



DISTRICT OF PORT HARDY

AGENDA

REGULAR MEETING OF COUNCIL

7:00 PM

TUESDAY, FEBRUARY 11, 2014

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Debbie Huddleston,
Rick Marcotte, Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

**4 DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY, FEBRUARY 11, 2014
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

C. ADOPTION OF MINUTES

- 1-5** 1. The minutes of the Regular Council Meeting held January 28, 2014.

Motion required

1. 2.

D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL

1. Leslie Dyck Food Security Coordinator, Mt. Waddington Health Network re: Second Phase of Food Security and Community Engagement Project.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

- 6-7** 1. Council Action items. For information.

F. CORRESPONDENCE

- 8** 1. Chris Burger, Mayor, City of Parksville (Jan 27/14) re: Request to continue to advocate for the provincial government to update or replace the provincial emergency notification system (PENS).

Motion / direction

1. 2.

- 9-17** 2. Art Brochu, *Art Cycles Canada for Wishes* (Oct.22/13) re: Request for support for a cycle across Canada (leaving from Port Hardy) to raise money for Children's Wish Foundation.

- 18** Council Policy CP2.7 Fee for Service / Honorariums / Grants in Aid. For information.

Motion / direction

1. 2.

G. NEW BUSINESS

None in agenda package.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

I. COMMITTEE REPORTS

- 19-23** 1. Operational Services Committee, draft minutes of the meeting held January 23, 2014. For information.

- 24-26** 2. Emergency Planning Committee, draft minutes of the meeting held January 28, 2014. For information.

J. STAFF REPORTS

- 27-29** 1. Accounts Payable, January 2014. For information.

K. CURRENT BYLAWS AND RESOLUTIONS

- 30-31** 1. Bylaw No. 1021-2014 Being a Bylaw to Amend Cemetery Bylaw No. 11-2009. For Adoption.

Motion required 1. 2.

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

February 20 Committee: Operational Services Committee, 4:00 pm Council Chambers
February 25 Committee: Emergency Planning Committee, Noon Council Chambers
Committee: Economic Development Committee, 4:30 pm Council Chambers
Council: Regular Council meeting, 7:00 pm Council Chambers
February 27 Staff: OH&S Committee, 8:30 am Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT 1. Time:



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR MEETING OF COUNCIL
JANUARY 28, 2014**

CALL TO ORDER: Deputy Mayor Jessie Hemphill

Time: 7:00 pm

PRESENT: Deputy Mayor Jessie Hemphill
Councillors: Debbie Huddleston (by telephone), Rick Marcotte, Nikki Shaw,
John Tidbury

Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Leslie Driemel, Recording Secretary

Media: N.I. Gazette
Members of the Public: 20

REGRETS: Mayor Bev Parnham, Councillor Janet Dorward

2014-011
APPROVAL OF
AGENDA AS
PRESENTED

APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

2014-012
REGULAR COUNCIL
MEETING MINUTES
JAN.14/14
APPROVED

ADOPTION OF MINUTES

1. The minutes of the Regular Council Meeting held January 14, 2014.

Moved/Seconded/Carried
THAT the minutes of the Regular Council meeting held January 14, 2014 be approved as presented.

DELEGATION:
S. BARFOOT,
M. SEDOLA, &
EAGLEVIEW
SCHOOL STUDENTS
RE: TRAIL
REACTIVATION
REQUEST

DELEGATIONS

1. Sean Barfoot, Michelle Sedola, School District 85 and students re: Request to maintain an existing trail alongside the Little Tsulquate River as an interpretive trail and outdoor classroom for students at Eagle View School.

Mr. Barfoot presented Council with a letter and map that outlined the proposal to reactivate an existing pathway in the Huddleston Loop trail area. The students present each identified a reason why the trail and outdoor curriculum site was an important project for them.

Council members agreed it would be an excellent educational project and thanked the students for their presentation. Council members advised that a more detailed review of the request would be needed before a decision could be reached.

2014-013
REFER EAGLEVIEW
SCHOOL TRAIL
REQUEST TO OP
SCVS COMMITTEE

Moved/Seconded/Carried

THAT the request from the delegation from Eagle View School to maintain an existing trail alongside the Little Tsulquate River as an interpretive trail and outdoor classroom for students at Eagle View School be referred to the Operational Services Committee for review and input.

DELEGATION:
RUSS HELLBERG
RE: WOUNDED
WARRIOR'S RUN
BC.

2. Russ Hellberg re: Wounded Warrior's Run BC.

Russ Hellberg gave a short PowerPoint presentation on the Wounded Warriors Run BC. The Wounded Warriors Canada is a non-profit organization that helps Canadian Forces members who have been wounded or injured in their service to Canada. The run has six members to relay run the length of Vancouver Island from Port Hardy to Victoria. Council was advised the Port Hardy Legion and 101 Squadron are hosting this end of the run.

Council was asked to support the Run by:

- Having a Council member attend the meet and greet at the Port Hardy Legion 7:00 pm Saturday 15 February to welcome the runners and say a few words,
- Cheer the runners on their departure Sunday 16 February 6:00 am from Carrot Park
- Donate to the cause
- Give a Port Hardy flag for the runners to take to Victoria.

Russ Hellberg also requested that the information regarding the run be posted on the District sign at the Municipal Hall.

Deputy Mayor Hemphill thanked Mr. Hellberg for his presentation and for the Legion and 101 North Island Squadron's help and support for this event.

Council agreed by consensus to donate a District flag and to post information on District sign at the Municipal Hall and website.

3. Cpl. Brett Sinden, RCMP re: Quarterly Report (Oct. – Dec. 2013)

DELEGATION:
RCMP RE:
QUARTERLY
REPORT

Cpl. Brett Sinden, reviewed the reviewed the fourth quarter report (October, November and December 2013). Statistics and strategic priorities were provided in the agenda package. Council was advised 873 files were opened during the quarter and 887 files were opened in the same time period in 2012.

Council members discussed current staffing levels at the detachment and commented how the Lighthouse Resource Center, as they now have a nurse on staff, have been able to look after and divert clients from the RCMP and hospital emergency room.

Deputy Mayor Hemphill thanked Cpl Sinden for taking time to come before Council to present his informative report.

4. Fire Chief Schell Nickerson, Port Hardy Fire Rescue re: Quarterly Report (Oct. – Dec. 2013)

DELEGATION:
PORT HARDY FIRE
RESCUE RE:
QUARTERLY
REPORT

Fire Chief Nickerson reviewed the fourth quarter report (October, November, December 2013) and activities of the Port Hardy Fire Rescue Department. The review included number and types of calls, training, membership, purchases, public education and community involvement. Port Hardy Fire Rescue held an Open House at Hall #1 during Fire Prevention Week and included a mock kitchen and kitchen fire display that was very successful. In the quarter there were 293 person hours in training and community involvement and 458 person hours attending fire calls.

Deputy Mayor Hemphill thanked the Fire Chief for the excellent work done by all members of Port Hardy Fire Rescue and commended them for their educational and community activities.

ACTION ITEMS

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

CORRESPONDENCE

1. G.W. (Wynne) Powell, Board Chair BC Emergency Health Services (Jan.3/14) re: Local Government Interest in First Responder Services and opportunity to provide input to Resource Allocation Plan (RAP) was received as information.
2. Susan Margales, Vice President, Government Relations and Policy, Canada Post (Jan.7/14) re: Support requested by Canadian Union of Postal Workers to a review of Canadian Postal Service Charter was received as information.
3. Chief Coreen Child, Kwakiutl First Nation (Jan.17/14) re: Request for Provision of Fire, Water & Sewer Services to Proposed New K-7 school.

Rick Davidge, Chief Administrative Officer discussed with Council the request from the Kwakiutl Band Council regarding provision of fire, water and sewer for the new K-7 School on the lands recently added to IR#1.

