



DISTRICT OF PORT HARDY

AGENDA

REGULAR MEETING OF COUNCIL

7:00 PM

TUESDAY, FEBRUARY 25, 2014

MUNICIPAL HALL COUNCIL CHAMBERS
7360 COLUMBIA STREET

Mayor: Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Debbie Huddleston,
Rick Marcotte, Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

**4 DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm TUESDAY, FEBRUARY 25, 2014
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

C. ADOPTION OF MINUTES

- 1-4** 1. The minutes of the Regular Council Meeting held February 11, 2014.

Motion required

1. 2.

D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL

None

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

- 5-6** 1. Council Action items. For information.

F. CORRESPONDENCE

- 7-10** 1. Barry Pages, Chair, Skeena-Queen Charlotte Regional District (Feb.3/14) re: BC Ferries Service Cuts. For information

- 11-12** 2. Kate Pinsonneault, Executive Director, North Island Early Child Development Society (Feb.4/14) re: Request for conference sponsorship.

- 13** Council Policy CP2.7 Grants in Aid / Fee for Service. For information.

- 14** 3. Philip Cizmick, Principal, Ripple Rock Elementary (Feb.6/14) re: Request for 30 pins.

Motion / direction

1. 2.

- 15-16** 4. James W. Hammond, OMM, CD, Private Secretary to the Lieutenant Governor of British Columbia, Judith Guichon re: *Sing Me A Song* program to promote music and community spirit across the province and request to forward information to relevant groups.

Motion / direction

1. 2.

G. NEW BUSINESS

None in agenda package.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

- 17-19** 2. Councillor Tidbury – Report on Island Health's Port Hardy Primary Care Centre

I. COMMITTEE REPORTS

- 20-21** 1. Sustainability Committee, draft minutes of the meeting held February 11, 2014.
For information.

J. STAFF REPORTS

None

K. CURRENT BYLAWS AND RESOLUTIONS

- 22-24** 1. Bylaw No. 1022-2014 A Bylaw to Amend Municipal Ticket Information System Bylaw No. 01-2010 to Include New Schedules for the Water Regulations Bylaw and Open Smoke and Burning Bylaw. For First, Second and Third Reading.

L. PENDING BYLAWS

None

M. INFORMATION AND ANNOUNCEMENTS

February 27	Staff: OH&S Committee, 8:30 am Council Chambers
March 11	Committee: Downtown Revitalization Committee 10:00 am, Council Chambers Committee: Sustainability Committee, Noon Council Chambers (to be confirmed) Presentation: 2014-2018 Financial Plan Presentation, 6:30 pm Council Chambers Regular Council Meeting, 7:00 pm Council Chambers
March 20	Committee Operational Services, 4:00 pm Council Chambers
March 25	Committee: Emergency Planning, Noon Council Chambers

N. NOTICE OF IN-CAMERA MEETING

No In-Camera Meeting scheduled at this time.

O. ADJOURNMENT

1.

Time:



MINUTES OF THE DISTRICT OF PORT HARDY REGULAR MEETING OF COUNCIL FEBRUARY 11, 2014

CALL TO ORDER: Deputy Mayor Jessie Hemphill

Time: 7:02 pm

PRESENT: Deputy Mayor Jessie Hemphill
Councillors: Janet Dorward, Debbie Huddleston, Rick Marcotte, Nikki Shaw,
John Tidbury

Rick Davidge, Chief Administrative Officer
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

Media: N.I. Gazette
Members of the Public: 2

REGRETS: Mayor Bev Parnham
Jeff Long, Director of Corporate & Development Services

APPROVAL OF AGENDA

Deputy Mayor Hemphill advised of addenda to the agenda under New Business:

1. Councillor Tidbury re: Discussion on wolves in area and conservation officer response.
2. Councillor Marcotte re: Wounded Warrior campaign and Council support.
3. Deputy Mayor Hemphill re: Recent Kwakiutl Band logging protest and a letter from the Kwakiutl Band requesting the District of Port Hardy Council and staff distribute information regarding the protest.

2014-020
APPROVAL OF
AGENDA AS
AMENDED

Moved/Seconded/Carried
THAT the agenda be approved as amended

ADOPTION OF MINUTES

1. The minutes of the Regular Council Meeting held January 28, 2014.

2014-021
REGULAR COUNCIL
MEETING MINUTES
JAN.28/14 APPROVED

Moved/Seconded/Carried
THAT the minutes of the Regular Council meeting held January 28, 2014 be approved as presented.

DELEGATIONS

DELEGATION
L. DYCK, RE:
UPDATE ON MT.
WADDINGTON
HEALTH NETWORK
FOOD SECURITY
PROJECT

1. Leslie Dyck Food Security Coordinator, Mt. Waddington Health Network re: Second Phase of Food Security and Community Engagement Project.

Ms Dyck, through a PowerPoint presentation, reviewed the Food Security Project. The project overview included:

- What is Community Food Security?
- Project Aims
- Phase 1
- Phase 2
- Community Engagement process
- How the District of Port Hardy can assist

Ms Dyck advised there will be a living document provided to Island Health. Council was advised that Island Health is funding \$15,000 for Phase 2 which will include the development of a Food Action Committee and identifies an agency to develop a food hub for the region.

Councillor Marcotte requested a copy of the draft document be circulated to Council for its review and input.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Council action items were received as information.

CORRESPONDENCE

1. Chris Burger, Mayor, City of Parksville (Jan 27/14) re: Request to continue to advocate for the provincial government to update or replace the provincial emergency notification system (PENS), was received as information.

Councillor Tidbury advised that the letter seemed to be out of date as the Emergency Planning Committee, at its January 28, 2014 meeting, had received and reviewed correspondence from Emergency Management BC regarding the latest version of the BC Tsunami Notification Process Plan.

2. Art Brochu, Art Cycles Canada for Wishes (Oct.22/13) re: request for financial sponsorship and / or in-kind support for a cycle across Canada (leaving from Port Hardy) to raise money for Children's Wish Foundation.

Council Policy CP2.7 Fee for Service / Honorariums / Grants in Aid, was received as information.

Allison McCarrick, Director of Financial Services advised Council that the 2014 Grant in Aid budget allows \$1,000 for late applications and that the requests for donations from Rotary Auction and the Chamber of Commerce Pumpkin Walk usually fall under this.

