



## **DISTRICT OF PORT HARDY**

# **AGENDA REGULAR MEETING OF COUNCIL 7:00 PM TUESDAY, APRIL 10, 2012**

### **MUNICIPAL HALL COUNCIL CHAMBERS**

Mayor: Bev Parnham

Councillors: Janet Dorward, Jessie Hemphill, Al Huddleston, Rick Marcotte,  
Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer  
Gloria Le Gal, Director of Corporate Services  
Deb Clipperton, Director of Financial Services  
Trevor Kushner, Director of Operations

**DISTRICT OF PORT HARDY  
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING  
7:00 pm TUESDAY APRIL 10, 2012  
Council Chambers - Municipal Hall**

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**A. CALL TO ORDER** Time:

**B. APPROVAL OF AGENDA AS PRESENTED (or amended)**

*Motion required* 1.                    2.

**C. ADOPTION OF MINUTES**

1-6            1. The minutes of the Regular Council Meeting held March 27, 2012.

*Motion required* 1.                    2.

**D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL**

No delegation

**E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS**

7-8            1. Council Action Items. For information.

**F. CORRESPONDENCE**

9              1. Mary Ellen Walling, Executive Director, BC Salmon Farmers Association (Mar.27/12)  
re: Annual Membership Renewal

*Motion / direction* 1.                    2.

10            2. Rick Milligan, 330333.BC Ltd. (Mar.28/12) re: School District 85 / commercial rentals.

*Motion / direction* 1.                    2.

11            3. L. Driemel, Secretary Port Hardy Twinning Society (Apr.3/12) re: Request to clean up  
District electrical box at Twinning Garden.

*Motion / direction* 1.                    2.

12            4. Correspondence re: Expert Panel Review of Business Taxation  
13            a. Nils Jensen, Mayor District of Oak Bay (Mar.30/12)  
              b. Walter Jakeway, Mayor City of Campbell River

*Motion / direction* 1.                    2.

**G. NEW BUSINESS**

**H. COUNCIL REPORTS**

Verbal reports from Council members.

**I. COMMITTEE REPORTS**

14-16        1. Port Hardy Downtown Revitalization Committee minutes of the meeting held April 3,  
2012. For Information.

**J. STAFF REPORTS**

- 17-18 1. Accounts Payable for the month of March 2012. For information.

**K. CURRENT BYLAWS AND RESOLUTIONS**

No bylaws

**L. PENDING BYLAWS**

Neighbourhood zero emission vehicles.  
Animal Control

**M. INFORMATION AND ANNOUNCEMENTS**

April 11 Sustainability Committee - 3:30 to 5:00 pm Council Chambers  
April 13-15 AVICC Annual Convention - Ucleulet, BC  
April 18 Operational Services Committee - 9:00 am to 10:30 am Council Chambers  
April 19 Finance Committee Meeting - 10:00 am Council Chambers  
April 19 Board of Variance - 3:30 pm Council chambers  
April 24 Emergency Planning - Noon Council Chambers  
Regular Council Meeting - 7:00 pm Council Chambers  
April 30 Twinning Society - 7:00 pm Council Chambers

**N. NOTICE OF IN-CAMERA MEETING**

No In-Camera Meeting scheduled at this time.

**O. ADJOURNMENT**

1. Time:

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MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR MEETING OF COUNCIL MARCH 27, 2012

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CALL TO ORDER: Mayor Parnham Time: 7:00 pm

PRESENT: Mayor Parnham, Councillors Dorward, Hemphill, Shaw, Tidbury

REGRETS: Councillors Huddleston, Marcotte  
Rick Davidge, Chief Administrative Officer

ALSO PRESENT: Gloria Le Gal, Director Corporate Services  
Deb Clipperton, Director Financial Services  
Leslie Driemel, Recording Secretary

Media:

Citizens: 4

2011-064  
APPROVAL OF AGENDA  
AS PRESENTED

APPROVAL OF AGENDA

Moved/Seconded/Carried  
THAT the agenda be approved as presented.

2012-065  
MINUTES OF  
COMMITTEE OF THE  
WHOLE MEETING  
MARCH 8/12 APPROVED  
AS PRESENTED

ADOPTION OF MINUTES

1. The minutes of the Committee of the Whole Meeting held March 8, 2012.

Moved/Seconded/Carried  
THAT the minutes of the Committee of the Whole Meeting held March 8, 2012  
be approved as presented.

2012-066  
MINUTES OF PUBLIC  
BUDGET CONSULTATION  
MEETING MARCH 13/12  
APPROVED AS  
PRESENTED

2. The minutes of the Public Budget Consultation Meeting held March 13, 2012.

Moved/Seconded/Carried  
THAT the minutes of the Public Budget Consultation Meeting held March 13, 2012  
be approved as presented.

2012-067  
MINUTES OF THE  
REGULAR COUNCIL  
MEETING MARCH 13/12  
APPROVED AS  
PRESENTED.

3. The minutes of the Regular Council Meeting held March 13, 2012.

Moved/Seconded/Carried  
THAT the minutes of the Regular Council Meeting held March 13, 2012 be  
approved as presented.

DELEGATIONS

1. Eric Ralph Mount Waddington Health Network Addiction Services Planning Committee and Janice Urquhart, Vancouver Island Health Authority re: Draft Mount Waddington Addictions and Recovery Services Plan.