Moved/Seconded/Carried

THAT the letter from Chief Coreen Child, Kwakiutl First Nation (Jan.17/14) re: Request for Provision of Fire, Water & Sewer Services to Proposed New K-7 school be referred to the Operational Services Committee for review and input.

4. Hon. Christy Clark, Premier (Jan.10/14) re: Changes to coastal ferry service was received as information.
5. Selina Robinson, MLA (Coquitlam/Maillardville) and Official Opposition Critic for Local Government and Sports (Jan.16/14) re: Changes to Local Elections Campaign Financing Act was received as information.

NEW BUSINESS

No new business.

2014-014
KWAKIUTL FN
UTILITIES
CONNECTION
REQUEST
REFERRED TO OP
SCVS COMMITTEE

COUNCIL REPORTS

COUNCIL REPORTS

Deputy Mayor Hemphill and Councillors Huddlestan, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

COMMITTEE REPORTS

1. Emergency Planning Committee, draft minutes of the meeting held December 17, 2013 was received as information.

Councillor Tidbury advised that at the Emergency Planning Committee meeting at noon today the Gwa'sala-'Nakwaxda'xw First Nation advised they have installed an emergency siren and will be testing it on Tuesday, February 4th or Wednesday, February 5th.

GWA'SALA-
'NAKWAXDA'XW
FIRST NATION
EMERGENCY SIREN

Jeff Long, Director of Corporate & Development Services has asked the Band to provide a copy of the newspaper notice and if possible, confirmation of the actual date and time of the test and the District would make this available on the front page of its website and the District sign at the Municipal Hall.

STAFF REPORTS

None

BYLAWS

1. Bylaw 1016-2013 User Rates and Fees for 2014 adoption.

2014-015
BYLAW 1016-2013
USER RATES & FEES
FOR 2014 ADOPTED

Moved/Seconded/Carried
THAT Bylaw 1016-2013 User Rates and Fees for 2014 be adopted.

2. Bylaw 1020-2014 a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012 for adoption.

2014-016
BYLAW 1020-2014 TP
AMEND BURNING
BYLAW 15-2012
ADOPTED.

Moved/Seconded/Carried
THAT Bylaw 1020-2014 a Bylaw to Amend Open Burning and Smoke Control Bylaw No. 15-2012 be adopted.

3. Bylaw No. 1019-2013 A Bylaw to Close a Portion of Unnamed Highway and a Portion of Highway Formerly Known as Hardy Bay Forest Service Road, Both of Which are Adjacent to Properties Addressed as 8080 Goodspeed Road, and to Remove their Dedications as Highway. For First, Second and Third Reading.

J. Long, Director of Corporate and Development Services reviewed the status of matters associated with this project.

2014-017
BL1019-2014 TO
CLOSE PORTION OF
HARDY BAY
FOREST SERVICE
RD - 8080
GOODSPEED RD
1ST, 2ND & 3RD
READING

Moved/Seconded/Carried
THAT Bylaw No. 1019-2013 A Bylaw to Close a Portion of Unnamed Highway and a Portion of Highway Formerly Known as Hardy Bay Forest Service Road, Both of Which are Adjacent to Properties Addressed as 8080 Goodspeed Road, and to Remove their Dedications as Hi 4 ay receive First, Second and Third Reading.

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4. Bylaw No. 1021-2014 Being a Bylaw to Amend Cemetery Bylaw No. 11-2009.
For First, Second and Third Reading.

J. Long, Director of Corporate and Development Services reviewed the
proposed amendments to the Cemetery Bylaw.

Moved/Seconded/Carried

THAT Bylaw No. 1021-2014 Being a Bylaw to Amend Cemetery Bylaw No. 11-2009
receive First, Second and Third Reading.

2014-018
BYL 1021-2014
AMEND CEMEBERY
BYL 11-2009 FOR 1ST
2ND & 3RD READING

ADJOURNMENT

2014-019
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:05 pm

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

DEPUTY MAYOR

REGULAR COUNCIL MEETING January 28, 2014				
Eagleview School Delegation re: request to maintain trail alongside Little Tsulquate River	Referred to Op Scvs Committee for review and input	TK		On next Op Scvs Agenda
Russ Helberg re: Wounded Warriors Run Events February 15-16	Post run info on District sign Post Run information on District website Arrange to give District flag	GW LD TK		To be posted week of Feb 10 Done Will arrange week of Feb 10
Letter from Chief Coreen Child, Kwakiutl First Nation re: request for provision of fire, water & services to proposed new K-7 School	Referred to Op Scvs Committee for review and input	TK		On next Op Scvs Agenda
Gwa'sala-Nakwaxda'xw First Nation re: advisory of testing of emergency siren	Post testing info to District Website and on District sign	LD/GW		Done
Bylaw 1019-2013 Bylaw No. 1019-2013 A Bylaw to Close a Portion of Unnamed Highway and a Portion of Highway Formerly Known as Hardy Bay Forest Service Road, Both of Which are Adjacent to Properties Addressed as 8080 Goodspeed Road, and to Remove their Dedications as Highway	Submit to Ministry of Transportation for approval and conduct notification	JL		Submitted for approval Notification in newspaper to be done on approval by Ministry of Transportation
REGULAR COUNCIL MEETING January 14, 2014 ACTION		WHO		STATUS /COMMENTS
Operational Services Committee, draft minutes of the meeting held Dec. 17/13 and recommendation to Council	Minutes were received as information. Recommendation approved as presented. <i>THAT the District of Port Hardy selects the District owned property located at the south-west corner of Trustee Road and Douglas Street for the new Public Works facility, AND THAT detailed design work be undertaken as per the 2014 Capital Plan.</i>	TK		Developing action plan
REGULAR COUNCIL MEETING December 10, 2013				
Airport WasteWater Treatment Plant	Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant Advise MOE Investigate funding partners	TK TK		Developing letter Developing Plan

ITEM	REGULAR COUNCIL MEETING November 12, 2013 ACTION	WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013	Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014.	D.Pratt Harbour Manager	Developing Tender
Aquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.	Council approves two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Recreation Center Proceed with marking of handicapped parking spaces as approved	TK	Signs ordered - install upon receiving Scheduled with weather permitting.
	REGULAR COUNCIL MEETING May 7, 2013 ACTION		
ITEM Interpretive signage at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW	WHO PS	STATUS /COMMENTS Ongoing: Working with Committee and C/Hemphill on final concepts
	REGULAR COUNCIL MEETING April 9, 2013 ACTION		
ITEM Cenotaph Project	Prepare grant application. Bring to Council for further consideration	WHO PS	STATUS /COMMENTS Delayed due to sudden cancellation of funding program by federal government

DISTRICT OF FORT HARDY
FEB 05 2014



January 27, 2014

City of Parksville
Office of the Mayor

President and Board of Directors
Union of BC Municipalities
525 Government Street
Victoria, BC V8V 0A8

On behalf of the Council of the City of Parksville I am writing to strongly urge you to continue to advocate for the provincial government to update or replace the provincial emergency notification system (PENS).

Two recent earthquakes (October 27, 2012 and January 5, 2013) off the west coast of Haida Gwaii and Vancouver Island were of strong enough intensity to generate warnings to residents about the possibility of a tsunami. The West Coast Alaska Tsunami Warning Centre, now called the National Tsunami Warning Centre, generated warnings that were sent to Emergency Management British Columbia (EMBC) where the provincial emergency notification system was activated. By the time emergency program coordinators and first responders received the provincial emergency system notification, the projected tsunami waves referenced by the warning had already contacted land.

If these two events had created large enough waves, evacuations for the life safety of coastal residents would not have been completed in time. Early notification for emergency program coordinators and first responders is paramount for the safety of residents in affected areas.

In 2013 the City of Parksville, through the AVICC and UBCM, brought forward a resolution to update or replace the provincial emergency notification system in order to provide more adequate notification to all coastal communities in the event of a natural disaster. As of this date, EMBC has advised that the province has no plan to implement any changes to the provincial emergency notification system.

