



DISTRICT OF PORT HARDY

AGENDA

REGULAR MEETING OF COUNCIL

7:00 PM

TUESDAY, JANUARY 28, 2014

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Mayor: Bev Parnham

Councillors: Janet Dorward, Jessie Hemphill, Debbie Huddleston,
Rick Marcotte, Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

**4 DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY, JANUARY 28, 2014
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

C. ADOPTION OF MINUTES

- 1-5** 1. The minutes of the Regular Council Meeting held January 14, 2014.

Motion required

1. 2.

D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL

1. Sean Barfoot, Michelle Sedola, School District 85 and students re: Request to maintain an existing trail alongside the Little Tsulquate River as an interpretive trail and outdoor classroom for students at Eagle View School.
2. Russ Hellberg re: *Wounded Warrior's Run*, leaving Port Hardy on the 16th of February and arriving in Victoria on the 21st of February. The Legion and 101 Squadron are hosting this end of the run.

- 6-10** 3. Cpl. Brett Sinden, RCMP re: Quarterly Report (Oct. – Dec. 2013)

4. Fire Chief Schell Nickerson, Port Hardy Fire Rescue re: Quarterly Report (Oct. – Dec. 2013)

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

- 11-12** 1. Council Action items. For information.

F. CORRESPONDENCE

- 13-14** 1. G.W. (Wynne) Powell, Board Chair BC Emergency Health Services (Jan.3/14) re: Local Government Interest in First Responder Services and opportunity to provide input to Resource Allocation Plan (RAP). For information.

- 15** 2. Susan Margales, Vice President, Government Relations and Policy, Canada Post (Jan.7/14) Re: Support requested by Canadian Union of Postal Workers to a review of Canadian Postal Service Charter. For information.

- 16** 3. Chief Coreen Child, Kwakiutl First Nation (Jan.17/14) re: Request for Provision of Fire, Water & Sewer Services to Proposed New K-7 school. For information.

- 17** 4. Hon. Christy Clark, Premier (Jan.10/14) re: Changes to coastal ferry service. For information.

- 18-19** 5. Selina Robinson, MLA (Coquitlam/Maillardville) and Official Opposition Critic for Local Government and Sports (Jan.16/14) re: Changes to Local Elections Campaign Financing Act. For information.

G. NEW BUSINESS

None in agenda package.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

I. COMMITTEE REPORTS

- 20-23** 1. Emergency Planning Committee, draft minutes of the meeting held December 17, 2013. For information.

J. STAFF REPORTS

None

K. CURRENT BYLAWS AND RESOLUTIONS

- 24-52** 1. Bylaw 1016-2013, A Bylaw for District Of Port Hardy User Rates and Fees for 2014. For Adoption.
- Motion required 1. 2.
- 53-60** 2. Bylaw 1020-2014, A Bylaw to Amend District of Port Hardy Open Burning and Smoke Control Bylaw No. 15-2012. For Adoption.
- Motion required 1. 2.
- 61-63** 3. Bylaw No. 1019-2013 A Bylaw to Close a Portion of Unnamed Highway and a Portion of Highway Formerly Known as Hardy Bay Forest Service Road, Both of Which are Adjacent to Properties Addressed as 8080 Goodspeed Road, and to Remove their Dedications as Highway For First, Second and Third Reading.
- Motion required 1. 2.
- 64-65** 4. Bylaw No. 1021-2014 Being a Bylaw to Amend Cemetery Bylaw No. 11-2009. For First, Second and Third Reading.
- Motion required 1. 2.

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

January 30	Staff: OH&S Operational Services Committee, 8:30 am Council Chambers
February 5	Council: Budget Meeting 4:00 pm Council Chambers
February 10	Family Day, Municipal Hall closed.
February 11	Committee: Sustainability Committee Noon Council Chambers Council: Regular Council meeting, 7:00 pm Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT

1.

Time:



MINUTES OF THE DISTRICT OF PORT HARDY REGULAR MEETING OF COUNCIL JANUARY 14, 2014

Mayor Parnham called in by telephone conference call prior to the start of the meeting and thanked everyone for their good wishes and the support she has received while in the hospital.

CALL TO ORDER: Deputy Mayor Jessie Hemphill

Time: 7:00 pm

PRESENT: Deputy Mayor Jessie Hemphill
Councillors: Janet Dorward (by telephone), Debbie Huddleston, Rick Marcotte,
Nikki Shaw, John Tidbury (by telephone)

Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Patti Smedley, Economic Development & Community Coordinator
Leslie Driemel, Recording Secretary

Media: N.I. Gazette
Members of the Public: 5

REGRETS: Mayor Bev Parnham

APPROVAL OF AGENDA

Deputy Mayor Hemphill advised of an addendum to the agenda under J. Staff Reports Item #2, P. Smedley, Economic & Community Development Coordinator (Jan.6/14) re: Canada Day Celebration – Celebrate Canada! grant program.

Moved/Seconded/Carried
THAT the agenda be approved as amended.

ADOPTION OF MINUTES

1. The minutes of the Committee of the Whole meeting held December 10, 2013.

Moved/Seconded/Carried
THAT the minutes of the Committee of the Whole meeting held December 10, 2013 be approved as presented.

2. The minutes of the Regular Council Meeting held December 10, 2013.

Moved/Seconded/Carried
THAT the minutes of the Regular Council Meeting held December 10, 2013 be approved as presented.

2014-001
APPROVAL OF
AGENDA AS
AMENDED

2014-002
COMM OF WHOLE
MINUTES
DEC. 10/13
APPROVED

2014-003
REGULAR COUNCIL
MEETING MINUTES
DEC. 10/13
APPROVED

2014-004
COMM OF WHOLE
MINUTES DEC. 11/13
APPROVED

MICHAEL WINTER,
COMMUNITY
MINISTRIES
SUPERVISOR,
SALVATION ARMY
LIGHTHOUSE
RESOURCE CTR

PAT ENGLISH, MGR
EC DEV, RDMW RE:
COME BACK HOME
PROJECT

3. The minutes of the Committee of the Whole meeting held December 11, 2013.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held December 11, 2013 be approved as presented.

DELEGATIONS

1. Michael Winter, Community Ministries Supervisor, Salvation Army Lighthouse Resource Centre re: Current Programming at Lighthouse Resource Centre.

Mr. Winter reviewed his background and his past five years working with the Salvation Army in the downtown Vancouver east side. His wife is from Port Hardy and they moved to the North Island approximately seven months ago. He advised Council that the people in Port Hardy who are homeless and those who are of low income have many needs and the numbers are increasing each year. He advised the purpose of coming to Council is to help get the information out to the public about the various programs and services the Salvation Army Lighthouse Resource Centre in Port Hardy has to offer. Mr. Winter provided a thorough overview of the various services the Centre provides as well as statistics on user ship of the services.

Mr. Winter gave a verbal overview of the current programming / services available at the Lighthouse Resource Centre including: hot meals, a clothing closet, legal aid, access to medical and mental health services, emergency assistance with basic clothing and household needs, help with accessing social service programs, healing circles, pre-employment help, and basic hygiene. Council was advised the Centre serves 100 hot meals every day and that in 2013, over 8,700 clients accessed resources and referrals and over 500 people accessed cold weather shelter during the five months it was open. The Centre works in partnership with other local organizations such as thrift stores, N.I. Crisis and Counselling Centre, Island Health, etc. He extended an invitation to everyone to visit the Centre.

Deputy Mayor Hemphill thanked Mr. Winter for his informative presentation and for all the good work done by the Salvation Army Lighthouse Resource Centre in the community.

2. Pat English, Manager of Economic Development, Regional District of Mt. Waddington re: Presentation on Come Back Home Project, Retaining Young Graduates

Mr. English used a PowerPoint presentation to review the Come Back Home project. He outlined the project background and funding and advised a questionnaire was circulated to senior high students. There were 56 respondents from North Island Secondary School (NISS) and 14 from Port Hardy Secondary School (PHSS). He reviewed the resulting data that identified issues of concern to the respondents including: social, cultural, economic, business development, affordable housing, and the sense of community in Port Hardy and Port McNeill. Mr. English advised job opportunities and socializing issues were identified as concerns of the respondents. The next step would be to hold a workshop in February 2014 for youth and program Come Back Home stakeholders.

Council members agreed with Mr. English that there is a need to identify the concerns and issues of young people in order to encourage them to remain on the North Island. Council also expressed concern regarding the low number of respondents from PHSS and Mr. English advised at the time he ran the questionnaire his connections at PHSS were not well established.

Council discussed with Mr. English the need for more student input and the best ways and means to encourage students and program supporters to participate in the project as well as the location and timing of the upcoming workshop. It was suggested to Mr. English by Council that the workshop be conducted during school hours and if possible, a workshop be conducted at each of the two high schools as higher attendance and levels of participation would result. Mr. English indicated he would look into this further and advise accordingly.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

ACTION ITEMS RE:
CHANGE TP
CENOTAPH ACTION
ITEM WORDING

Councillor Marcotte requested that the wording in relation to the status of the Cenotaph project be changed from 'cancelled' to 'delayed'.

CORRESPONDENCE

1. Hon. Coralee Oakes, Minister of Community, Sport and Cultural Development (Dec.12/13) re: Invitation to provide input on local government election reform was received as information.

POST INFO ON
INVITATION TO
PROVIDE LOCAL
GOV'T ELECTION
REFORM TO
DISTRICT WEBSITE

Deputy Mayor Hemphill requested that, as public input is encouraged, the information provided on the invitation to provide input on local government election reform be made available on the District website.

2. Copies of correspondence regarding BC Ferries cuts to coastal ferry service were received as information.
 - a. Mayor Jan Allen, Village of Port Alice (Dec.17/13)
 - b. Mayor Jack Mussallem, City of Prince Rupert (Dec.6/13)
 - c. Mayor Mary Sjostrom, City of Quesnel (Dec.20/13)

NEW BUSINESS

No new business.

COUNCIL REPORTS

COUNCIL REPORTS

Deputy Mayor Hemphill and Councillors Dorward, Huddlestan, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters..

COMMITTEE REPORTS

1. Operational Services Committee, draft minutes of the meeting held December 17, 2013 was received as information.

Recommendation to Council

The Operational Services Committee recommends to Council that the District of Port Hardy selects the District owned property located at the south-west corner of Trustee Road and Douglas Street for the new Public Works facility, AND THAT detailed design work be undertaken as per the 2014 Capital Plan.

Rick Davidge, Chief Administrative Officer reviewed the background and process associated with site selection for the new Public Works facility that was undertaken by Trevor Kushner, Director of Operational Services.

Council was advised that the Trustee Road / Douglas Street site was the best choice based on a number of favourable criteria such as being removed from residential neighbourhoods, it does not include sensitive ecosystems, has access to utility services, is central in location, is not in a flood and tsunami zones, has good access to the road network, etc.

Councillor Tidbury provided a summary of the discussion at the Operational Services Committee meeting and noted that it may be possible to sell the trees on the property.

Moved/Seconded/Carried

THAT the District of Port Hardy selects the District owned property located at the south-west corner of Trustee Road and Douglas Street for the new Public Works facility, AND THAT detailed design work be undertaken as per the 2014 Capital Plan.

2014-005
RELOCATION OF
PUBLIC WORKS
YARD

STAFF REPORTS

1. Accounts Payable for December 2013 was received as information.

Addendum:

2. P. Smedley, Economic Development & Community Coordinator (Jan.6/14) re: Canada Day Celebration – Celebrate Canada! grant program.

Moved/Seconded/Carried

THAT the District of Port Hardy submits a grant proposal to the Celebrate Canada! Program for \$2,485.50 to hold a Canada Day Celebration at Carrot Park on July 1, 2014.

2014-006
SUBMIT CANADA
DAY GRANT TO
CELEBRATE
CANADA! PROGRAM

BYLAWS

1. Staff Report: A. McCarrick, Director of Financial Services re: Bylaw 1016-2013 User Rates and Fees for 2014 was received as information.

Bylaw 1016-2013 User Rates and Fees for 2014 for Second Reading as amended

Moved/Seconded/Carried

THAT Bylaw 1016-2013 User Rates and Fees for 2014 receive Second Reading as amended

2014-007
BYLAW 1016-2013
2ND READING AS
AMENDED

Bylaw 1016-2013 User Rates and Fees for 2014 for Third Reading

2014-008
BYLAW 1016-2013
3RD READING

Moved/Seconded/Carried

THAT Bylaw 1016-2013 User Rates and Fees for 2014 receive Third Reading.

2. Staff Report: J. Long, Director of Corporate & Development Services re: Bylaw 1020-2014 a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012 was received as information.

Councillor Tidbury advised Council that changes to the bylaw had been discussed at the last Operational Services Committee meeting.

Jeff Long, Director of Corporate & Development Services summarized the proposed changes to the bylaw.

- 1) Eliminated the single large scale map in favour of five maps that show in much more detail, the areas in which Category B Open Fires can occur;
- 2) Added areas in which Category B Open Fires can occur. This largely relates to the Jensen Cove Road industrial area and larger properties in the vicinity of the airport;
- 3) Expanded the Category A and B Open Fire burning period by 30 days from October 1st through April 30th;
- 4) Provided clarity to certain regulations and terms;
- 5) Changes to address consistency issues; and,
- 6) Deleted ceremonial fires as being permitted anywhere in the District as these were not clearly defined and recreational, beach and Category A Open Fires are permitted throughout the District in any event.

Bylaw 1020-2014 a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012 for First, Second and Third Reading.

2014-009
BYLAW 1020-2014
1ST, 2ND AND 3RD
READING.

Moved/Seconded/Carried

THAT Bylaw 1020-2014 a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012 receive First, Second and Third Reading.

ADJOURNMENT

2014-010
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:57 pm

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

DEPUTY MAYOR

File Type	OCT 1st, 2013 - Dec 31th, 2013	Oct 1st, 2012 - Dec 31th, 2012
Assaults / including with bodily harm	25	23
Sexual Assaults	2	1
Intoxicated in Public	66	64
Breach of Peace	20	1
Cause Disturbance	32	20
Mischief	36	45
Bail Violations	25	22
Bylaw - Noise	26	28
False/Abandoned 911	25	34
Break & Enter - Business	2	1
Break & Enter Residence	6	11
Theft from Motor Vehicle under \$5000	3	4
Theft from Motor Vehicle over \$5000	0	0
Theft - Shoplifting Under \$5000	9	6
Missing Persons	7	3
Unspecified Assistance	8	0
False Alarms	20	24
Impaired Driving	17	8
Mental Health Act	2	0
Cocaine trafficking / possession	1	1
Marijuana trafficking / possession	7	6
Prisoners Held	162	187
JJP Hearings	23	24
Detentions from JJP Hearings	15	16
TOTAL	873	887



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy
7355 Columbia Street, P.O. Box 86
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Hardy District Mayor and Council
7360 Columbia Street P.O. Box 68
Port Hardy, BC
V0N 2R0

Date

October, 2013

Mayor and Council
District of Port Hardy

RE: 3rd Quarter (Oct 1 – Dec 31) 2013 RCMP Report

The Port Hardy RCMP Detachment continues to focus on the Strategic Priorities of Substance Abuse, Traffic safety, Crime Reduction and maintaining a presence in our First Nations Communities.

