



**DISTRICT OF PORT HARDY
AGENDA
COMMITTEE-OF-THE-WHOLE COUNCIL MEETING
5:30PM TUESDAY, JULY 23, 2013
Council Chambers - Municipal Hall**

Page

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA

Motion required

1.

2.

C. DELEGATIONS

1. Patrick Donaghy, Manager of Operations, Regional District of Mount Waddington, to discuss recycling initiatives as part of the Multi-Material BC Program.

1-12
13-22

Collection Financial Incentives
Collector Qualification Standards

2. TELUS Vancouver Island re: Upgrades being undertaken to improve North Island Internet services

For Telus:

Ray Lawson, Vancouver Island General Manager
Aurora Sekela, Sr. Program Manager, Client Services & Project Management
Kevin Midwood, Sr. Program Manager, Engineering Ops-Rights of Way

For Network BC:

Chris Hauff, Director, Strategic Partnerships
Maria Fuccenecco, Manager Analyst, Strategic Partnerships

D. COUNCIL RISES

Time:

Collection Financial Incentives

May 31, 2013



MULTI
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Collection Financial Incentives

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Collection Financial Incentives

1. Process to Offer and Accept Collection Financial Incentives

MMBC is hosting a meeting and online webcast on June 7, 2013 to provide information on the collection incentives that will be offered to provide packaging and printed paper (PPP) collection services under the PPP Stewardship Plan.

Following this workshop, local governments and First Nations providing PPP or garbage curbside collection as of November 2012 will be sent individual letters offering the curbside collection incentive subject to the terms and conditions of an agreement with MMBC. This correspondence will:

- Be customized to include household density for the curbside collection service area and the number of streams in the existing collection system, based on MMBC's data;
- Include information related to multi-family building collection and depot collection services where MMBC's data indicates these services are also being provided by the local government or First Nation;
- Include links to documents posted on the MMBC website:
 - PPP to be collected;
 - Master Service Agreement and Collection Services Statements of Work;
 - Forms to be completed by local governments and First Nations wishing to receive the collection incentives;
- Indicate that the response deadline is September 16, 2013; and
- Provide options for contacting MMBC with questions or for assistance including:
 - Emailing info@multimaterialbc.ca;
 - Calling MMBC at (604) 620-7540; or
 - Calling a member of project team providing support to MMBC during implementation of PPP Stewardship Plan.

Acceptance of an offer will be subject to the process and terms set out in the letter and will be subject to the execution of a customized collector-specific agreement between MMBC and the local government or First Nation.

In addition to the correspondence to local governments and First Nations, information related to multi-family building collection and depot collection services will be posted on the MMBC website so that private companies and not-for-profit organizations can apply to be qualified to provide these services. The deadline for these applications is also September 16, 2013.

2. Curbside Collection Financial Incentive

The curbside collection financial incentives reflect:

- the more efficient program costs identified during the collection cost research;
- the relative costs of collecting and processing multi-stream materials compared to single-stream materials; and

Collection Financial Incentives

- the higher costs to deliver curbside collection in areas of lower household density.

The per household¹ (HH) curbside collection incentives are available for collection of the types of PPP to be collected at curbside² that can be commingled in single-stream or multi-stream collection systems. These materials include all recyclable PPP included in the collection system with the exception of #2 and #4 polyethylene (PE) film packaging, polystyrene (PS) foam packaging and glass containers.

PE film packaging and PS foam packaging are to be collected at depots.

Glass packaging may be collected at curbside in a segregated category so that it is not commingled with all other PPP in single-stream collection systems or with other types of packaging in multi-stream collection systems. A per tonne curbside collection financial incentive is available for collection of segregated glass at curbside.

Curbside Collection Financial Incentive	
Single-stream - curbside PPP excluding glass	\$/HH
>2 HH/ha	\$32.00
0.2 to 2 HH/ha	\$34.00
<0.2 HH/ha	\$36.00
Multi-stream - curbside fibres and containers excluding glass	\$/HH
>2 HH/ha	\$35.00
0.2 to 2 HH/ha	\$37.00
<0.2 HH/ha	\$39.00
Glass collected in a separate stream (not commingled)	\$/Tonne
	\$80

To reward municipalities that increase capture of PPP from residents while maintaining material quality³, a performance bonus is available based on the quantity of PPP collected per household per year. The lower threshold categories shown in the following table reflect the best performing programs and the higher categories represent stretch targets.