Moved/Seconded/Carried

THAT the information regarding Art Cycles Canada for Wishes be posted on the District website.

NEW BUSINESS

1. Councillor Tidbury re: discussion on wolves in area and conservation officer response.

2014-022
ART CYCLES
CANADA FOR
WISHES INFO TO
WEBSITE

Council members discussed the recent sightings of wolves in the Tsulquate Park area of town and gave direction to staff to contact the local Conservation Officer regarding the wolf sightings and advise regarding the nature of response to the calls.

2. Councillor Marcotte re: Wounded Warrior campaign and Council support.

Councillor Tidbury advised he will attend the reception at the Port Hardy Legion at 7:00 pm Saturday February 15th to welcome the runners and say a few words and also attend at the departure from Carrot Park at 6:00 am Sunday February 16th.

Council Marcotte discussed the recent cuts from the Federal Budget for Canadian armed forces members and advised the Wounded Warriors Run was a very worthwhile cause to support. He suggested a donation of \$100 from the District Grant in Aid budget and that Councillors and staff be encouraged to make private donations to the Wounded Warriors campaign.

Councillor Tidbury advised he would be voting against a Grant in Aid to the Wounded Warriors as it was a very similar request for funding that Council turned down for the Art Cycles Canada for Wishes request.

Moved/Seconded/DEFEATED

THAT the District of Port Hardy donates \$100 from the Grant in Aid budget AND THAT Councillors and staff are encouraged to make private donations.

3. Deputy Mayor Hemphill re: recent Kwakiutl Band logging protest and a letter from the Kwakiutl Band requesting the District of Port Hardy Council and staff distribute information regarding the protest.

Deputy Mayor Hemphill advised Council of an email recently circulated to them with a letter and a pamphlet from the Kwakiutl Band requesting Council distribute information regarding the protest. Deputy Mayor Hemphill advised the request was to distribute the information regarding the protest not a request to support the protest.

Deputy Mayor Hemphill advised Council that the District of Port Hardy is a signatory to the North Island Regional Protocol Agreement between communities on the North Island and local First Nations. The agreement recognizes First Nations aboriginal rights and title to traditional territories and self governance. The purpose of the agreement is to maintain and strengthen relationships between the signatories in a cooperative manner.

Councillor Huddleston advised she had not received the email and was not aware of the letter, pamphlet or contents of the North Island Regional Protocol Agreement. Other Council members also advised they were not familiar with the details of the North Island Regional Protocol Agreement between communities on the North Island and local First Nations.

Council further discussed the request and topics included past attempts at cooperative efforts with local First Nation Bands, economic factors, ethical pension investments as mentioned in the letter, environmental issues

2014-023
GRANT IN AID
DONATE TO
WOUNDED
WARRIORS
CAMPAIGN

KWAKIUTL BAND
LOGGING PROTEST
& REQUEST TO
DISTRIBUTE
INFORMATION

2014-024
LETTER TO
KWAKIUTL BAND
RE: MEETING ON
LOGGING PROTEST

CIRCULATE N.I.
REGIONAL
PROTOCOL
AGREEMENT

COUNCIL REPORTS

associated with logging in the area and raising awareness of joint environmental as well as socio - cultural concerns.

Deputy Mayor Hemphill requested a motion to write a letter asking for a meeting to understand the issues and receive more information regarding the request and the protest itself.

Moved/Seconded/Carried

THAT the District of Port Hardy send a letter to the Kwakiutl Band and request a meeting to discuss and understand the issues regarding the recent Kwakiutl Band logging protest.

Council directed staff to circulate to Council members, a copy of the North Island Regional Protocol Agreement as well as the emailed letter and attached pamphlet.

COUNCIL REPORTS

Deputy Mayor Hemphill and Councillors Dorward, Huddleston, Marcotte, Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

COMMITTEE REPORTS

1. Operational Services Committee, draft minutes of the meeting held January 23, 2014, was received as information.
2. Emergency Planning Committee, draft minutes of the meeting held January 28, 2014, was received as information.

STAFF REPORTS

1. Accounts Payable, January 2014 was received as information.

BYLAWS

1. Bylaw No. 1021-2014 Being a Bylaw to Amend Cemetery Bylaw No. 11-2009. For Adoption.

2014-025
BL1021-2014 TO
AMEND CEMETERY
BL 11-2009 ADOPTED

Moved/Seconded/Carried

THAT Bylaw No. 1021-2014 Being a Bylaw to Amend Cemetery Bylaw No. 11-2009 be adopted.

ADJOURNMENT

2014-026
ADJOURNMENT

Moved

THAT the meeting be adjourned.

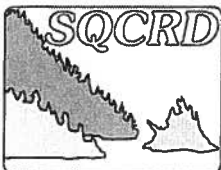
Time: 7:58 pm

CHIEF ADMINISTRATIVE OFFICER

DEPUTY MAYOR

REGULAR COUNCIL MEETING February 11, 2014			
Art Cycles Canada for Wishes	Post the information to District website	LD	Done
C/Tidbury re: Wolves and CO office response	Staff to contact the local Conservation Officer regarding wolf sightings and advise on their response to the calls	RD	Underway
Deputy Mayor Hemphill re: Kwakiutl band logging protest & request to distribute information	District of Port Hardy to send a letter to the Kwakiutl Band and request a meeting to discuss and understand the issues regarding the recent Kwakiutl Band logging protest.	RD	Underway
	Council directed staff to circulate to Council members a copy of the North Island Regional Protocol Agreement as well as the emailed letter and attached pamphlet.	RD	Done
REGULAR COUNCIL MEETING January 28, 2014			
Eagleview School Delegation re: request to maintain trail beside Little Tzulquate River	Referred to Op Scvs Committee for review and input	TK	On February Op Scvs Agenda
Letter from Chief Coreen Child, Kwakiutl First Nation re: request for provision of fire, water & services to proposed new K-7 School	Referred to Op Scvs Committee for review and input	TK	On February Op Scvs Agenda
BL 1019-2013 to Close a Portion of Unnamed Highway and a Portion of Highway Formerly Known as Hardy Bay Forest Service Rd, Both of Which are Adjacent to 8080 Goodspeed Rd, and to Remove their Dedications as Highway	Submit to Ministry of Transportation for approval and conduct notification	JL	Ministry of Transportation approval granted. Notice prepared and submitted to newspaper for publication. Bylaw to be considered for adoption at March 11 th meeting.
REGULAR COUNCIL MEETING December 10, 2013			
Airport WasteWater Treatment Plant	Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant Advise MOE Investigate funding partners	TK TK	Developing letter Developing Plan
REGULAR COUNCIL MEETING November 12, 2013 ACTION			
ITEM		WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013	Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014.	D Pratt Harbour Manager	Developing Tender

Aquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.	Council approves two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Recreation Center Proceed with marking of handicapped parking spaces as approved	TK	Signs ordered - install upon receiving Scheduled with weather permitting.
ITEM	REGULAR COUNCIL MEETING May 7, 2013 ACTION	WHO	STATUS /COMMENTS
Interpretive signage at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW	PS	Ongoing: Working with Committee and C/Hemphill on final concepts
ITEM	REGULAR COUNCIL MEETING April 9, 2013 ACTION	WHO	STATUS /COMMENTS
Cenotaph Project	Prepare grant application. Bring to Council for further consideration	PS	Delayed due to sudden cancellation of funding program by federal government

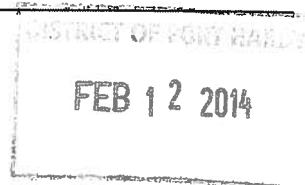

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

100 - 1st Avenue East Prince Rupert, BC V8J 1A6

Phone: (250) 624-2002 Fax: (250) 627-8493

 Website: www.sqcrd.bc.ca

February 3, 2014



District of Port Hardy
Box 68
Port Hardy, BC
V0N 2P0

Dear Councillors/Board:

Re: BC Ferries Service Cuts

On behalf of the Skeena-Queen Charlotte Regional District (SQCRD) Board, I am writing in regards to the BC Ferries service cuts and fare increases, announced by the Province of BC on November 18th, 2013.

The Board is undivided in its concern over the rising costs and the proposed reduction in ferry services to coastal communities. In many of our communities, affordable ferry service is as necessary as the highway systems to the remainder of B.C. As a vital transportation link throughout the province, BC Ferries has a significant influence on both our local and provincial economies, and is integral to the daily functioning of many of our residents and businesses.

The BC Ferry Coalition, an ad hoc steering committee of allied residents from coastal communities around B.C., has already completed a mass rally in opposition of the cuts and is encouraging B.C.'s coastal residents to write letters to the Premier describing how the proposed service cuts and higher fares will affect their families and communities. For instance, many hotels across the province have already shown concern over the sustainability of their business, as they are seeing an unprecedented amount of booking cancellations brought on by the BC Ferries service cuts.

The coalition is gaining support from an array of coastal residents, as well as local governments, private industry and businesses, chambers of commerce, and other stakeholders. The SQCRD Board strongly supports the BC Ferry Coalition and its continued efforts in opposing the recent BC Ferries service cuts and fare increases.

To date, the SQCRD has been unsuccessful in scheduling a meeting with Premier Christy Clark to further discuss the myriad of problems surrounding this issue. Moving forward, we request that you show your support against the ferry service cuts by:

1. Writing to the Premier

Writing letters to the Premier, requesting that she schedule a joint-meeting with local governments and First Nations to further discuss this issue. Additionally, copy your letters to the SQCRD and the BC Ferry Coalition.

2. Supporting the BC Ferry Coalition

Because the BC Ferry Coalition is actively carrying out valuable work toward opposing the service cuts and fare increases, I would request that each Council or Board support the coalition in its endeavours by conveying their support by way of a resolution or letter to the coalition.

If you have any further questions, comments or concerns, please do not hesitate to contact the SQCRD.

Thank you for your consideration in this matter.

Yours truly,

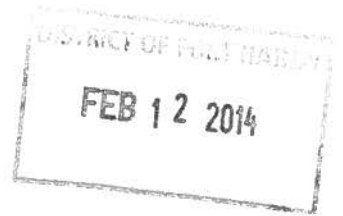
SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

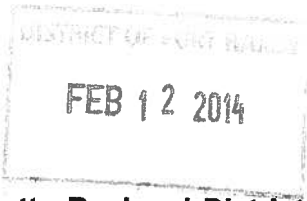


Barry Pages
Chair

Attachments: 2

Cc: Skeena-Queen Charlotte Regional District Board
BC Ferry Coalition





Attachment 1

Resolution from the January 24, 2014 Skeena-Queen Charlotte Regional District Board Meeting

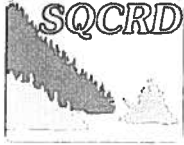
014-2014

MOVED by Director Ashley, SECONDED by Director Kinney, that the Board support the BC Ferry Coalition.

I hereby certify that this is a true and correct copy of Resolution No. 014-2014 made by the Board of the Skeena-Queen Charlotte Regional District on the 24th day of January, 2014.

Dated at Prince Rupert, BC this 24th day of January, 2014.

Daniel Fish
Deputy Corporate Officer



SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

100 - 1st Avenue East Prince Rupert, BC V8J 1A6

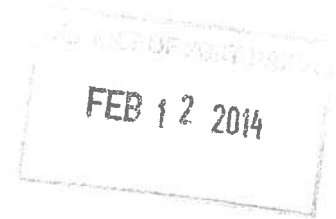
Phone: (250) 624-2002 Fax: (250) 627-8493

Website: www.sqcrd.bc.ca

Attachment 2

January 31, 2014

Office of the Premier of British Columbia
PO Box 9041 STN Prov Govt
Victoria BC V8W 9E1



Attention: Honourable Premier Christy Clark

Dear Premier Clark:

Re: BC Ferries Service Cuts

On behalf of the Board of the Skeena-Queen Charlotte Regional District (SQCRD), I am writing to request a joint-meeting with you, and other affected communities in the province, to discuss the recent BC Ferries service cuts and the serious and detrimental impacts that they will have in our communities.

The Skeena-Queen Charlotte Regional District Board is categorically opposed to the position that the Province of BC has taken in regard to the BC Ferries service cuts and fare increases. Furthermore, the Board is supportive of the BC Ferry Coalition and its continued efforts to oppose these cuts and fare increases.

I look forward to hearing from you shortly about your availability to schedule this meeting. In the meantime, if you have any questions please feel free to reach me through the contact information provided.