In keeping with our strategic priorities, we are consistently working to:

Objective # 1 Substance Abuse/Drug Trafficking

Reduce the number of intoxicated people in public areas.

During this quarter, members continued to conduct foot patrols of known areas frequented by people in violation of the Liquor Control and Licensing Act. Members continue to conduct regular Bar Walks in our licensed establishments.

Since last quarter, we have continued our efforts to have those most at risk obtain treatment. Based on statistics and information gathered, one new individual has been identified as a chronic social offender.

One identified social offender is currently pending charges for causing a disturbance and subsequent breaches. We have updated Mental Health and are planning for a meeting in the New Year to discuss progress.

Overall most of the identified social offenders have been doing very well compared to



RCMP GRC 2823 (2002-11)
WPT

previous years. They face countless challenges as they progress and will sometimes falter, if only temporarily. In particular, the Christmas season proved to be difficult for some offenders to remain sober in public.

As of December 24th, 2013, we have seen a 28% overall decrease in calls for service for "Intox in public" as compared to the same time period last year (2012= 329 calls 2013=239 calls).

Objective # 2 is Traffic

Continue efforts to reduce reportable collisions and traffic related offences by maintaining a presence on our Highways and in school zones.

During this quarter a total of 9 reportable motor vehicle collisions occurred in the Port Hardy area. There were 4 reportable collisions in Port Alice. Comparing the locations of previous collisions, there still does not seem to be a significant pattern. Most reported collisions this quarter have been due to inattentive driving and environmental factors.

This quarter there were 8 check stops conducted. The check stops were conducted in various locations around the Port Hardy Detachment area. Since there has not been 1 specific spot identified that constantly produces traffic statistics, a random approach to enforcement seems to be producing positive contacts. Each check stop location produced violation tickets and notice and order issues for various infractions.

There have been 10 impaired driving investigations this quarter, 3 criminal code investigations and the rest 3 day and 90 day Immediate Roadside Prohibitions. In total, 17 impaired drivers were removed from our roads this past quarter.

We continue to work with our local media in an effort to educate the public with our own news releases and the 'Drive Smart BC' articles. This is made possible thanks to a partnership we built at the beginning of this initiative. A copy of one of our news releases from this past quarter can be viewed below:

.....The Port Hardy RCMP would like to notify all drivers that half of all reported collisions which occurred in the last six months, have been in parking lots. The RCMP would like to remind all drivers to take an extra look around before moving to avoid any possible traffic hazards/collisions. These collisions could have been avoided simply by taking an extra second to be aware of the surroundings. Parking lots are high traffic areas so treat them as if they were busy highways. All traffic laws under the motor vehicle act are applicable

Objective #3: Maintain a presence in First Nations Communities

Attend Chief and Council meetings as invited. Work towards establishing Community Consultative Groups (CCG's) and the signing of at least one Letter of Expectation (LOE's).

During this quarter, our First Nations Policing (FNP) members, with the Detachment Commander, continued to attend our First Nations Communities for official and unofficial meetings with Chief and Council/Band Managers.

FNP members continue to meet with all three nations and take part in the CCG's. These regular meetings have assisted with advancing several programs and initiatives that have been implemented, and will assist with creating new programs and initiatives in the New Year.

A Letter of Expectation(LOE) has been created and put in to place with the Quatsino First Nation.

A revised LOE was sent to the Fort Rupert community and promising discussions with the Band Manager regarding implementation have taken place.

Meetings have also taken place with the Gwasala-Nakwaxdaxw First Nations in the hopes of establishing an LOE. These efforts will continue into the next quarter and beyond as required.

At this point we have surpassed our Annual Performance Plan goals for this initiative and will continue efforts to move forward.

Objective #4: Crime Reduction

Reduce break and enters:

This fiscal year the Port Hardy RCMP will concentrate on attempting to lower calls for service specific to commercial and residential break and enters.

Police continue to monitor curfews and conditions related to Community Sentence Orders as this is a key component of any crime reduction program.

In an effort to reduce the number of break and enters, Port Hardy RCMP have utilized detachment assets to conduct property crime examinations on 5 of the reported incidents. Evidence recovered from those examinations has been forwarded to Campbell River Fingerprint Identification Services (FIS) and is awaiting review.

Campbell River FIS has also attended Port Hardy to assist with the break and enter investigation of a local business. This business has been targeted in the past and it is hoped that some of the target hardening suggestions made by the Port Hardy RCMP

will be put into place for the future.

Patrols and Curfew checks of known offenders on conditions have been conducted relentlessly this quarter, which has led to several charges as well as some known offenders leaving the area.

Also in this quarter, a letter was published in the North Island Gazette with tips and advice for local residents to better secure their homes and property.

With 1 quarter left to go, we are down in our stats from the previous year and many of the investigations are still ongoing as physical evidence is yet to be examined. This will hopefully lead to more charges against repeat offenders in Port Hardy.

Victim Services remains actively involved in many of our investigational files. Victim Services works closely with the Crisis Center to ensure the best service delivery of resources.

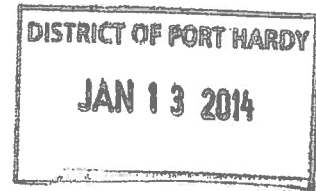
If you have any questions, please feel free to contact me at your convenience.

Best Regards,

Gord Brownridge (S/Sgt)
Detachment Commander
Port Hardy

REGULAR COUNCIL MEETING January 14, 2014 ACTION		WHO	STATUS /COMMENTS
ITEM			
Action item: Cenotaph project wording	Change from 'cancelled' to 'delayed'	LD	Done
1. Hon. Coralee Oakes, Minister of Community, Sport and Cultural Development (Dec. 12/13) re: Invitation to provide input on local government election reform	Was received as information. Deputy Mayor Hemphill requested that, as public input is encouraged, the information provided and its links be put on the District website.	LD	Done
Operational Services Committee, draft minutes of the meeting held Dec. 17/13 and recommendation to Council	Minutes were received as information. Recommendation approved as presented. <i>THAT the District of Port Hardy selects the District owned property located at the south-west corner of Trustee Road and Douglas Street for the new Public Works facility, AND THAT detailed design work be undertaken as per the 2014 Capital Plan.</i>		
P. Smedley, Ec Dev & Community Coord (Jan. 6/14) re: Canada Day Celebration– Celebrate Canada! grant program.	Begin detailed design work as per motion Recommendation approved as presented: <i>THAT the District of Port Hardy submit a grant proposal to the Celebrate Canada! Program for \$2,485.50 to hold a Canada Day Celebration at Carrot Park on July 1, 2014.</i> Submit application	TK	Developing action plan
	REGULAR COUNCIL MEETING December 10, 2013	PS	Done
Airport WasteWater Treatment Plant	Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant Advise MOE Investigate funding partners	TK TK	Developing letter Developing Plan
	REGULAR COUNCIL MEETING November 12, 2013 ACTION		
	Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014. Council approves two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Recreation Center Proceed with marking of handicapped parking spaces as approved	WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013		D.Pratt Harbour Manager	Developing Tender
Aquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.		TK	Signs ordered - install upon receiving Scheduled with weather permitting.

ITEM	REGULAR COUNCIL MEETING October 22 , 2013 ACTION	WHO	STATUS /COMMENTS
Recommendation to Council from the In-Camera Meeting of Oct 22/13 Proposal from Port Hardy RV Resort to remove the dedication of highway associated with that portion of municipal road formerly known as Port Hardy Forest Service Road	Approved as presented. Proceed with bylaw etc.	JL	Bylaw prepared, agenda item
ITEM	REGULAR COUNCIL MEETING May 7 , 2013 ACTION	WHO	STATUS /COMMENTS
Interpretive signage at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW	PS	Ongoing: Working with Committee and C/Hemphill on final concepts
ITEM	REGULAR COUNCIL MEETING April 9 , 2013 ACTION	WHO	STATUS /COMMENTS
Cenotaph Project	Prepare grant application. Bring to Council for further consideration	PS	Delayed due to sudden cancellation of funding program by federal government



Agenda
cc Fire de
BCS.

January 3, 2014

File: 200-20/RAP
Cliff: 990287

Mayor Bev Parnham
District of Port Hardy
7360 Columbia St
Box 68
Port Hardy BC V0N 2P0

To Your Worship,

Re. Local Government Interest in First Responder Services

One of the challenges all emergency services face is ensuring the safety of the travelling public while responding to incidents using the lights and siren. Anytime a first responder agency, be it police, fire or ambulance, responds on an emergency basis, the risk of a motor vehicle incident increases, whether or not the emergency vehicle is involved directly. As you can understand, the safety of the public and the staff that provide the services to the public is important to the BCEHS board.

Additionally, all emergency service providers must ensure that there are enough resources available to provide a timely, safe and quality response to the public while also enabling resiliency in the system to respond to major incidents or other spikes in demand on any given day.

Under the Emergency Health Services Act, the Board of BC Emergency Health Services (BCEHS) is responsible for governing all emergency medical services provided in British Columbia, including those provided by both BC Ambulance Service (BCAS), first responder agencies, BC Patient Transfer Network and Trauma Services BC. We take our responsibility to patients and taxpayers seriously; we are committed to ensuring patient needs come first and using all resources as effectively and efficiently as possible.

On November 12, 2013, BCEHS President Michael MacDougall sent a letter outlining the rationale and process used to update the Resource Allocation Plan (RAP) for ambulances and first responders. The RAP assigns the appropriate resource(s) and response mode (lights and siren or routine) for over 800 different types of pre-hospital medical calls. The evidence-based review was undertaken to ensure that the right resource, responds to the right patient, at the right time and the public isn't exposed to unnecessary risk from emergency vehicles responding using lights and siren when not clinically required.

The results of the review reduced the number of call types requiring a lights and siren response and/or Advanced Life Support ambulances to attend. The review also found that first responders were not required to attend 35 per cent of the medical calls that they are now notified of by BCAS because the patients do not require their medical services. Additionally, if a first responder is assigned a lower priority medical call, there is an increased risk that

DISTRICT OF PORT HARDY
JAN 13 2014

they are not available to respond to calls of a critical nature where they can have the greatest impact on a patient's outcome. The RAP does not affect the other services fire departments provide such as scene safety or vehicle extraction. A report summarizing the RAP review is available online at <http://www.bcas.ca/about-us/reports-statistics/>. If you wish to respond to all the incidents, irrespective of the response rating, this is an issue that we would be pleased to discuss with you.

To date, the RAP changes that affect ambulance responses have been implemented, but those affecting first responders have not. Following the review process, BCEHS heard from many municipal fire departments providing first responder services that they were interested in assuming a greater role in pre-hospital care. However, at the Union of BC Municipalities Convention (UBCM), many local governments felt that it was important to use public resources as efficiently and effectively as possible and only wanted to attend medical calls where first responders could have a significant positive impact on the patient's outcome. Most often these instances are during calls involving trauma or cardiac arrests.

It is important to note that historically first responders have driven to all medical calls using lights and siren even if the ambulance was responding routine. Since the RAP changes for ambulances were implemented earlier this fall, most fire departments in B.C. have decided to match BCAS's response mode and only drive lights and siren if the patient's condition warrants an emergency driving response. This change is a significant improvement in public safety for communities throughout B.C. and an example of the positive benefit of collaboration between the groups involved.

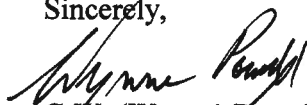
BCEHS and BCAS aim to provide pre-hospital patient care that is safe, timely and of high quality. The BCEHS Board of Directors believes it is important that our partners in pre-hospital care, municipalities and first responders, have an opportunity to provide input into how services are delivered, particularly when changes are being contemplated. BCEHS has been speaking with delegates at the UBCM Convention, the Fire Chiefs' Association of BC, the Greater Vancouver Fire Chiefs Association, an expanded BCEHS First Responder Committee that included several fire chiefs from throughout B.C., individual local governments and other stakeholders about the RAP changes.

BCEHS is in the process of setting up briefings for those municipalities which requested an opportunity discuss the further implementation of RAP following Mr. MacDougall's letter of November 12, 2013. If you want to provide input or require more information, please contact Shelly Drew at Shelley.Drew@bcehs.ca or call 250 474-7582.

The BCEHS Board of Directors believes that with your perspectives being considered, we will be able to provide the direction needed to ensure that the BCEHS First Responder Program can be refined in a way that meets the needs of individual communities.

Thank you in advance for your attention to this matter.

Sincerely,



G.W. (Wynne) Powell CPA, FCGA, D. Tech (Hon.)
Board Chair

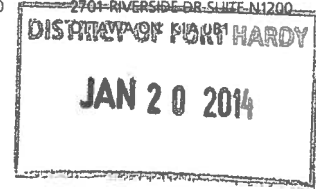
Susan Margles

Vice-présidente
Relations gouvernementales
et politique
POSTES CANADA
2701 PROM RIVERSIDE BUREAU N1200
OTTAWA ON K1A 0B1

Vice-President
Government Relations
and Policy
CANADA POST
2701 RIVERSIDE DR SUITE N1200

JAN 07 2014

HER WORSHIP MAYOR BEV PARNHAM
DISTRICT OF PORT HARDY
PO BOX 68
PORT HARDY BC V0N 2P0



Dear Mayor Parnham:

Thank you for your letter to our Local Area Manager about the support requested by the Canadian Union of Postal Workers related to a review of the Canadian Postal Service Charter.

The Charter was established by the Government in September 2009 and sets the Government's expectations regarding Canada Post's service standards and related activities that meet the needs of Canadians. It also recognizes that the provision of postal services to rural communities is an integral part of Canada Post's universal service. No review of the Charter has been announced, but any such initiative would be undertaken by the Government.

We recently announced a Five-point Action Plan designed to serve busy Canadians and meet their changing needs for postal services in the future. Canadians clearly recognize that their changing choices are driving dramatic changes in the need for postal services. They also expect Canada Post to address its challenges without becoming a burden on taxpayers. The Five-point Action Plan will form the foundation of a new postal service and return Canada Post to financial sustainability by 2019. It is also fully consistent with our obligations under the Canadian Postal Service Charter. More information about our Action Plan is available to everyone at canadapost.ca.

I noted your question about our services at the Port Hardy Post Office. This office is a full-service outlet offering Canada Post's services such as stamp sales, shipping services, post office boxes and money orders. Our website above has more information on the many services we offer. We know that postal services in rural Canada create very important links within communities and a lifeline for many businesses and residents. We also value our network as part of our competitive edge in e-commerce. We remain committed to providing a high level of service to rural communities across Canada.

Should you require further information or assistance, please do not hesitate to contact Jenny Van Alstyn of our Government Affairs team. Jenny may be reached at 613-734-7425.

Thank you for writing, and we appreciated this opportunity to respond.

Yours sincerely,

Susan Margles



KWAKIUTL BAND COUNCIL

PO Box 1440, 99 Tsakis Way, Fort Rupert, Port Hardy, BC V0N 2P0

January 17, 2014

Mayor Bev Parnham
District of Port Hardy
7360 Columbia Street, PO Box 68
Port Hardy, BC V0N 2P0

SENT VIA EMAIL

Dear Mayor Parnham,

RE: Request for Provision of Fire, Water & Sewer Services to Proposed New K-7 School

The Kwakiutl First Nation has entered into a funding agreement with Aboriginal Affairs and Northern Development Canada (AANDC) to construct a K-7 elementary school on the lands recently added to IR#1. In order to provide services to the school, there will be a new road, and water, and sewer connections from Eagle Place. Our engineers (KWL) have also requested that the water main servicing the reserve lands be looped through the new road and connected to your existing water main in Beaver Harbour Road. This will provide the fire flows required for the new school building, and have the secondary benefit of improving fire flows throughout our community.

