, 2013 be adopted as presented.

**3. DELEGATIONS**

Norma and Richard Hemphill, Coordinators of the local Emergency Social Services (ESS) support program, provided an overview of the support services ESS provides and the activities it undertakes to implement them. In short, the ESS provides support to families in a disaster, including assistance with the provision of temporary lodging, as well as food and clothing, but also moral support to deal with the trauma of such events. The ESS also undertakes the various logistics associated with establishing the Reception Centres in the event of a major disaster such as a tsunami.

There was discussion about the need for additional ESS volunteers. Norma advised that a booth would be set up at FILOMI days and possibly a parade float used to try and generate awareness and possibly volunteer interest. Other avenues were explored in this regard, including such things as the newspaper, the Fall Fair and funding that could be used to undertake activities designed to attract volunteerism.

**4. BUSINESS ARISING FROM THE MINUTES**

a) Sign Installation – Tsunami evacuation routes

Jeff Long advised the Committee that he spoke to Trevor Kushner, Director of Operational Services, and that additional signs have been ordered that will be installed in relation to Highway 19 / Byng Road

given these routes, which connect the east and west portions of the District, traverse the low lying areas associated with the Quatse River which is in a tsunami hazard zone.

Norma Hemphill, ESS co-coordinator asked for a sandwich sign they can use at Avalon School in the event of an emergency where the Reception Centre needs to be opened. Bob Hawkins, Emergency Coordinator, advised he has one that he would get to Norma.

It was also mentioned that the sign for the Avalon School Reception Centre / Evacuation Site needs to be positioned such that it is visible to both directions of traffic on Byng Road. Jeff Long will make arrangements to have this undertaken.

b) Tsunami Siren Warning Project

The Committee was updated on the siren warning project. Bob Hawkins has obtained information / quotes from companies which can provide this type of equipment. It was noted that the siren project was excluded from the 2013 budget. There was a discussion on the priority of the sirens with the Committee being under the impression that Council was on board. Jeff Long told the Committee that Council acknowledges the benefits associated with the siren project, but that there are a number of beneficial projects to consider and Council must prioritize with a view to maintaining acceptable tax increases. In this regard, the project is still on the radar and is being kept on the list of projects such that it can be properly planned for from a financial perspective.

The Committee expressed the desire to review the information that Bob Hawkins has collected and adopted the following motion:

Moved/Seconded/Carried

EPC-01-2013 *THAT the Emergency Program Coordinator be requested to obtain pricing quotations and related information from at least three different organizations for the purposes of establishing a siren warning system that can be used to alert the occupants of the tsunami hazard zones during tsunami warning events, and that this information be compiled and presented to the Emergency Preparedness Committee at its meeting on June 25, 2013.*

c) Public Communication/Updates During Tsunami Events

Jeff Long advised that as part of emergency events such as tsunami warning situations where the Emergency Operations Centre is established, that protocols have been implemented to keep the citizens of Port Hardy apprised of what is happening in real time. In this regard, Brad Russell of The Port 1240am radio station and Leslie Driemel of the District of Port Hardy will be contacted and fed information for the purposes of broadcasting up-to-date information to the public on the radio and posting on the District's website, during the event. Brenda McCorquodale mentioned about the use of Facebook and thought that the District already had an emergency Facebook page. Jeff and Brenda to investigate.

d) Port Hardy Airport Mock Disaster Exercise

An initial meeting had been set up to plan this exercise, but certain attendees were not able to attend after all. A new meeting date will be established with a view to getting this off the ground. Al Dodd to coordinate.

e) OK / Help Placard Signs:

Jeff Long advised that the placards are available on the District of Port Hardy website for anyone wishing to print them off for use during an emergency situation.

f) Tsunami Warning Redundant Call Out Plan

Jeff Long distributed a List of Notification Contacts that can be used during emergency events such as tsunami warnings. He asked them to look it over and get back to him with any suggestions or corrections.



The intent is to take this initial information and break it down into more of a logistics plan with built in redundancy designed to ensure that all parties are contacted, especially in situations where some of the contacts may be not reachable during an emergency event. More work to be done and is forthcoming.

5. CORRESPONDENCE – None

6. NEW BUSINESS

a) District of Port Hardy April 2013 Newsletter

The newsletter, included with the most recent utility billing, was a special emergency preparedness edition. It was handed out to the Committee for its information.

