



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JUNE 23, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

ALSO PRESENT: Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

REGRETS: Rick Davidge, Chief Administrative Officer

MEDIA: 1 (N.I. Gazette) **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Mayor Bood advised of addenda to the agenda:

I. COMMITTEE REPORTS

3. Draft minutes of the Operational Services Committee meeting held June 18, 2015 and recommendations to Council.

J. STAFF REPORTS

Verbal report by Allison McCarrick: Shift to Stage 2 Water Restrictions, Schedule 'A' to District of Port Hardy Water Conservation Bylaw 06-2005 and recommendation.

K. CURRENT BYLAWS AND RESOLUTIONS

2. District of Port Hardy Bylaw No. 1043-2015, A Bylaw to Amend Garbage and Recycling Bylaw No. 1027-2014. For First, Second and Third Readings.

Moved/Seconded/Carried

THAT the agenda be approved as amended.

C. ADOPTION OF MINUTES

1. The minutes of the Special Council Meeting of Council held June 9, 2015.

Moved/Seconded/Carried

THAT the minutes of the Special Council Meeting of Council held June 9, 2015 be approved as presented.

2. Minutes of the Regular Meeting of Council held June 9, 2015.

Moved/Seconded/Carried

THAT the minutes of the Regular Meeting of Council held June 9, 2015 be approved as presented.

2015-113
AGENDA
APPROVED AS
AMENDED

2015-114
SPECIAL
COUNCIL
MEETING
MINUTES JUNE 9,
2015 APPROVED

2015-115
REGULAR
COUNCIL
MEETING
MINUTES JUNE 9,
2015 APPROVED

ACTION ITEMS

D. DELEGATIONS

No delegations.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received for information.

Councillor Corbett-Labatt inquired if the Regional District of Mount Waddington had received notification regarding their application for funding for the knotweed eradication program.

Mayor Bood advised that Pat English at the Regional District of Mount Waddington has not yet received any word on the application.

F. CORRESPONDENCE

1. Rory Annett, Executive Director, Coastal Projects, BC Ministry of Forests, Lands and Natural Resource Operations (June 11/15) re: Proposed 2015 Great Bear Rainforest land use objectives, notice of Public Review and Comment Period from June 11, 2015 to August 10 2015 was received for information.
2. Peter Luckham, Chair Islands Trust Council (June 12/15) re: Request to join Island Trust Council in advocating a reduction in ferry fares on BC Ferries' minor routes by 25%.

Mayor Bood advised Council that the Port Hardy – Prince Rupert route is considered a minor route.

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter to the BC Ferry Commissioner to in support of Island Trust in advocating for provincial government investment in reducing fares by 25 per cent from today's prices on all BC Ferry minor routes.

3. Correspondence re: Inter-city bus service.
 - a. Dylan Green, President Tofino Bus Services Inc. (June 16/15) re: Application for new inter-city bus license, Route 4 Nanaimo to Campbell River and Route 5 Campbell River to Port Hardy.
 - b. Brad Scott, BC District Manager, Passenger Services, Greyhound Canada (June 17/15) re: Greyhound Canada application for elimination of Route U, City of Nanaimo to City of Campbell River and Route W, City of Campbell River to District of Port Hardy

Council discussed the above correspondence regarding inter-city bus routes to Port Hardy and the North Island. Council members agreed that an inter-city bus service is vital for passenger and freight service to our community. Council members further discussed the Tofino Bus Service and its proposed routes, the need to see if other bus service proponents come forward and a preference that Greyhound Canada continue their existing service.

Councillor Tidbury advised that currently there are two bus services in our community, Greyhound and Island Link.

2015-116
SUPPORT ISLAND
TRUST AND
ADVOCATE
REDUCTION OF
BC FERRY FARES
ON MINOR
ROUTES

2015-117
SUPPORT
GREYHOUND
CANADA BUS
SERVICE

Moved/Seconded/Carried

THAT Council writes a letter to the BC Transportation Board advising the District of Port Hardy is in support of Greyhound Canada continuing its passenger and freight service on Routes U and W in order to develop tourism and keep our connection with Canada.