AANDC have agreed to fund the design of the new roads and water services between our Community and Beaver Harbour Road. The road will provide a secondary connection from the Community to Beaver Harbour Road in the event of an emergency. Under our current servicing agreement with the District of Port Hardy, we request connection of the services in Beaver Harbour Rd. Our engineers, KWL and our project manager, Newhaven Projects will work with the District staff on the necessary technical details.

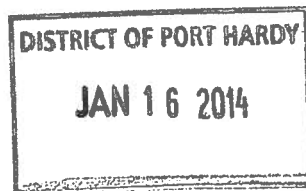
I am also taking this opportunity to acknowledge receipt of the Nov. 22, 2013 correspondence from your office, "Re: Municipal Service Agreements." Chief and Council are reviewing the topics outlined in that letter and also additional topics of interest to KBC. I have asked KBC staff to coordinate soon with your office to identify and start those discussions.

As you may be aware, there are many issues and interests that KBC has pertaining to Kwakiutl title, rights and treaty rights (Treaty of 1851) that require resolution and protection. KBC is respectfully notifying DPH that any agreement(s) reached between the DPH and KBC will not result in any waiver or release by Kwakiutl of such rights. Accordingly, the agreement(s) reached will need to acknowledge this. Thank you for your time and consideration and KBC looks forward to confirming as soon as possible that the DPH will be able to provide the services above to the new K-7 school.

Sincerely,

Chief Coreen Child

Cc: KBC Chief & Council
Rick Davidge (CEO, DPH)
Terry Ward (Project Manager, Newhaven Projects)



January 10, 2014

Her Worship Bev Parnham
Mayor of the District of Port Hardy
7360 Columbia Street
PO Box 68
Port Hardy, BC V0N 2P0

Dear Mayor Parnham:

Thank you for your letter regarding changes to coastal ferry service. I know that this issue of great importance to your community.

This is just a note to let you know that I have shared your letter with the Honourable Todd Stone, Minister of Transportation and Infrastructure, for review and with a request that he respond to you on my behalf on this matter.

Again, thank you for your comments. I wish you all the best in 2014.

Sincerely,

A handwritten signature in black ink, appearing to read "Christy Clark".

Christy Clark
Premier

pc: Honourable Todd Stone



Selina Robinson, MLA
(Coquitlam-Maillardville)



Province of
British Columbia
Legislative Assembly

DISTRICT OF PORT HARDY
JAN 22 2014

Selina Robinson, MLA
(Coquitlam – Maillardville)
Room 201, Parliament Buildings
Victoria, BC V8V 1X4

Community Office:
102 – 1108 Austin Avenue
Coquitlam, BC V3K 3P5
Phone: 604 933-2001
Facsimile: 604 933-2002

January 16, 2014

Her Worship Mayor Bev Parnham
and Members of Council
District of Port Hardy
Box 68
Port Hardy, BC V0N 2P0

Dear Mayor Parnham and Councillors,

Happy New Year. I hope that 2014 is a year of good health and good governance for you all.

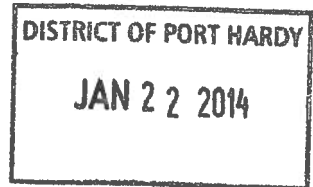
As you are likely aware, the Province intends to introduce the long awaited Local Elections Campaign Financing Act during the upcoming Spring 2014 legislative session. These proposed changes stem from the 2010 recommendations made by the Local Government Elections Task Force and represent the first major changes to municipal elections in many years. I am writing to seek your feedback on the proposed bill and offer myself as your representative in the upcoming legislative debate as the Opposition Critic for Local Government.

The changes that are being proposed are noted in a number of documents that can be found on the Ministry of Community, Sport and Cultural Development website:

- Report of the Local Government Elections Task Force – May 2010
- White Paper on Local Government Election Reform – September 2013
- Summary of Consultation Comments – November 2013
- Expense Limits Discussion paper – November 2013

There has been a long history of attempts to introduce legislation stemming from these recommendations. In July 2010, the Province announced that it had been given the 'green light' to implement the recommendations of the Task Force. Then in April 2011, the Province announced that it would not proceed with implementing those changes for the 2011 municipal election because there would not be sufficient time to inform all stakeholders of the changes in advance. In the Spring 2014 Legislative session we will be debating these proposed changes in the months leading up to a municipal election.

page...2 – continued



You will note that a key recommendation of the Local Government Elections Task Force – the establishment of campaign expense limits – is not included in these proposed changes. The Province has decided that more study is needed and they are seeking feedback on their November 2013 Expense Limits Discussion paper by January 31, 2014, for implementation in advance of the November 2017 municipal election.

Following these years of consultation, I invite you to share any thoughts and concerns you might have about these proposed changes with me, so that I am able to seek clarification and, if necessary, changes through debate in the legislature. The best way to reach me is by email Selina.robinson.mla@leg.bc.ca

Thank you for your attention and I look forward to hearing from you. Please do not hesitate to contact me on any matters of concern to your local government.

All the best,

A handwritten signature in cursive script that reads "Selina Robinson".

Selina Robinson, MLA
Official Opposition Critic for Local Government and Sports



**MINUTES
DISTRICT OF PORT HARDY
EMERGENCY PLANNING COMMITTEE MEETING OF
DECEMBER 17, 2013 AT 12 NOON
MUNICIPAL HALL, 7360 COLUMBIA STREET**

CALL TO ORDER: Chair Bob Hawkins

Time: 12:00 pm

PRESENT: Bob Hawkins - DPH Emergency Coordinator; Jeff Long – DPH Director of Corporate & Development Services; Al Dodd – Supervisor, Port Hardy Airport; Brenda McCorquodale - Fisheries & Oceans Canada; Gord Brownridge - RCMP Detachment Commander; Gloria Le Gal - RDMW Emergency Program Coordinator; Norma Hemphill – Director, Emergency Social Services; Richard Hemphill – Director, Emergency Social Services; Alison Mitchell - Vancouver Island Health Authority; Schell Nickerson - Fire Chief, Port Hardy Volunteer Fire Department; Bob Swain - Emergency Program Coordinator, Gwa'sala-'Nakwaxda'xw Nations; Stuart Foster – Port Hardy RCMP

REGRETS: Eric Bergsma – VIHA Environmental Health Officer; Norman Champagne - Band Manager, Kawkiutl Band; Dan Earl – Unit Chief, BC Ambulance Service Paramedic Unit; Casey Laroche - Economic Development Manager, Kwakiutl Band;

APPROVAL OF AGENDA

EPC-16-2013
APPROVAL OF AGENDA
AS PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

Minutes of the meeting held October 29, 2013.

EPC-17-2013
APPROVAL OF OCT 29,
2013 MINUTES AS
PRESENTED

Moved/Seconded/Carried
THAT the minutes of the Emergency Planning Committee meeting held October 29, 2013 be approved as presented.

DELEGATIONS

None

BUSINESS ARISING / UNFINISHED BUSINESS

None

CORRESPONDENCE

None

NEW BUSINESS

- 1) Passing of the Torch – Thank you to Bob Hawkins and Introduction of new Emergency Coordinator, Mike McCulley

Jeff Long thanked Bob Hawkins for his service to the community over the last three years in the capacity of Emergency Coordinator for the District, and the Committee applauded this sentiment. Mr. Long then introduced Mike McCulley as the new Emergency Coordinator who has been appointed by Council effective today. At this point, Mr. McCulley took over the role of Chair.

Mr. McCulley provided the Committee with information about his personal and work backgrounds. He has been a Port Hardy resident for almost 19 years and has been employed during this time by the Ministry of Forests, Lands and Natural Resource Operations based in Port McNeill. His work experience dealing with wildfires with the Wildfire Management Branch over the years in a variety of emergency operations / incident command posts, lends itself to the position of Emergency Coordinator. Mr. McCulley described his enthusiasm to work in the role of Emergency Coordinator and pledged to commit the time he needs to ensure the work gets done. He advised the Committee that there may be times, particularly during hot, dry summer months of the year, that he may be away dealing with wildfire situations. He commented that Bob Hawkins' willingness to stay on with the Committee may be very helpful should a local emergency occur during one of these times. Mr. McCulley advised he hopes to be able to work in the Emergency Coordinator position for many years to come.

- 2) Discussion on Emergency Planning Committee Priorities for 2014

Mike McCulley advised that he has thoroughly reviewed the District's Emergency Plan, the Emergency Program Bylaw and other information provided by Jeff Long that he should be aware of as part of the Emergency Coordinator role. He indicated to the Committee that in his detailed review of the District's Emergency Plan, feels that it is quite good at the macro level, but needs some work at the more detailed micro level. He noted that it could benefit from some guidance insofar as on the ground emergency planning that will help guide emergency responders during potential emergency situations. Given the recent experiences associated with tsunami warnings, this was used as a case in point. As it stands at present, The Emergency Plan does not deal with this type of pre emergency event warning situation. In addition, the experience gained from these type of situations (tsunami and 2010 flood) can be used to improve the Emergency Plan. Mr. McCulley advised he would continue to review the Plan with a view to identifying what it needs insofar as additional work.

Gloria Le Gal advised the Committee that she is part of the Mid Island Emergency Coordinators & Managers, a group that has been working with EMBC to prepare the Local Authority Emergency Plan which will be used to update the Regional (RDMW) Emergency Plan. She advised she would forward a copy to Mike and Jeff.

Mike McCulley noted that there are many of tools and resources available here on the North island, but we need to ensure that we coordinate such that we can make use of them as part of emergency responses. He also asked the questions about how the District's Emergency Plan relates to the Regional District's and other North

Island Emergency Plans?

Brenda McCorquodale noted she has a list of items she prepared in anticipation of the meeting today as follows:

- 1) Need to avoid duplication and redundancy in emergency response situations. She used the example of barge incident whereby there were two separate responses from two different organizations which demonstrate the clear lack of coordination in some of these emergency response situations.
- 2) There should be a contact list prepared of the members of the Emergency Planning Committee which would be helpful in undertaking Committee activities (e.g. subcommittees) or potentially, even in emergency response situations. Jeff Long advised that he and Mike McCulley had discussed this at a meeting they had prior to the Committee meeting.
- 3) The Committee should plan a mock exercise that is more holistic / larger scale in nature and is not accident specific like the more recent ones that have been undertaken on the North Island.
- 4) Training opportunities need to be made available to the Emergency Coordinator. Jeff Long advised that there is a budget for training and attending educational events for the Emergency Coordinator and the Emergency Social Services volunteers. Mike McCulley spoke about the Vancouver Island Emergency Preparedness conference taking place in April that he would likely attend in this regard.
- 5) Need to update the Emergency Plan which is largely reactive in nature and does address proactive measures, including emergency events which may include a pre warning like tsunamis. The Plan could also address actions needs during and post emergency events.
- 6) There are several agencies on the North Island with resources that are well suited to assisting in a variety of emergency response situations. Information related to these resources and how they can be accessed (contacts) needs to be compiled. Examples include Fisheries and Oceans Canada (DFO), the Coast Guard, Port Hardy Airport, the Ministry of Forests, Lands and Natural Resource Operations, etc.
- 7) An inventory of supplies that are available at the evacuation sites (Civic Centre and Avalon School) needs to be compiled. What do we have and what do we need?

Mike McCulley discussed Brenda McCorquodale's points in the micro aspects of the Emergency Plan. There is a lot that can be done to fill gaps and provide better guidance during emergency situations. Perhaps the Committee can form subcommittees to help work on these projects.

There was discussion on the Committee and compilation of its members including protocol around membership. Jeff Long advised that the Emergency Planning Committee is regulated by District of Port Hardy Emergency Program Bylaw 17-

2007. This Bylaw states that the Committee is comprised at a minimum, of the Emergency Coordinator, a Council representative, the Emergency Operations Centre Director or his designate and the Emergency Social Services Coordinator. The Bylaw specifies that the Committee may appoint other members as it determines is required.

Gord Brownridge advised that communication during the tsunami warning event in October, 2012 was a real problem. He suggested the Committee may want to conduct a mock exercise whereby the Committee breaks down the various components of an emergency event where there have been issues in the past, and put efforts into addressing the problem areas.

Norma Hemphill mentioned that cross training may be helpful to emergency responders such that they can fill different roles and they may be more helpful during emergency events.

Bob Swain provided a status update on the emergency siren being installed by the Gwa'sala-'Nakwaxda'xw Nations on the Tsulquate Reserve. He advised all of the equipment has arrived and is waiting for installation by K&K Electric. He informed the Committee that he will be preparing a notice about protocol to be followed in association with use of the siren and will work with the District of Port Hardy so that Port Hardy residents can be made aware and informed.

Bob Swain also advised about his efforts to apply for and receive training funding through AANDC. In this regard, the Emergency Operations Centre Essentials course will be offered on January 22, 23 and 24 at the Elder's Building. He has saved spots for local Emergency Coordinators to attend. Mr. Swain advised that additional training opportunities will be pursued.

Gloria Le Gal advised that the North island Regional Emergency Planning Committee is working on an event for Emergency Preparedness week which runs from May 4 through 10, 2014. The focus will be to encourage people to put together emergency preparedness kits and she has been working on garnering some support from the business community. A fold-out advertisement will be put together and included in the North Island Gazette Newspaper.

There was discussion about communications methods for public education purposes and continuing the work that was undertaken in 2013 (door-to-door brochure distribution, poster and emergency preparedness flyer that was distributed with utility bills).

NEXT MEETING DATE

January 28, 2014 at 12 noon at the Municipal Hall, 7360 Columbia Street, Port Hardy.

ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 1:01pm



**DISTRICT OF PORT HARDY
BYLAW 1016-2013
A BYLAW FOR DISTRICT OF PORT HARDY
USER RATES AND FEES FOR 2014**

WHEREAS the Council considers it desirable to charge fees for services provided by the Municipality;

The Council of the District of Port Hardy enacts as follows:

1. TITLE

- (a) This bylaw may be cited for all purposes as the "District of Port Hardy 2014 User Rates and Fees Bylaw No. 1016-2013".

2. ENACTMENT

- (a) This bylaw is in effect January 1, 2014
(b) District of Port Hardy Rates Bylaw 18-2012 and all amendments are hereby repealed effective January 1, 2014.

3. SCHEDULES

- (a) Schedules A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q and R attached to and forming part of this bylaw are hereby adopted and are the rates charged for the District of Port Hardy user rates.

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Read a first time on the 12th of November, 2013.

Read a second time on the 14th day of January, 2014.

Read a third time on the 14th day of January, 2014.

Adopted on the day of January, 2014.

Director of Corporate
& Development Services

Deputy Mayor

Certified a true copy of
Bylaw No. 1016-2013 as adopted.