This letter is to urge the UBCM and its membership to continue to advocate for the update or replacement of the provincial emergency notification system for the safety of residents living in coastal communities in British Columbia.

Yours truly,

CHRIS BURGER
Mayor

cc: Honourable Suzanne Anton, Justice and Attorney General
AVICC President and Board of Directors
UBCM Member Municipalities
Emergency Management British Columbia (EMBC)

“Art Cycles Canada For Wishes”

For a child living with a life threatening illness, every step matters!

October 22, 2013

Good day;

I truly hope you are having a wonderful day and that you and your loved ones are enjoying good health and happiness.

As you will read within the summary of the project that I intend to accomplish next year there are a number of young people that are not enjoying the health and happiness that we are experiencing.

Through my military career I encountered young children throughout war-torn areas that we were unable to help, as that was not our mandate. We were to carry out our tasks and/or missions as to orders from above.

However, that doesn't mean we didn't come home with a tremendous amount of guilt for not being able to help those children. They were sick, injured, hungry and most of all without hope as the parents of most of them had been killed or detained and unable to care for their children.

1 May 2014 I plan on leaving Port Hardy, British Columbia and cycle across Canada to raise money for the Children's Wish Foundation so in that way I can help some of the children that are in pain and suffering here in our own country; however, I can't do that without your help.

I appreciate that Canadians as a people are caring and protective along with the Canadian Organizations. It is because of this I am asking for your support with donations to the children's wish foundation and/or sponsorship for myself so that I can accomplish this mission.

The plan is to provide a wish in every province. The cost of a wish for a child is approximately \$10,000.00. I have met a number of children that have received wishes and personally saw the sparkle in their eyes that took place of pain and suffering that they live with everyday (at least for a little while). It is an experiment that has been a life changer for me.

The cost of completing this mission is approximately \$80,000.00. This will cover expenses that including fuel for the truck and fifth wheel, a support vehicle, bike and tires, campsites, meals, etc.



In Support of

Children's Wish

At 51 of the stops I will be conducting seminars on the importance of health and wellness. As the ads on television have been warning Canadians; the average Canadian will live their last 10 years in pain and suffering. I'm hoping to encourage a number of people across this wonderful country to start changing those statistics through exercise and proper eating. I'm encouraging the legions, military associations, community clubs and different organizations including the national and provincial Children's Wish Foundation's to promote and help in this endeavor.

Myself as a Canadian veteran, Children's Wish Foundation and the Children want to thank you from the bottom of our hearts for any sponsorship and/or donation you can provide.

Please check the sponsorship and/or donation form.

Thank you so much!!

Art Brochu

"Art Cycles Canada for Wishes"

Art Cycles Canada for Wishes

www.childrenswish.ca/ab/artcyclesforwishes

For a child living with a life threatening illness, every step matters!

October 31, 2013

Dear Supporter,

Next summer, you will have an opportunity to take a leading role in an exciting and unique event in support of The Children's Wish Foundation of Canada: *Art Cycles Canada for Wishes*

Art Brochu, a veteran who served with the Canadian Forces for over 25 years, was based in numerous areas where there was a great deal of suffering, especially by children. To this day, these memories haunt him for not being able to help. Since retiring from the army, Art has supported soldiers who were released from service due to injury but he still wanted to give back more to the community. He learned about the Children's Wish Foundation through the Richard John Evans Golf Tournament and decided that on his 70th birthday he will be cycling across Canada to raise money for the Children's Wish Foundation.

On November 2012, Art began his intense training regime with his trainer, no other than Lori-Ann Muenzer, Canada's first ever Olympic Gold medal in cycling from the 2004 Olympics in Athens.

After 2.5 years of training, on May 1st 2014, Art will start his voyage from Port Hardy on Vancouver Island with a target to raise \$100,000 in four months. Art will cycle through many Canadian towns and cities, including his hometown Yarmouth, NS; he will finish his campaign in on August 15th in St. John NL.

Art will be riding for 76 days, cycling on average 122.2 km per ride day with grand total of 9,285 km; during his trip, Art will facilitate 52 seminars in 52 communities, promoting health and wellness.

By supporting Art, you will help lift countless children out of the daily pain and discomfort of their illness and treatments, allowing them to focus on the joy and laughter that their wish will bring.

Proceeds benefit the Children's Wish Foundation of Canada in its mission to grant the most heartfelt wish of children living with a high-risk illness. Please find enclosed more information about this sponsorship opportunity.

Yours truly,

Beth Brochu

Ph: Beth 780-903-4259, Art 780-975-3541

Email: abrochu@telusplanet.net



In Support of


Children's Wish

Art Cycles Canada for Wishes

www.childrenswish.ca/ab/artcyclesforwishes



Meet Alex, the wish child that inspired Art:



At seventeen years old Alexander was diagnosed with Osteochondroma, a type of benign tumor that consists of cartilage and bone. Just three days after he was diagnosed, Alexander underwent surgery for the removal of the thoracic cord tumor that was causing progressive weakness and pain on his left side. Although the surgery was successful, it is likely he will require further spine surgeries in the future.

When it came time to decide on a wish, Alexander knew this was his second chance. Alexander has travelled to France once before but was disappointed that he wasn't able to see everything he would have liked. His wish was to return to France to experience everything he missed and this time, in the company of his family.

Alexander is an avid bag pipe player and plays in his school band. He is also a history buff and saw his weeklong sojourn in France as the opportunity to combine two of his greatest passions. While in France, Alexander, his Mom, Step Dad and sister travelled to several WWI and WWII battle sites where he played the bag pipes in tribute to the countless men and women who lost their lives.

Art had the opportunity to meet Alex a few times, before and after his wish trip. As both are passionate about Canadian military history and visited the same memorial sites in France they had lots to talk about. Art was touched to see how the wish had such a magical effect on Alex: "it was inspiring to see how passionate he was for being able to fulfill his wish, it drowned out any other problem he had." By honouring our nation's fallen, his wish also allowed Alex and his family to celebrate life.

Art Cycles Canada for Wishes

www.childrenswish.ca/ab/artcyclesforwishes



Sponsorship and Participation Levels

	Platinum	Gold	Silver	Bronze	Blue	White	Wish Granter
Advertising							
Name and logo on RV (two years placement)	X	X					
Name and logo recognition on seminar presentation	X	X	X	X	X		
Name on sweater or bike	X						
Website mention	X	X	X	X			
Social Media mention	X	X	X	X	X	X	X
Name and logo on Seminar brochure	X	X					
Name and logo on promotion banner at seminars	X	X	X	X	X	X	
Verbal recognition during seminars and media interviews where possible	X	X	X				
Contribution	\$10,000	\$5,000	\$4,000	\$3,000	\$2,000	\$1,000	\$10,000

- All donations in addition to sponsorship will receive tax receipts.
- Please contact us for In-kind donations (fuel, campsites, fairies, bike, tires, print materials, sweaters etc.).

Art Cycles Canada for Wishes

www.childrenswish.ca/ab/artcyclesforwishes



Art Cycles Canada for Wishes

- _____ Sponsor - \$ _____
- In-kind Sponsor of _____
- Prize Donation of _____
- Would like to make a donation of \$ _____

((please make payable to Children's Wish Foundation. A tax receipt will be issued for the maximum amount allowable under Canada Revenue Agency Guidelines.))