Curbside Collection Performance Bonus			
180 - 199 Kg/HH/year	200 - 219 Kg/HH/year	220 - 239 Kg/HH/year	> 240 Kg/HH/year
\$/HH	\$/HH	\$/HH	\$/HH
\$1.00	\$2.00	\$3.00	\$4.00

¹ Refer to Attachment A for a definition of curbside household. Refer to Attachment B for a definition of ICI for purposes of curbside collection.

² Refer to PPP to be Collected by MMBC Qualified Collectors (May 14, 2013),

³ A maximum percentage of non-PPP items will be set in the collection contract.

Collection Financial Incentives

3. Multi-Family Building Collection Financial Incentive

The multi-family building collection financial incentives reflect:

- the more efficient program costs identified during the collection cost research; and
- the relative costs of collecting and processing multi-stream materials compared to single-stream materials.

The per household⁴ (HH) multi-family building collection incentives are available for collection of the types of PPP to be collected at curbside⁵ that can be commingled in single-stream or multi-stream collection systems. These materials include all recyclable PPP included in the collection system with the exception of #2 and #4 polyethylene (PE) film packaging, polystyrene (PS) foam packaging and glass containers.

PE film packaging and PS foam packaging are to be collected at depots.

Glass packaging may be collected from multi-family buildings in a segregated category so that it is not commingled with all other PPP in single-stream collection systems or with other types of packaging in multi-stream collection systems. A per tonne multi-family collection financial incentive is available for collection of segregated glass from multi-family buildings.

Multi-family Building Collection Financial Incentive	\$/Household
Single-stream - curbside PPP excluding glass	\$17.00
Multi-stream - curbside fibres and containers excluding glass	\$20.00
Glass collected in a separate stream (not commingled)	\$/Tonne
	\$80

To reward collectors that increase capture of PPP from residents while maintaining material quality⁶, a performance bonus is available based on the quantity of PPP collected per household per year. The category thresholds shown in the following table are lower than for the curbside collection performance bonus to reflect the currently lower capture rates from multi-family buildings. The lower threshold categories reflect the best performing programs and the higher categories represent stretch targets.

Multi-family Building Collection Performance Bonus					
100 – 109 Kg/HH/year	110 – 119 Kg/HH/year	120 – 129 Kg/HH/year	130 – 139 Kg/HH/year	140 - 149 Kg/HH/year	> 150 Kg/HH/year
\$/HH	\$/HH	\$/HH	\$/HH	\$/HH	\$/HH
\$0.50	\$1.00	\$1.50	\$2.00	\$2.50	\$3.00

⁴ Refer to Attachment A for a definition of multi-family household. Refer to Attachment B for a definition of ICI for purposes of multi-family building collection.

⁵ Refer to PPP to be Collected by MMBC Qualified Collectors (May 14, 2013),

⁶ A maximum percentage of non-PPP items will be set in the collection contract.

Collection Financial Incentives

4. Depot Collection Financial Incentive

The depot collection financial incentives reflect:

- the more efficient program costs identified during the collection cost research;
- estimated costs to manage specific materials; and
- estimated costs to bale polyethylene film and old corrugated cardboard (OCC) and bale or densify polystyrene foam at depot locations⁷.

The depot collection incentive for glass is set at the same value as the curbside and multi-family building collection of segregated glass.

The depot incentives for remaining materials accepted in curbside and multi-family building collection systems (OCC, printed papers, paper packaging and metal and other plastic packaging) are lower for depots that operate in communities with these collection services to minimize impacts on curbside and multi-family building collectors' ability to increase capture rates to receive the performance bonus.