8. NEXT MEETING DATE

June 25, 2013 at noon.

9. ADJOURNMENT

*Moved/Seconded/Carried  
That the meeting be adjourned. (Time 1:00pm)*



**MINUTES  
DISTRICT OF PORT HARDY  
COMMUNITY CONSULTATIVE COMMITTEE  
MEETING OF JUNE 24, 2013 AT 6:00PM  
MUNICIPAL HALL, 7360 COLUMBIA STREET**

---

CALL TO ORDER: Chair Rob Tucker Time: 6:00 pm

PRESENT: Alison Flannigan, Mark Jones, Councillor Rick Marcotte, Gord Patterson

REGRETS: Lyn Barton, Councillor Janet Dorward, Donna Gault, Eddy Lagrosse, Cathy Poje, Pat Corbett-Labatt

ALSO PRESENT: Staff: Jeff Long, Director of Corporate & Development Services  
Members of the Public: 3

---

APPROVAL OF AGENDA

Chair Tucker recommended that the Committee deal with Agenda Item 6: Staff Reports with respect to the Application for Special Occasion Liquor Licence by the Port Hardy Lions Club, immediately following adoption of the agenda given members of the Port Hardy Lions Club are in attendance.

Moved/Seconded/Carried

*THAT the agenda be approved as amended.*

STAFF REPORTS

1. Staff Report from Jeff Long, Director of Corporate & Development Services (May 31/13) Re: Application for Special Occasion Liquor Licence by Lions Club for Beer Gardens at FILOMI Days

Chair Tucker introduced the application by the Lions Club and invited Mark Bennett of the Port Hardy Lions Club to provide an overview of the proposal to operate the Beer Garden at the FILOMI Days event on July 20 and 21, 2013. Mr. Bennett advised that the Lions Club would like to undertake the Beer Garden this year given the Kinsmen organization is no longer active. He indicated that the location and setup would be similar in nature to that done in past years.

There was discussion in relation to the various conditions outlined in the Staff Report including Serving It Right, Designated Driver Program, security deposit requirement, etc. The Committee was particularly interested in the Designated Driver Program and asked Mr. Bennett how the Lions Club intended to implement this requirement. Mr. Bennett advised that the Lions Club would be undertaking regular announcements to those in attendance over the course of the two day Beer Garden event encouraging the use of a designated driver or using alternate transportation to get home safely. Information would also be posted and made available at the bar and on tables. Staff would also call taxis for patrons.

CCC-03-2013  
APPROVAL OF AGENDA  
AS PRESENTED

STAFF REPORTS

CCC-04-2013  
APPROVAL OF SPECIAL  
OCCASION LIQUOR  
LICENCE FOR LIONS  
CLUB – BEER GARDEN  
AT FILOMI DAYS

Moved/Seconded/Carried

*THAT the Community Consultative Committee approves the issuance of a Special Occasion Liquor Licence to the Port Hardy Lions Club for operation of a beer garden in Carrot Park on July 20 and 21, 2013, subject to the following conditions:*