Name: _____ Title: _____

Company: _____

Address: _____

City: _____ Postal Code: _____

Contact Person: _____

Telephone: _____ Fax: _____

E-mail: _____

Credit Card: VISA MASTERCARD AMEX

Card # _____ Exp. Date: _____

Name on Credit Card: _____ Signature: _____

- Cheque (please make payable to "Art Cycles Canada for Wishes")
- Please send me an invoice

Please complete form and mail or email to:

Art Brochu
P.O. Box 732 Alberta Beach
Alberta T0E 0A0

Email: abrochu@tulusplanet.net

Ph: Beth 780-903-4259, Art 780-975-3541

Art's Cycles Canada for Wishes

Starting May 1st 2014

Seminars = 1 to 1½ hours promoting health and wellness

First seminar at Port Hardy April 30, 2014

Port Hardy to Woss	104 km	May 1	
Woss to Campbell River	129 km	May 2	seminar
Campbell River to Nanaimo	155 km	May 3	seminar
Nanaimo to Victoria	111 km	May 4	seminar
	499 km		
One day off			
Victoria to Abbotsford	162 km	May 6	seminar
Abbotsford to Hope	84 km	May 7	seminar
Hope to Lytton	108 km	May 8	
Lytton to Kamloops	168 km	May 9	seminar
	522 km		
Two days off			
Kamloops to Sicamous	141 km	May 12	seminar
Sicamous to Canyon Hot Springs	105 km	May 13	
Canyon Hot Springs to Golden	116 km	May 14	seminar
Golden to Banff	139 km	May 15	seminar
	430 km		
Two days off			
Banff to Calgary	129 km	May 18	seminar
Calgary to Red Deer	146 km	May 19	seminar
Red Deer to Edmonton	155 km	May 20	seminar
	430 km		
Two days off			
Edmonton to Wainwright	206 km	May 23 and 24	seminar
Wainwright to North Battleford	177 km	May 25	
North Battleford to Saskatoon	143 km	May 26	seminar
	526 km		
One day off			
Saskatoon to Davidson	114 km	May 28	
Davidson to Regina	147 km	May 29	seminar
	261 km		
Two days off			
Regina to Whitewood	174 km	June 1	
Whitewood to Brandon	190 km	June 2	seminar
Brandon to Portage la Prairie	126 km	June 3	seminar
Portage la Prairie to Winnipeg	86 km	June 4	seminar
	576 km		
One day off			
Winnipeg to Kenora	210 km	June 6 and 7	seminar
Kenora to Dryden	138 km	June 8	seminar
Dryden to Ignace	107 km	June 9	

Ignace to Upsala	104 km	June 10	
Upsala to Thunder Bay	144 km	June 11	seminar he
	703 km		
Two days off			
Thunder Bay to Nipigon	115 km	June 14	
Nipigon to Terrace Bay	104 km	June 15	
Terrace Bay to White River	167 km	June 16	
	386 km		
One day off			
White River to Sault Ste. Marie	221 km	June 18 and 19	seminar
Sault Ste. Marie to Blind River	143 km	June 20	
Blind River to Sudbury	164 km	June 21	seminar
	528 km		
Two days off			
Sudbury to Parry Sound	162 km	June 24	seminar
Parry Sound to Gamebridge	142 km	June 25	seminar
Gamebridge to Peterborough	94 km	June 26	seminar
	398 km		
One day off			
Peterborough to Sharbot Lake	156 km	June 28	
Sharbot Lake to Ottawa	126 km	June 29	seminar
	282 km		
Two day off			
Ottawa to St. Eugene	112 km	July 2	
St. Eugene to Boucherville	105 km	July 3	seminar
Boucherville to Defay	132 km	July 4	
Defay to Montmagny	132 km	July 5	seminar
	481 km		
Two day off			
Montmagny to St. Antonin	137 km	July 8	
St. Antonin to Edmunston	112 km	July 9	seminar
Edmunston to Centerville	141 km	July 10	
Centerville to Fredericton	142 km	July 11	seminar
	532 km		
Two days off			
Fredericton to Moncton	180 km	July 12 and 13	seminar
Moncton to Truro	170 km	July 14	seminar
Truro to Kentville	142 km	July 15	seminar
	492 km		
Two days off			
Kentville to Digby	130 km	July 18	seminar
Digby to Argyle	126 km	July 19	seminar
	256 km		
One day off			
Argyle to Liverpool	132 km	July 21	seminar
Liverpool to Bridgewater	70 km	July 22	seminar

Bridgewater to Halifax	102 km	July 23	seminar
	304 km		
Two days off			
Halifax to New Glasgow	157 km	July 26	seminar
New Glasgow to Charlottetown	98 km	July 27	seminar
	255 km		
One day off			
Charlottetown to Summerside	62 km	July 29	seminar
Summerside to Wood Islands	126 km	July 30	
Wood Islands to Port Hastings	128 km	July 31	
Port Hastings to Baddeck	86 km	August 1	seminar
	402 km		
Two day off			
Baddeck to North Sydney	58 km	August 4	seminar
North Sydney to Port Aux Basques	overnight on ferry		seminar
	58 km		
One day off			
Port Aux Basques to Stephenville	164 km	August 6	seminar
Stephenville in Corner Brook	82 km	August 7	seminar
Corner Brook to Springdale	180 km	August 8 and 9	seminar
	426 km		
One day off			
Springdale to Bishop's Falls	120 km	August 10	seminar
Bishop's Falls to Gander	80 km	August 11	seminar
	200 km		
One day off			
Gander to Clarenville	146 km	August 13	seminar
Clarenville to St. John's	192 km	August 14 and 15	seminar
	338 km		
Grand Total	9285 km		
Days riding	76 days		
Average km per ride day	122.2 km		

DISTRICT OF PORT HARDY

POLICY MANUAL

COUNCIL POLICY
FINANCE

FEE FOR SERVICE / HONORARIUMS / GRANTS-IN-AID

POLICY # CP2.7

Approved: July 10, 1996 Last Amended: June 12, 2007

Page 1 of 1

- A. Council must in its annual budget allocate funds for disbursement to non-profit groups which would be evaluated on individual merit. The donation may be made in kind or cash.

District advertising of the grants-in-aid policy will be done in May and August for the next budget year.

Requests for grants-in-aid must be made in writing by the September 30th for consideration for the next budget year.

Requests will be reviewed upon submission. Individual merit and available funds will dictate Council's decision.

An application for a grant-in-aid will include the following:

- 1) Detail of how the assistance is to be used.
- 2) A recent financial audited statement.
- 3) Detail, if necessary, the use of fund being raised.

- B. Receipt of Late Grant in Aid Application

The Council may consider a late Grant in Aid application only if unallocated funds remain in the Grant-in-Aid Budget.

Requests will be forwarded to the Director of Financial Services for determination of available funding. If funding is available, the DFS will forward the application to Council for consideration.

- C. Requests for Discounts on User Rate Fees

The District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw.

Upon receipt of requests, staff will:

1. advise the organization requesting the discount of this policy; and
2. provide them with information on the District's Grant In Aid Policy



**DISTRICT OF PORT HARDY
OPERATIONAL SERVICES COMMITTEE
MINUTES OF THE MEETING HELD
JANUARY 23, 2014**

Present: Councillors Huddlestan, Tidbury, Marcotte,

Also Present: Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

Citizens: 20

DRAFT

Councillor Tidbury agreed to chair the meeting

Call to Order: Councillor Tidbury:

Time: 4:48 pm

1. Approval of Agenda

Moved/Seconded/Carried

THAT the agenda be approved as presented.

2. Delegation

Byng Road residents re: plans for a solution to the water runoff and flood control on Byng Road.

Councillor Tidbury thanked the members of the public for coming and bringing their concerns to the Operational Services Committee. They were advised this is a more casual meeting than a Council meeting and that they are welcome to state their names for the record and discuss their concerns.

Donna Gault advised thanked the Committee for having her and the delegation of Byng Road residents here to discuss plans for a solution to the water runoff and flood control on Byng Road. She advised that the residents want to be consulted, want to provide input, want to be part of the solution and also want to be informed of the plan to rectify the issues. Ms Gault commented that the cost to fix the problems could be funded through a parcel tax on the individual properties. The frontage tax could be part of the financial solution and be spread over many years. The residents in the gallery loudly commented that they did not want a parcel tax.

The Committee was advised that many residents have made their own solutions to drainage issues on their properties, often with detrimental effects to nearby neighbours.