Depot Collection Financial Incentive				
Materials⁸	Depot In Areas Without PPP Curbside Collection	Depots in Areas with PPP Curbside Collection	If Baled⁹	Sorting Requirements
	(\$/tonne)	(\$/tonne)	(\$/tonne)	
Printed papers	\$80	\$60	+ \$100	May be separated or commingled
Paper packaging	\$80	\$60	+ \$100	
Old corrugated cardboard	\$80	\$60	+ \$100	
# 2 and # 4 Polyethylene film	\$175	\$175	+ \$330	Must be segregated
Polystyrene foam	\$175	\$175	+ \$330	Must be segregated
Metal and other plastic packaging	\$120	\$90		Commingled
Glass packaging	\$80	\$80		Must be segregated

MMBC recognizes that depots typically service both residential and small industrial, commercial and institutional (ICI) generators. As the PPP Stewardship Plan is for residential PPP only, MMBC must implement procedures to ensure that it is not paying depot collectors to accept and

⁷ To reduce transport costs.

⁸ Refer to PPP to be Collected by MMBC Qualified Collectors (May 14, 2013).

⁹ In the case of polystyrene foam, baling includes densification.

Collection Financial Incentives

manage ICI PPP. MMBC will automatically deduct 25%¹⁰ of the PPP reported as collected from depots on the assumption that it is industrial, commercial or institutional (ICI) PPP. A depot collector may apply¹¹ to MMBC to reduce the factor for their specific depot(s).

MMBC will monitor the quantity of PPP collected at depots by the population and households in the depot service area in relation to the quantity of each type of PPP supplied by producers to residents on a per capita and per household basis and therefore available for collection. Should the quantity collected at a specific depot or group of depots be higher than the typical capture rate of the residential quantity available for collection, MMBC will increase the factor so that the quantity of residential PPP collected at these depots is within the typical range of residential PPP collected at similar depots.

5. Resident Education Top-Up Allowance Available to Local Governments

The following top-up allowances are available only to local governments accepting the collection financial incentive to support the local government's resident education for the PPP collection program.

The resident education top-up allowance:

- reflects typical costs identified during the collection cost research; and
- recognizes that MMBC will be implementing a province-wide communications strategy including development of communications materials, such as images and graphics, that will be available for use by local governments.

Resident Education (available to local governments accepting collection incentive)	Top Up	If also operating depot
	\$/HH	\$/HH
Curbside households	\$0.75	\$0.25
Multi-family building households	\$1.00	\$0.25
Depot only households ¹²	\$0.75	

6. Service Administration Top-Up Allowance Available to Local Governments

The following top-up allowances are available only to local governments accepting the collection financial incentive to act as the first point of contact for residents for the PPP collection program.

¹⁰ Information compiled during collection cost research identified, on average, 27% ICI PPP at depots in communities with curbside collection and 26% ICI PPP at depots in communities without curbside collection.

¹¹ Refer to Appendix C for information on the information to be providing in the application. Refer to Attachment B for a definition of ICI for purposes of depot collection.

¹² Refer to Attachment A for a definition of depot only household.

Collection Financial Incentives

The service administration top-up allowance reflects typical costs identified during the collection cost research.

Service Administration (available to local governments accepting collection incentive)	Top Up \$/HH
Curbside households	\$2.50
Multi-family building households	\$2.50
Depot only households	\$2.50

Appendix A – Definitions of Households for Collection Financial Incentives

Definition of Curbside Household

For purposes of the market-clearing price financial incentive offered by MMBC for curbside collection, a 'curbside household' is a self-contained dwelling unit providing accommodation to one or more people where the resident delivers PPP to the curb for collection.

For purposes of determining the number of households receiving curbside collection:

Type of Dwelling	Number of Households
Single family dwelling (including secondary suites)	1
Laneway house	1
Duplex	2
Triplex	3
Fourplex	4
Secondary suite ¹³	0

Definition of Multi-family Household

For purposes of the market-clearing price financial incentive offered by MMBC for multi-family building collection, a 'multi-family household' is a self-contained dwelling unit providing accommodation to one or more people where the resident delivers PPP to a central location within the multi-family complex from which the PPP is collected.

Definition of Depot Only Household

For purposes of the public education and promotion top up and/or the administration top up available to local governments, a depot only household is a self-contained dwelling unit providing accommodation to one or more people that is located in a municipality or electoral area in which curbside collection of PPP is not provided by the local government or by MMBC and the depot collection services are provided by the local government.