Yours truly,

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

Barry Pages
Chair

:df

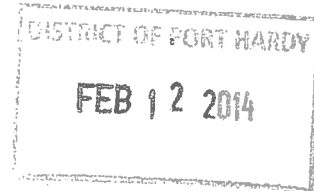
**North Island
Early Child Development Society**

9350 Granville St.
Box 42, Pt. Hardy, B.C. V0N 2P0
Phone: 250-949-3031
Fax: 250-949-3038
Email: niecds@telus.net



February 4, 2014

District of Port Hardy Council
Box 68
Port Hardy, B.C.
V0N 2P0



Dear Mayor and Council of the District of Port Hardy:

The North Island Early Child Development Society has offered workshops on attachment by world renown presenter, Kim Barthel, over the past three years. The response has been very positive with participants requesting more. Kim's workshops have focused on how attachment in the early years affects brain development in ways that can affect people throughout their lives. Last year's conference was attended by over 100 participants over the three days. Attendees came from all over BC and further afield. Many work with children in the schools and found the conference to be practical, insightful, and a wonderful way to network with other community service providers.

We are fortunate to be able to continue this important local training opportunity and catering to the needs of the participants. This year's conference with Kim Barthel may be our biggest yet. Over the two days, we anticipate 120 people will attend this year's conference entitled, "Healing Through Attachment: Strategies and Treatment for Addiction" to be held on April 28th and 29th. The workshops will provide an introduction to neuroscience of attachment and how insecure attachment can lead to addiction as a form of self-medication. The second part of the workshops will focus on intervention and current treatment model for addiction linked to attachment. Participants will learn to assess attachment patterns and to choose effective treatment strategies for those with addictions.

We are hoping you would consider being a sponsor for this year's conference. I have enclosed a sponsorship invitation for your consideration. We look forward to this opportunity to partner with you in order to bring world class professional development to the North Island.

Please feel free to give me a call if you have any questions.

Sincerely,

Kate Pinsonneault
Executive Director
North Island Early Child Development Society

per

Sponsorship Opportunity

Two-day Conference in Pt. Hardy, BC

April 28 and 29th, 2014

Healing Through Attachment: Strategies and Treatment for Addiction

This regional conference offers a rare opportunity for your organization to gain public recognition and build relationships with Charitable Societies, First Nations organizations, ministry staff and individuals committed to improving the lives of children and families.

Show them you care!

Please consider becoming a Platinum, Gold, Silver or Bronze sponsor!

Sponsorship Level	Platinum	Gold	Silver	Bronze
Amount	\$1000	\$500	\$250	\$100
Press release highlighting all platinum sponsors	Yes			
Acknowledgement at Key-note sessions	Yes			
2 conference admissions (representatives or scholarships)	Yes			
1 conference admission (representative or scholarship)		Yes		
Recognition on Power Point at commencement and each break	Yes	Yes	Yes	
Logo and name on front of Program Booklet	Yes	Yes		
Logo and name on Conference banner and materials	Yes	Yes		
Large engraved brass donor leaf on NIECDS "Giving Tree"	Yes	Yes		
Small engraved brass donor leaf on NIECDS "Giving Tree"			Yes	Yes
Recognition on public cable TV station	Yes	Yes	Yes	
Logo and name on back of Program Book			Yes	
Recognition in all conference promotional materials and ads	Yes	Yes	Yes	
Acknowledgement on our website and Facebook page	Yes	Yes	Yes	Yes
Acknowledgement and thank-you in two newspapers	Yes	Yes	Yes	Yes
Tax deductible receipt	Yes	Yes	Yes	Yes

CONFERENCE SYNOPSIS: Internationally recognized Treatment OT and esteemed presenter, Dr. Kim Barthel, returns to offer another fantastic conference focused on Attachment and Addictions. On Monday, April 28th, Kim will provide an introduction to neuroscience of attachment and how insecure attachment can lead to Addiction as a form of self-medication. On Tuesday, April 29th, Kim will focus on intervention and current treatment model for addiction linked to attachment. Participants will learn to assess attachment patterns and to choose effective treatment strategies for those with addictions.

Thank you for becoming a sponsor! Please mail your cheque to:

North Island Early Child Development Society

Box 42, Pt. Hardy, BC V0N2P0

Please include a contact name, phone number and e-mail.

For more information, call 250-230-7424

or e-mail Ka 12 : niecds@telus.net

DISTRICT OF PORT HARDY

POLICY MANUAL

COUNCIL POLICY FINANCE

FEE FOR SERVICE / HONORARIUMS / GRANTS-IN-AID

POLICY # CP2.7

Approved: July 10, 1996 Last Amended: June 12, 2007

Page 1 of 1

- A. Council must in its annual budget allocate funds for disbursement to non-profit groups which would be evaluated on individual merit. The donation may be made in kind or cash.

District advertising of the grants-in-aid policy will be done in May and August for the next budget year.

Requests for grants-in-aid must be made in writing by the September 30th for consideration for the next budget year.

Requests will be reviewed upon submission. Individual merit and available funds will dictate Council's decision.

An application for a grant-in-aid will include the following:

- 1) Detail of how the assistance is to be used.
- 2) A recent financial audited statement.
- 3) Detail, if necessary, the use of fund being raised.

- B. Receipt of Late Grant in Aid Application

The Council may consider a late Grant in Aid application only if unallocated funds remain in the Grant-in-Aid Budget.

Requests will be forwarded to the Director of Financial Services for determination of available funding. If funding is available, the DFS will forward the application to Council for consideration.

- C. Requests for Discounts on User Rate Fees

The District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw.

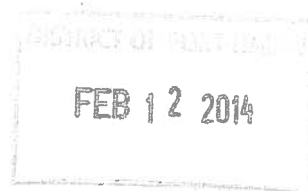
Upon receipt of requests, staff will:

1. advise the organization requesting the discount of this policy; and
2. provide them with information on the District's Grant In Aid Policy



Ripple Rock Elementary

2001 Cheviot Road
Campbell River, BC V9H 1R4



February 6, 2014

District of Port Hardy
7360 Columbia St.
Box 68, Port Hardy, BC V0N 2P0

To Whom It May Concern:

My name is Philip Cizmic and I am the principal of Ripple Rock Elementary in Campbell River. I also teach grade 5. For our social studies unit, we are exploring communities throughout British Columbia.

Students will be separated into groups of 5 students and each group will explore, in depth, a community. They will use a variety of research skills to compile their facts and will present the information about the community to their classmates and parents.