- 1) *That the Port Hardy Lions Club obtains an approved Special Occasion Licence from the Liquor Distribution Branch on or before July 19, 2013 with respect to the proposed beer garden event, and that the Port Hardy Lions Club adhere to any and all conditions and requirements associated with said Licence. Should any condition or requirement of the Special Occasion Licence issued by the Liquor Distribution Branch conflict with any of the conditions and requirements of the District of Port Hardy as outlined in this Special Occasion Liquor Licence approval, then the conditions and requirements of the Special Occasion Licence issued by the Liquor Distribution Branch shall prevail. The Port Hardy Lions Club must provide the District of Port Hardy with a copy of the Special Occasion Licence from the Liquor Distribution Branch on or before July 19, 2013.*
- 2) *The Port Hardy Lions Club must obtain liability insurance in the amount of \$3,000,000 (three million dollars) per occurrence with said insurance covering the fact that liquor is being served to the public, and the District of Port Hardy must be named an additional insured. This insurance coverage must be valid for the entire duration (from set up to cleanup) associated with the beer garden event. Proof of this insurance must be provided to the District of Port Hardy on or before July 19, 2013.*
- 3) *The Port Hardy Lions Club shall implement a Designated Driver Program as per Council Policy CP9.3 and said Program shall be made available during the operating hours of the beer garden event (noon until 8:00pm on both July 20<sup>th</sup> and 21<sup>st</sup>). The Designated Driver Program is intended to advise the public to plan alternative means of transportation (other than driving under the influence) after drinking alcohol. Promotional material may be available through the Insurance Corporation of British Columbia, Drinking Driving Counter Attack programs, RCMP Detachment, the internet, etc. The Designated Driver Program shall consist of no less than the following:*
  - a) *A Designated Driver Program announcement must be made to the assembled guests on a regular basis encouraging the use of a designated driver or alternate transportation to and from the event.*
  - b) *Designated Driver Program information posted prominently at each station where alcohol is served.*
  - c) *Designated Driver Program reminders at each table where guests are seated.*
- 4) *The beer garden shall occupy only that area shown in the Application for Special Occasion Liquor Licence as submitted to the District of Port Hardy. This area is located at northern end of Carrot Park adjacent to the McLennan property at 7375 Market Street and shall not exceed an area of 335 square metres (3,600 square feet).*

- 5) *The perimeter of the beer garden area referred to in 4) above shall be fenced such as to not allow access to and from the beer garden area except through a main entrance.*
- 6) *The beer garden shall only be open from noon until 8:00pm on July 20 and 21, 2013. Alcohol may only be served during these times and on these dates.*
- 7) *An adequate number of persons must be present to staff the beer garden area during the times and on the dates referred to in 6) above, to prevent minors and intoxicated persons from entering the beer garden area.*
- 8) *Only paper or plastic cups may be used (no glass).*
- 9) *Adequate refuse containers must be made available to avoid the distribution of refuse throughout Carrot Park.*
- 10) *No alcohol is to be provided to minors or intoxicated persons, both of which shall not be permitted to enter the designated beer garden area;*
- 11) *Two pieces of ID (one being photo) must be provided by patrons for inspection by staff for any patron that appears to be under 25 years of age. Anyone under the age of 19 shall not be permitted to enter the beer garden area.*
- 12) *People cannot leave the fenced area of the beer garden with any alcohol that has not been consumed.*
- 13) *At least one staff person serving must be in possession of a valid Serving It Right certificate at any given time during the times and on the dates referred to in 6) above.*
- 14) *The Port Hardy Lions Club shall pay a deposit of \$1,000 to the District of Port Hardy on or before July 19, 2013 to guarantee that all refuse will be properly removed from and no damage has occurred to Carrot Park. This deposit will be returned after July 21, 2013 when the Port Hardy Lions Club contacts the District to advise that the refuse has been removed from and that there has been no damage to Carrot Park as a result of the beer garden, and the District, after conducting an inspection, is satisfied to this effect. Should the District not be satisfied, the District may use all or a portion of the deposit to rectify the refuse and/or damage problem(s).*

*AND FURTHER THAT failure to undertake any of the aforementioned conditions to the satisfaction of the District of Port Hardy shall result in immediate revocation of this Special Occasion Liquor Licence.*

#### ADOPTION OF MINUTES

Minutes of the meeting held April 8, 2013

Moved/Seconded/Carried  
*THAT the minutes of the Community Consultative Committee meeting held April 8, 2013 be approved as preser*

DELEGATIONS

None

BUSINESS ARISING / UNFINISHED BUSINESS

1. Health System Stabilization – The Committee raised this item which was discussed at the April 8, 2013 meeting. The matter of the shortage of local doctors was discussed at length as were related issues affecting the medical system. Committee members wanted to undertake more research on these matters and bring them back to the Committee for further discussion. The Committee asked about the status of initiatives to deal with stabilization of the local health system. Given staff in attendance was unable to provide any details on this, it was suggested that the Mayor be invited to the next meeting to provide an update.

CCC-06-2013 INVITE  
MAYOR TO PROVIDE  
UPDATE ON HEALTH  
SYSTEM STABILIZA-  
TION INITIATIVES

Moved/Seconded/Carried

*THAT the Community Consultative Committee invites Mayor Parnham to its July 15, 2013 meeting to provide an update on initiatives being undertaken to deal with stabilization of the local health system.*

CORRESPONDENCE

None

NEW BUSINESS

1. Pitch-In Events - The Committee asked about the status of the Pitch-In events which were presented by Patti Smedley as New Business at the April 8, 2013 meeting. Patti was not present to provide an update.
2. Alberta Flood – The Committee discussed the terrible floods that have afflicted Alberta and the idea of the District undertaking a fundraising effort.