¹³ There does not appear to be a consistent approach to defining, permitting or tracking secondary suites among local governments. In the absence of a consistent approach, secondary suites will be considered part of the housing unit from which they are formed to allow equitable application of collection incentives.

Appendix B – Definitions of ICI for Collection Financial Incentives

Definition of Industrial, Commercial and Institutional (ICI) for Purposes of Curbside Collection Financial Incentive

For purposes of the market-clearing price financial incentive offered by MMBC for curbside collection, ICI includes PPP generated by the following types of non-residential facilities if collected by the same vehicle as is servicing a curbside route:

- Industrial facilities such as warehouses, distribution centres, manufacturing facilities
- Commercial facilities such as retail stores, offices, strip malls and vacation facilities, such as hotels, motels, cottages, cabins and rental, co-operative, fractional ownership, time-share or condominium accommodation associated with sports and leisure facilities (e.g., ski resorts)
- Institutional facilities such as schools, churches, community buildings, local government buildings, arenas, libraries, fire halls, police stations and residences at which medical care is provided, such as nursing homes, long-term care facilities and hospices

Definition of Industrial, Commercial and Institutional (ICI) for Purposes of Multi-family Building Collection Financial Incentive

For purposes of the market-clearing price financial incentive offered by MMBC for multi-family building collection, ICI includes PPP generated by the following types of facilities if collected by the same vehicle as is servicing the multi-family building:

- Commercial facilities such as retail stores or offices located in the street level or lower levels of a multi-family building and vacation facilities, such as hotels, motels, cottages, cabins and rental, co-operative, fractional ownership, time-share or condominium accommodation associated with sports and leisure facilities (e.g., ski resorts)
- Institutional facilities such social or community service organizations and personal or health care facilities located in the street level or lower levels of a multi-family building and residences at which medical care is provided, such as nursing homes, long-term care facilities and hospices

Definition of Industrial, Commercial and Institutional (ICI) for Purposes of Depot Collection Financial Incentive

For purposes of the market-clearing price financial incentive offered by MMBC for depot collection, ICI includes PPP generated by any type of operation or facility other than a residential household. For clarity, this includes PPP generated by:

- Industrial operations of any size
- Commercial operations of any size including small businesses with one or more employees, retail stores, offices, strip malls and vacation facilities, such as hotels, motels, cottages, cabins and rental, co-operative, fractional ownership, time-share or condominium accommodation associated with sports and leisure facilities (e.g., ski resorts)
- Institutional operations of any size including schools, churches, community buildings, local government buildings, arenas, libraries, fire halls, police stations, social or community

Appendix B – Definitions of ICI for Collection Financial Incentives

service organizations and residences at which medical care is provided, such as nursing homes, long-term care facilities and hospices

Appendix C – Deduction Protocol for ICI PPP at Depots

MMBC recognizes that depots typically service both residential and small ICI generators. As the PPP Stewardship Plan is for residential PPP only, MMBC must implement procedures to ensure that it is not paying for the ICI portion of the PPP that the depot receives.

MMBC will therefore automatically deduct 25% of the PPP reported as collected from depots on the assumption that it is industrial, commercial or institutional (ICI) PPP. If a depot collector has reason to believe that less than 25% of the PPP collected at their depot(s) is from ICI sources, the depot collector may submit data to support a request to reduce the percentage for their specific depot(s).

MMBC will monitor the quantity of PPP collected at depots by the population and households in the depot service area in relation to the quantity of each type of PPP supplied by producers to residents on a per capita and per household basis and therefore available for collection. Should the quantity collected at a specific depot or group of depots be higher than the typical capture rate of residential PPP available for collection, MMBC will increase the 25% deduction so that the quantity of residential PPP collected at these depots is within the typical range of residential PPP collected at similar depots.

To support an application to reduce the 25% deduction for ICI applied to a depot, the depot collector must either:

1. Accept only residential PPP and support this policy by
 - Communicating to the community being served by the depot that only PPP from households is accepted at the depot and that ICI PPP is not accepted by making this statement prominently on the depot's website, in all depot communications materials and on signs at the depot; and
 - Documenting how the residential-only policy is implemented and enforced by depot staff.