ERIC RALPH & JANICE  
URQUHART, VIHA RE:  
MT. WADDINGTON  
ADDICTION SERVICES  
PLANNING CORE  
WORKING GROUP  
DRAFT ADDICTIONS AND  
RECOVERY SERVICES  
PLAN.

Janice Urquhart and Eric Ralph thanked Council for the opportunity to review the draft Mount Waddington Addictions and Recovery Services Plan. Ms Urquhart reviewed the history and process of creating the plan including: developing the guiding concepts based on the National Treatment Strategy, the need for a continuum of support and services, the ten recommendations and their short and long term goals and the hiring of a coordinator to implement and coordinate the plan with other available initiatives. Council was advised that the Vancouver Island Health Authority has \$400,000 in funding to get the plan into place.

Mr. Ralph advised that in the past there has been a lack of coordination in services and that the hiring of a coordinator will help bring it all together.

Ms Urquhart advised the aim of the presentation to local Municipal Councils is to make them aware of the plan and ask for review and feedback. Council will be asked for a letter of support to accompany the presentation of the plan to the Vancouver Island Health Authority.

Mayor Parnham thanked Ms Urquhart, Mr. Ralph and the members of the Mount Waddington Addiction Services Planning Core Working Group for all their hard work over the past years to bring this important addiction recovery plan to completion.

2. Michael Kelly and Ken Fuller, North Island Sport Fishing Advisory Committee re: To discuss closures in recreational fisheries such as coho, halibut and effects of these closures on local tourism operators and support businesses.

Mr. Kelly and Mr. Fuller advised Council of the frustration local recreational anglers, tourism operators and support businesses are feeling over the lack of certainty for fishing during the peak summer season. Council was advised of two issues: the differences in Area 12 regulations regarding coho retention compared to Area 10 which is only 30 miles north and the lack of a posted closure date for 2012 recreational halibut season.

Mr. Kelly discussed the lack of evidence to support Area 12 coho closures. Council was advised of the hardships faced by tourism and fishing operators regarding bookings for the season.

Mr. Fuller discussed how the cycle of low/high coho fish stocks can be regulated by Fisheries & Oceans through their daily creel studies and adjusted accordingly during the season.

Council was asked to write letters of support for the posted opening of wild coho retention in Area 12 at 1 fish per person per day during July, August and September and for a posted closure date for the 2012 recreational halibut season at December 31, 2012.

MICHAEL KELLY AND  
KEN FULLER, NORTH  
ISLAND SPORT FISHING  
ADVISORY COMMITTEE  
RE: CLOSURES IN  
RECREATIONAL  
FISHERIES

2012-068  
DISCUSS LETTER OF  
SUPPORT UNDER NEW  
BUSINESS

Mayor Parnham thanked Mr. Kelly and Mr. Fuller for their presentation and advised that Council may discuss the issue under New Business.

Moved/Seconded/Carried

THAT Council discuss the request from the delegation for letters of support under New Business.

#### BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received as information.

#### CORRESPONDENCE

1. Hon. James Moore, P.C., M.P. Minister of Canadian Heritage (Feb.28/12) re: 2012 Diamond Jubilee Grant award of \$6,300 was received as information.
2. Rebecca Denlinger, Assistant Deputy Minister, Fire and Emergency Management Commissioner, (Mar.9/12) re: Invitation to Elected Officials Emergency Management Workshop was received as information.

Council members discussed who is available to attend the workshop.

Moved/Seconded/Carried

THAT Council members attend the workshop if they are available.

2012-069  
ELECTED OFFICIALS  
EMERGENCY  
MANAGEMENT  
WORKSHOP

3. Copies of correspondence from Claire Trevena, MLA (North Island) to:
  - a. Darren Entwistle, CEO Telus, re: High speed internet access in BC.
  - b. Hon. Dr. Margaret MacDiarmid, Minister of Labour, Citizens' Services and Open Government re: High speed internet access in BC. was received as information.
4. Hon. Michael de Jong, QC, Minister of Health (Mar.15/12) re: Update on issues discussed at UBCM was received as information.
5. Ted Olynyk, Manager Relations, BC Hydro (Mar.21/12) re: Earth Hour March 31, 2012 was received as information.

Council requested staff post information on Earth Hour on the District web site.

POST EARTH HOUR  
INFORMATION ON  
DISTRICT WEB SITE

6. Email from Martin Nantel, Pacific Region Species at Risk Team Leader, Fisheries & Oceans Canada (Mar.22/12) re: Consultations on the Draft Recovery Strategy for Misty Lake Sticklebacks was received as information.

#### NEW BUSINESS

1. Memo from G. Le Gal, Director Corporate Services (Mar.22/12) re: Memorandum of Understanding between the Kwakiutl Nation, Quatsino First Nation, Gwa'sala-'Nakwaxda'xw Nations and the District of Port Hardy.

2012-070  
FIRST NATIONS  
MEMORANDUM OF  
UNDERSTANDING RE:  
MUTUALLY BENEFICIAL  
ECONOMIC  
DEVELOPMENT  
PROJECTS

**Moved/Seconded/Carried**

THAT the District of Port Hardy accept the Memorandum of Understanding between the Kwakiutl Nation, Quatsino First Nation, Gwa'sala-'Nakwaxda'xw Nations and the District of Port Hardy with the intent to collaborate on mutually beneficial economic development projects.