Trevor Kushner, Director of Operational Services advised the delegation that Council is aware that the water runoff and flooding along Byng Road

OP SCVS
2014-01
AGENDA
APPROVED AS
PRESENTED

DELEGATION:
RESIDENTS OF
BYNG ROAD RE:
WATER RUN
OFF AND
FLOODING
ISSUES.

DELEGATION:
RESIDENTS OF
BYNG ROAD RE:
WATER RUN
OFF AND
FLOODING
ISSUES.

is a serious issue but surveying and engineering is needed to provide the best and most cost effective solution. The studies done in 2008 and 2009 for the Byng Road area identified the drainage issues in those areas. Council, in their 2014 budget considerations, are looking at a \$50,000 detailed design to identify solutions to the problem.

Steve Birmingham suggested that the \$50,000 would be better spent on fixing problems on the properties rather than on another study.

Trevor Kushner advised that the \$50,000 study would be for a detailed design solution to the whole area, not just a few individual properties. A proper solution will cost \$1 million plus. In order to apply for government funding programs a detailed design study is required. The issues of concern are the different sizing of piping and water diversions installed over the years by the District and by residents. The detailed design would address these issues and determine a financial cost. At this point grants could be looked into and if awarded construction could possibly begin in the late summer of 2015.

A general discussion took place. Residents speaking included Steve Birmingham, Dennis and Alison Flannigan, Bonnie and Wayne Nelson, Nan Reynolds, Greg Clark, Diane Toth as well as Ron Hart of Emcon and the Committee members. Discussion topics included:

- runoff from Crown Land and what provincial ministries would be consulted and would they provide funding;
- concerns regarding fish bearing creeks, consultation with and funding from Fisheries & Oceans;
- the information provided in the 2008 and 2009 studies and their options;
- the next step is the detailed design study to provide a solution;
- the natural watercourse in the area and providing proper culverts and ditches to divert the water away from Byng Road residences;
- runoff from local woodlots and any plans and requirements by Ministry of Forests to address the issues;
- cleaning of ditches and culverts on a regular basis to ensure proper water flow;
- stakeholders in the process to include the District, local residents, as well as provincial and federal ministries;
- residents requesting that the engineers consult with them directly;
- residents requesting that copies of the two studies be made available to them.

Councillor Tidbury advised the engineers would be consulting with residents as part of the study process. An email sign up sheet was set up and the studies will be sent to those listed. Councillor Tidbury requested the residents provide the District with individual written reports of the issues on their properties and any remedies they have implemented to date. This information will be very valuable to the engineers doing the detailed design study.

Councillor Tidbury thanked the residents for coming to the meeting to voice their concerns and agreeing to be part of the process to reach a solution to the Byng Road water problems.

DRAFT

OP SCVS
2014-02
MINUTES DEC
17/13
APPROVED

3. Minutes
Minutes of the meeting held December 17, 2013.

Moved/Seconded/Carried
THAT the minutes of the meeting held December 17, 2013 be approved as presented.

ACTION ITEM
REVIEW

4. Business Arising / Unfinished Business

Action Items Review.

Storey's Beach and Park Drive ball fields re: user groups, insurance and contacts. Councillor Marcotte advised that there is still an issue obtaining contact names for the user groups of the ball fields. R. Davidge CAO has been advised one contact would be Dave Deans. Councillor Marcotte has asked but not received names from Jim's Hardy Sports and he has left messages for Barb Colbourne to contact him with names.

5. Correspondence
None

6. Staff Reports
None

7. New Business

a. Delegation: Fire Chief Schell Nickerson and Deputy Chief Brent Borg, Port Hardy Fire Rescue. (PHFR)

i) Bollards at Firehall #1
Fire Chief Nickerson raised concerns regarding the recently installed bollard at Fire Hall #1.

T. Kushner advised that a correct bollard will be installed, a second one installed as originally requested and the area will be cleaned up.

ii) Flagging for fireman during MVA's - Emergency Scene Traffic Course Guideline

T. Kushner advised he has contacted Terry Duncan, Safety Consultant for the District regarding flagging requirements. The Committee was advised that short term flagging, under two hours, can be done by Fire Department personnel and basic flagging training is needed. For longer term flagging it is recommended the Port Hardy Fire Rescue have the RCMP call out professional flaggers. T. Kushner recommended that PHFR develop operational guidelines for flagging.

Fire Chief Nickerson advised that, in the past, the RCMP have not been overly cooperative in calling out professional flaggers and cited a recent incident where this has occurred.

T. Kushner advised that the basic training course that is required could be coordinated so the Operational Service employees and PHFR volunteers could receive training. Fire Chief Nickerson advised scheduling conflicts

BOLLARDS AT
FIREHALL #1

ROADSIDE
FLAGGING

DRAFT

could be a concern as the volunteers are available mostly in the evenings and Operational Services employees during day time hours.

Deputy Chief Borg discussed having someone do a 'train the trainer' flagging course.

Chief Nickerson to look into bringing a trainer to the North Island.

iii) Flag Pole at Firehall #1

Fire Chief Nickerson requested Operational Services help in installing a flagpole at Firehall #1. The Committee was advised PHFR has the pole, base and a location has been determined. They also have hose reel for outside display. The steps involved in the removal of a flower bed and installation of the pole was discussed.

The Committee was advised that PHFR budget will cover the costs.

The Committee requested that T. Kushner work with the Fire Chief to obtain costs for any work needed and bring them to the next Operational Services Committee meeting. It was noted that Council approval of the project is required prior to adoption of the 2014 Financial Plan

iv) Compressor

The Committee discussed obtaining a compressor from Kevin McIntyre at a cost of approximately \$7,000. Fire Chief Nickerson raised concerns regarding the age and type of compressor and if it is suitable for the PHFR requirements. The Committee was advised that the Fire Chief may be able to obtain a compressor at no cost. T. Kushner advised that Operational Services also requires air tanks to be filled and a confined space trailer for WCB confined space requirements.

The Committee and Fire Chief expressed concerns that \$7,000 is not enough for a complete set up and total costs would include the compressor, storage for the cylinders, a filling station and installation for it all.

The Committee recommended Fire Chief Nickerson make a list of all requirements and any costs he can obtain and email it to the Committee members and T. Kushner. The information can be included in the next Operational Services meeting agenda for further discussion.

T. Kushner advised that Operational Services has received early approval from Council to obtain the confined space trailer in order to become in compliance with Worksafe BC regulations as soon as possible.

Mandatory air quality testing was discussed and research is needed as to the closest facilities available to provide that service.

b. Other Items

1) Councillor Marcotte

Councillor Marcotte expressed concerns regarding insufficient street lighting

FLAG POLE AT
FIREHALL #1

COMPRESSER
FOR PHFR AND
OP SCVS

HARDY BAY RD
STREET

LIGHTING

along Hardy Bay Road between Robert Scott School and the lift station near North Coast Cottages. There is a pole there and it was requested T. Kushner look into installing a streetlight. Councillor Dorward had raised similar concerns at a previous meeting.

Councillor Marcotte also concerns regarding street lighting at the corner of Rupert and Granville Streets.

2) Councillor Tidbury

Councillor Tidbury advised that a Chair for the Operational Services Committee needs to be appointed.

OP SCVS
2014-03
C/TIDBURY OP
SCVS CHAIR

Moved/Seconded/Carried
THAT Councillor John Tidbury be appointed as Chair of the Operational Services Committee.