CCC-07-2013  
FUNDRAISING FOR  
VICTIMS OF ALBERTA  
FLOOD

Moved/Seconded/Carried

*THAT the Community Consultative Committee suggests to the District of Port Hardy that the District initiates a fundraising effort with the funds raised to be donated to victims of the Alberta flood.*

NEXT MEETING DATE

CCC-08-2013  
NEXT MEETING

Moved/Seconded/Carried

*THAT the next meeting of the Community Consultative Committee be conducted on July 15, 2013 at 6:00pm in the Council Chambers of the Municipal Hall.*

ADJOURNMENT

CCC-09-2013  
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:19 pm

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
002389	06/06/2013	00044	ACKLANDS - GRAINGER INC.	305.68	
002390	06/06/2013	00829	ANA'S HARDY CLEAN	2,235.87	
002391	06/06/2013	01184	ANON REED STENHOUSE INC.	5,000.00	
002392	06/06/2013	01836	ARIES SECURITY LTD.	3,480.75	
002393	06/06/2013	00047	B.C. HYDRO	25,145.88	
002394	06/06/2013	00281	CHEVRON CANADA LTD.	1,407.72	
002395	06/06/2013	02747	Coast Coal Harbour Hotel	4,333.80	
002396	06/06/2013	00218	DB PERKS AND ASSOCIATES	42.93	
002397	06/06/2013	01982	DIGITAL POSTAGE ON CALL	1,050.00	
002398	06/06/2013	00667	FOUR STAR WATERWORKS LTD	1,992.42	
002399	06/06/2013	00099	FOX'S DISPOSAL SERVICES	11,771.38	
002400	06/06/2013	00052	HARDY BUILDERS' SUPPLY	256.75	
002401	06/06/2013	02600	Kushner, Trevor	203.45	
002402	06/06/2013	02197	LONDON COLLISION AND TOW	57.75	
002403	06/06/2013	00069	MACANDALE'S	115.68	
002404	06/06/2013	02007	MARSHALL WELDING AND FAB	3,580.02	
002405	06/06/2013	00014	MINISTER OF FINANCE	2,094.50	
002406	06/06/2013	00638	MINISTER OF FINANCE	1.05	
002407	06/06/2013	00033	NAPA AUTO PARTS/PORT HAR	211.43	
002408	06/06/2013	00175	PARNHAM, BEV	382.68	
002409	06/06/2013	00203	Port Hardy & Dist. Chamb	66.03	
002410	06/06/2013	02051	PORT MCNEILL ENTERPRISES	338.80	
002411	06/06/2013	00080	PURULATOR INC.	42.50	
002412	06/06/2013	01886	Q.N.P.C. Ltd.	50,000.00	
002413	06/06/2013	00107	RECEIVER GENERAL FOR CAN	18,201.31	
002414	06/06/2013	02546	SCP Distributors Inc	29.27	
002415	06/06/2013	02522	Strathcon Industries	77.78	
002416	06/06/2013	00011	Tidbury, John	81.18	
002417	06/06/2013	02272	WAJAX EQUIPMENT	921.20	
002418	06/06/2013	00164	Xerox Canada Ltd.	2,400.75	
002419	14/06/2013	00044	ACKLANDS - GRAINGER INC.	146.36	
002420	14/06/2013	01821	ALL PRO JAN SER 838138 B	59.11	
002421	14/06/2013	01876	Aqua Can Flootation Ltd	5,896.63	
002422	14/06/2013	02551	Associated Fire Safety E	316.18	
002423	14/06/2013	00073	BLACK PRESS GROUP LTD.	973.52	
002424	14/06/2013	02135	BORG, BRENT	249.56	
002425	14/06/2013	02468	Canwest Propane	1,004.84	
002426	14/06/2013	00281	CHEVRON CANADA LTD.	5,322.70	
002427	14/06/2013	00054	DAVE LONDON MOTORS LTD.	728.58	
002428	14/06/2013	01476	DOR-TEC SECURITY LTD.	115.25	
002429	14/06/2013	00099	FOX'S DISPOSAL SERVICES	4,646.38	
002430	14/06/2013	01985	Harbour Signs Ltd.	461.19	
002431	14/06/2013	00052	HARDY BUILDERS' SUPPLY	216.78	
002432	14/06/2013	00063	HOME HARDWARE BUILDING C	593.03	
002433	14/06/2013	00459	Hub Fire Engines & Equip	532.00	
002434	14/06/2013	00194	INT'L UNION OPERATING EN	300.00	
002435	14/06/2013	00273	JM'S MOBILE WELDING INC	147.56	
002436	14/06/2013	00253	Keta Cable	145.87	
002437	14/06/2013	02600	Kushner, Trevor	104.94	
002438	14/06/2013	00069	MACANDALE'S	1,557.08	
002439	14/06/2013	01777	MCCARRICK,ALLISON	35.00	
002440	14/06/2013	02750	Michael Bortolotto & Ass	870.00	