Director of Corporate
& Development Services

SCHEDULE A - WATER RATES

1. Inspection, Connection, Turn Water On/Off Fees		
a) Any property owner who requires a turn on or off of service shall notify the District office 48 hours in advance except in the case of an emergency. There will be no charge for a turn on or off during regular working hours of 8:30 a.m. – 4:30 p.m.		
b) Any property owner who requires a turn on or off of service in the case of an emergency or outside of the regular working hours shall at the same time pay the fee for each turning on or off		\$ 75.00
c) Where installation of a water connection exists the fee for inspection of a standard 18mm (3/4") connection will be:		\$ 75.00
d) Application for any water service will be subject to: i. Initial application analysis fee (may be combined with sewer/storm sewer application analysis fee). ii. Connection fees (all sizes) shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk, cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the District of Port Hardy, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account. The application fee will be deducted from the actual costs of the job.		\$ 475.00 At cost
2. Seniors Discount Property owners who are Seniors shall receive a discount on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the <i>Home Owners Grant Act</i> .		25%
3. Quarterly Rates The rates reflected in this schedule are based on a flat rate billing system.		Rate per Quarter
1	For each single residential dwelling unit	\$ 98.39
2	For each metered multi-family residence in excess of two (2) units the greater of:	\$ 0.92 per cubic meter OR \$77.58 per unit
3	For each office, shop or store	\$ 105.08
4	For each supermarket	\$ 228.32
5	For each bakery	\$ 105.08
6	For each restaurant	\$ 333.57
7	For each lunch room or delicatessen	\$ 143.16
8	For each soda fountain or hot dog stand	\$ 105.08
9	For each hotel/motel - per unit	\$ 18.44
10	For each lounge	\$ 277.85
11	For each beer parlour	\$ 342.02
12	For each Laundromat - per washer	\$ 31.92
13	For each non-profit organization and hall	\$ 105.08
14	For each athletic club	\$ 333.57
15	For each theatre	\$ 105.08
16	For each school - per classroom	\$ 98.53
17	Light Industrial	
	5 employees or less	\$ 105.08
	6 - 15 employees	\$ 238.12
	16 - 30 employees	\$ 380.10
	Large water users	\$ 595.09

SCHEDULE A – WATER RATES
 (Continued)

18	For each service station/garage	\$ 105.08
19	For each car wash	
	For 1st stall	\$ 217.57
	Each additional stall	\$ 64.98
20	For each industrial metered user, for consumption in the same calendar year:	
	a) First 3,000 m ³	\$ 0.86/m ³
	b) From 3,001 to 6,000 m ³	\$ 1.10/m ³
	c) More than 6,000 m ³	\$ 0.71/m ³
21	For each marina	\$ 295.94
22	For each campground - per stall	\$ 8.09
23	Other users	\$ 105.89
24	Hydrant Use (Damage deposit of \$250.00. Inspection fee of \$100.00 shall be levied against persons using a fire hydrant where no repairs are needed)	\$ 36.62 \$ 1/m ³ for water used
25	For each airport hangar	\$ 240.01
26	Underground sprinkling services over one acre for months of June, July & August - per sprinkler head	\$ 7.21
27	For each airport terminal building	\$ 469.64
28	Each wharf providing water to vessels	\$ 106.01
29	For each sawmill	\$ 240.01
30	For each drycleaner	\$ 240.01
31	Each car dealership with a non-commercial car wash stall	\$ 65.48
32	Seagate Pier large vessel meter	\$ 0.88/ m ³
33	Pool	\$ 319.82
34	Arena	\$ 223.29
35	Hospital - per bed	\$ 22.79
36	Fish Hatchery	\$ 89.19
37	Sani Station	\$ 89.19

4. Backflow Preventers

a)	Hose connection vacuum breaker	\$ 25.00
b)	Double check valve assembly (3/4 inch)	\$ 150.00
c)	Reduced pressure type assembly (3/4 inch)	\$ 200.00
d)	All other sizes at cost	at cost

5. Multi-Meter Rider

- a) **Applicable:** This Rider is available to those customers who have more than one water meter and water service supplying their water demand.
- b) **Price:** This will consist of a discount generated by totaling all water meters annual consumption and treating the consumption as one, for purposes of calculating the metered water charge.
- c) **Regulations:** To be eligible, customers must submit a request in writing. The District of Port Hardy reserves the right to accept or deny any request. The amount and duration of this Rider will be at the District's discretion. Only one Rider will be applied to any one customer at any time.
 - (i) All water meters must supply the same or adjoining building or non-adjoining buildings located on the same property (same legal description).
 - (ii) All water meters must be in account to the same customer.
 - (iii) Water meter bank installations associated with one water service will not be considered.
 - (iv) All water meters must be associated with a separate water service.

SCHEDULE B - SEWER RATES

1. Rates - Inspection and Connection Fees Before any owner's sewer is connected to a sewer connection or public sewer, the owner of the lands requiring such connection or his agent shall make application to the office of the District, upon such form as provided from time to time, for a permit to connect the owner's sewer to the sewer connection or public sewer, and he shall pay to the District a sewer inspection/connection fee as follows:		
a) where installation of sewer connection exists, for standard 100 mm (4") connection an inspection/connection fee of:		\$ 75.00
b) Application for any sewer service will be subject to: i. Initial application analysis fee (may be combined with water/storm sewer application analysis fee). ii. Connection fees (all sizes) shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk, cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the District of Port Hardy, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account. The application fee will be deducted from the actual costs of the job.		\$475.00 At cost
2. Seniors Discount Property owners who are Seniors shall receive a discount on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the <i>Home Owners Grant Act</i> .		25%
3 Re-Inspection Fee An inspection fee shall be paid to the District for each additional inspection required after the first inspection because of defective materials or workmanship.		\$ 75.00
4 Quarterly Rates - The rates reflected in this schedule are based on a flat rate billing system.		Rate per quarter
1	For each residential dwelling unit	\$ 99.79
2	For each office, shop or store	\$ 110.01
3	For each supermarket	\$ 238.59
4	For each bakery	\$ 110.01
5	For each restaurant	\$ 349.63
6	For each lunch room or delicatessen	\$ 149.67
7	For each soda fountain or hot dog stand	\$ 110.01
8	For each hotel/motel - per unit	\$ 19.96
9	For each lounge	\$ 291.78
10	For each beer parlor	\$ 359.24
11	For each Laundromat - per washer	\$ 33.59
12	For each non-profit organization and hall	\$ 110.12
13	For each civic swimming pool	\$ 993.43
14	For each arena	\$ 698.17
15	For each athletic club	\$ 349.63
16	For each theatre	\$ 110.01
17	For each hospital - per bed	\$ 70.22
18	For each school - per classroom	\$ 99.49
19	Light Industrial	
	5 employees or less	\$ 110.01
	6 - 15 employees	\$ 250.14
	16 - 30 employees	\$ 399.20
	Large water users	\$ 658.82

SCHEDULE B - SEWER RATES
 (continued)

		Rate per quarter
20	For each service station/garage	\$ 110.01
21	For each car wash	
	For 1st stall	\$ 182.04
	Each additional stall	\$ 57.00
22	For each cannery	\$ 669.35
23	For each marina	\$ 108.27
24	For each campground - per stall	\$ 8.55
25	Metered sewage per cubic meter	\$ 1.31
26	Other users	\$ 110.01
27	For each airport hangar	\$ 250.14
28	For each airport terminal building	\$ 620.11
29	Fish Hatchery	\$ 115.33
30	Sani Station	\$ 106.87
31	Tipping Fee for Trucked Waste \$ 0.15 per gallon. Saturday, Sunday and Statutory holiday discharges may be completed within regular hours with an additional \$ 50.00 callout charge.	-----

SCHEDULE C - STORM SEWER RATES

- 1) That at such time as the application is executed the applicant shall pay a connection fee in accordance with the fees listed below:

a) Inspection of connection:	\$ 75.00
b) Re-inspection of connection and each subsequent connection	\$ 75.00
c) Application for any storm sewer service will be subject to:	
i. Initial application analysis fee (may be combined with water/sewer application analysis fee).	
ii. Connection fees (all sizes) shall be charged on the basis of the actual cost of the work necessary including but not limited to all pavement, sidewalk, cut/replacement, and boulevard work, with an initial deposit of 125% of the cost of the work as estimated by the District of Port Hardy, with any excess amount billed at the time the work is complete, or any surplus fees refunded upon reconciliation of the account. The application fee will be deducted from the actual costs of the job.	\$475.00 At cost

SCHEDULE D - GARBAGE COLLECTION RATES
 Rates do not include applicable taxes

1. Garbage Rates	
The rates reflected in this schedule are based on a flat rate billing system as listed in the table below. The utility requires appropriate funds to operate and the use of the system is not commensurate of rate but a portion of the average base costs.	
(a) The minimum fee payable for the removal of garbage, ashes, and trade waste shall be as per the table below and shall apply to:	
(i) Residential unit - based on a maximum of two regulation garbage cans per pickup per week for each single family unit.	
(ii) Commercial unit - with no bins - based on a maximum of two regulation garbage cans per pickup per week for offices, warehouses, small retail and wholesale outlets and other small commercial enterprises.	
(iii) Large quantity commercial and industrial - will be charged according to their usage of 3 cu. yard or 30 cu. yard bins.	
	Rate Per Quarter
Residential dwelling unit	\$ 24.58
Commercial unit	\$ 50.05
3-yd Bins	
3-yd bin rent	\$ 70.25
3-yd bin pickup - each	\$ 16.69
3-yd bin extra wash - each instance in excess of one per month	\$ 32.06
30-yd Bins	
30-yd bin rent	\$ 481.00
30-yd bin pickup - each	\$ 173.17
30-yd bin drop-off fee - each delivery	\$ 32.06
30-yd bin moving fee - each instance	\$ 32.06
Packer pickup - each	\$ 198.82
2. Recycling Rates	
All users shall pay a recycling fee at a rate of:	\$ 12.12
3. Transfer Station	
The following fees apply to the Transfer Station:	(a) \$ 1.05 per garbage container or bag (b) \$ 20.99 per level pick up (c) \$ 31.49 per commercial pickup truck (d) \$ 5.25 per tire
4. Tag A Bag Ties	
The fee for tag-a-bag ties will be	\$ 2.10

Seniors Discount

Property owners who are Seniors shall receive a discount of twenty-five percent (25%) on all or any portion of a current billing if paid by the quarterly due date. This applies only to the principal place of residence. Senior means a person who is 65 years of age or older and who meets the grant eligibility requirements as defined by the *Home Owners Grant Act*.

SCHEDULE E - STATUTORY RATES

Rates do not include applicable taxes.

1.	List of Electors The fee per copy of a List of Electors shall be as noted, except where a candidate at an election is entitled to one free copy.	\$ 10.00
2.	Minutes of Council Proceedings As provided under Section 194(2) of the Community Charter the fee for copies of Minutes of Council proceedings shall be hereby established.	\$ 0.25 per page
3.	Copies of Bylaws Pursuant to Section 194 of the <i>Community Charter</i> the following charges shall apply for:	
	a) Zoning Bylaw (Text and Map 11" x 17")	\$ 35.00
	b) Zoning Bylaw (Text only)	\$ 15.00
	c) Official Community Plan Bylaw (Text & Maps 11"x17")	\$ 35.00
	d) Official Community Plan Bylaw (Text only)	\$ 15.00
	e) Copies of all other bylaws shall be provided for a fee of	\$ 0.25 per page
	f) Subdivision Bylaw	\$ 18.00
4.	Tax Certificate The collector shall provide tax certificates as provided under Section 249 of the <i>Community Charter</i> for the fee established.	\$ 25.00
5.	Request for Prior Years Taxes Levied	\$ 15.00
6.	Mortgage Company Listings	\$ 5.00 / folio
7.	Cost to issue a refund cheque	\$ 10.00
8.	Reports	
	a) Business License Print-out	
	On paper	\$ 30.00
	On electronic media	\$ 15.00
	b) Photocopies	
	8-1/2" x 11"	\$ 0.25 per page
	8-1/2" x 14"	\$ 0.25 per page
	11" x 17"	\$ 0.30 per page
	c) Maps (standard wall size)	
	Zoning Map	\$ 60.00
	Boundary Map	\$ 60.00
	OCP or legal map	\$ 60.00
	Civic Street Map	\$ 60.00
	Courier for all maps	\$ 25.00
9.	NSF cheques returned	\$ 25.00
10.	Council and Committee-of-the-Whole agenda	\$ 0.25/page or \$10.00 /agenda
11.	Tree Cutting permits	
	1 - 10 trees	\$ 25.00
	11 - 20 trees	\$ 50.00
	21 or more trees	\$ 100.00
12.	Parks and Beach permit	
	Commercial rental fee	\$ 30.00 per day
	Clean up deposit	\$ 50.00
13.	Storage fees for impounded vehicles or vessels	
	Single vehicle or vessel six metres in length or less	Cost + 15%
	Single vehicle or vessel over six metres in length	Cost + 15%
	For a vehicle and trailer of any length	Cost + 15%

SCHEDULE E - STATUTORY RATES
 (continued)
 Rates do not include applicable taxes

14.	Permit to water new lawn outside permitted days	\$ 20.00
15.	Commemorative Items	
	(a) Bench, bronze plaque and installation	\$1800.00
	(b) Commemorative placing of tree or shrub and plaque (bronze plaque included)	\$ 600.00 plus tree /shrub
	(c) Other items (includes bronze plaque)	\$ 600.00 plus cost of item and concrete
16.	Search for information and records, other than Freedom of Information Request	
	(a) for locating or retrieving a record	\$ 7.50 per 1/4 hour
	(b) for producing a record manually	\$ 7.50 per 1/4 hour
	(c) for preparing a record for disclosure	\$ 7.50 per 1/4 hour
	(d) for shipping copies	actual costs of courier
	(e) for copying records	
	(f) photocopies and computer printouts	
	8.5" x 11", 8.5" x 14"	\$ 0.25 per page
	11" x 17"	\$ 0.30 per page
	(ii) electronic media	\$ 15.00
	(iii) Photographs	
	Scanning & emailing an 8" x 10"	\$ 10.00
	over 8" x 10"	\$ 10.00 & costs
	(iv) building plans	actual cost plus \$25.00 administration fee
	Deposit for any plans that require out of office printing	\$ 500.00
17.	Administration Cost for accounts sent to a collection agency. An administration fee of 33.3% will be added to the account balance of all accounts sent to a collection agency	33.3%

SCHEDULE F - BUSINESS LICENCE FEES

DEFINITION	BASIS OF FEE	FEE (per annum unless otherwise stated)
Category I - Commercial/Industrial Any business permitted in the zones designated in the Zoning Bylaw	Employing up to 3 persons	\$ 55.00
	Employing up to 8 persons	\$ 95.00
	Employing over 8 persons	\$ 165.00
Category II - Rental units/spaces Any building containing dwelling units in any zone	Up to 25 units	\$ 55.00
	26 – 50 units	\$ 95.00
	Over 50 units	\$ 165.00
Category III - Home Occupation Any business permitted in residential areas under the Zoning Bylaw	Per business	\$ 110.00
Category IV - Mobile Vending Any business permitted and regulated by Council	Per business	\$ 310.00
Category V - Miscellaneous Business Any business not based in a permanent building within the District of Port Hardy (other than Mobile Vending)	Per business	\$ 110.00
Any shopping mall for a blanket yearly licence for craft sales, trade shows, etc. held in the hallway of the mall, in lieu of individual business licences		\$ 110.00
Category VI – Marine Any vessel-based business operating from a Port Hardy marina, excluding commercial fishing boats.	Per business	\$ 110.00
Transfer fee	to those businesses making a change under section 8 of the Business License Bylaw	\$ 10.00

New Business licence fees will be pro-rated 50% after June 30 of each year.