3) Postponed Items - MTSA (Municipal Type Service Agreements)

NEXT MEETING
DATE

8. Next Meeting Date Thursday February 20, 2014 at 4:00 pm

Upcoming Meeting dates: March 20, April 17, May 15, June 19, July 17, August 21, September 18, October 16, November 20, December 18

ADJOURNMENT

9. Adjournment
The meeting adjourned.

Time: 6:01 pm



**MINUTES
DISTRICT OF PORT HARDY
EMERGENCY PLANNING COMMITTEE MEETING OF
JANUARY 28, 2014 AT 12 NOON
MUNICIPAL HALL, 7360 COLUMBIA STREET**

CALL TO ORDER: Chair Mike McCulley, DPH Emergency Coordinator Time: 12:03 pm

PRESENT: Norma Hemphill – Co Director, Emergency Social Services; Richard Hemphill - Director, Emergency Social Services; Jeff Long - DPH Director of Corporate & Development Services; Rick Marcotte - Councillor, District of Port Hardy; Brenda McCorquodale - Fisheries & Oceans Canada; Brett Sinden - Port Hardy RCMP; Bob Swain - Emergency Program Coordinator, Gwa'sala-'Nakwaxda'xw Nations; John Tidbury – Councilor, District of Port Hardy;

REGRETS: Bob Hawkins; Eric Bergsma - VIHA Environmental Health Officer; Brent Borg - Deputy Fire Chief, Port Hardy Fire Rescue Department; Gord Brownridge - RCMP Detachment Commander; Norman Champagne - Band Manager, Kawkiutl Band; Al Dodd - Supervisor, Port Hardy Airport; Dan Earl - Unit Chief, BC Ambulance Service Paramedic Unit; Casey Larochelle - Economic Development Manager, Kwakiutl Band; Gloria Le Gal - RDMW Emergency Program Coordinator; Alison Mitchell - Vancouver Island Health Authority; Schell Nickerson - Fire Chief, Port Hardy Fire Rescue Department;

A. APPROVAL OF AGENDA

Addition of items 2) and 3) under New Business as follows:

- 2) Emergency Warning System - Tsulquate Reserve - Gwa'sala-'Nakwaxda'xw Nations – Bob Swain, Gwa'sala-'Nakwaxda'xw Emergency Coordinator
- 3) EMBC Tsunami Awareness Workshop – March 28, 2013 – Mike McCulley, DPH Emergency Coordinator

EPC-01-2014
APPROVAL OF AGENDA
AS PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as amended.

B. ADOPTION OF MINUTES

Minutes of the meeting held December 17, 2013.

EPC-02-2014
APPROVAL OF OCT 29,
2013 MINUTES AS
PRESENTED

Moved/Seconded/Carried
THAT the minutes of the Emergency Planning Committee meeting held December 17, 2013 be approved as presented.

C. DELEGATIONS

None

DRAFT

D. CORRESPONDENCE

- 1) November 25, 2013 Email from Bev Goulet, Emergency Management BC – BC Tsunami Notification Process Plan

Mike McCulley introduced the latest version of the BC Tsunami Notification Process Plan provided by EMBC. Brenda McCorquodale noted that other than the zone maps, there appear to be few changes to the Plan. In this regard, it was noted that Port Hardy and area seems to have been relocated to Zone B from Zone C. Mr. McCulley noted that the Plan will be discussed in more detail at the proposed workshop that has been tentatively scheduled for March 28th which will be discussed under New Business.

- 2) December 16, 2013 email from Bev Goulet, Emergency Management BC – VI Emergency Planning Workshop

Mike McCulley advised that EMBC will host the Vancouver Island Emergency Preparedness (VIEP) Workshop from April 25th to 27th, 2014 at the Oyster Bay Resort in Campbell River. This is an emergency preparedness planning workshop for public safety lifeline volunteers and Mr. McCulley advised it is his intention to attend the workshop.

E. BUSINESS ARISING / UNFINISHED BUSINESS

None

F. NEW BUSINESS

- 1) District of Port Hardy Emergency Plan: Draft Summary of Scope of Review Items - to be distributed at meeting

Mike McCulley advised that he has not been able to complete preparation of a draft summary of the scope of review items as of yet and apologized to the Committee in this regard. He advised however, that he has thoroughly reviewed the District's Emergency Plan and feels that it is quite good at the macro level, but needs some work at the more detailed micro level. He noted that it could benefit from some guidance insofar as on the ground emergency planning that will help guide emergency responders during potential emergency situations. Given the recent experiences associated with tsunami warnings, this was used as a case in point. As it stands at present, The Emergency Plan does not deal with this type of pre emergency event warning situation. In addition, the experience gained from these type of situations (tsunami and 2010 flood) can be used to improve the Emergency Plan.

To follow up on what Gloria Le Gal discussed at the last EPC meeting, Mr. McCulley pointed out that she has since provided him with a copy of the Local Authority Emergency Plan prepared by the Mid-Island Emergency Coordinators & Managers. He noted that this plan provides an excellent template for an emergency plan and that the standard it offers has been used by other jurisdictions. Mr. McCulley suggested that the District may wish to adopt the template offered by this Plan. This would essentially involve transferring the existing DPH Emergency Plan into this new format, and then focusing on making changes and improvements to different parts of the Plan that need work. Mike McCulley advised he would circulate the existing 2007 DPH Emergency Plan along with the Local Authority

Emergency Plan to Committee members by email so that everyone could have a look and discuss at the February EPC meeting.

Brenda McCorquodale suggested that Committee members could help out by assisting with conducting research and writing or rewriting sections of the Plan. Richard and Norma Hemphill suggested that the reworked Plan be kept simple and to the point as much as possible.

- 2) Emergency Warning System - Tsulquate Reserve - Gwa'sala-'Nakwaxda'xw Nations – Bob Swain, Gwa'sala-'Nakwaxda'xw Emergency Coordinator

Bob Swain provided a status update on the emergency siren being installed by the Gwa'sala-'Nakwaxda'xw Nations on the Tsulquate Reserve. At the December EPC meeting, he informed the Committee that he will be preparing a notice about protocol to be followed in association with use of the siren and will work with the District of Port Hardy so that Port Hardy residents can be made aware and informed. Originally, it was hoped that a door to door notification effort would be made to advise Port Hardy residents however, this is no longer planned to occur and instead, a notice will be placed in the January 30th edition of the NI Gazette with testing to take place on Tuesday February 4th or Wednesday February 5th. Jeff Long requested that Mr. Swain provide the notice that is being published in the newspaper along with the actual date and time of the test so that he could make arrangements to put this information front and centre on the District's website. Mr. Swain advised he would do so. Mr. Long advised that he will make sure that there is sufficient District staff on hand during the testing period to field potential calls that may come from residents who may be unaware of and concerned about the siren sounding.

- 3) EMBC Tsunami Awareness Workshop – March 28, 2013 – Mike McCulley, DPH Emergency Coordinator

Mike McCulley advised that Clare Fletcher from EMBC has contacted him about the possibility of conducting a community workshop with a primary focus on tsunami preparedness. The idea is that the Port Hardy would host the event by making arrangements for the venue and conducting advertising to generate public awareness. The tentative date is Friday, March 28th in the evening although this has to be confirmed. Clare Fletcher would attend and she would bring certain professionals with her to present on tsunami related topics.

Councillor Tidbury advised he would make arrangements to utilize the Civic Centre as the venue in which to conduct the event. Jeff Long advised he would make arrangements to conduct the newspaper and website advertising. Mr. Long asked Mr. McCulley to provide more detailed information to include in the advertising once the event was confirmed.

NEXT MEETING DATE

February 25, 2014 at 12 noon, Municipal Hall, 7360 Columbia Street, Port Hardy.

ADJOURNMENT

THAT the meeting be adjourned.