2. Delegation, Mike Kelly and Ken Fuller request for letters of support regarding closures in recreational fisheries such as coho, and halibut and effects of these closures on local tourism operators and support businesses.

STAFF TO INVITE A  
LOCAL DFO REP TO A  
COMMITTEE OF THE  
WHOLE

Council discussed the request for a letter of support and the need to balance economic factors with the conservation of fish stocks. Staff was directed to invite a local representative from the Department of Fisheries and Oceans to a Committee of the Whole meeting to discuss the issues.

2012-071  
LETTER OF SUPPORT TO  
FISHERIES & OCEANS  
FOR RECREATIONAL  
FISHERY OPENINGS

**Moved/Seconded/Carried**

THAT Council write a letter of support to the Department of Fisheries and Oceans for the posted opening of wild coho retention in Area 12 and for a posted closure date for the 2012 recreational halibut season as presented by the delegation.

**COUNCIL REPORTS**

Councillor Hemphill - No report

Councillor Tidbury reported on:

- Attending the Economic Development Committee meeting with discussion on the Port Hardy Airport and the announcement by the Department of Transport regarding paving the runway. Councillor Tidbury suggested a request be made to the Department of Transport to extend the runway by 1,000 feet while the paving project is underway.

Mayor Parnham advised that a business case for the runway extension would need to be presented to the Department of Transport before they would consider any extension.

COUNCIL REPORTS

Councillor Shaw reported on:

- A review of the meetings attended at the Regional District of Mount Waddington meetings as Councillor Huddleston's alternate.
- Attending the Vancouver Island Economic meeting at the Quatse Salmon Stewardship center and expressed concerns over the use of 2006 population figures.
- Attending a Regional Health Network meeting.

Councillor Dorward reported on:

- Attending the recent Canada Mortgage and Housing Workshop
- Reviewing the new District of Port Hardy website.

COUNCIL REPORTS

Mayor Parnham reported on:

- Attending the final meeting for the Port Hardy Hospital Local Working Group and advised she is requesting stronger wording be used and specific not generic recommendations be included in the report.
- Attending Regional District of Mount Waddington and Island Coast Economic Trust meetings.
- Meeting with the Hon. John Duncan, MP and having a good discussion on some issues.
- The upcoming signing of the Memorandum of Understanding between the Kwakiutl Nation, Quatsino First Nation, Gwa'sala-'Nakwaxda'xw Nations and the District of Port Hardy with the intent to collaborate on mutually beneficial economic development projects.
- The upcoming Council budget meeting and requested that Councillors attend if possible.

COMMITTEE REPORTS

1. Economic Development Committee, Minutes of the meeting held March 13, 2012 was received as information.

STAFF REPORTS

1. R. Davidge, Chief Administrative Officer (Mar.20/12) re: Regional District of Mount Waddington Planning Service.

Moved/Seconded/Carried

THAT the District of Port Hardy become a full participant in the Regional District of Mount Waddington planning function.

2. G. Le Gal, Director of Corporate Services (Mar.12/12) re: Referral, Regional District of Mount Waddington Zoning Amendment Bylaw 832, 2012 .

Gloria Le Gal, Director of Corporate Services reviewed the referral request from the Regional District of Mount Waddington and advised that as there are adjoining boundaries input from the District is requested.

Council was advised that the bylaw amendment is being done as there is a subdivision planned near Alice Lake and it has raised concerns regarding the potential for scattered and unplanned rural development in the Regional District. Council discussed the use of putting restrictive covenants on properties.

Moved/Seconded/Carried

THAT the District of Port Hardy advise the Regional District of Mount Waddington that the District has no objection to Bylaw 832, a Bylaw to amend the Rural (A-1) Zone of the Regional District as presented AND THAT it be suggested that the Regional District look at implementing restrictive covenants on properties.

3. G. Le Gal, Director of Corporate Services (Mar. 20/12) re: Request by Mount Waddington Coordinated Workforce Initiative for District time at Civic Center.

2012-072  
PARTICIPATE IN RDMW  
PLANNING FUNCTION

2012-073  
NO OBJECTION TO  
RDMW BYL 832



Gloria Le Gal, Director Corporate Services advised Council that the agreement with the Port Hardy Lions Club for the management of the Civic Center allows for 40 days of District use of the Civic Center at no charge and that it does not include use of the kitchen or dishes.

Council was advised the Mount Waddington Coordinated Workforce Initiative is planning a two day 'Career Connectors' event in October and in order to save money would like to use two days of the District's annual allotted time.

2012-074  
MT. WADDINGTON  
COORDINATED  
WORKFORCE INITIATIVE  
USE OF DISTRICT TIME  
AT CIVIC CENTER  
APPROVED

Moved/Seconded/Carried

THAT the Mount Waddington Coordinated Workforce Initiative request to use District time for the 'Career Connectors' event in October be approved as presented, for one full day on the Friday and for 4 hours plus 1 hour clean up on the Saturday.