Or

2. Provide records to confirm that the ICI PPP received at the depot represents less than 25% of the PPP received at the depot. Records would be comprised of:
 - The number of vehicles from a residential address that did not contain ICI PPP and the number of vehicles containing ICI PPP over a period that represents 20% of the annual tonnage collected by the depot; and
 - The weight of residential PPP and the weight of ICI PPP received over a period that represents 20% of the annual tonnage collected by the depot.

Applications received will be reviewed by MMBC. A decision to reduce the factor is solely at MMBC's discretion but will not be unreasonably withheld if the information provided in the application is complete, considered to be accurate and reliable and supports a lower factor.

Collector Qualification Standards

May 31, 2013



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Collector Qualification Standards

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Note: The following is a summary only and is subject to change. Final requirements will be as set out in the agreement that will be customized for each collector and executed by MMBC and a service provider.

Collector Qualification Standards

1. Glossary of Terms

Curbside Collection Service

Curbside collection services means:

- Provision of curbside set-out containers;
- Pick up of PPP placed at the curb by residents housed in single-family dwellings, converted single-family buildings with secondary suites and buildings with up to four suites;
- Pick up of PPP along the collection vehicle route¹;
- Pick up of the types of PPP to be collected from households as defined by MMBC;
- Pick up no more frequently than weekly and no less frequently than bi-weekly;
- For municipalities within Metro Vancouver, unloading of collection vehicles at a location within a 30 minute drive (on average based on typical traffic conditions between 10 am and 2 pm Monday to Friday) from the municipal boundary at the point of least distance to the receiving facility operated by the post-collection service provider selected by MMBC; and
- For other municipalities, unloading of collection vehicles at a location within 60 kilometers from the municipal boundary at the point of least distance to the receiving facility operated by the post-collection service provider selected by MMBC.

Containers stored on a public street or lane with special permission of the local government are not included in the definition of curbside collection service.

Multi-family Building Collection Service

Multi-family building collection service means:

- Pick up of PPP delivered by residents to a central storage area accessible by all residents of the multi-family complex from which collection occurs;
- Pick up of containers if stored on a public street or lane with special permission of the local government;
- Pick up of PPP from a location that is directly accessible by collection vehicle²;
- Pick up of the types of PPP to be collected from households as defined by MMBC;
- Pick up no more frequently than weekly³; and
- For municipalities within Metro Vancouver, unloading of collection vehicles at a location within a 30 minute drive (on average based on typical traffic conditions between 10 am and 2 pm Monday to Friday) from the municipal boundary at the point of least distance to the receiving facility operated by the post-collection service provider selected by MMBC; and

¹ A collector can provide enhanced collection service where collection staff enter residential property to access PPP collection containers with appropriate arrangements with residents and at the collector's or resident's cost.

² A collector can provide enhanced collection service where collection staff are required to access the PPP collection containers with appropriate arrangements with the property manager and at the collector's or property manager's cost.

³ A collector can provide more frequent collection with appropriate arrangements with the property manager and at the collector's or property manager's cost.

Collector Qualification Standards

- For other municipalities, unloading of collection vehicles at a location within 60 kilometers from the municipal boundary at the point of least distance to the receiving facility operated by the post-collection service provider selected by MMBC;

Depot Collection Service

Depot collection service means operating a location to which PPP can be delivered by residents.

Where a depot is housed at a specific location, the depot must be staffed when open to residents and securely fenced and locked when closed to residents.

Where a depot is temporary and is available to residents for a number of hours on a single day, the depot must be staffed when open to residents and all aspects of the depot collection service must be removed or rendered inaccessible when the depot is closed to residents or, at a minimum, at the end of the operating day.