002441	14/06/2013	02487	Minister of Finance	57.90	
002442	14/06/2013	00017	MUNICIPAL INSURANCE ASSO	1,141.89	
002443	14/06/2013	01014	NICKERSON, SCHELL	10.00	
002444	14/06/2013	01645	NORTH ISLAND COMMUNICATI	256.62	
002445	14/06/2013	00238	NORTH ISLAND DIVING	400.40	
002446	14/06/2013	02006	NORTH ISLAND TRACTOR	173.55	
002447	14/06/2013	00027	NORTH ISLAND VETERINARY	252.79	
002448	14/06/2013	00122	Northcall Communications	107.52	
002449	14/06/2013	02071	PACIFICUS BIOLOGICAL SER	18,435.84	
002450	14/06/2013	00769	Praxair Distribution	115.86	
002451	14/06/2013	00279	REDDEN NET CO. (PORT HAR	71.68	
002452	14/06/2013	02100	ROCKY MOUNTAIN PHOENIX	565.24	
002453	14/06/2013	00272	ROLLINS MACHINERY LIMITE	765.41	
002454	14/06/2013	02546	SCP Distributors Inc	31.04	
002455	14/06/2013	00088	Swiftsure Petroleum Dist	33.44	
002456	14/06/2013	00150	THE SOURCE	1,215.13	
002457	14/06/2013	02644	Vancouver Island Fire Fi	400.00	
002458	14/06/2013	02037	WATSON VENTURES LTD	357.00	
002459	14/06/2013	01934	WIGGINS ADJUSTMENTS LTD.	69.99	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
002460	20/06/2013	00047	B.C. HYDRO	647.67	
002461	20/06/2013	01433	COMOX PACIFIC EXPRESS LT	674.74	
002462	20/06/2013	02730	CUPE Local 401	522.32	
002463	20/06/2013	01637	EPCOR UTILITIES INC.	137,065.46	
002464	20/06/2013	00667	FOUR STAR WATERWORKS LTD	265.82	
002465	20/06/2013	02373	Gooding, Martene	650.00	
002466	20/06/2013	00052	HARDY BUILDERS' SUPPLY	4,197.82	
002467	20/06/2013	00334	HI-PRO SPORTING GOODS	2,012.15	
002468	20/06/2013	00459	Hub Fire Engines & Equip	32.69	
002469	20/06/2013	00194	INT'L UNION OPERATING EN	847.64	
002470	20/06/2013	02089	JOHNSEN, ROBERT	300.00	
002471	20/06/2013	00065	K & K ELECTRIC LTD.	26,047.86	
002472	20/06/2013	02755	McBride, Barb	500.00	
002473	20/06/2013	01777	MCCARRICK,ALLISON	40.59	
002474	20/06/2013	00304	MONK OFFICE	167.99	
002475	20/06/2013	00033	NAPA AUTO PARTS/PORT HAR	52.42	
002476	20/06/2013	02202	Planet Clean	242.43	
002477	20/06/2013	02752	PolyJohn Canada	4,839.24	
002478	20/06/2013	00107	RECEIVER GENERAL FOR CAN	17,465.49	
002479	20/06/2013	00187	REGIONAL DISTRICT OF MT	151.80	
002480	20/06/2013	01688	SCHOONER, GLENNA	250.00	
002481	20/06/2013	02170	SPIKETOP CEDAR LTD.	336.00	
002482	20/06/2013	00113	STRYKER ELECTRONICS LTD.	64.89	
002483	20/06/2013	00089	THE HOBBY NOOK	128.49	
002484	20/06/2013	01884	Tru Hardware	184.46	
002485	20/06/2013	00164	Xerox Canada Ltd.	7.08	
002486	20/06/2013	02253	Your Dollar Store With M	282.81	
002487	26/06/2013	00044	ACKLANDS - GRAINGER INC.	97.01	
002488	26/06/2013	01805	BUSY B'S DISTRIBUTING	23.32	
002489	26/06/2013	00281	CHEVRON CANADA LTD.	2,091.51	
002490	26/06/2013	01852	Filomi Days Committee	10,000.00	
002491	26/06/2013	02557	Frontline Glass Solution	20.16	
002492	26/06/2013	00065	K & K ELECTRIC LTD.	81.00	
002493	26/06/2013	02712	Klatt, Ron	167.99	
002494	26/06/2013	02761	Lidstone & Company	72.80	
002495	26/06/2013	00069	MACANDALE'S	169.22	
002496	26/06/2013	02007	MARSHALL WELDING AND FAB	1,108.52	
002497	26/06/2013	00040	MINISTER OF FINANCE (SCH	584,680.76	
002498	26/06/2013	01419	MURDY & MCALLISTER	217.67	
002499	26/06/2013	00013	PACIFIC BLUE CROSS	4,484.84	
002500	26/06/2013	00080	PUROLATOR INC.	172.84	
002501	26/06/2013	02546	SCP Distributors Inc	40.99	
002502	26/06/2013	02107	SMEDLEY, PATTI	69.48	
002503	26/06/2013	00161	TELUS MOBILITY (BC)	701.41	
Total:				986,889.80	