BYLAWS

1. District of Port Hardy Bylaw 04-2012 A Bylaw to Amend Bylaw 14-2011, the User Rates and Fees for 2012. For Adoption.

2012-075  
BYL 04-2012 AMEND  
BYL14-2011 USER RATES  
& FEES FOR 2012  
ADOPTED

Moved/Seconded/Carried

THAT District of Port Hardy Bylaw 04-2012, A Bylaw to Amend Bylaw 14- 2011, the User Rates and Fees for 2012 be adopted.

ADJOURNMENT

2012-076  
ADJOURNMENT

Moved  
THAT we adjourn.

Time: 7:43 pm

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

ITEM	ACTION – REGULAR MEETING OF MARCH 27, 2012	WHO	STATUS /COMMENTS
BC Hydro Earth Hour	Post information to website	LD	Done
Elected Officials Emergency Management Workshop	Circulate Information.	LD	Done
Memorandum of Understanding with First Nations	Accepted. Sign MOU	MP/GL	
Delegation: M. Kelly/K.Fuller re request for letter of support regarding coho retention and halibut fishery closing date	Letter of Support to be written as requested	MP	
Invite local F&O representative to a Committee of the Whole to discuss the issues.	Invite F&O representative to a Committee of the Whole	GL	
Join RDMW planning function	Approved. Advise RDMW	RD	Done
Referral RDMW Zoning Amendment Bylaw 832,2012	Advise no objection to amendment, suggest restrictive covenants on properties	GL	Done
Mt. Waddington Coordinated Workforce Strategy request for use of District hours at Civic Center in October 2012	Approved as requested. Advise.	GL	Done
<b>ITEM</b>	<b>ACTION – REGULAR MEETING OF MARCH 13, 2012</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
Sustainability Committee - recommendation for public consultation on neighbourhood zero emission vehicles	Refer to new Community Consultative Committee to do	GL	In progress
Grant in Aid for 2012	\$5,000 to N.I. Concert Society approved. Advise. Issue cheque	DC	Done
<b>ITEM</b>	<b>ACTION – REGULAR MEETING OF FEBRUARY 28,2012</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
Legislative Review Committee Minutes Feb 22/12 re: Chickens in residential areas	Chickens in residential areas, no direction to proceed, C/Hemphill may continue research	C/JH	In progress
Off leash area on Trustee Rd.	Staff to investigate Trustee Rd as off leash area,	GL	In progress
Kennel regulations into Animal control bylaw	Incorporate kennel regulations into animal control bylaw	GL	In progress
Breeder License fee requirements	Delete Breeder license fee requirement from bylaw	GL	In progress
Changes to Kennel and Animal Control Bylaws	Changes to Animal Control bylaw, as directed	GL	In progress
T. Kushner, Dir. Operations re:	Approved. Plan event, advertise event	TK	Dates confirmed
Hold one day open house event at Public Works Yard	<b>ACTION – REGULAR MEETING OF FEBRUARY 14, 2012</b>	<b>WHO</b>	<b>STATUS /COMMENTS</b>
<b>ITEM</b>	Staff to review recommendation and report to Council	RD	In progress
Sustainability Committee Minutes of Feb 7/12	Recommendation to distribute Council information digitally where ever possible and at the option of individual council members		

ITEM	ACTION – REGULAR MEETING OF JANUARY 10, 2012	WHO	STATUS /COMMENTS
AVICC - Resolutions - Submissions, Nominations	Draft resolution regarding reinstating northern living allowance to RDMW residents	RD	In progress
Engineering Support for District	Approved . 3 yr contract with Koers & Assoc Engineering. Prepare contract.	TK	Contract prepared, given to CAO
Tender for Storey's Beach Waterline Section Replacement (Beaver Harbour F/ Scotia St.)	Proceed to Tender. Prepare tender	TK	Tender issued. Closes 4pm April 18
<b>ITEM</b>	<b>ACTION – REGULAR MEETING OF AUGUST 9 2011</b>	<b>WHO</b>	<b>STATUS/COMMENTS</b>
Seagate Wharf emergency repairs	Approved estimated cost of \$35,875.79. Start repairs Amend Financial Plan to include cost of repairs	RD DC	Contractors advised In progress
<b>ITEM</b>	<b>ACTION – REGULAR MEETING OF APRIL 26, 2011</b>	<b>WHO</b>	<b>STATUS/COMMENTS</b>
Fireplace / woodstove inspection rates	Bring to next budget/financial planning meeting	DC	In progress



DISTRICT OF PORT HARDY  
MAR 29 2012

Agenda

#302 - 871 Island Highway  
Campbell River, BC  
Canada V9W 2C2  
Tel: 250 286-1636  
Fax: 250 286-1574

1-800-661-7256  
www.salmonfarmers.org

March 27, 2012.

Bev Parnham  
District of Port Hardy  
P.O. Box 68  
Port Hardy, BC V0N 2P0

RE: BC Salmon Farmers Association Membership Renewal

Dear Mayor Parnham,

Thank you for your continued support of a strong and healthy salmon farming industry in BC. The BC Salmon Farmers Association provides public information about salmon farming and coordinates industry-wide initiatives such as research activities, and various committees and community events. The Association maintains targeted memberships with local, national and international organizations to represent the broader interests of its membership base and is an active supporter of community initiatives where its members operate.

The Association represents over 6,000 men and women who work on salmon farms and who provide services and supplies. Acting as a liaison between industry, government and the public, we play a proactive role informing stakeholders that BC farm raised salmon is not only good for you but that it is produced in an environmentally sustainable manner by community-oriented companies.