4. Dawn Moorehead, Grassroots Garden Society (June 17/15) re: Request for letter of support for New Horizons grant application and if successful will be used for increased food production capacity in backyards and community gardens; mentor new gardeners and potential small farmers; and demonstrate agro-forestry as a sustainable North Island livelihood.

Councillor Hemphill commented on the invitation in the letter for Council members to visit the Grassroots site and encouraged Council members to go see the great work being done there.

2015-118
LETTER OF
SUPPORT FOR
GRASSROOTS

Moved/Seconded/Carried

THAT Council writes a letter of support for the Grassroots Learning Centre and Forest Farm grant application to New Horizons funding program.

5. Lynette Tanaka, Visitor Services & Marketing Manager, and Port Hardy Chamber of Commerce (June 17/15) re: Request for District of Port Hardy support for Canada Day celebrations at Carrot Park.

2015-119
PH CHAMBER
SUPPORT RE:
CANADA DAY

Moved/Seconded/Carried

THAT Council approves the Port Hardy Chamber of Commerce request for support for Canada Day celebrations as outlined in their letter dated June 17, 2015 as follows:

1. Permission to use Carrot Park on Canada Day
2. Use of two additional port a potties on Canada Day.
3. Assistance in managing garbage and recycling during and after the event.
4. Closure of Market Street between the intersection of Shipley and Market Street to Carrot Park at Douglas Street.
6. Dan Jepsen, Chairman and CEO, C3 Alliance Corp. (June 9/15) re: Invitation to attend Annual Resource Breakfast Series at UBCM Convention, September .22 to 24, 2015.

Councillor Marcotte advised the Resource Breakfast Series meetings he and Councillor Tidbury attended at the 2014 UBCM Convention were very informative.

2015-120
ANNUAL
RESOURCE
BREAKFAST
SERIES AT UBCM
CONVENTION

Moved/Seconded/Carried

THAT staff reserve two seats for Council at the Energy and Mines Sector Breakfast Tuesday September 22, 2015 and two seats at the Forest Sector Breakfast Thursday September 24, 2015.

6. James Nash, Prostate Cancer Canada (June 18/15) re: Request to proclaim September 2015 as Prostate Cancer Awareness Month in Port Hardy. Request sponsored by Mayor Bood, per Council Policy CP1.2

2015-121
PROCLAIM
SEPTEMBER AS
CANCER
AWARENESS
MONTH

Moved/Seconded/Carried

THAT Council proclaims September as Prostate Cancer Awareness Month in Port Hardy.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook.

I. COMMITTEE REPORTS

1. Addendum: Draft minutes of the Operational Services Committee meeting held June 18, 2015.

Recommendations to Council:

- a. "THAT Council approves replacing the Fort Rupert Lift Station electrical kiosk with an aluminum box, at an estimated cost of \$1,800 as per Safety Authority directive ELOP-226651-014."

Council members discussed the requirement from the Safety Authority to replace the Fort Rupert Lift Station electrical kiosk. Allison McCarrick, Director of Financial Services advised that the cost for the electrical kiosk would come from the operations budget.

Moved/Seconded/Carried

THAT Council approves replacing the Fort Rupert Lift Station electrical kiosk with an aluminum box, at an estimated cost of \$1,800 as per Safety Authority directive ELOP-226651-014.

- b. "THAT Council directs staff to prepare a bylaw for Council review to amend District of Port Hardy Water Conservation Bylaw No. 06-2005 to amend Stage 1, 2 and 3 Outdoor Water Use Restriction changes as recommended:
 - Stage 1: Even number houses Monday, Wednesday and Saturday Odd number houses Tuesday, Thursday and Sunday 5:00am – 9:00am and 7:00pm – 10:00pm
 - Stage 2: Even number houses Monday Odd number houses Thursday No surface washing (Driveways, buildings etc.)
 - Stage 3: No lawn watering, pool filling, vehicle washing, no hand watering."

Allison McCarrick, Director of Financial Services, reviewed the historical data regarding rainfall and water levels at Kains Lake Dam.

Mayor Bood reviewed the current and proposed water use restriction schedules and the differences between them.