SCHEDULE G - HARBOUR RATES

Rates do not include applicable taxes

1. Pump Out
 - a) If in the opinion of the Wharf Manager or other duly authorized personnel a vessel requires pumping out, a pump may be placed on any vessel located at the Harbour Authority Floats in Port Hardy, B.C. without fear of liability or reproach.
 - b) A minimum \$56.10 per day fee may be levied against the owner /operator should it be necessary to pump out a vessel with or without the owner's consent.

2. Rates

	Rate
Moorage - Commercial Fishing Vessel	
Daily/metre	\$ 0.42
Monthly/metre	\$ 5.23
Yearly/month/metre	\$ 4.49
All other Moorage	
Daily/metre	\$ 2.21
Monthly/metre	\$ 16.62
Yearly/month/metre	\$ 13.30
Moorage - Live aboard	
Prepaid monthly/metre	\$ 14.34
Prepaid yearly/month/metre	\$ 12.25
Annual service charge paid quarterly in advance	\$1,044.48
The annual service charge does not include moorage and hydro.	
Power	
Prepaid 15 amp service/day	\$ 3.30
Prepaid 30 amp service/day	\$ 4.79
Prepaid 50 amp service/day	\$ 9.58
Prepaid 15 amp service/month	\$ 54.25
Prepaid 30 amp service/month	\$ 83.72
Prepaid 50 amp service/month	\$ 167.44
Live aboard – Prepaid 15 amp service/month	\$ 111.59
Live aboard – Prepaid 30 amp service/month	\$ 139.46
Live aboard – Prepaid 50 amp service/month	\$ 278.92
Other Rates	
Sign space rental per calendar year	\$ 30.60
Overdue account interest charge per month in accordance with interest rates established under Section 11(3) of the Taxation (Rural Area) Act	
NSF Cheque	\$ 25.00
Pump out - actual labour/hour	\$ 56.10
Pump out - minimum	\$ 56.10
Sewer pump out	\$ 25.50

SCHEDULE G - HARBOUR RATES

(continued)

Rates do not include applicable taxes

SEAGATE PIER

	Rates
Moorage - Commercial Fishing Vessel	
Moorage/metre (after first 15 minutes, per 24-hour period)	\$ 1.37
Off-Loading Commercial Fishing Vessel	
On or off-loading - the greater of:	
Minimum billing	\$ 54.62
Per hour	\$ 40.42
Per pound (applicable to seafood products)	\$ 0.03
Clean-up Fee	
Per hour as required	\$ 53.04
Moorage - All vessels other than CFV	
Moorage/metre per 24-hour period * Or part thereof * Equivalent of Pleasure Craft daily rate at Small Craft Harbour floats	\$ 2.21

HARBOUR IMPROVEMENT

Applies to all Harbour Parking Areas

Rates include applicable taxes

	Rate
Launch Fees	
Non-commercial vessel, per day	\$ 5.10
Non-commercial vessel, (includes vehicle & trailer parking) Annual Resident Pass	\$ 81.60
Commercial fishing vessel, per launch or removal	\$ 10.20
Commercial fishing vessel, (includes vehicle & trailer parking) Annual Commercial Pass	\$ 127.50
Vehicle or trailer parking pass	
Daily	\$ 5.10
Weekly	\$ 15.30
Monthly	\$ 51.00
Vehicle and trailer parking pass	
Daily	\$ 10.20
Weekly	\$ 30.60
Monthly	\$ 102.00

SCHEDULE H - SEAPLANE BASE RATES

Rates do not include applicable taxes.

Fuel	
Av Gas.	Prevailing Market Rate
Jet A	Prevailing Market Rate
Docking	
Docking - aircraft under 9 metres.	\$ 10.44 (free with fuel purchase)
Docking - aircraft over 9 metres.	\$ 16.71
Overnight	\$ 16.71
Monthly	\$ 470.02
Passenger Tax	\$ 1.04
Terminal Tenant	As per individual lease
Vessel Moorage Rates	
Annual/metre	\$ 199.78
June 15 to September 15 /per metre	\$ 58.70
Off season/per metre.	\$ 28.93
Daily- per metre/day	\$ 2.96

SCHEDULE I - RECREATION RATES

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

General Recreation	Refundable Deposit	Rates Effective Jan. 1, 2014	Rates Effective Aug. 1, 2014
Rentals, per event			
Tables, each	\$20.00	\$ 5.00	\$ 5.00
Chairs, each	\$20.00	\$ 0.55	\$ 0.57
Pavilion, Beaver Harbour Park	\$20.00	\$ 10.48	\$ 10.48
Twoonie Skate		\$ 1.90	\$ 1.90
Special Event		\$ 4.76	\$ 4.76
Arena Rentals (Ice-in) - Arena rental per hour			
Youth groups (must consist of at least 80% youth)		\$ 61.48	\$ 62.57
Adult groups		\$ 100.90	\$ 102.67
Non Prime Time (Ice in) Arena Rental per hour Rental starting after 10 p.m. and ending before 6 a.m.		\$ 75.14	\$ 76.48
Arena Admission - Single Admission			
Child 0-12 months		Free	Free
Child 13 months-12 years		\$ 2.86	\$ 2.90
Senior 55 + years		\$ 2.86	\$ 2.90
Youth 13 -18 years		\$ 3.43	\$ 3.48
Adult 19 - 54 years.		\$ 4.48	\$ 4.57
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18		\$ 9.76	\$ 9.95
Punch Cards (11 admission passes)			
Child 13 months -12 years		\$ 28.86	\$ 29.38
Senior 55 + years		\$ 28.86	\$ 29.38
Youth 13-18 years		\$ 34.05	\$ 34.67
Adult 19 -54 years		\$ 44.29	\$ 45.10
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18		\$ 97.43	\$ 99.15
Miscellaneous Skate Fees			
Skate Rental		\$ 1.90	\$ 1.90
Skate aid		\$ 0.95	\$ 0.95
Skate sharpening		\$ 4.76	\$ 4.76

SCHEDULE I - RECREATION RATES

(continued)

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

Arena Dry Floor Rentals (Ice-out) - Arena rental per hour		Rates Effective Jan. 1, 2014	Rates Effective Aug. 1, 2014
Youth groups (must consist of at least 80% youth)- Arena surface only		\$ 39.95	\$ 40.67
Adult groups - Arena surface only		\$ 52.57	\$ 53.48
Commercial facility rental			
8:00 a.m. to 5:00 p.m.		\$ 708.19	\$ 720.57
8:00 a.m. to 12:00 midnight		\$ 965.29	\$ 982.19
5:00 p.m. to 2:00 a.m.		\$ 708.19	\$ 720.57
Each additional hour		\$ 80.38	\$ 81.81
Non-profit group facility rental			
8:00 a.m. to 5:00 p.m.		\$ 568.33	\$ 578.29
8:00 a.m. to 12:00 midnight		\$ 852.76	\$ 867.71
5:00 p.m. to 2:00 a.m.		\$ 568.33	\$ 578.29
Each additional hour		\$ 64.62	\$ 65.76

SCHEDULE I - RECREATION RATES

(continued)

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

* GST Exempt

	Rates Effective Jan.1, 2014	Rates Effective Aug. 1, 2014
Pool Rentals - per hour		
0-49 people	\$ 71.43	\$ 75.00
50 + people	\$ 119.05	\$ 125.00
Birthday party packages (45 minutes on deck + cake and balloons)	\$ 65.00	\$ 68.00
Deck Time (45 minutes)	\$ 31.95	\$ 32.52
Single lane	\$ 17.52	\$ 17.86
Special Needs Pool rental	\$ 34.00	\$ 34.62
One-half pool, shared rental per hour	\$ 37.10	\$ 37.76
Pool Admission - Single Admission		
Infant 0 - 12 months	Free	Free
Child 13 months -12 years	\$ 2.86	\$ 2.90
Senior 55 + years	\$ 2.86	\$ 2.90
Youth 13 -18 years	\$ 3.43	\$ 3.48
Adult 19 - 54 years	\$ 4.48	\$ 4.57
Family- Immediate family to maximum of 2 parents and 4 children under the age of 18	\$ 9.76	\$ 9.95
Twoonie Swim	\$ 1.90	\$ 1.90
Special Event	\$ 4.76	\$ 4.76
Punch Cards (11 admission passes)		
Child 13 months - 12 years	\$ 28.86	\$ 29.38
Senior 55 + years	\$ 28.86	\$ 29.38
Youth 13-18 years	\$ 34.05	\$ 34.67
Adult 19-54 years	\$ 44.29	\$ 45.10
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18	\$ 97.43	\$ 99.14
Monthly Pool Pass Good for 30 Days		
Child/Senior	\$ 43.05	\$ 43.81
Youth	\$ 51.57	\$ 52.48
Adult	\$ 67.05	\$ 68.24
Family (Immediate family to maximum of 2 parents and 4 children under the age of 18)	\$ 157.71	\$ 160.48
Pool Lessons & Programs		
Red Cross Swimming Lessons		
* Parent & Tot levels 1-3 (includes one parent and one child)	\$ 49.70	\$ 50.60
* Preschool Levels 4-8	\$ 45.25	\$ 46.05
* Swim Kids Levels 1- 5 (10 ½ hr lessons)	\$ 34.20	\$ 34.80
* Swim Kids Levels 6-9 (10 / 45 minute lessons)	\$ 56.30	\$ 57.30
* Swim Kids Level 10 (medallion & certificate)	\$ 61.80	\$ 62.90
Aqua Adults Levels 1-3 (10 ½ hr lessons)	\$ 46.29	\$ 47.10
Badges & Stickers - each	\$ 2.10	\$ 2.14
* Special Needs (not School District) 10 - ½ hour lessons (one on one instruction)	\$ 56.30	\$ 57.30
* Special Needs Group Lesson (10 - ½ hour lessons)	\$ 34.25	\$ 34.85

SCHEDULE I - RECREATION RATES

(continued)

Rates do not include applicable taxes

Unspecified recreation programs run on a cost recovery basis plus 10%.

	Rates Effective Jan.1, 2014	Rates Effective Aug. 1, 2014
Private Lessons -per half-hour		
* Children and youth – Individual	\$ 11.55	\$ 11.75
* Additional person	\$ 7.20	\$ 7.35
Adult – Individual	\$ 13.19	\$ 13.43
Additional person, each	\$ 10.05	\$ 10.24
School District classes - per hour		
* Up to 3 instructors	\$ 90.25	\$ 91.85
* Additional instructors, each	\$ 23.75	\$ 24.20
Swim Team – Monthly per person	\$ 29.86	\$ 30.38
*Tumble, Play, and Swim (Adult and Child)	\$ 70.00	\$ 71.25
*Tumble, Play, and Swim (Additional Child)	\$ 30.00	\$ 30.55
*Tumble, Play, and Swim drop in (Adult and Child)	\$ 7.70	\$ 7.85
*Tumble, Play, and Swim drop in (Additional Child)	\$ 3.00	\$ 3.05
Advanced Aquatic Courses		
Junior Lifeguard Club	\$ 91.29	\$ 92.90
Scuba Rangers	\$ 123.71	\$ 125.90
Bronze Cross	\$ 187.67	\$ 190.95
Bronze Cross Recertification.	\$ 80.48	\$ 81.91
Bronze Medallion/Senior Resuscitation	\$ 171.90	\$ 174.90
Bronze Medallion/Senior Resuscitation Recertification	\$ 53.62	\$ 54.57
National Lifeguard Standards Award	\$ 387.48	\$ 394.29
National Lifeguard Standards Award Recertification	\$ 107.24	\$ 109.14
Life Saving Camp (Bronze Medallion/Bronze Cross/Sr. Resuscitation)	\$ 273.38	\$ 278.19
Royal Lifesaving Instructor Award	\$ 294.43	\$ 299.57
Assistant Water Safety Instructor	\$ 267.57	\$ 272.29
Water Safety Instructor Recertification	\$ 89.43	\$ 91.00
Water Safety Instructor Award	\$ 321.76	\$ 327.38
B.O.A.T Certification - Manual	\$ 13.00	\$ 13.24
B.O.A.T. Certification - Exam	\$ 37.14	\$ 37.81
First Aid Programs		
CPR	\$ 60.24	\$ 61.29
CPR Recertification	\$ 49.43	\$ 50.29
Child Safe	\$ 65.71	\$ 66.86
Child Safe Recertification	\$ 54.62	\$ 55.57
Standard First Aid	\$ 134.10	\$ 136.48
Standard First Aid Recertification	\$ 54.62	\$ 55.57
Emergency First Aid	\$ 73.14	\$ 74.43
*Babysitter's Course – 8 hours 11-15 year old	\$ 57.30	\$ 58.30

GST Exempt

SCHEDULE J - BUILDING BYLAW FEES AND DEPOSITS

1. Building Fees	
a) Value of construction up to \$1,000.00	\$ 75.00
b) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$1,000.00 but not exceeding \$100,000.00.	\$ 8.00
c) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$100,000.00 but not exceeding \$500,000.00.	\$ 5.50
d) For each additional \$1,000.00 of value of construction, or fraction thereof, exceeding \$500,000.00	\$ 4.00
e) For renewal of a permit where the value of the proposed construction is less than \$100,000	\$ 50.00
f) For renewal of a permit where the value of the construction is \$100,000 or more	\$ 50.00 plus \$1.00 per \$1,000, or fraction thereof, for construction value in excess of \$100,000
g) The fee for a permit to demolish or remove a building	\$ 100.00
h) The fee for a permit to authorize the moving of a building to a new site	50% fee for new construction
i) Solid fuel burning appliance, maximum 2 inspections	\$ 100.00
(1) Review of installation plans	\$ 50.00
j) The fee for permission to locate a mobile home, factory built building, or similar structure in a location, plus the fee based on the value of the work required to be done on the site, as set out in construction fees above	\$ 100.00 single wide \$ 150.00 double wide
k) The fee for inspection of a Bed & Breakfast operation	\$ 75.00
l) The fee for inspection following request of property owner to close a secondary suite	\$ 75.00
m) The fee for inspection of a Daycare operation	\$ 75.00
2. Plumbing Permits	
a) The charge for permits under this bylaw for plumbing fixtures shall be calculated as follows:	
i) minimum fee for any plumbing permit	\$ 75.00 if no building permit
ii) fee for installation of fixtures:	
a) first fixture	\$ 10.00
b) each additional fixture, per fixture	\$ 6.00
3. Refund of Fees	
a) An applicant for a Building, Building Moving, Demolition, Plumbing or Sign permit may obtain a refund of the Permit Fee when a permit is surrendered and cancelled on the following basis:	
i) Refund before any construction begins:	75% of permit fees
ii) Where construction or work has begun or an inspection has been made.	No refund
iii) No refund shall be made for less than	\$ 100.00
4. Re-inspection Charge	
a) A re-inspection fee where more than two inspections are necessary	\$ 75.00

SCHEDULE J - BUILDING BYLAW FEES AND DEPOSITS (continued)