As always, a coordinated and consistent outreach to our retail customers, government, media and our communities is needed. Your continued support ensures that we are able to implement a program of planned media outreach through our website, mail outs to key stakeholders, plus a wide range of tours and other activities. This coordinated strategy is crucial for engaging all levels of government and ensuring their policies and programs meet our industry needs.

Over the coming year, working with our Board of Directors, the Association will ensure that members continue to receive value for their membership in the association. This results from an effective framework of governance, strategic direction and responsiveness to the memberships' changing needs. As such, our key deliverables for 2012 are:

- *Government Relations:* To continue building positive relationships with all levels of the government in order to influence regulatory development and changes aimed at creating a sustainable salmon farming industry,
- *Communications:* An enhanced communications program to convey positive messages about the industry's impact, economic position and sustainability,
- *Member Support:* To mitigate risk across the industry by providing services that enhance and promote the image and viability of salmon production.

Thank you again for your continued support. Your questions and/or suggestions are always welcome. We look forward to hearing from you and to serving you in 2012.

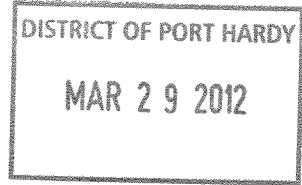
Sincerely,

Mary Ellen Walling  
Executive Director

2012 \$375 (+HST)

2011 \$375 (+HST)

Agenda



**330333 B.C. Ltd.  
Box 373  
Port Hardy BC. V0N 2P0**

March 28, 2012

District of Port Hardy  
Box 68  
Port Hardy, B.C.  
V0N 2P0

Re: North Island Mall

Dear: Mayor and Council.

330333 BC. Ltd has been in the business of commercial space rental in Port Hardy for approximately 30 years. During this time we have paid property taxes and business licenses fees as all responsible business owners and operators do. We welcome all fair and equal competition in the market place as I am sure the District of Port Hardy and the Mayor and Council do. We lease space to a wide variety of clients including government, restaurants, courts, newspapers, educational facilities and others. We also have vacant space that we would like to have occupied and yet we pay taxes as if it is.

It is with regret that we now have another competitor in the market place, namely School District 85. I would like to know if they have a business license and if they are subject to and pay property tax as all other commercial rental business in Port Hardy are required to do. If they do not have or are not required to have a business license and do not have to pay property taxes as they are classed as educational then 330333 BC. Ltd hereby requests a change of designation for the North Island Mall to educational. Our biggest client, the North Island College is also in the educational business. This would allow us to be more competitive in a very weak market.

I trust I will hear from you at your earliest convenience

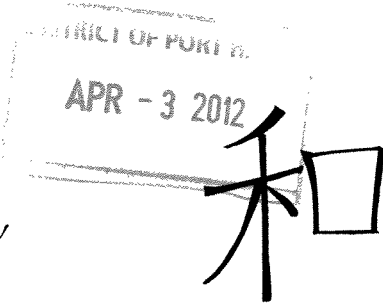
Regards

Rick Milligan.

和

PORT HARDY  
TWINNING SOCIETY

c/o Box 68 Port Hardy, BC V0N 2P0  
Port Hardy, BC - Numata, Hokkaido  
Canada - Japan



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To strive for the advancement of friendship between our community and Numata through the promotion of exchanges in the fields of economy, culture, education, and sports... in full and free cooperation with our sister city.

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April 3, 2012

Rick Davidge, CAO  
District of Port Hardy  
PO Box 68  
Port Hardy BC V0N2P0

Dear Rick:

The Port Hardy Twinning Society would like to cleanup and paint the electrical box at the twinning garden. The Society understands that the area is going under a revitalization process and a longterm plan is yet to be developed, but we only want to clean it up and re-paint it ready for this summer season.

Councillor Hemphill was asked to discuss the request at the April 3, 2012 Revitalization Committee meeting and the Committee agreed it is a good project for this season. The Committee requested we contact the District for permission prior to proceeding and also requested that Public Works be contacted regarding the proper paint to use.

The Society will also be organizing a work party for the twinning garden to get it into the best shape possible for the summer season. It would be great to be able to clean up the box at the same time.

Please let us know if we can proceed with the Twinning Garden electrical box cleanup project.

Yours truly,

Leslie Driemel  
Secretary

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DISTRICT OF PORT HADSDON  
APR - 4 2012

City of Campbell River  
From the Office of the Mayor

March 30, 2012

The Honourable Christy Clark,  
Premier of the Province of British Columbia  
P.O. Box 9041, STN PROV GOVT  
Victoria, BC V8W 9E2

Dear Premier Clark:

**Re: Expert Panel Review of Business Taxation  
And Local Government Revenue Sources Review**

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City of Campbell River Council is pleased that the Provincial Government has appointed an expert Panel to provide analysis and recommendations on the impact of local government property taxation on businesses.

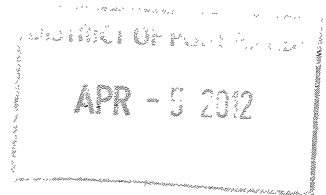
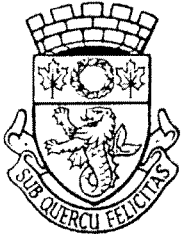
The City of Campbell River was surprised to discover that local governments – who will be most affected by these reviews – were not included for consultation for either the Business Taxation Review of the Local government Revenue Sources Review.