Moved/Seconded/Carried

THAT Council directs staff to prepare a bylaw for Council review to amend District of Port Hardy Water Conservation Bylaw No. 06-2005 to amend Stage 1, 2 and 3 Outdoor Water Use Restriction changes as follows:

- Stage 1: Even number houses Monday, Wednesday and Saturday Odd number houses Tuesday, Thursday and Sunday 5:00am – 9:00am and 7:00pm – 10:00pm
- Stage 2: Even number houses Monday Odd number houses Thursday No surface washing (Driveways, buildings etc.)
- Stage 3: No lawn watering, pool filling, vehicle washing, no hand watering.

2015-122
REPLACE
ELECTRICAL
KIOSK AT FT.
RUPERT LIFT
STATION

2015-123
DRAFT BYLAW TO
AMEND BL 06-
2005 RE:
OUTDOOR
WATER USE
RESTRICTIONS

- c. "THAT Council directs senior staff to move ahead with the SCADA system project."

Councillor Marcotte advised he has discussed the purchasing of the Supervisory Control and Data Acquisition system (SCADA) with the Director of Finance and was advised that the Director is close to having all the information needed in order to proceed with a recommendation for the SCADA system project.

Allison McCarrick gave a brief overview of the SCADA System and explained that it is a computer program that extracts data from the water treatment plant computer system. The SCADA system itself is good, but in need of upgrading and the software needs to be addressed.

2. Draft minutes of the First Nations Relations Committee Meeting held June 9, 2015 for information.

Recommendations to Council

- a. *"THAT Council amend the mandate of the First Nations Relations Committee to include an annual report from the First Nations Relations Committee Chair that reports on the District of Port Hardy progress towards reconciliation with local First Nations AND THAT the First Nations Relations Committee annual report be included in the District of Port Hardy Annual Report."*

Councillor Hemphill advised the Committee reviewed the Truth and Reconciliation Commission: Call to Action items that pertain to local government which could act to further reconciliation with First Nations. The preparation of an annual report by the Committee Chair would show progress the District has made towards reconciliation with local First Nation communities.

Councillor Tidbury requested clarification from staff as to what the recommendation requires.

Councillor Hemphill advised the First Nations Reconciliation Committee mandate would be amended to include the preparation of an annual report by the Chair of the Committee as to the actions taken during the year by the Committee and thus the District, towards reconciliation. The Chair's annual report would then be included in the District of Port Hardy Annual Report. There would be no additional work for staff as it would be up to the First Nation Relations Committee Chair to prepare the report.

2015-124
AMEND MANDATE
OF FIRST
NATIONS
RELATIONS
COMMITTEE TOR
RE: ANNUAL
REPORTING

Moved/Seconded/Carried

THAT Council amend the mandate of the First Nations Relations Committee to include an annual report from the Chair of the First Nations Relations Committee that reports on the District of Port Hardy progress towards reconciliation with local First Nations AND THAT the First Nations Relations Committee annual report be included in the District of Port Hardy Annual Report

- b. *"THAT Council provides First Nation cultural education and training for all District of Port Hardy employees AND THAT the cultural education and training be completed by the end of 2015."*

Councillor Hemphill advised the Committee reviewed the Truth and Reconciliation Commission: Call to Action items that pertain to local government which could act to further reconciliation with First Nations and that cultural awareness and training was

recommended for employees at all levels of government. If Council approves the recommendation the First Nations Relations Committee could review options for cultural training, costs and staff scheduling.

Councillor Tidbury advised he would not be in support of the recommendation as Council should know the costs factors regarding training before moving forward.

2015-125
FIRST NATION
CULTURAL
TRAINING

Moved/Seconded

THAT Council provides First Nation cultural education and training for all District of Port Hardy employees AND THAT the cultural education and training be completed by the end of 2015.

Councillor Tidbury recommended rewording of the motion to correctly reflect the recommendation of the Committee.

2015-126
AMEND MOTION
RE: FIRST
NATION
CULTURAL
TRAINING

Moved/Seconded/Carried

THAT the motion to be amended to:

THAT Council directs the First Nations Relations Committee to prepare a proposal to undertake a cultural education and training program for all District employees AND THAT the cultural education and training program be completed by the end of 2015.