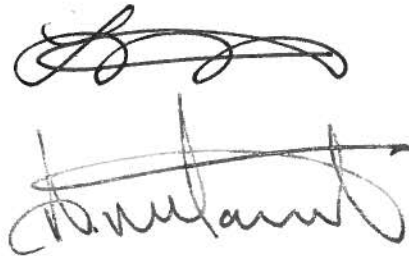
Time: 1:01pm

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003352	09/01/2014	02514	AlSCO	251.34	
003353	09/01/2014	00829	ANA'S HARDY CLEAN	2,217.89	
003354	09/01/2014	01836	ARIES SECURITY LTD.	3,386.25	
003355	09/01/2014	00047	B.C. HYDRO	51,371.39	
003356	09/01/2014	02054	BARR PLASTICS INC.	4,266.66	
003357	09/01/2014	00097	BAZETT LAND SURVEYING IN	56.70	
003358	09/01/2014	00184	BC Assessment	445.39	
003359	09/01/2014	01988	BRITISH COLUMBIA LIFE AN	1,758.07	
003360	09/01/2014	02858	Building Better Organiza	10,500.00	
003361	09/01/2014	02468	Canwest Propane	141.81	
003362	09/01/2014	00281	CHEVRON CANADA LTD.	3,200.24	
003363	09/01/2014	01433	COMOX PACIFIC EXPRESS LT	400.04	
003364	09/01/2014	02822	Corix Water Products LP	2,063.99	
003365	09/01/2014	00054	DAVE LONDON MOTORS LTD.	760.31	
003366	09/01/2014	01476	DOR-TEC SECURITY LTD.	115.25	
003367	09/01/2014	02488	Dorward, Janet	232.85	
003368	09/01/2014	00098	DUNCAN ELECTRIC MOTOR LT	10,948.56	
003369	09/01/2014	00099	FOX'S DISPOSAL SERVICES	12,943.54	
003370	09/01/2014	01860	GREYHOUND COURIER EXPRES	213.05	
003371	09/01/2014	02860	Grove-Crossman Equipment	126.42	
003372	09/01/2014	00065	K & K ELECTRIC LTD.	2,675.18	
003373	09/01/2014	01435	KEVIN MCINTYRE ENTERPRIS	621.10	
003374	09/01/2014	00271	LIFESAVING SOCIETY	110.00	
003375	09/01/2014	00069	MACANDALE'S	550.76	
003376	09/01/2014	00014	MINISTER OF FINANCE	3,250.25	
003377	09/01/2014	00304	MONK OFFICE	66.89	
003378	09/01/2014	00185	MUNICIPAL FINANCE AUTHOR	1.24	
003379	09/01/2014	02108	MYRON SMARTER BUSINESS G	271.39	
003380	09/01/2014	01643	NEWALTA CORPORATION	4,059.44	
003381	09/01/2014	02598	Noratek	1,568.04	
003382	09/01/2014	01559	NORTH ISLAND LABORATORIE	783.93	
003383	09/01/2014	00148	NORTH ISLAND LOCKS	174.51	
003384	09/01/2014	00526	OPERATING ENGINEERS' BEN	101.67	
003385	09/01/2014	02749	Orach Enterprises Ltd.	1,488.38	
003386	09/01/2014	00217	ORKIN CANADA CORPORATION	72.45	
003387	09/01/2014	00013	PACIFIC BLUE CROSS	7,452.80	
003388	09/01/2014	02859	Parker, Dale	390.00	
003389	09/01/2014	00769	Praxair Distribution	939.93	
003390	09/01/2014	00080	PUROLATOR INC.	87.70	
003391	09/01/2014	00107	RECEIVER GENERAL FOR CAN	24,702.17	
003392	09/01/2014	01523	RECEIVER GENERAL FOR CAN	382.05	
003393	09/01/2014	00187	REGIONAL DISTRICT OF MT	10,246.45	
003394	09/01/2014	01990	ROAD RANGER FREIGHT/0702	18.48	
003395	09/01/2014	02349	Silver King Ventures Ltd	619.50	
003396	09/01/2014	02170	SPIKETOP CEDAR LTD.	5,880.00	
003397	09/01/2014	00088	Swiftsure Petroleum Dist	21.31	
003398	09/01/2014	00160	TELUS	2,984.19	
003399	09/01/2014	00011	Tidbury, John	247.95	
003400	09/01/2014	01884	Tru Hardware	23.50	
003401	09/01/2014	01773	UNIVAR CANADA LTD.	6,287.86	
003402	09/01/2014	02837	Waterhouse Environmental	5,998.72	
003403	09/01/2014	00164	Xerox Canada Ltd.	527.91	
003404	17/01/2014	00044	ACKLANDS - GRAINGER INC.	146.38	
003405	17/01/2014	02514	AlSCO	167.56	
003406	17/01/2014	02551	Associated Fire Safety E	869.85	
003407	17/01/2014	00073	BLACK PRESS GROUP LTD.	710.06	
003408	17/01/2014	02468	Canwest Propane	4,715.81	
003409	17/01/2014	00281	CHEVRON CANADA LTD.	6,757.05	
003410	17/01/2014	01767	CIVICINFO BC	279.30	
003411	17/01/2014	01711	COASTAL COMMUNITY INSURA	161,406.00	
003412	17/01/2014	01865	EMCON SERVICES INC.	8,805.51	
003413	17/01/2014	02860	Grove-Crossman Equipment	290.36	
003414	17/01/2014	01335	HARBOUR AUTHORITY ASSOCI	300.00	
003415	17/01/2014	00703	JUSTICE INSTITUTE OF BC	10.00	
003416	17/01/2014	00065	K & K ELECTRIC LTD.	220.50	
003417	17/01/2014	00253	Keta Cable	133.20	
003418	17/01/2014	01435	KEVIN MCINTYRE ENTERPRIS	505.05	
003419	17/01/2014	02600	Kushner, Trevor	115.77	
003420	17/01/2014	02197	LONDON COLLISION AND TOW	89.25	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003421	17/01/2014	00147	LGMA	299.25	
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003424	17/01/2014	00585	Minister of Finance	1,057.91	
003425	17/01/2014	02002	Neopost	624.41	
003426	17/01/2014	01014	NICKERSON, SCHELL	112.18	
003427	17/01/2014	00122	Northcall Communications	113.91	
003428	17/01/2014	00363	PORT HARDY BULLDOZING LT	969.15	
003429	17/01/2014	00264	PORT HARDY HERITAGE SOCI	45.28	
003430	17/01/2014	00412	PORT HARDY LIONS CLUB	123.00	
003431	17/01/2014	00107	RECEIVER GENERAL FOR CAN	25,379.21	
003432	17/01/2014	00187	REGIONAL DISTRICT OF MT	219,740.55	
003433	17/01/2014	02349	Silver King Ventures Ltd	525.00	
003434	17/01/2014	00151	SOCAN	109.53	
003435	17/01/2014	02234	Sutherland Armbrust	162.50	
003436	17/01/2014	02717	Tourism Association of V	1,575.00	
003437	17/01/2014	00485	TRAN SIGN (1999) LTD.	139.78	
003438	17/01/2014	02486	Trapeze Communications I	170.63	
003439	17/01/2014	02067	Vancouver Island Economi	525.00	
003440	17/01/2014	02863	Village of Lumby	236.58	
003441	17/01/2014	02272	WAJAX EQUIPMENT	112.99	
003442	17/01/2014	00187	REGIONAL DISTRICT OF MT	13,888.88	
003443	23/01/2014	00735	A.C.E. COURIER SERVICES	212.95	
003444	23/01/2014	02790	Aplin & Martin Consultan	9,687.79	
003445	23/01/2014	01919	BRANDT TRACTOR LTD.	1,753.51	
003446	23/01/2014	02468	Canwest Propane	101.93	
003447	23/01/2014	00281	CHEVRON CANADA LTD.	1,723.58	
003448	23/01/2014	00054	DAVE LONDON MOTORS LTD.	752.41	
003449	23/01/2014	01982	DIGITAL POSTAGE ON CALL	1,050.00	
003450	23/01/2014	02140	DOUG LLOYD CONTRACTING	77.70	
003451	23/01/2014	00020	E.J. KLASSEN MOTORCADE L	44.43	
003452	23/01/2014	02864	Fisheries & Oceans Canad	91.77	
003453	23/01/2014	00667	FOUR STAR WATERWORKS LTD	198.19	
003454	23/01/2014	00099	FOX'S DISPOSAL SERVICES	6,523.00	
003455	23/01/2014	00235	HARDY BAY MACHINE WORKS	73.92	
003456	23/01/2014	00052	HARDY BUILDERS' SUPPLY	42.78	
003457	23/01/2014	02499	Hemphill Jessie	41.82	
003458	23/01/2014	00063	HOME HARDWARE BUILDING C	412.04	
003459	23/01/2014	02230	Janke Services and Mini	401.63	
003460	23/01/2014	00065	K & K ELECTRIC LTD.	222.50	
003461	23/01/2014	00428	LAND TITLE AND SURVEY AU	11.10	
003462	23/01/2014	00428	LAND TITLE AND SURVEY AU	11.10	
003463	23/01/2014	00428	LAND TITLE AND SURVEY AU	11.10	
003464	23/01/2014	00428	LAND TITLE AND SURVEY AU	11.10	
003465	23/01/2014	00428	LAND TITLE AND SURVEY AU	11.10	
003466	23/01/2014	00428	LAND TITLE AND SURVEY AU	11.10	
003467	23/01/2014	00271	LIFESAVING SOCIETY	165.60	
003468	23/01/2014	00069	MACANDALE'S	144.86	
003469	23/01/2014	01419	MURDY & MCALLISTER	926.73	
003470	23/01/2014	00033	NAPA AUTO PARTS/PORT HAR	616.01	
003471	23/01/2014	01645	NORTH ISLAND COMMUNICATI	250.95	
003472	23/01/2014	01559	NORTH ISLAND LABORATORIE	621.18	
003473	23/01/2014	00075	O.K.TIRE STORE (PORT HAR	459.93	
003474	23/01/2014	02749	Orach Enterprises Ltd.	330.75	
003475	23/01/2014	02273	PRATT, DAVID	166.75	
003476	23/01/2014	02865	Quatesi Investment Devel	3,200.13	
003477	23/01/2014	02865	Quatesi Investment Devel	2,936.58	
003478	23/01/2014	02865	Quatesi Investment Devel	2,886.36	
003479	23/01/2014	00187	REGIONAL DISTRICT OF MT	7,266.71	
003480	23/01/2014	00161	TELUS MOBILITY (BC)	1,088.93	
003481	23/01/2014	02717	Tourism Association of V	65.52	
003482	23/01/2014	01661	Urban Systems Ltd	4,480.00	
003483	23/01/2014	02850	VWR International Co.	2,983.22	
003484	23/01/2014	00164	Xerox Canada Ltd.	21.89	
003485	30/01/2014	00044	ACKLANDS - GRAINGER INC.	1,191.87	
003486	30/01/2014	00437	ACME SUPPLIES LTD.	341.64	
003487	30/01/2014	02693	BC One Call Limited	137.03	
003488	30/01/2014	02678	British Columbia Funeral	147.00	
003489	30/01/2014	01988	BRITISH COLUMBIA LIFE AN	1,774.75	
003490	30/01/2014	00281	CHEVRON CANADA LTD.	1,319.20	
003491	30/01/2014	02867	Coast Enviromental Ltd.	475.00	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003492	30/01/2014	01433	COMOX PACIFIC EXPRESS LT	36.78	
003493	30/01/2014	02869	Corix Water Systems Inc.	8,400.00	
003494	30/01/2014	02730	CUPE Local 401	826.87	
003495	30/01/2014	02868	Dalton, Brian	1,000.00	
003496	30/01/2014	00275	Davidge, Rick	831.44	
003497	30/01/2014	00218	DB PERKS AND ASSOCIATES	1,831.74	
003498	30/01/2014	00098	DUNCAN ELECTRIC MOTOR LT	896.00	
003499	30/01/2014	02746	Huddlestan, Deborah	37.89	
003500	30/01/2014	00194	INT'L UNION OPERATING EN	1,163.23	
003501	30/01/2014	01875	ISLAND ADVANTAGE DISTRIB	618.76	
003502	30/01/2014	01167	JUST RITE PRECISION SHAR	201.60	
003503	30/01/2014	00065	K & K ELECTRIC LTD.	3,208.83	
003504	30/01/2014	02600	Kushner, Trevor	144.33	
003505	30/01/2014	00271	LIFESAVING SOCIETY	186.00	
003506	30/01/2014	02007	MARSHALL WELDING AND FAB	126.01	
003507	30/01/2014	00014	MINISTER OF FINANCE	3,250.25	
003508	30/01/2014	00585	Minister of Finance	466.45	
003509	30/01/2014	00304	MONK OFFICE	81.62	
003510	30/01/2014	01021	NORTHERN ROPES & INDUSTR	46.31	
003511	30/01/2014	00013	PACIFIC BLUE CROSS	7,452.80	
003512	30/01/2014	00107	RECEIVER GENERAL FOR CAN	23,781.60	
003513	30/01/2014	01523	RECEIVER GENERAL FOR CAN	106.87	
003514	30/01/2014	02174	RECYCLING COUNCIL OF BC	175.00	
003515	30/01/2014	00187	.REGIONAL DISTRICT OF MT	1,827.11	
003516	30/01/2014	02681	Ripple Rock Restorations	1,000.00	
003517	30/01/2014	02349	Silver King Ventures Ltd	1,081.50	
003518	30/01/2014	00113	STRYKER ELECTRONICS LTD.	754.17	
003519	30/01/2014	00160	TELUS	2,987.74	
003520	30/01/2014	00089	THE HOBBY NOOK	196.00	
003521	30/01/2014	00011	Tidbury, John	41.82	
003522	30/01/2014	01231	WESTBURNE ELECTRICAL	719.85	
Total:				825,632.45	