We respectfully request that consideration be given to including a local government elected member and staff representation on the Expert panel throughout the review process.

Yours truly,

Walter Jakeway  
Mayor

C: I. Chong, Minister responsible for Community, Sport and Cultural Development  
Claire Trevena, MLA North Island  
H. Slee, President UBCM  
UBCM Member Municipalities



THE CORPORATION OF THE DISTRICT OF OAK BAY  
MUNICIPAL HALL – 2167 OAK BAY AVENUE – VICTORIA, B.C. V8R 1G2  
PHONE 250-598-3311 FAX 250-598-9108 WEBSITE: [www.oakbay.ca](http://www.oakbay.ca)

March 30, 2012

The Honourable Christy Clark  
Premier of the Province of British Columbia  
PO Box 9041, STN Prov Govt  
Victoria BC V8W 9E2

Dear Premier Clark:

**Expert Panel Review of Business Taxation**

At its Regular Council meeting of March 26, 2012, Oak Bay Municipal Council discussed the above matter. Council resolved to send a letter to you, with copies to the Minister responsible for Community, Sport and Cultural Development, the UBCM, and UBCM member municipalities indicating the District of Oak Bay's objection to the composition of the "Expert Panel" in that there are no panel member representatives from local government municipalities.

Oak Bay Municipal Council respectfully requests that consideration be given to including local governments, those impacted most by this issue, on the composition of the Expert Panel.

If you have any questions please feel free to contact me at 250-598-3311.

Yours truly,

**original signed by**

Nils Jensen  
Mayor

NJ/jp

cc Honourable Ida Chong, Ministry of Community, Sport and Cultural  
Development  
Mr. Heath Slee, President, UBCM  
UBCM Member Municipalities





**DISTRICT OF PORT HARDY  
DOWNTOWN REVITALIZATION  
A COMMUNITY FIRST INITIATIVE**

**MINUTES OF THE MEETING HELD APRIL 3, 2012**

Call to Order: Mayor Bev Parnham

Time: 9:03 am

Present: Mayor Parnham  
Councillors Dorward, Marcotte and Hemphill  
Yana Hrdy and Lyn Barton - Chamber of Commerce  
Jerry Davidson - Community Clean Up Club  
Jack Griffiths and Emily Cox - Public Works  
Lisa Harrison, North Island Gazette  
Patti Smedley, District of Port Hardy, Ec Dev/Community Coordinator  
Leslie Driemel, Recording Secretary

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Mayor Parnham advised the Committee that she is stepping down as Chair of the Committee and advised that Councillor Dorward has volunteered to take over the position.

Councillor Dorward assumed the Chair.

1. Acceptance of the Minutes for the meeting held February 28, 2012.

Hemphill/Hrdy/Carried

THAT the minutes for the meeting held February 28, 2012 be accepted as presented.

2. L. Harrison, N.I. Gazette

Councillor Dorward introduced Lisa Harrison from the N.I. Gazette. Lisa discussed with the Committee ideas for getting non-resident property owners to clean up and having art displays and/or working artists utilizing empty storefronts at no or minimal costs. This would focus on what the town can improve with minimal costs to owners.

Lyn Barton advised that proper heating and ventilation is an issue for art work and that the local artist's group had approached property owners last year and that the owners were not interested in reduced rental income, they wanted full retail rental for the spaces.

The Committee discussed the need for out-of-the-box thinking in order to compete with big box stores located down island. The idea of a home-based business co-operative was discussed, with one person employed to man a service area for telephone/fax/messages. Possible locations would be the Thunderbird Mall or the Island Market / Glenway grocery building.

The Committee was advised that Rob Salter, owner of the Island Market / Glenway grocery building is already working on a similar idea for small businesses in that location.

Mayor Parnham commented that hanging large photos in vacant storefronts would add interest and be better than dark empty spaces. The Committee discussed unsightly premises and abandoned building bylaws and was advised that the District is reviewing similar bylaws from other communities.

Councillor Hemphill advised the Port Hardy Twinning Society has requested permission to clean up the District electrical box at the Twinning Garden in Carrot Park with a new paint job ready for this summer. The Committee agreed that the request is a good idea and asked that the Twinning Society contact the District office for permission as well as Jack Griffiths at Operational Services regarding the proper paint to use before starting the project.

The Committee discussed painting/wrapping of BC Hydro boxes and Mayor Parnham advised that BC Hydro has some funding available to address graffiti issues. The Committee agreed that when a facilitator is hired, and an overall theme/design is decided upon, then progress can be made in this area. Patti Smedley advised she will look at what is in use in other communities and what are available and possible costs.

Patti Smedley advised the District has received a \$365,000 grant for trail connectivity and accessibility. The project involves paving trails, adding sidewalks to Seaview Drive and replacing bridges in Stink Creek Park and off the greenbelt by Eagleview School.

## 2. Pitch-In Campaign

Lisa reviewed the advertising campaign for Pitch-In Week and the April 19 edition of the Gazette will have a separate colour pull out for Pitch-In Week, with the District and Chamber as primary advertising sponsors. The Committee was advised that she has contacted many local businesses and there is very little interest in offering coupons with reduced prices for products.