2. Requirements for Local Governments Administering or Delivery Collection Services

Local governments shall ensure that:

- Packaging that contains Hazardous Waste or Special Waste is not accepted in the PPP collection system.
- Items that are not packaging or printed paper are not accepted in the PPP collection system.
- Residents are informed of the packaging and printed to be accepted and the requirement to exclude items that are not packaging or printed paper.
- The types of PPP specified by MMBC are collected from residents.
- All collected residential PPP is received and accepted by a MMBC qualified post-collection service provider. The collector may not segregate or otherwise divert PPP for management by any party other than MMBC's designated post-collection service provider.
- PPP is collected and stored in a manner acceptable to the MMBC qualified post-collection service provider designated by MMBC to receive the PPP.
- PPP collection occurs on a regular schedule on the same day⁴ and as close to a consistent time as possible.
- Collection containers provided to residents shall provide sufficient volume to accommodate generation within the context of the collection frequency provided and shall not be a barrier to resident participation and/or PPP capture.
- Limits are not placed on the quantity of PPP delivered by a resident if the PPP is from a household.

⁴ May be modified to accommodate holiday schedules.

Collector Qualification Standards

- Residents receive uninterrupted collection service with the exception of statutory holidays.
- Residents are not charged for the PPP collection service for which a market-clearing price financial incentive is received from MMBC. Local governments may charge residents for services not within the scope of MMBC's defined collection service and for costs incurred that exceed the market-clearing price financial incentive received from MMBC.

Local governments shall:

- Provide collection service information to residents.
- Align its collection service information with MMBC's provincial communications program as directed by MMBC.
- Deliver PPP collection services in a manner that contributes to a positive view of and encourages participation in PPP recycling by residents and members of the public.
- Keep records and report as set out in the contract with MMBC:
 - The number of households receiving curbside collection service;
 - The address of each multi-family building receiving collection service and the number of housing units and commercial units in the building;
 - The address of each depot;
 - The quantity of PPP collected; and
 - The quantity of PPP received by a MMBC qualified post-collection service provider.

3. Requirements for Multi-Family Building Collectors

Collectors shall not accept packaging from residents that contains Hazardous Waste or Special Waste.

Collectors shall not accept items that are not packaging or printed paper in the PPP collection system.

Collectors shall ensure that the property manager and residents are informed of the packaging and printed to be accepted and the requirement to exclude items that are not packaging or printed paper.

Collectors shall collect the types of PPP from residents specified by MMBC.

Collectors shall ensure that all collected residential PPP is received and accepted by a MMBC qualified post-collection service provider and shall not segregate any PPP for management in any other manner.

Collector Qualification Standards

Collectors shall collect and store PPP in a manner acceptable to the MMBC qualified post-collection service provider designated by MMBC to receive the PPP.

Collection containers provided to buildings shall provide sufficient volume to accommodate generation within the context of collection frequency and shall not be a barrier to resident participation and/or PPP capture.

Collectors shall not place limits on the quantity of PPP delivered by a resident if the PPP is from a household.

Collectors shall provide PPP collection service to multi-family residents at no charge. Collectors may charge multi-family buildings for services not within the scope of MMBC's defined collection service.

Collectors shall provide uninterrupted service with the exception of statutory holidays.

Collectors shall provide collection service information to building managers and for distribution to residents and shall align its collection service information with MMBC's provincial communications program as directed by MMBC.

Collection vehicles shall be maintained in a satisfactory condition and have appropriate safety markings in accordance with current statutes, rules and regulations.

Collectors shall observe all rules of the road including weight-related laws and regulations, such as axle bridging and loading requirements.

Collectors shall comply with applicable federal, provincial, local government laws, statutes, rules, regulations or ordinances, including those of agencies having jurisdiction over any aspect of the collection of PPP.

Collectors shall obtain and maintain any permit or license required by local, provincial or federal governments or any other regulatory body required in order to collect PPP.

Collectors shall comply with all environmental standards and regulations including local government noise bylaws.

Collectors shall deliver PPP collection services in a manner that contributes to a positive view of and encourages participation in PPP recycling by residents and members of the public.

Collector Qualification Standards

Collectors shall comply with the Workers Compensation Act, the Occupational Health and Safety Regulation and all worker health and safety requirements and shall provide a safe working environment.