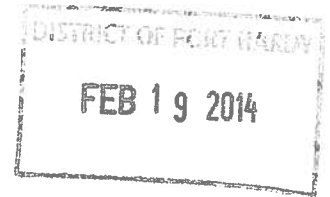
Your community is one of the ones we have chosen to explore. The goal of this activity is to provide students with an opportunity to apply research and presentation skills. In doing so, they will develop an understanding of geography, population trends, natural resources, government and economy. At the end of the assignment students will be "experts" on your community.

I know that many communities like to promote their communities through the distribution of lapel pins. It is my hope that you could send 30 pins of your community for each student in the class. If this is too much, would it be possible to receive 5 pins so each of the experts could have one. I believe through this project and through the receipt of pins, the students would make a connection to your community. Hopefully it would inspire them to visit and explore your community.

Any support would be greatly appreciated. If you have any questions, please do not hesitate to contact me by email (philip.cizmic@sd72.bc.ca) or by phone (250.850.2035 ext 5011).

Thank you,

Philip Cizmic
Principal



Private Secretary to the Lieutenant Governor

February 14, 2014

Her Worship Bev Parnham
Mayor of the District of Port Hardy
PO Box 68
Port Hardy, British Columbia
V0N 2P0

Dear Mayor:

The Honourable Judith Guichon, Lieutenant Governor of British Columbia, is pleased to present a new program to promote music and community spirit across the province. "Sing Me A Song" is an opportunity for musical groups of all ages and genres to write and sing an original song in the lead up to Canada's 150th birthday celebrations in 2017. Groups are encouraged to write a song about what Canada's 150th birthday means to them or their community. Each entry will be reviewed by a panel of musicians from around the province and an award of \$1,000 will be granted annually in each of three age categories. Entries will be posted on the Lieutenant Governor's website and YouTube channel, *Sing Me A Song BC*, to be viewed by all British Columbians.

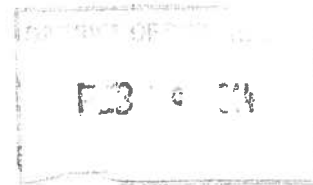
Her Honour has asked that I write this letter of introduction to her new program with the hopes you will forward this information on to relevant individuals and groups and encourage your community's participation. A copy of the entry form containing the song submission criteria is attached. A digital copy of the form and further information is available online at the Lieutenant Governor's website at www.ltgov.bc.ca.

Whether it is a school or community choir or other amateur musical group, Her Honour looks forward to showcasing your community's musical spirit across British Columbia.

Yours sincerely,

James W. Hammond, OMM, CD
Private Secretary

Enclosure



ENTRY FORM

The Lieutenant Governor of British Columbia invites groups to write and sing an original song in the lead up to Canada's 150th birthday celebrations in 2017.

Name of Group: _____
Contact Name: _____
School/Organization: _____
Address: _____ City: _____ Postal Code: _____
Telephone: _____ Email: _____

Criteria:

- Original song written and performed by a British Columbia based amateur or community group with a minimum of 15 voices;
- Songs should be inspired by:
 - What our country, province, or community means to the participants; or
 - How their community, place or group reflects the values, accomplishments and spirit of Canada on its 150th birthday.
- Musical accompaniment is welcome to supplement the 15 voices;
- The song must not exceed 5 minutes in length;
- The video or audio file of the song must be submitted in a YouTube compatible format along with a copy of the written lyrics to www.ltgov.bc.ca by May 7, 2014. Audio files must be accompanied by a photo of the group and video files must include at least one visual of the group;
- By submitting the song you grant permission for Government House to post songs and images online and in the media. It is the responsibility of the submitting group to ensure all members of the group have agreed to the terms and conditions in the submission waiver;
- One song submission per group.

Judging Criteria: The songs will be judged on originality, musicality and spirit.

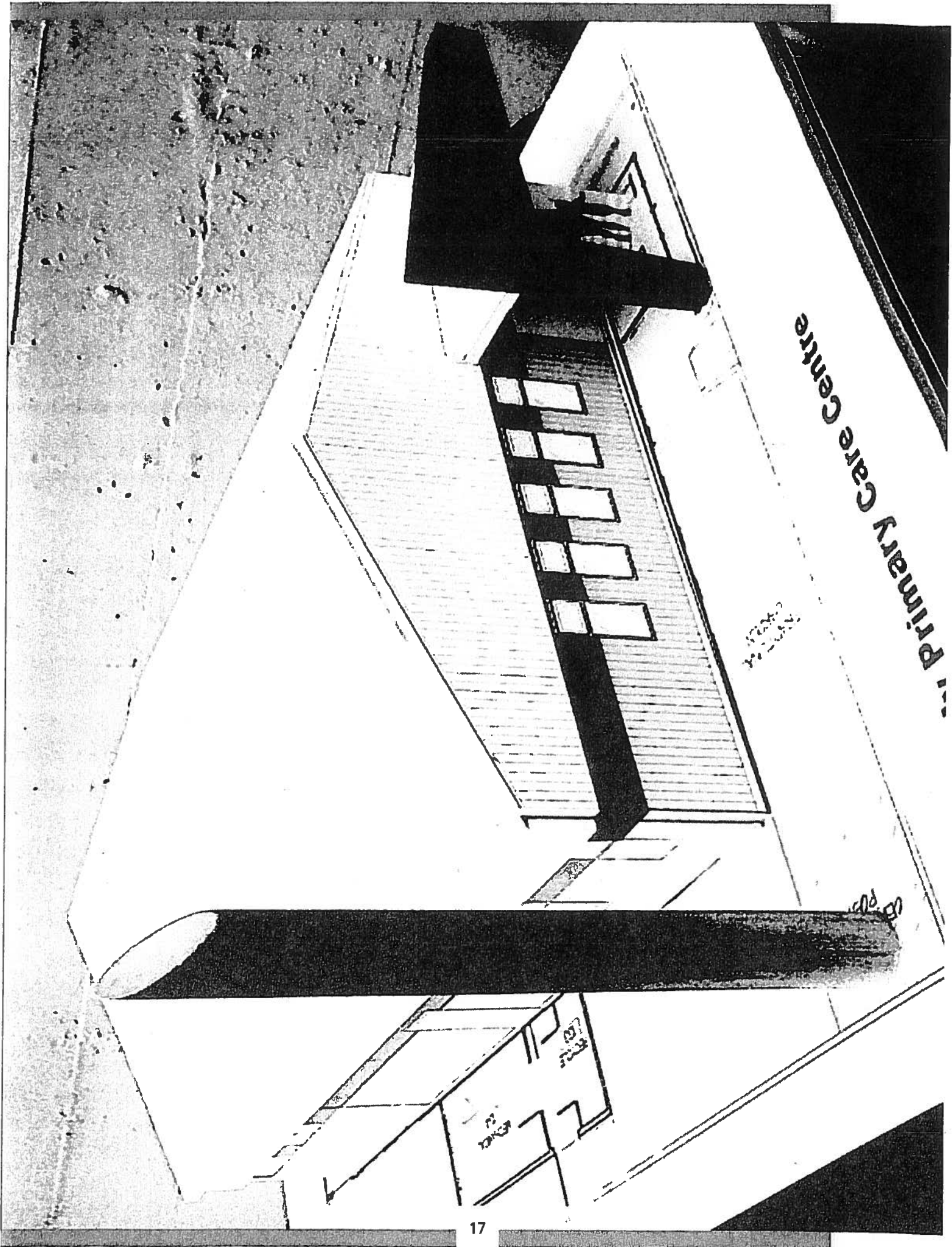
Award Category: (An award of \$1,000 will be presented in person by the Lieutenant Governor in each of the following categories)