5. Application or Permit Transfer Fee															
a) A transfer fee of	\$ 50.00														
i) Applies when a permit is outstanding with respect to a parcel of land and the registered ownership of the land is transferred. The new owner may apply for a revised building permit issued in the name of that owner upon payment of the transfer fee.															
ii) A revised building permit issued under Subsection a) i) shall be deemed to have been issued on the date of the original issuance of the permit and to take effect from that date.															
iii) Subsection a) i) does not apply when the building plans or the conditions of issuance for a building permit are proposed to be changed. A new building permit application and permit fee must be submitted to the Building Inspector and a new building permit obtained.															
6. Permit Extension Fee															
An additional non-refundable permit extension fee applies when an extension is requested in writing by the owner.	\$ 50.00														
7. Letter Advising of Status of Property and Improvements	\$ 50.00 per hour														
8. Building File Review	\$ 50.00 per hour														
9. Fire Protection Equipment - Resubmission of plans	\$ 100.00 each submission														
10. Damage Deposits															
a) Demolition Permit															
i) Residential demolition	\$1,000.00														
ii) Commercial/industrial demolition	\$4,000.00														
b) Building or Moving Permit	<table border="0"> <tr> <td colspan="2">Construction</td> </tr> <tr> <td><u>Value (\$)</u></td> <td><u>Deposit(\$)</u></td> </tr> <tr> <td>0 – 30,000</td> <td>200.00</td> </tr> <tr> <td>30,0001 – 80,000</td> <td>500.00</td> </tr> <tr> <td>80,001 – 200,000</td> <td>700.00</td> </tr> <tr> <td>200,001 – 2,000,000</td> <td>2,000.00</td> </tr> <tr> <td>2,000,001 and over</td> <td>4,000.00</td> </tr> </table>	Construction		<u>Value (\$)</u>	<u>Deposit(\$)</u>	0 – 30,000	200.00	30,0001 – 80,000	500.00	80,001 – 200,000	700.00	200,001 – 2,000,000	2,000.00	2,000,001 and over	4,000.00
Construction															
<u>Value (\$)</u>	<u>Deposit(\$)</u>														
0 – 30,000	200.00														
30,0001 – 80,000	500.00														
80,001 – 200,000	700.00														
200,001 – 2,000,000	2,000.00														
2,000,001 and over	4,000.00														
c) Refund of Damage Deposit – Where a damage deposit has been paid to the District with respect to a Building, Demolition or Moving Permit, the balance of said deposit shall be refunded after:															
i) An occupancy permit has been issued by the District with respect to the works that the Building or Moving Permit was issued; and,															
ii) The District has inspected adjacent highways, public utilities and District property which are found to be in a satisfactory condition.															

SCHEDULE K - CEMETERY RATES

Rates do not include applicable taxes

	Care Fund (included)	Total Fee
Grave Space	\$ 100.00	\$ 400.00
Cremated Remains Size	\$ 30.00	\$ 120.00
Services - Opening and Closing grave for burials		
Monday- Friday 8:00 a.m. - 2:00 p.m.		\$ 565.00
Monday- Friday after 2:00 p.m.		\$ 770.00
Saturday, Sunday 8:00 a.m. - 2:00 p.m.		\$ 1,080.00
Statutory Holidays 8:00 a.m. - 2:00 p.m.		\$ 1,500.00
Services - Opening and Closing grave for Cremated Remains		
Monday- Friday 8:00 a.m. - 2:00 p.m.		\$ 155.00
Monday- Friday after 2:00 p.m.		\$ 360.00
Saturday, Sunday 8:00 a.m. - 2:00 p.m.		\$ 460.00
Statutory Holidays 8:00 a.m. - 2:00 p.m.		\$ 600.00
Services - Opening and Closing grave for Exhumation		
Monday - Friday 8:00 a.m. - 2:00 p.m.		\$ 620.00
Transfer of License		\$ 25.00
Installation of Memorials	\$ 25.00	\$ 100.00
Goods		
Grave Liners		\$ 300.00
Oversize Grave Liners		\$ 450.00
Cremation Vaults		\$ 120.00

SCHEDULE L - FREEDOM OF INFORMATION AND PRIVACY RATES

Rates do not include applicable taxes

Any person wishing to inspect or obtain copies of correspondence or other information, pursuant to the Freedom of Information Bylaw in force from time to time, shall pay to the District the fees and charges as set out in the Regulations to the *Freedom of Information and Protection of Privacy Act*, in force from time to time.

SCHEDULE M - BURNING PERMIT RATES

<p><i>Category A:</i> <i>Category A Open Fire</i> means an open fire that burns piled material no larger than 1 m in height and 1 m in diameter but does not include a campfire or recreational fire.</p>	<p>No charge</p>
<p><i>Category B:</i> <i>Category B Open Fire</i> means an open fire that burns piled material larger than 1 m in height and 1 m in diameter and may include land clearing waste.</p>	<p>\$ 25.00 (1-3 days)</p>

SCHEDULE N - Animal Control Rates

Annual license fee for spayed/neutered dog over eight (8) months old	\$ 15.00
Annual license fee for not spayed/neutered dog over eight (8) months old	\$ 50.00
Replacement tags	\$ 5.00
Impoundment - Dogs & Cats	
First impoundment (Plus Annual Dog Licence Fee if applicable)	\$ 50.00
Second impoundment	\$ 75.00
Third impoundment	\$ 100.00
Fourth impoundment and subsequent impoundment	\$ 125.00
Impoundment - Livestock - Large	
First impoundment	\$ 100.00
Second impoundment	\$ 125.00
Third impoundment	\$ 150.00
Fourth and subsequent impoundment	\$ 200.00
Miscellaneous	
Care and feeding fee per day for animals other than large livestock	\$ 25.00
Care and feeding fee per day for livestock	Cost plus 10% admin fee
Breeders Licence	\$ 100.00
Drop off Fee	
Drop off fee - per adult animal (non-resident)	\$ 50.00
Drop off fee - adult female with litter (non-resident)	\$ 50.00
Drop off fee (residents)	No charge
Adoption Fees - per animal	
Dogs (neutered by District)	
Under 22 pounds	\$ 245.00
22-44 pounds	\$ 260.00
Over 44 pounds	\$ 280.00
Dogs (spayed by District)	
Under 22 pounds	\$ 285.00
22-44 pounds	\$ 305.00
44-88 pounds	\$ 345.00
Over 88 pounds	\$ 390.00
Dogs over 1 year (spayed by District)	
Under 22 pounds	\$ 355.00
22-44 pounds	\$ 360.00
44-88 pounds	\$ 430.00
Over 88 pounds	\$ 500.00
Cats (spayed/neutered by District)	
Neuter	\$ 155.00
Spay	\$ 240.00
Pregnant spay	\$ 340.00
Cats/Dogs (spayed/neutered prior to impound)	\$ 50.00
Veterinary expenses	At cost
Drop off dog that has bitten within 14 days****Includes minimum 10 days care and feeding, administration costs to deal with Communicable Disease Nurse and euthanasia at end of term.	\$ 150.00
Quarantine	\$ 100.00

**SCHEDULE O - LIQUOR CONTROL AND LICENSING BRANCH
RATES FOR APPLICATIONS OF CAPACITY INCREASE**

For Inspections Necessary for Liquor Control and Licensing Branch Applications of Capacity Increase.	\$ 150.00
To calculate the occupant load to meet the requirements of the code for health and life safety (2 hours).	\$ 150.00

**SCHEDULE P - ZONING AND OFFICIAL COMMUNITY PLAN
 BYLAW AMENDMENT RATES & VARIANCE APPLICATION RATES**

1. Any application for an amendment to the Official Community Plan and/or Zoning Bylaw shall, at the time of application, be accompanied with payment of the following fees:	
a) Amendment to the Zoning Bylaw or Official Community Plan	
Processing and inspection of application	\$ 750.00
For statutory public hearing advertising	\$ 500.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$ 200.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be reimbursed</i>	
b) Amendment to the Zoning Bylaw and Official Community Plan	
Processing and inspection of application	\$ 750.00
For statutory public hearing advertising	\$ 650.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$ 400.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be reimbursed</i>	
2. Any application for a Development Permit or a Development Variance Permit pursuant to this bylaw shall, at the time of application, be accompanied with payment of the following fees:	
Processing and inspection of application costs associated with the notice and the mailing or delivery of the notice	\$250.00 First and \$100.00 each
plus Land Title and Survey Authority Fees	Additional
plus electronic filing costs	At cost
3. Any Board of Variance Application	\$ 250.00
4. Sign application, processing and inspection	\$ 75.00
5. Temporary Land Use Permit	\$1,000.00

SCHEDULE Q - SUBDIVISION APPLICATION RATES

Processing and inspection of application	\$ 600.00
Application fee: For 2 – 10 lots	\$ 175.00 per lot
For 11 or more lots	\$ 225.00 per lot
Mapping	\$ 400.00
Extension of preliminary approval	\$ 250.00
Amendment to a Strata Subdivision	\$ 250.00
Application for a strata conversion of a previously occupied building, per strata plan:	
Processing and inspection of application	\$ 600.00
Per unit/parcel	\$ 200.00*
*Up to 50% reimbursed if Council refuses strata and planning/engineering costs have not been incurred by the District.	
If the applicant wishes to submit a revised application within four weeks of the original submission, the fee for considering the revised application will be:	\$ 500.00
If the applicant wishes to submit a revised application after more than four weeks, but less than one year, from the date of the original submission the fee for each revised submission shall be:	fifty percent (50%) of the original submission fee
For a revised application submitted later than one year from the date of the original submission, the applicant must pay:	the same fees as for a new application

SCHEDULE R – Vacant Properties Rates

Initial investigation and inspection of property, including attendance by Inspector	Actual costs incurred for related labour, materials or equipment plus 20% administration costs
Inspection Contractor/Professional, including attendance by Inspector	Actual costs incurred plus 20% administration costs
Subsequent inspections	\$100 plus hourly departmental charge out rate
District work if owner defaults	Actual costs incurred for related labour, materials or equipment plus 20% administration costs



DISTRICT OF PORT HARDY

BYLAW NO. 1020-2014

Being a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 15-2012;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1. This Bylaw shall be cited as "Open Burning and Smoke Control Bylaw Amendment Bylaw No. 1020-2014".

PART 2 AMENDMENTS

2. Open Burning and Smoke Control Bylaw No. 15-2012 is hereby amended as follows:

- a) Section 2. *Definitions*, is hereby amended by deleting the definitions "Ceremonial Fire" and "Ventilation Index", as well as deleting the definition "Category B Open Fire" and replacing it with the following new definition for "Category B Open Fire":

"Category B Open Fire means an open fire in which burned material is piled larger than 1 metre in height and/or 1 metre in diameter, and may include land clearing waste."

- b) Section 3.3 is hereby deleted and replaced with a new section 3.3 which reads as follows:

"A burning permit is not required for a recreational fire or a beach fire as defined herein."

- c) Section 3.5 is hereby deleted and replaced with a new section 3.5 which reads as follows:

"Category A Open Fires and Category B Open Fires will only be permitted during the burning period which is October 1st in one calendar year until April 30th in the next calendar year, and only if there is not a Provincial fire ban in effect for the Coastal Fire Centre."

- d) Section 3.6 is hereby deleted and replaced with a new section 3.6 which reads as follows:

"Category A Open Fires are permitted throughout the District."

- e) Section 3.7 is hereby deleted and replaced with a new section 3.7 which reads as follows:

"Category B Open Fires are only permitted on those properties / lands shown filled in black on the following Schedules, which are attached to and form part of this Bylaw:

Schedule "B1" – Category B Open Fire Zones – Northwest Port Hardy

Schedule "B2" – Category B Open Fire Zones – Southwest Port Hardy

Schedule "B3" – Category B Open Fire Zones – North Central Port Hardy

Schedule "B4" – Category B Open Fire Zones – South Central Port Hardy

Schedule "B5" – Category B Open Fire Zones – East Port Hardy"

- f) Section 4.1 is amended by deleting the words "Category A fire" and replacing them with the words "Category A Open Fire".

g) Section 4.2 is amended by deleting the words "Category B fire" and replacing them with the words "Category B Open Fire".

h) Section 5.1 is hereby deleted and replaced with a new section 5.1 which reads as follows:

"Category A Open Fires shall only be permitted between 8:00 a.m. and sunset of the same day."

i) Section 5.2 is hereby deleted and replaced with a new section 5.2 which reads as follows:

"Category B Open Fires shall be for a maximum duration of three consecutive (3) days and there must be a minimum of fifteen (15) days between each Category B Open Fire."

j) Section 5.3 is hereby deleted and replaced with a new section 5.3 which reads as follows:

"A maximum of five (5) Category B Open Fires are permitted on any one property during the burning period described in section 3.5."

k) Section 6.1 is hereby deleted and replaced with a new section 6.1 which reads as follows:

"The burning of prohibited materials is prohibited."

l) Section 6.2 is hereby deleted and replaced with a new section 6.2 which reads as follows:

"Prohibited materials are listed in Schedule "A" Prohibited Material attached to and forming part of this Bylaw."

m) Section 8.1 is hereby deleted and replaced with a new section 8.1 which reads as follows:

"Unless otherwise directed by an Officer, Category A Open Fires and Category B Open Fires must not occur unless the forecast prescribed by the Province of British Columbia's Venting Index for Northern Vancouver Island is good."

n) Section 9.5 is hereby deleted and replaced with a new section 9.5 which reads as follows:

"Fees associated with the issuance of burning permits by the District shall be paid as prescribed by the District's User Rates and Fees Bylaw."

o) Section 9. Issuance of Burning Permits, is hereby amended by adding Section 9.6 which reads as follows:

"If the applicant for a permit is not the owner of the property to which the application relates, the applicant shall provide the property owner's written authorization to conduct burning on the property to the District, before the District will issue a permit."

p) Section 18 is hereby deleted and replaced with a new section 18 which reads as follows:

"19. Schedules

The following schedules are attached to and form part of this Bylaw:

Schedule "A" Prohibited Material

- Schedule "B1" – Category B Open Fire Zones – Northwest Port Hardy
- Schedule "B2" – Category B Open Fire Zones – Southwest Port Hardy
- Schedule "B3" – Category B Open Fire Zones – North Central Port Hardy
- Schedule "B4" – Category B Open Fire Zones – South Central Port Hardy
- Schedule "B5" – Category B Open Fire Zones – East Port Hardy"

q) Schedule "B" Burn Zones is hereby deleted and replaced with the following new schedules:

- Schedule "B1" – Category B Open Fire Zones – Northwest Port Hardy;
- Schedule "B2" – Category B Open Fire Zones – Southwest Port Hardy;
- Schedule "B3" – Category B Open Fire Zones – North Central Port Hardy;
- Schedule "B4" – Category B Open Fire Zones – South Central Port Hardy; and,
- Schedule "B5" – Category B Open Fire Zones – East Port Hardy

all of which are included as Schedule "A" which is attached to and forms part of this Bylaw.