Collectors shall carry insurance:

- Automobile liability insurance coverage with a minimum combined single limit for bodily injury and property damage of \$5,000,000 per accident;
- Commercial general liability insurance coverage with limits no less than \$5,000,000 each occurrence and \$5,000,000 general aggregate;
- Workers Compensation coverage as required by WorkSafeBC; and
- Pollution liability insurance with limits no less than \$3,000,000 each occurrence and \$3,000,000 annual aggregate.

Collectors shall keep records and shall report:

- The address of each multi-family building receiving collection service and the number of residential units and commercial units in the building;
- The quantity of PPP collected; and
- The quantity of PPP received by a MMBC qualified post-collection service provider.

4. Requirements for Depot Collectors

Collectors shall not accept packaging from residents that contains Hazardous Waste or Special Waste.

Collectors shall not accept items that are not packaging or printed paper in the PPP collection system.

Collectors shall ensure that residents are informed of the packaging and printed to be accepted and the requirement to exclude items that are not packaging or printed paper.

Collectors shall collect the types of PPP specified from residents.

Collectors shall ensure that all collected residential PPP is received and accepted by a MMBC qualified post-collection service provider and shall not segregate any residential PPP for management in any other manner.

Collectors shall collect PPP in the following categories:

- Polyethylene film
- Polystyrene foam - white

Collector Qualification Standards

- Polystyrene foam - coloured
- Corrugated cardboard
- Glass
- Printed papers
- Other packaging containers

Collectors located in a municipality without curbside collection services shall collect all categories of PPP listed above. Collectors located in municipalities with curbside collection services may collect all categories of PPP listed above or may collect only those materials not included in the curbside collection system (i.e. PE film, PS foam and glass if glass is not collected at curbside).

If collectors are:

- Baling PE film the minimum bale density must be 500 kg per cubic meter;
- Baling PS foam, the minimum bale density must be 350 kg per cubic meter;
- Densifying PS foam, the minimum biscuit density must be 600 kg per cubic meter; and
- Baling OCC, the minimum bale density must be 600 kg per cubic meter.

Collectors shall, where practical and feasible, segregate ICI PPP from residential PPP to accommodate separate weighing of residential PPP. Where residential PPP is combined with ICI PPP prior to weighing, 25% of the combined weight will be deducted prior to payment. Depot collectors may apply to MMBC by completing an application form⁵ and providing the data required to request to have the factor reduced.

Collectors shall collect and store PPP in a manner acceptable to the MMBC qualified post-collection service provider designated by MMBC to receive the PPP.

Collectors shall not place limits on the quantity of PPP delivered by a resident if the PPP is from a household.

Collectors shall provide PPP collection service to residents at no charge. Collectors may charge residents for services not within the scope of MMBC's defined collection service.

Collectors shall provide uninterrupted service with the exception of statutory holidays.

Collectors shall provide collection service information to residents and shall align its collection service information with MMBC's provincial communications program as directed by MMBC.

⁵ The application would be reviewed by MMBC. A decision to reduce the factor would be at MMBC's discretion but would not be unreasonably withheld if the information provided in the application is complete, considered to be accurate and reliable and supports a lower factor.

Collector Qualification Standards

Collectors shall comply with applicable federal, provincial, local government laws, statutes, rules, regulations or ordinances, including those of agencies having jurisdiction over any aspect of the collection of PPP.

Collectors shall obtain and maintain any permit or license required by local, provincial or federal governments or any other regulatory body required in order to collect PPP.

Collectors shall comply with all environmental standards and regulations including local government noise bylaws.

Collectors shall deliver PPP collection services in a manner that contributes to a positive view of and encourages participation in PPP recycling by residents and members of the public.

Collectors shall comply with the Workers Compensation Act, the Occupational Health and Safety Regulation and all worker health and safety requirements and shall provide a safe working environment.

Collectors shall carry insurance:

- Commercial general liability insurance coverage with limits no less than \$5,000,000 each occurrence and \$5,000,000 general aggregate;
- Workers Compensation coverage as required by WorkSafeBC; and
- Pollution liability insurance with limits no less than \$3,000,000 each occurrence and \$3,000,000 annual aggregate.

Collectors shall keep records and shall report:

- The quantity of PPP collected; and
- The quantity of PPP received by a MMBC qualified post-collection service provider.