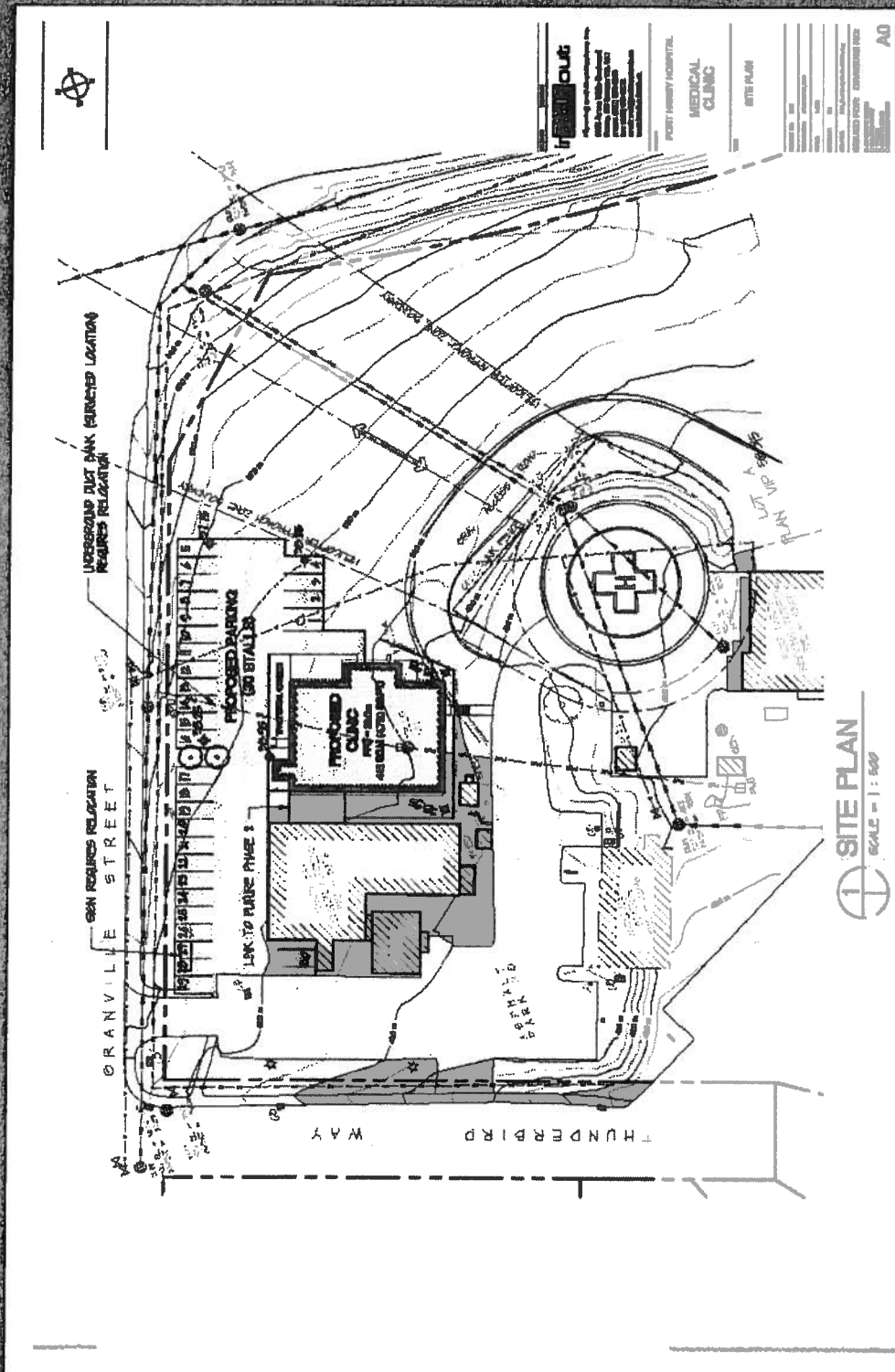
- ☐ Members of the group are under the age of 11
- ☐ Members of the group are under the age of 16
- ☐ Open Category – no age restrictions