PART 3 SEVERABILITY

3. If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

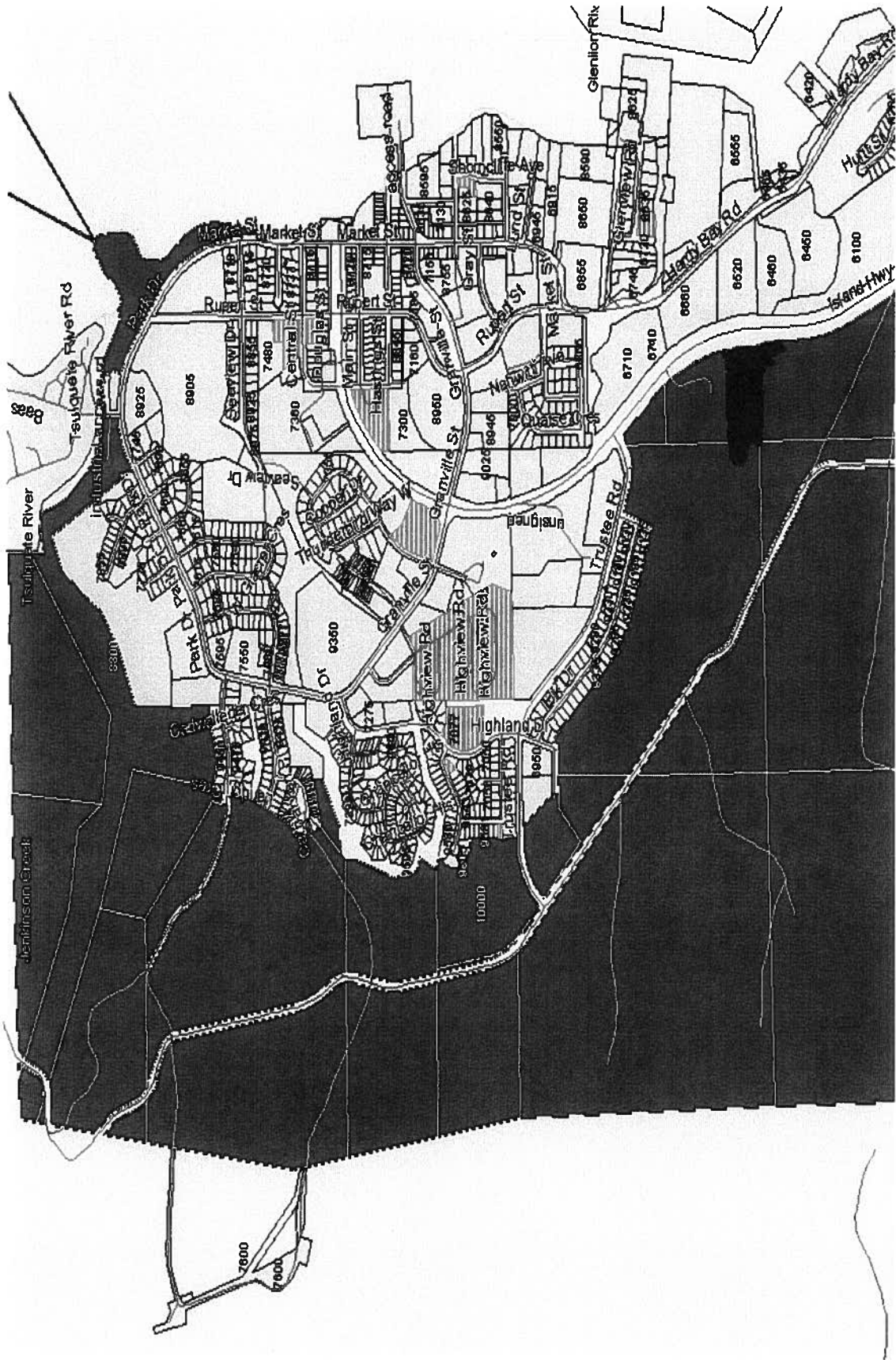
Read a first time the 14th day of January, 2014.
Read a second time the 14th day of January, 2014.
Read a third time the 14th day of January,, 2014.
Adopted on the day of , 2014.

Director of Corporate &
Development Services

Deputy Mayor

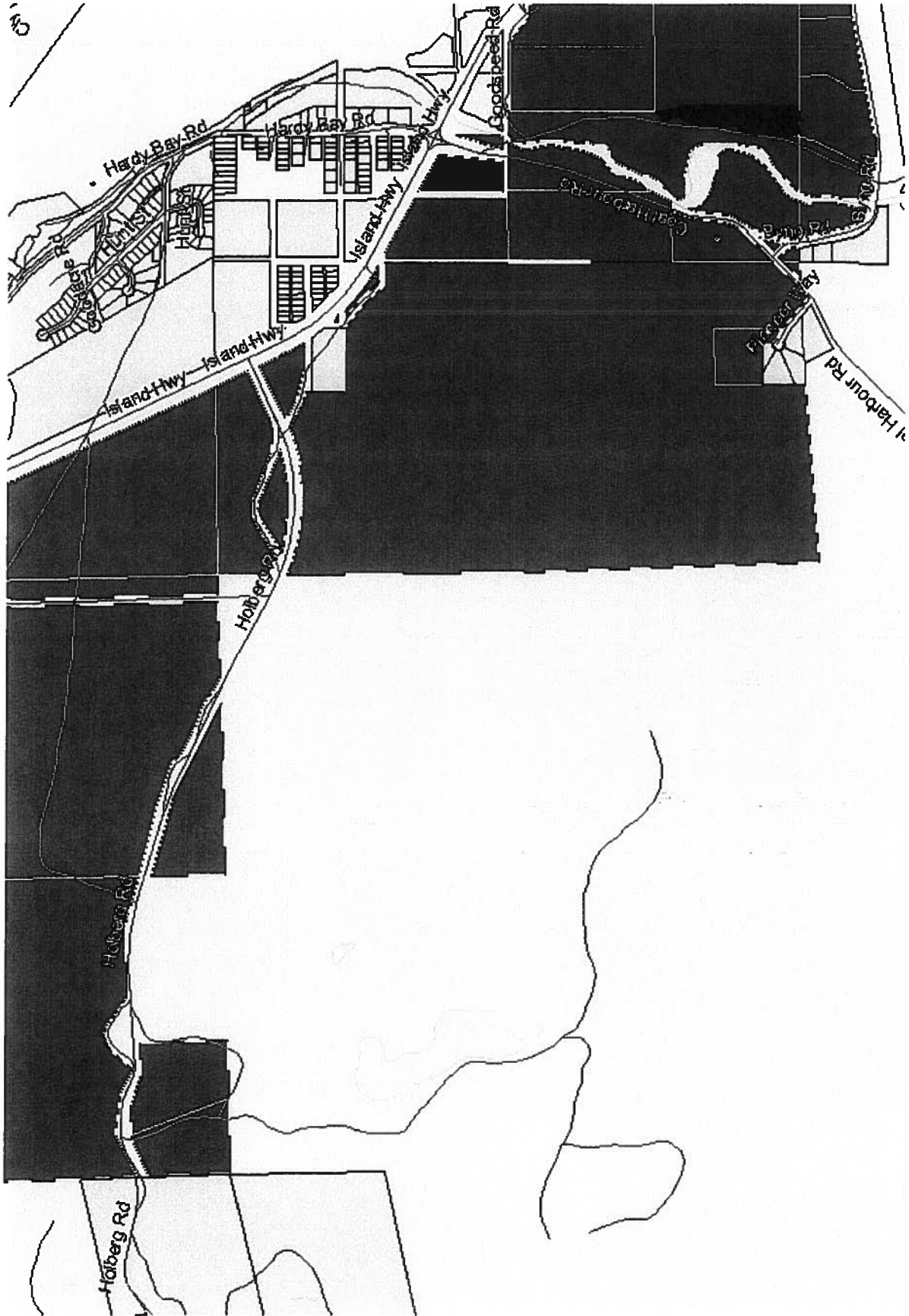
SCHEDULE "A" TO OPEN BURNING AND SMOKE CONTROL BYLAW AMENDMENT BYLAW NO. 1020-2014

SCHEDULE "B1" – CATEGORY B OPEN FIRE ZONES – NORTHWEST PORT HARDY



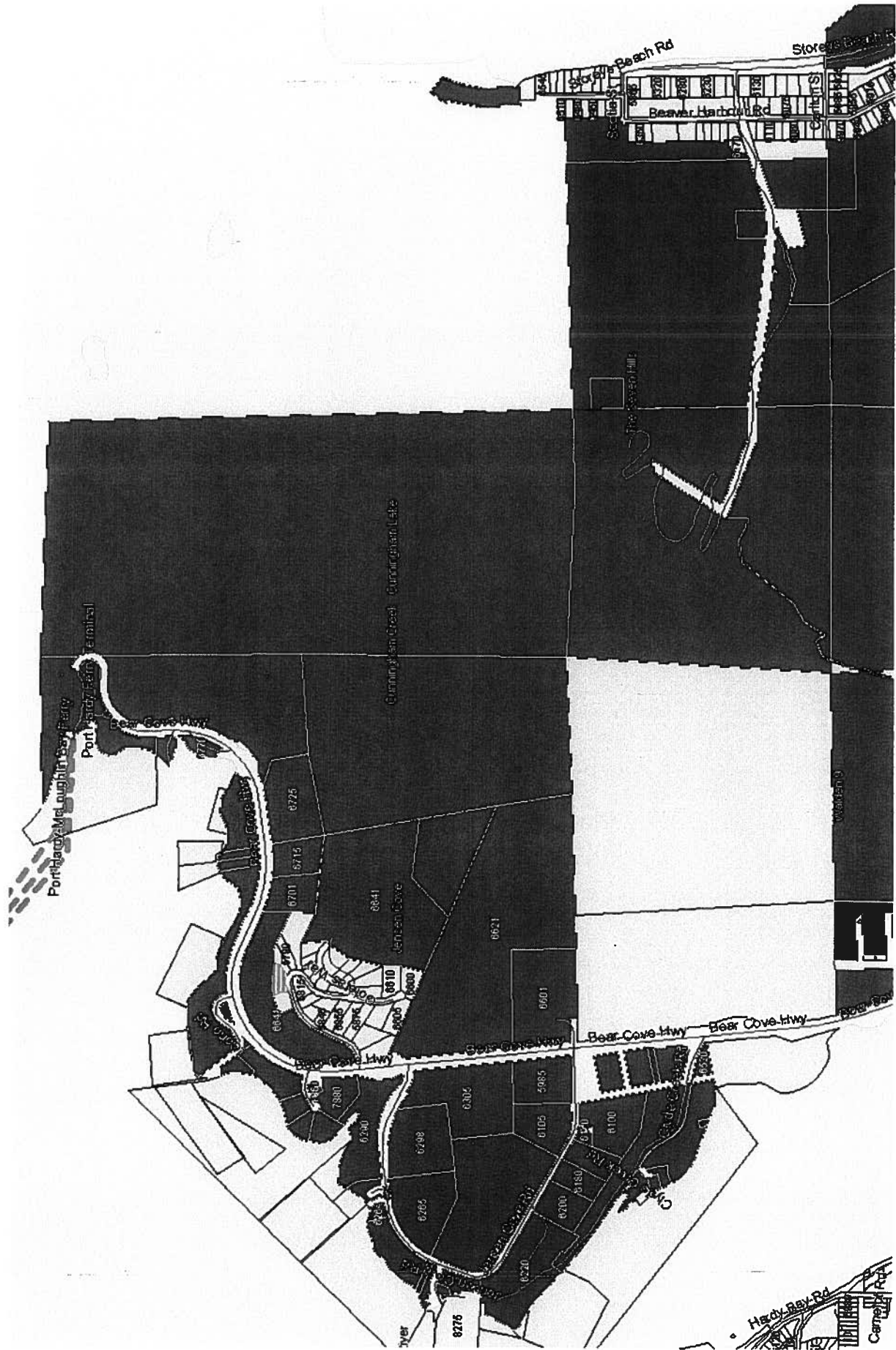
Category B Open Fires permitted on properties filled in black subject to the regulations of Open Burning and Smoke Control Bylaw No. 15-2012.

SCHEDULE "B2" -- CATEGORY B OPEN FIRE ZONES -- SOUTHWEST PORT HARDY



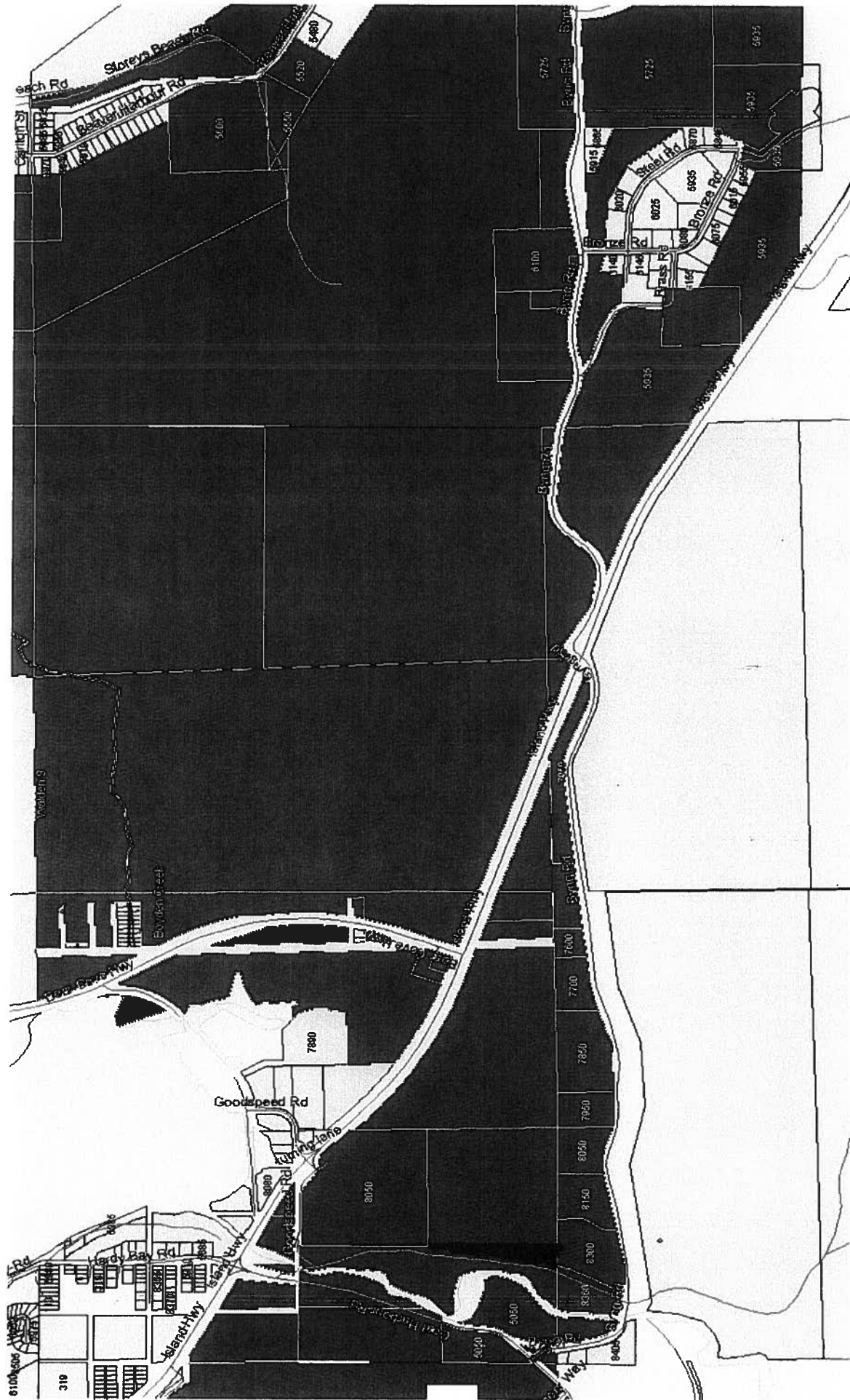
Category B Open Fires permitted on properties filled in black subject to the regulations of Open Burning and Smoke Control Bylaw No. 15-2012.