*** End of Report ***





DISTRICT OF PORT HARDY

BYLAW NO. 1021-2014

Being a Bylaw to Amend Cemetery Bylaw No. 11-2009

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 11-2009;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

1. This Bylaw shall be cited as "District of Port Hardy Cemetery Bylaw Amendment Bylaw No. 1021-2014".

PART 2 AMENDMENTS

2. District of Port Hardy Cemetery Bylaw No. 11-2009 is hereby amended as follows:

- a) Section 2. DEFINITIONS, is hereby amended by adding the following new definitions in the alphabetical order that they would occur in that section:

"INTERMENT means the act of burying a dead person."

- b) Section 7.(a) is hereby deleted and replaced with the following new section 7.(a):

"Where the body of a person who died while suffering from a communicable disease is to be buried in the cemetery, any instructions given by the Medical Health Officer respecting the interment shall be fully and carefully followed by those who perform the interment."

- c) Section 7.(g) is hereby deleted and replaced with the following new section 7.(g):

"One (1) interment of a body, or up to eight (8) interments of cremated remains, or one interment of a body and up to two interments of cremated remains, are permitted in each adult grave space."

- d) Section 7.(i) is hereby deleted and replaced with the following new section 7.(i):

"Each interment of cremated remains in the cemetery shall be made in a container made of fibreglass polymer purchased from the District for the fee prescribed by the current District of Port Hardy User Rates and Fees Bylaw."

- e) Section 7.(j) is hereby deleted and replaced with the following new section 7.(i):

"Each interment of a body shall be made in a in a fibreglass grave liner purchased from the District for the fee prescribed by the current District of Port Hardy User Rates and Fees Bylaw."

- f) Section 7.(k) is hereby deleted and sections 7.(l), 7.(m) and 7.(n) are renumbered as sections 7.(k), 7(l) and 7.(m) respectively.

- g) Section 8.(a)(ii) is hereby deleted and replaced with the following new section 8.(a)(ii):

"The direction of all funeral ceremonies to the correct grave space."

- h) The word "Rates" in Section 9.(i) is hereby deleted and replaced with the words "User Rates and Fees".
- i) The word "Rates" in Section 10.(a) is hereby deleted and replaced with the words "User Rates and Fees".
- j) The word "Rates" in the first paragraph of Section 10.(d) is hereby deleted and replaced with the words "User Rates and Fees".

PART 3 SEVERABILITY

3. If any portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the 28th day of January, 2014.

Read a second time the 28th day of January, 2014.

Read a third time the 28th day of January, 2014.

Adopted on the day of , 2014.

Director of Corporate &
Development Services

Deputy Mayor