**Please submit your entry form as soon as possible to enroll in the program.
Songs must be submitted by May 7, 2014**

1401 Rockland Avenue, Victoria, British Columbia V8S 1V9

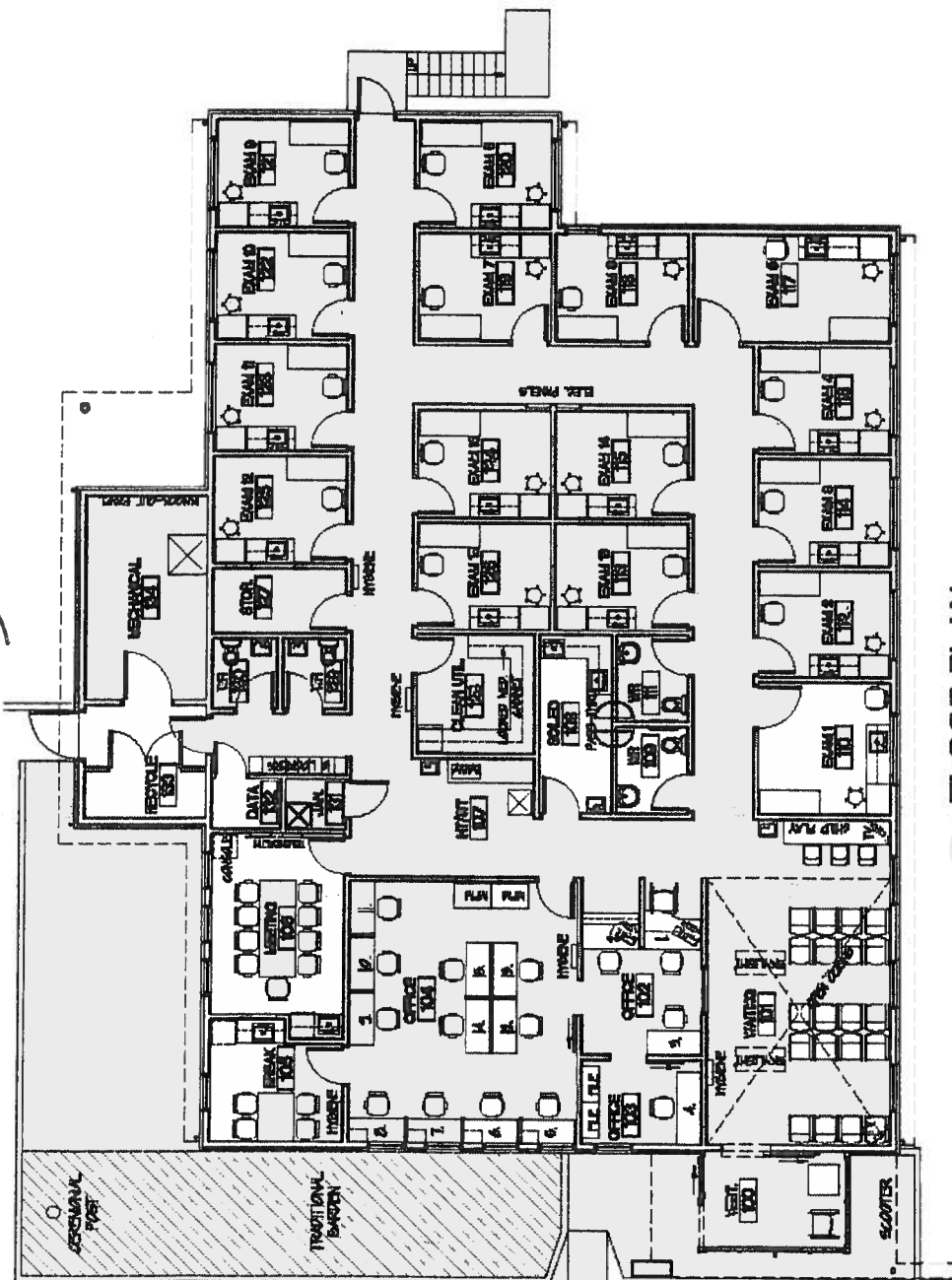
Website: www.ltgov.bc.ca Email: ghinfo@gov.bc.ca Tel: 250-356-0927







5



FLOOR PLAN

SCALE = 1:100



D

PROJECT SUMMARY	
PROJECT NAME	PRIMARY CARE CENTRE
PROJECT NO.	
PROJECT LOCATION	
PROJECT OWNER	
PROJECT MANAGER	
PROJECT ARCHITECT	
PROJECT ENGINEER	
PROJECT CONTRACTOR	
PROJECT DATE	
PROJECT STATUS	
PROJECT BUDGET	
PROJECT RISK	
PROJECT TEAM	



**MINUTES
DISTRICT OF PORT HARDY
SUSTAINABILITY COMMITTEE MEETING OF
FEBRUARY 11, 2014 AT NOON
MUNICIPAL HALL, 7360 COLUMBIA STREET**

Present: Chair Councillor Hemphill,
Councillors Tidbury, Shaw

Mike Desrochers and Mike Cammack, North Island Invasive Species Partnership (NIISP) and Rachelle McElroy, Executive Director, Coastal Invasive Species Committee (by telephone).

Rick Davidge, CAO

Regrets: Councillor Debbie Huddleston

Call to Order

Time: 4:30 pm

AGENDA
APPROVED

1. Approval of Agenda

Moved/Seconded/Carried
THAT the agenda be approved as presented.

2. Minutes

Minutes of the meeting held October 24, 2013.

Councillor Shaw requested the October 24, 2013 minutes be amended as follows: New Business – item d)

From: d) A community farmers market was discussed for next year. A site for the market is needed.

To: d) A wild foods educational booth for 2014 Filomi Days was discussed.

MINUTES
OCT. 24/1313
APPROVED AS
AMENDED

Moved/Seconded/Carried
THAT the minutes of October 24, 2013 be adopted as amended.

3. Delegation

DELEGATION
N. I. INVASIVE
SPECIES
PARTNERSHIP
& COASTAL
INVASIVE
SPECIES
COMMITTEE

Mike Desrochers and Mike Cammack, North Island Invasive Species Partnership (NIISP) and Rachelle McElroy, Executive Director, Coastal Invasive Species Committee (by telephone).

Councillor Hemphill thanked the group from North Island Invasive Species Partnership (NIISP) for attending the meeting.

Ms McElroy gave an overview of the Invasive Species Council of BC and the seventeen regions that participate. They provide a wide variety of resources including: fact sheets, a report-a-weed app, booklets and brochures. The primary goal is education and communication to increase public awareness.

DRAFT

Mike Desrochers and Mike Cammack spoke to local North Island initiatives and advised they are focussing on public awareness as well. They have conducted some invasive weed eradication in the Port Alice area (knotweed). There is very limited funding available and it is used mainly to purchase tools and herbicides.

The group discussed a variety of issues including: collaboration, municipal bylaws, funding, education and herbicides (Roundup) vs. salt and vinegar treatments. The Cariboo/Chilcotan Regional District has a program which will be investigated. 7 Mile will accept invasive species at no charge. Additional educational signage at the District's garden waste bin would be helpful.