SCHEDULE "B3" -- CATEGORY B OPEN FIRE ZONES -- NORTH CENTRAL PORT HARDY



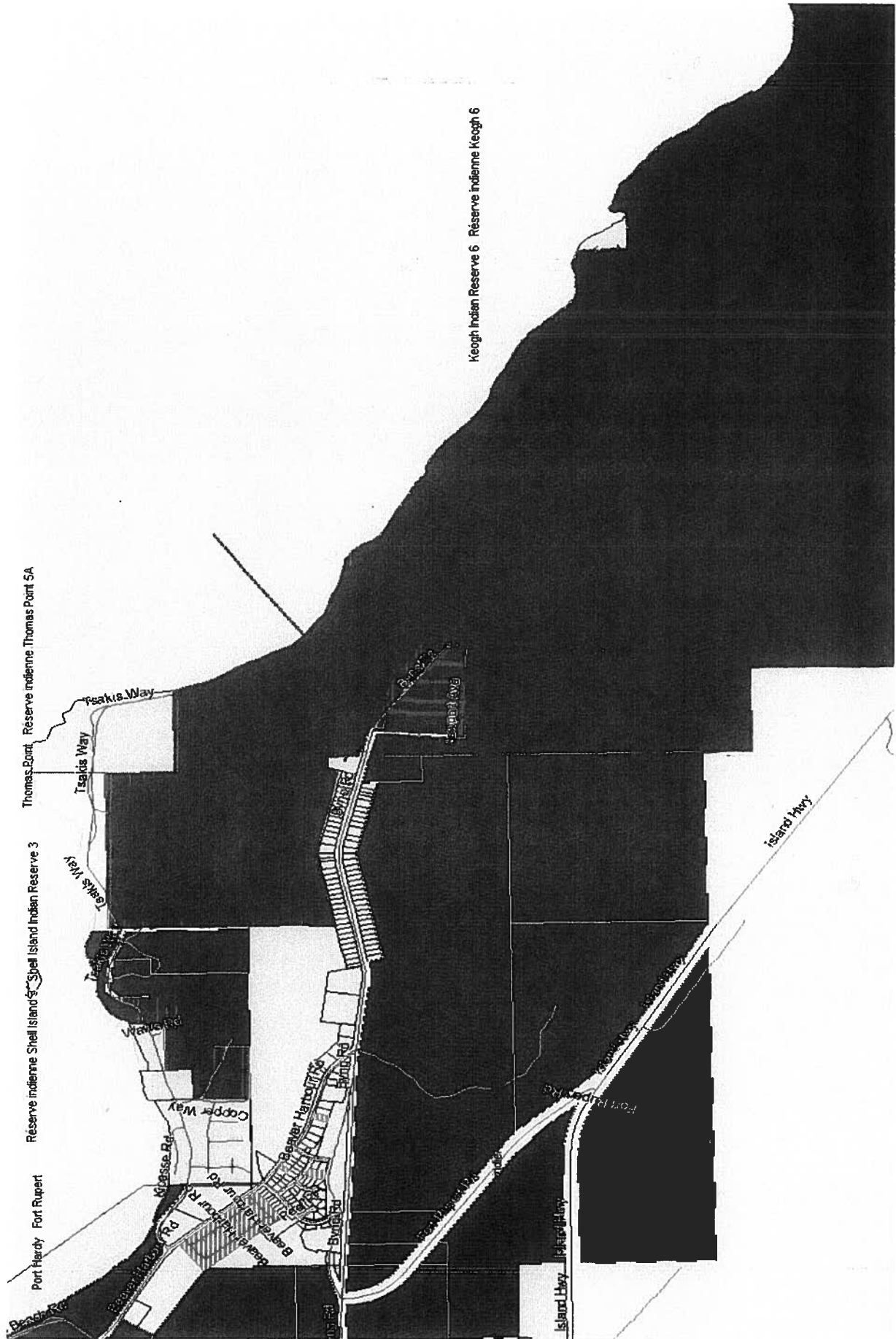
Category B Open Fires permitted on properties filled in black subject to the regulations of Open Burning and Smoke Control Bylaw No. 15-2012.

SCHEDULE "B4" - CATEGORY B OPEN FIRE ZONES - SOUTH CENTRAL PORT HARDY



Category B Open Fires permitted on properties filled in black subject to the regulations of Open Burning and Smoke Control Bylaw No. 15-2012.

SCHEDULE "B5" -- CATEGORY B OPEN FIRE ZONES -- EAST PORT HARDY



Category B Open Fires permitted on properties filled in black subject to the regulations of Open Burning and Smoke Control Bylaw No. 15-2012.



DISTRICT OF PORT HARDY

BYLAW NO. 1019-2013

A Bylaw to Close a Portion of Unnamed Highway and a Portion of Highway Formerly Known as Hardy Bay Forest Service Road, Both of Which are Adjacent to Properties Addressed as 8080 Goodspeed Road, and to Remove their Dedications as Highway

WHEREAS the *Community Charter* authorizes the Council of the District of Port Hardy to close all or part of a highway that is vested in the municipality to traffic and to remove its dedication as highway;

AND WHEREAS the District of Port Hardy wishes to close to traffic and remove its dedication as highway, a portion of the highway historically known as Hardy Bay Forest Service Road;

NOW THEREFORE THE COUNCIL of the Corporation of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1. This Bylaw may be cited for all purposes as "District of Port Hardy Highway Closure and Dedication Removal Bylaw No. 1019-2013".

PART 2 APPLICATION AND EFFECT

2. The triangular shaped area of land comprising a portion of highway which is shown outlined on three sides in heavy black line and is described as "Road Closure Area A Part Rem Bk 3 Plan 810 Area = 115.8 m²", on Plan EPP23482, completed on the 23rd day of January, 2014 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as "SCHEDULE A", is hereby closed to all types of traffic and the dedication as highway is hereby removed.
3. The area of land comprising a portion of highway which is shown partially outlined in heavy black line and partially outlined by the black line labeled "Natural Boundary According to Plan 810" and is described as "Road Closure Area B Part Rem Bk 2, Plan 810 Area = 0.124 ha", on Plan EPP23482, completed on the 23rd day of January, 2014 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as "SCHEDULE A", is hereby closed to all types of traffic and the dedication as highway is hereby removed.
4. The area of land comprising a portion of highway which is shown partially outlined in heavy black line and partially outlined by the black line labeled "Natural Boundary According to Plan 810" and is described as "Road Closure Area C Filled Foreshore – Part Bed of Hardy Bay Area = 0.111 ha", on Plan EPP23482, completed on the 23rd day of January, 2014 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as "SCHEDULE A", is hereby closed to all types of traffic and the dedication as highway is hereby removed.
5. The area of land comprising a portion of highway which is shown partially outlined in heavy black line and partially outlined by the black line labeled "Natural Boundary According to Plan 810" and is described as "Road Closure Area D Part Rem Bk 2, Plan 810 Area = 187.5 m²", on Plan EPP23482, completed on the 23rd day of January, 2014 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as "SCHEDULE A", is hereby closed to all types of traffic and the dedication as highway is hereby removed.

6. The area of land comprising a portion of highway which is shown outlined on two sides in heavy black line and is described as "Road Closure Area E Part Sec 30, TP.6 Area = 328.6 m²", on Plan EPP23482, completed on the 23rd day of January, 2014 by Harry O. Pfrimmer, B.C. Land Surveyor, a reduced copy of which is attached to this Bylaw as "SCHEDULE A", is hereby closed to all types of traffic and the dedication as highway is hereby removed.

PART 4 REPEAL

7. District of Port Hardy Highway Closure and Dedication Removal Bylaw No. 1014-2013 is hereby repealed.

PART 4 SEVERABILITY

8. If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the _____ day of _____, 2014.
 Read a second time the _____ day of _____, 2014.
 Read a third time the _____ day of _____, 2014.

Approved by the Minister responsible for the Transportation Act in accordance with section 41(3) of the Community Charter:

 Authorized Signatory Dated: _____

Notice of proposed District of Port Hardy Highway Closure and Dedication Removal Bylaw No. 1019-2013 was posted and was published in the North Island Gazette Newspaper on _____, 2014 and _____, 2014 in accordance with Section 94 of the *Community Charter*.

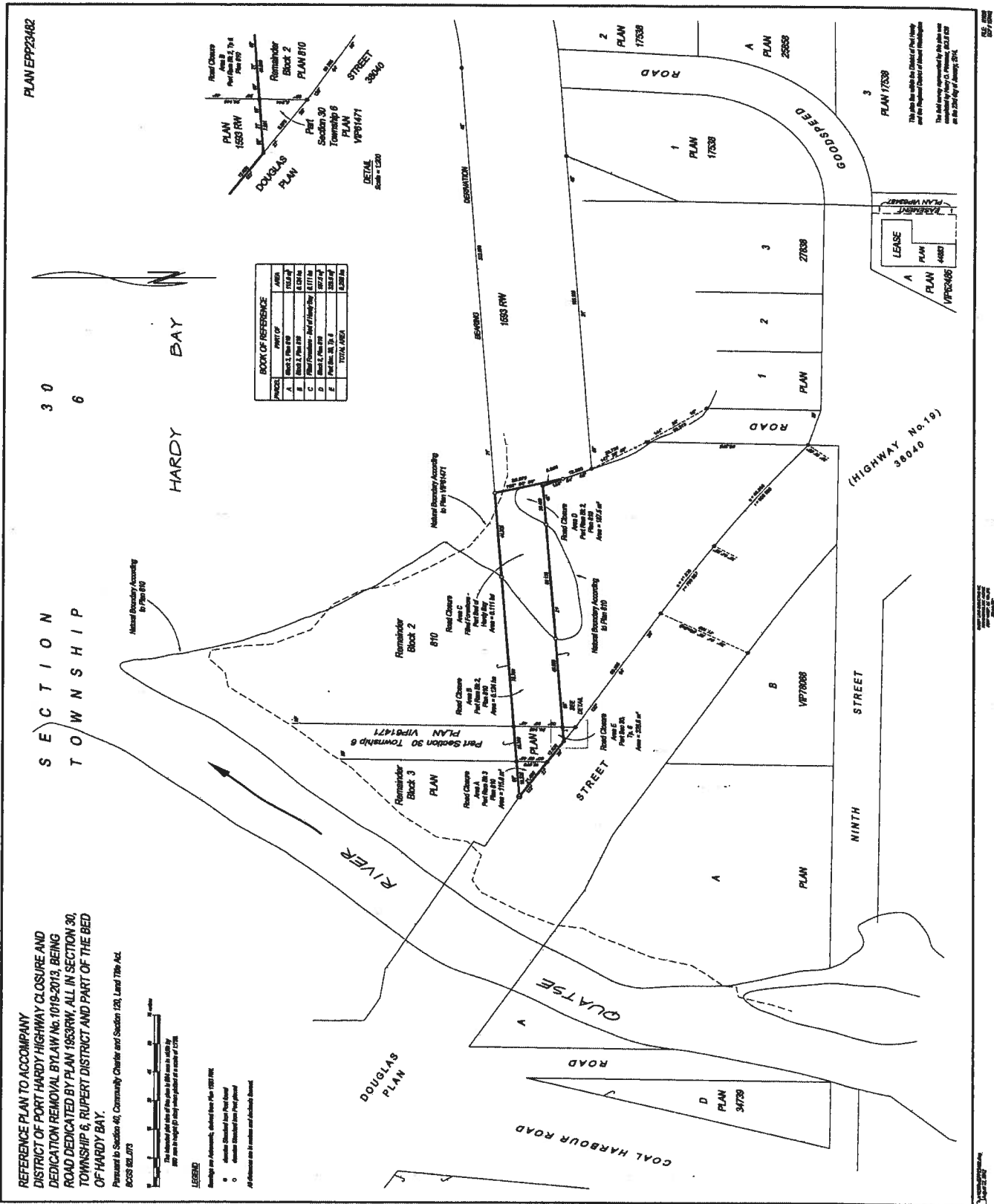
Opportunity to make representation to Council conducted on the _____ day of _____, 2014.

Adopted the _____ day of _____, 2014.

 Director of Corporate &
 Development Services

 Mayor

SCHEDULE A TO DISTRICT OF PORT HARDY HIGHWAY CLOSURE AND DEDICATION
 REMOVAL BYLAW NO. 1019-2013





DISTRICT OF PORT HARDY

BYLAW NO. 1021-2014

Being a Bylaw to Amend Cemetery Bylaw No. 11-2009

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 11-2009;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1. This Bylaw shall be cited as "District of Port Hardy Cemetery Bylaw Amendment Bylaw No. 1021-2014".

PART 2 AMENDMENTS

2. District of Port Hardy Cemetery Bylaw No. 11-2009 is hereby amended as follows:

- a) Section 2. DEFINITIONS, is hereby amended by adding the following new definitions in the alphabetical order that they would occur in that section:

"INTERMENT means the act of burying a dead person."

- b) Section 7.(a) is hereby deleted and replaced with the following new section 7.(a):

" Where the body of a person who died while suffering from a communicable disease is to be buried in the cemetery, any instructions given by the Medical Health Officer respecting the interment shall be fully and carefully followed by those who perform the interment. "

- c) Section 7.(g) is hereby deleted and replaced with the following new section 7.(g):

"One (1) interment of a body, or up to eight (8) interments of cremated remains, or one interment of a body and up to two interments of cremated remains, are permitted in each adult grave space."

- d) Section 7.(i) is hereby deleted and replaced with the following new section 7.(i):

"Each interment of cremated remains in the cemetery shall be made in a container made of fibreglass polymer purchased from the District for the fee prescribed by the current District of Port Hardy User Rates and Fees Bylaw."

- e) Section 7.(j) is hereby deleted and replaced with the following new section 7.(i):

"Each interment of a body shall be made in a in a fibreglass grave liner purchased from the District for the fee prescribed by the current District of Port Hardy User Rates and Fees Bylaw."

- f) Section 7.(k) is hereby deleted and sections 7.(l), 7.(m) and 7.(n) are renumbered as sections 7.(k), 7(l) and 7.(m) respectively.

g) Section 8.(a)(ii) is hereby deleted and replaced with the following new section 8.(a)(ii):

"The direction of all funeral ceremonies to the correct grave space."

h) The word "Rates" in Section 9.(i) is hereby deleted and replaced with the words "User Rates and Fees".

i) The word "Rates" in Section 10.(a) is hereby deleted and replaced with the words "User Rates and Fees".

j) The word "Rates" in the first paragraph of Section 10.(d) is hereby deleted and replaced with the words "User Rates and Fees".

PART 3 SEVERABILITY

3. If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the day of , 2014.

Read a second time the day of , 2014.

Read a third time the day of , 2014.

Adopted on the day of , 2014.

Director of Corporate &
Development Services

Deputy Mayor