\*\*\* End of Report \*\*\*

x . [Handwritten signature]



# District of Port Hardy

7360 Columbia Street ♦ PO Box 68

Port Hardy BC V0N 2P0 Canada

Telephone: (250) 949-6665 ♦ Fax (250) 949-7433

Email: general@porthardy.ca ♦ www.porthardy.ca



## DEVELOPMENT VARIANCE PERMIT NO. DVP-01-2013

### ISSUED TO THE

**PERMITTEE:** Daniel J. Nowosad, Personal Law Corporation, Inc No. 0636673

**OF:** PO Box 1289, 8700 Hastings Street, Port Hardy, BC V0N 2P0

- 1) This Development Variance Permit DVP-01-2013 (Permit) is issued subject to compliance with all of the bylaws of the District of Port Hardy, except as specifically varied or supplemented by this Permit.
- 2) This Permit applies to that Land within the District of Port Hardy described below:
 

Legal Description:	Lots 19 and 20, Block 5, Section 36, Township 9, Rupert District, Plan 2178
Parcel Identifier (PID):	006-417-094 and 006-417-108
Civic Address:	8700 Hastings Street, Port Hardy
- 3) This Permit applies to the siting of a wooden patio deck on the Land described in 2) above.
- 4) The siting of the wooden patio deck upon the Land shall be carried out according to the specifications attached to this Permit as Schedule 'A'.
- 5) This Permit shall lapse if construction of the wooden patio deck has not been completed by July 23, 2013. A lapsed Development Variance Permit cannot be renewed and therefore, a new application for a Development Variance Permit must be submitted to and approved / issued by the Council of the District of Port Hardy in order to proceed.

CERTIFIED as DEVELOPMENT VARIANCE PERMIT NO. DVP-01-2013 issued by resolution of the Council of the District of Port Hardy on July 23, 2013.