A general discussion took place on organizing a Pitch-In clean up which included:

- involving schools and Pathfinders during Pitch-In Week
- specifying the downtown areas
- contacting Emcon regarding any funding available for road side cleanup
- getting businesses to participate through volunteer staff time
- getting businesses to promote already scheduled flyer items as part of Pitch-In week
- pressure washing signs and buildings
- utilizing the new bear proof bins and having them painted by the public
- developing a plan to hire a community / youth group as a regular pick up crew, with specified clean up areas on a scheduled basis as done in Terrace / Pemberton, with training, gear and gear storage provided.

The Committee discussed and agreed upon the following for Pitch-In Day:

- schedule an organized clean up for Sunday April 29<sup>th</sup> from 10 am to Noon
- specifying the area as along Market Street to Robert Scott School, including Stink Creek Park as primary cleanup area
- a draw for prizes for adult and youth participants
- supplies pick up point at Harvest Food Bank
- refreshments at Harvest Food Bank
- Noon to 3 pm BBQ at the Chamber of Commerce, with Chamber and/or Lions Club offering hot dogs in exchange for a bag of garbage
- the letter drafted by Yana Hrdy to businesses regarding Pitch-In was reviewed and updated and will be sent out
- Pitch-In ad layout with 2-3 large ads and business card size/coupons from local businesses surrounding the main ads

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Mayor Parnham and Councillor Hemphill left the meeting.

Time: 10:00 am

A general discussion took place and included:

- the need for power washing of signs and buildings in the community and Jack confirmed that Public Works has power washing equipment
- Ministry of Forests annual cleanup of logging roads
- a May cleanup week with reduced tipping fees at 7 Mile and the need to set parameters of what will and will not be accepted