The Chair thanked the North Island Invasive Species Partnership representatives for attending the meeting.

4. Business Arising / Unfinished Business

Action Items Review, was received as information

5. Correspondence
None

6. Staff Reports
None

7. New Business
None

8. Next Meeting Date
The next meeting date will be set once agenda items are determined.

9. Adjournment
The meeting adjourned.

Time: 1:25 pm

NEXT MEETING
DATE

ADJOURNMENT

DRAFT



DISTRICT OF PORT HARDY

BYLAW NO. 1022-2014

A Bylaw to Amend Municipal Ticket Information System Bylaw No. 01-2010 to Include New Schedules for the Water Regulations Bylaw and Open Smoke and Burning Bylaw

WHEREAS the Council of the District of Port Hardy deems it expedient to amend Bylaw No. 01-2010;

NOW THEREFORE, the Council of the District of Port Hardy in open meeting assembled enacts as follows:

PART 1 CITATION

- 1.1 This Bylaw shall be cited as "District of Port Hardy Municipal Ticket Information System Bylaw Amendment Bylaw No. 1022-2014".

PART 2 AMENDMENTS

- 2.1 Municipal Ticket Information System Bylaw No. 01-2010 is hereby amended as follows:

- a) Schedule A is amended by deleting section / row 6. and replacing it with the following new section / row 6.:

6. Open Smoke and Burning Control Bylaw No. 15-2012	Bylaw Enforcement Officer Municipal Inspector Fire Chief or Deputy Fire Chief Member of the Royal Canadian Mounted Police British Columbia Conservation Officer Director of Corporate Services
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- b) Schedule A is amended by deleting section / row 19. and replacing it with the following new section / row 19.:

19. Water Regulations Bylaw No. 02-2012	Bylaw Enforcement Officer Municipal Inspector Director of Corporate Services
--	--

- c) Deleting Schedule G and replacing it with the following new Schedule G:

SCHEDULE G District of Port Hardy Ticket Information System Bylaw No. 01-2010

Open Burning and Smoke Control Bylaw No. 15-2012		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1	Failure to obtain permit	\$ 100.00
3.2	Burning of debris not from parcel on which burning takes place Burning prohibited materials Failure to reduce or recycle debris	\$ 250.00

	Failure to conduct open burning in accordance with Provincial legislation	
3.4	Burning contrary to Provincial fire ban	\$ 250.00
3.5	Burning outside of burning period	\$ 250.00
3.7	Category B Open Fire on property or lands not permitted	\$ 100.00
4.1	Category A Open Fire contrary to distance restrictions	\$ 100.00
4.2	Category B Open Fire contrary to distance restrictions	\$ 250.00
5.1	Category A Open Fire contrary to time restrictions	\$ 100.00
5.2	Category B Open Fire contrary to time restrictions	\$ 250.00
5.3	Exceed maximum number of Category B Open Fires during burning period	\$ 250.00
5.4	No supervision or supervision by person under 19 years of age	\$ 250.00
5.5	Inadequate emergency equipment	\$ 100.00
6.1	Burning prohibited materials	\$ 250.00
7.2	Obstructing an Officer	\$ 500.00
8.1	Burning when Venting Index is not good	\$ 100.00
8.2	Smoke hazard	\$ 100.00

d) Deleting Schedule R and replacing it with the following new Schedule R:

SCHEDULE R
District of Port Hardy Ticket Information System Bylaw No. 01-2010

Water Regulation Bylaw 02-2012		
Column 1 Section	Column 2 Offence	Column 3 Fine
3.1	Failure to apply for service (Utility Connection)	\$ 250.00
3.2	Failure to apply for water connection (Utility Connection)	\$ 250.00
4.1	Failure to notify	\$ 100.00
4.5	Failure to provide properly placed curbstop or meter setter	\$ 100.00
4.6	Failure to notify	\$ 100.00
4.10	Failure to provide pressure reducing valve	\$ 100.00
7.8(a)	Use of hydrant without District's written authority	\$ 250.00
8.1	Failure to connect	\$ 250.00
8.2	Failure to Connect	\$ 250.00
8.4	Improper use of / damage to waterworks	\$ 250.00
8.5	Interference / meddling with water connection or works, additions or alterations to water system, connection or turn on/off any curbstop, service valve or gate valve without approval	\$ 250.00
8.6	Sell or dispose of municipal water without meter	\$ 250.00
8.8	Install water connection or break, interfere or tamper with works	\$ 250.00
8.9	Failure to connect	\$ 100.00
8.10	Failure to apply for disconnection	\$ 100.00
8.11	Connection or cross connection to other water source or water supply	\$ 250.00
8.13	Installation with cross connection implications without District approval	\$ 250.00
8.14	Connection of equipment adapted for use on service pipes or mains for pressure spraying of fertilizer, pesticides or any other materials of a toxic or non-toxic nature without District approval and installation of proper backflow prevention	\$ 250.00

8.15	Obstructing works	\$ 250.00
8.16	Failure to clear	\$ 100.00
10.2	Failure to obtain inspection for cross connections and / or District approval	\$ 250.00
10.4	Cause a cross connection	\$ 250.00
10.6	Failure to eliminate or control connection or cross connection	\$ 250.00
10.7	Failure to install backflow preventer approved by District	\$ 250.00
10.8	Failure to install additional backflow preventer	\$ 250.00
10.11	Turn on water without meeting requirements/paying costs	\$ 250.00
10.12	Failure to provide test report	\$ 250.00
10.13	Failure to inspect and test	\$ 250.00
10.14	Failure to inspect and test after notice	\$ 250.00
10.15	Failure to notify and / or stop using water system	\$ 250.00
10.16	Use of hydrant, stand pipe or other temporary water connection contrary to regulations	\$ 250.00
10.18	Connection of auxiliary water supply system without District approval	\$ 250.00
10.19	Turn on agricultural irrigation system Failure to inspect and / or test Failure to use approved reduced pressure principal backflow assembly	\$ 250.00

PART 3 SEVERABILITY

3.1 If a portion of this Bylaw is held invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be deemed to have been adopted without the severed portion.

Read a first time the day of , 2014.
Read a second time the day of , 2014.
Read a third time the day of , 2014.
Adopted on the day of , 2014.

Director of Corporate &
Development Services

Mayor

Certified a true copy of
Bylaw No. 1022-2014 as adopted.

Director of Corporate
& Development Services