\_\_\_\_\_  
 Jeff Long  
 Director of Corporate &  
 Development Services

Certified on: \_\_\_\_\_





**SCHEDULE 'A'  
TO  
DEVELOPMENT VARIANCE PERMIT NO. DVP-01-2013**

**PERMITTEE:** Daniel J. Nowosad, Personal Law Corporation, Inc No. 0636673  
**CIVIC ADDRESS OF LAND:** 8700 Hastings Street, Port Hardy  
**LEGAL DESCRIPTION OF LAND:** Lots 19 and 20, Block 5, Section 36, Township 9, Rupert District, Plan 2178

**SPECIFICATIONS:**

THAT WHEREAS pursuant to PART section 5.2.3 of District of Port Hardy Zoning Bylaw No. 10-2006, the required minimum front yard of the Town Centre Commercial: C-2 Zone and General Commercial: C-3 Zone is 6.0 metres.

AND WHEREAS the Permittee, Daniel J. Nowosad, Personal Law Corporation, Inc No. 0636673, has requested approval of a variance to reduce the minimum front yard requirement of the Town Centre Commercial: C-2 Zone and General Commercial: C-3 Zone from 6.0 metres to 2.8 metres for the purpose of accommodating the siting of a raised wooden patio deck adjacent and attached to the south face of the existing two storey building.

THEREFORE BY A RESOLUTION of the Council of the District of Port Hardy on July 23, 2013, the provisions of District of Port Hardy Zoning Bylaw No. 10-2006, as they apply to the Land, are varied as follows:

*"THAT Council of the District of Port Hardy approves Development Variance Permit No. DVP-01-2013 to vary the provisions of section 5.2.3 of District of Port Hardy Zoning Bylaw No. 10-2006, to:*

- 1) *Reduce the minimum front yard requirement of the Town Centre Commercial: C-2 Zone and General Commercial: C-3 Zone from 6.0 metres to 2.8 metres for the purpose of accommodating the siting of a raised wooden patio deck measuring 11.0 metres (36 feet) by 6.1 metres (20 feet) adjacent and attached to the south face of the existing two storey building, with respect to the properties civically addressed as 8700 Hastings Street and legally described as Lots 19 and 20, Block 5, Section 36, Township 9, Rupert District, Plan 2178.*

*AND FURTHER THAT the Director of Corporate & Development Services be authorized to execute and issue Development Variance Permit No. DVP-01-2013 to the Permittee, Daniel J. Nowosad, Personal Law Corporation, Inc No.0636673."*

I HEREBY CERTIFY this copy to be a true and correct copy of Schedule 'A', being the specifications of Development Variance Permit No. DVP-01-2013.

Issued and certified on: \_\_\_\_\_

\_\_\_\_\_  
 Jeff Long  
 Director of Corporate &  
 Development Services



**DISTRICT OF PORT HARDY**

**BYLAW NO. 1014-2013**

**A Bylaw to Close a Portion of Unnamed Highway Adjacent to Douglas Street (Island Highway) as well as Property Addressed as 8080 Goodspeed Road, and to Remove Its Dedication as Highway**

WHEREAS the *Community Charter* authorizes the Council of the District of Port Hardy to close all or part of a highway that is vested in the municipality to traffic and to remove its dedication as highway;

AND WHEREAS the District of Port Hardy wishes to close part of an unnamed highway to traffic and remove its dedication as highway.

NOW THEREFORE THE COUNCIL of the Corporation of the District of Port Hardy in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as "District of Port Hardy Highway Closure and Dedication Removal Bylaw No. 1014-2013".
2. The parcel of land (the "Parcel") comprising a portion of highway that is 115.8 square metres in area as shown outlined in heavy black line and described as "Part Sec 30, Tp. 6 Road (to be Closed) Area = 115.8 m<sup>2</sup>" on Plan EPP27821, completed on the 20th day of December, 2012 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as "SCHEDULE A", is hereby closed to all types of traffic; and
3. The dedication as highway is hereby removed from the Parcel.

Read a first time the \_\_\_\_\_ day of July, 2013.

Read a second time the \_\_\_\_\_ day of July, 2013.

Read a third time the \_\_\_\_\_ day of July, 2013.

Notice of proposed Highway Closure and Dedication Removal Bylaw No. 1014-2013 posted and published in a newspaper in accordance with Section 94 of the *Community Charter*.

Opportunity to make representation to Council conducted on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Approved by the Minister responsible for the Transportation Act this \_\_\_\_\_ day of \_\_\_\_\_.

Adopted the \_\_\_\_\_ day of \_\_\_\_\_.

\_\_\_\_\_  
Director of Corporate &  
Development Services

\_\_\_\_\_  
Mayor