Next Meeting date: May 1, 2012 - to be confirmed

Adjournment

Time: 10:10 am

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
000461	01/03/2012	00044	ACKLANDS - GRAINGER INC.	828.78	
000462	01/03/2012	01375	ADT SECURITY SERVICES CA	88.48	
000463	01/03/2012	00829	ANA'S HARDY CLEAN	694.40	
000464	01/03/2012	02516	Badinotti Net Services C	255.36	
000465	01/03/2012	01145	BLACK CAT REPAIRS	349.01	
000466	01/03/2012	01988	BRITISH COLUMBIA LIFE AN	896.63	
000467	01/03/2012	00302	BUILDING OFFICIALS' ASSO	425.60	
000468	01/03/2012	00018	CANADIAN RED CROSS SOCIE	55.20	
000469	01/03/2012	02520	CES Ensemble Services In	577.92	
000470	01/03/2012	00281	CHEVRON CANADA LTD.	2,591.52	
000471	01/03/2012	01926	Coastal Mountain Fuels (	2,339.42	
000472	01/03/2012	02044	COLLINGS MUNICIPAL CONSU	293.35	
000473	01/03/2012	01433	COMOX PACIFIC EXPRESS LT	651.13	
000474	01/03/2012	01637	EPCOR UTILITIES INC.	5,259.69	
000475	01/03/2012	00099	FOX'S DISPOSAL SERVICES	422.48	
000476	01/03/2012	01875	ISLAND ADVANTAGE DISTRIB	2,024.96	
000477	01/03/2012	00065	K & K ELECTRIC LTD.	94.24	
000478	01/03/2012	00626	MAINROAD MAINTENANCE PRO	4,568.69	
000479	01/03/2012	02518	Moore, Kevin	175.00	
000480	01/03/2012	00013	PACIFIC BLUE CROSS	4,470.40	
000481	01/03/2012	02071	PACIFICUS BIOLOGICAL SER	7,392.43	
000482	01/03/2012	00107	RECEIVER GENERAL FOR CAN	18,863.42	
000483	01/03/2012	00710	Receiver General for Can	1,185.00	
000484	01/03/2012	01523	RECEIVER GENERAL FOR CAN	119.53	
000485	01/03/2012	02107	SMEDLEY, PATTI	130.68	
000486	01/03/2012	00160	TELUS	2,787.26	
000487	08/03/2012	00195	A.V.I.C.C	221.76	
000488	08/03/2012	02514	ALSCO	39.14	
000489	08/03/2012	00829	ANA'S HARDY CLEAN	2,294.88	
000490	08/03/2012	01836	ARIES SECURITY LTD.	3,696.00	
000491	08/03/2012	00047	B.C. HYDRO	26,892.20	
000492	08/03/2012	02307	BMD Multi-Lingual Techno	4,250.40	
000493	08/03/2012	01805	BUSY B'S DISTRIBUTING	231.89	
000494	08/03/2012	02056	CLIPPERTON, DEB	35.00	
000495	08/03/2012	01433	COMOX PACIFIC EXPRESS LT	36.03	
000496	08/03/2012	00218	DB PERKS AND ASSOCIATES	356.72	
000497	08/03/2012	02189	GOLETAS HEIGHTS DEVELOPM	5,716.60	
000498	08/03/2012	00058	GUILLEVIN INTERNATIONAL	517.44	
000499	08/03/2012	01985	Harbour Signs Ltd.	86.18	
000500	08/03/2012	00065	K & K ELECTRIC LTD.	206.01	
000501	08/03/2012	01914	LE GAL, GLORIA	35.00	
000502	08/03/2012	02007	MARSHALL WELDING AND FAB	103.04	
000503	08/03/2012	00014	MINISTER OF FINANCE	2,120.00	
000504	08/03/2012	00638	MINISTER OF FINANCE	560.00	
000505	08/03/2012	00304	MONK OFFICE	527.75	
000506	08/03/2012	01419	MURDY & MCALLISTER	1,436.00	
000507	08/03/2012	01014	NICKERSON, SCHELL	35.00	
000508	08/03/2012	00178	NORTH ISLAND GLASS LTD.	134.18	
000509	08/03/2012	02071	PACIFICUS BIOLOGICAL SER	16,934.40	
000510	08/03/2012	00175	PARNHAM, BEV	145.15	Yes
000511	08/03/2012	00217	PCO SERVICES CORPORATION	65.52	
000512	08/03/2012	00710	Receiver General for Can	2,186.00	
000513	08/03/2012	00288	ROLFE CONSTRUCTION	1,189.11	
000514	08/03/2012	00151	SOCAN	116.83	
000515	08/03/2012	02522	Strathcon Industries	349.86	
000516	08/03/2012	00166	SUPERIOR PROPANE	156.09	
000517	08/03/2012	00011	Tidbury, John	83.16	
000518	08/03/2012	00485	TRAN SIGN (1999) LTD.	712.59	
000519	08/03/2012	02486	Trapeze Communications I	12,796.00	
000520	08/03/2012	00892	UPS Canada Ltd.	32.69	
000521	15/03/2012	00275	Davidge, Rick	751.01	
000522	15/03/2012	00585	Minister of Finance	466.45	
000523	15/03/2012	00107	RECEIVER GENERAL FOR CAN	15,219.62	
000524	15/03/2012	01523	RECEIVER GENERAL FOR CAN	88.04	
000525	15/03/2012	01627	WOLDEN, GORDON	487.63	
000526	15/03/2012	00175	PARNHAM, BEV	41.58	
000527	21/03/2012	00044	ACKLANDS - GRAINGER INC.	120.72	
000528	21/03/2012	00437	ACME SUPPLIES LTD.	556.42	
000529	21/03/2012	02514	ALSCO	39.14	
000530	21/03/2012	01827	AV8 Computer Systems	179.20	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
000531	21/03/2012	00073	BLACK PRESS GROUP LTD.	204.15	
000532	21/03/2012	02307	BMD Multi-Lingual Techno	336.00	
000533	21/03/2012	02531	Brown, Neil	294.31	
000534	21/03/2012	00281	CHEVRON CANADA LTD.	3,043.65	
000535	21/03/2012	01433	COMOX PACIFIC EXPRESS LT	78.57	
000536	21/03/2012	01476	DOR-TEC SECURITY LTD.	122.90	
000537	21/03/2012	02140	DOUG LLOYD CONTRACTING	127.68	
000538	21/03/2012	01637	EPCOR UTILITIES INC.	144,027.61	
000539	21/03/2012	00099	FOX'S DISPOSAL SERVICES	17,164.53	
000540	21/03/2012	00052	HARDY BUILDERS' SUPPLY	102.01	
000541	21/03/2012	01396	HARDY LOCK AND KEY	1,905.22	
000542	21/03/2012	01980	HETHERINGTON INDUSTRIES	1,601.60	
000543	21/03/2012	02532	Iteam Signs & Designs	3,080.00	
000544	21/03/2012	02530	Jeanne Alley	500.00	
000545	21/03/2012	00065	K & K ELECTRIC LTD.	529.85	
000546	21/03/2012	00253	Keta Cable	253.52	
000547	21/03/2012	02534	Laura Balance Media Grou	224.00	
000548	21/03/2012	00069	MACANDALE'S	32.28	
000549	21/03/2012	00626	MAINROAD MAINTENANCE PRO	13,288.65	
000550	21/03/2012	00304	MONK OFFICE	49.99	
000551	21/03/2012	00033	NAPA AUTO PARTS/PORT HAR	63.17	
000552	21/03/2012	01645	NORTH ISLAND COMMUNICATI	271.71	
000553	21/03/2012	02533	North Island Concert Soc	5,000.00	
000554	21/03/2012	00027	NORTH ISLAND VETERINARY	760.95	
000555	21/03/2012	00122	Northcall Communications	107.52	
000556	21/03/2012	00526	OPERATING ENGINEERS' BEN	59.33	
000557	21/03/2012	02202	Planet Clean	643.22	
000558	21/03/2012	00991	QUARTERDECK MARINA	112.00	
000559	21/03/2012	00187	REGIONAL DISTRICT OF MT	1,626.67	
000560	21/03/2012	00166	SUPERIOR PROPANE	3,477.43	
000561	21/03/2012	00161	TELUS MOBILITY (BC)	656.77	
000562	21/03/2012	02535	Time Business Machines L	24,340.06	
000563	21/03/2012	02486	Trapeze Communications I	72.80	
000564	21/03/2012	01884	Tru Hardware	37.04	
000565	21/03/2012	00855	Vancouver Island Health	575.00	
000566	21/03/2012	00164	Xerox Canada Ltd.	222.20	
000567	22/03/2012	00044	ACKLANDS - GRAINGER INC.	484.19	
Total:				385,120.44	

\*\*\* End of Report \*\*\*