2015-127
FNR COMMITTEE
PREPARE
PROPOSAL RE:
CULTURAL
EDUCATION &
TRAINING FOR
EMPLOYEES

Moved/Seconded/Carried

Opposed: Councillor Tidbury

THAT Council directs the First Nations Relations Committee to prepare a proposal to undertake a cultural education and training program for all District employees AND THAT the cultural education and training program be completed by the end of 2015.

3. Draft minutes of the Parks and Recreation Review Committee meeting held June 16, 2015 were received for information. Note: Recommendation to Council to be brought forward to next Council meeting.

Councillor Tidbury advised that the Operational Services Committee will review the costs of the Beaver Harbour Park Ballfield #1 light removal and bring the information to the next Council meeting. This will be done in time for the Safety Authority Inspection Report deadline.

J. STAFF REPORTS

Addendum

1. Verbal report by Allison McCarrick: Shift to Stage 2 Water Restrictions. Schedule 'A' to District of Port Hardy Water Conservation Bylaw 06-2005 was received for information.

Recommendation:

- a. *"THAT Council approves the shift to Stage 2 water restrictions effective July 3, 2015, AND FURTHER THAT the Chief Administrative Officer is hereby granted authority to change the stage associated with water restrictions for the remainder of 2015, AND FURTHER THAT staff provides public notification of any change in the effective stage of water restrictions in accordance with District of Port Hardy Water Conservation Bylaw No. 06-2005."*

Allison McCarrick reviewed the historical data regarding rainfall and water levels at Kains Lake Dam.

Councillor Robertson inquired if raising the dam would solve some of the issues.

Council directed staff to bring discussion of raising Kains Lake Dam to the next Operational Services Meeting.

2015-128
SHIFT TO STAGE
2 WATER
RESTRICTIONS

Moved/Seconded/Carried

THAT Council approves the shift to Stage 2 water restrictions effective July 2, 2015, AND FURTHER THAT the Chief Administrative Officer is hereby granted authority to change the stage associated with water restrictions for the remainder of 2015, AND FURTHER THAT staff provides public notification of any change in the effective stage of water restrictions in accordance with District of Port Hardy Water Conservation Bylaw No. 06-2005.

K. CURRENT BYLAWS AND RESOLUTIONS

1. District of Port Hardy Bylaw No. 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013. For Third Reading and Adoption.

Council directed staff to bring forward District of Port Hardy Bylaw No. 1042-2015, A Bylaw to Amend Zoning Bylaw No.1010-2013 to the next Council meeting.

2. District of Port Hardy Bylaw No. 1043-2015, A Bylaw to Amend Garbage and Recycling Bylaw No. 1027-2014. For First, Second and Third Readings.

Jeff Long, Director of Corporate and Development services reviewed the proposed amendments and advised they were of a housekeeping nature in order to include manufactured home dwelling in the bylaw.

2015-129
BL 1043-2015
1ST, 2ND, 3RD
READING

Moved/Seconded/Carried

THAT District of Port Hardy Bylaw No. 1043-2015, A Bylaw to Amend Garbage and Recycling Bylaw No. 1027-2014, for First, Second and Third Readings.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

Councillor Corbett-Labatt requested Council return to the draft minutes of the Operational Services meeting held June 18, 2015 and the Committee resolution regarding the referral from First Nations Relations Committee about First Nations Signage for Storey's Beach. *"THAT staff contact the Chair of the First Nations Relations Committee and request more information regarding the specific location and installation requirements for the Storey's Beach First Nation sign AND THAT the information be brought back to the next Operational Services Committee meeting agenda"*

Councillor Corbett-Labatt advised that Council had previously approved in principal the signage project and that the project should move forward to completion.

Councillor Marcotte advised that the Operational Services Committee had received no information as to the location other than 'left of the boat ramp' where the sign for Tex Lyon trail is located or any installation requirements.

Councillor Hemphill advised there was an error in communication and that Tom and Merv Child were to provide information regarding the location and installation. The resolution was made in order to move the sign project along and have Tom and Merv Child's report come directly to Operational Services rather than to the First Nation Relations Committee and then back to Operational Services.

N. NOTICE OF IN CAMERA MEETING

No in camera meeting scheduled at this time.

O. ADJOURNMENT

2015-130
ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 8:28pm

CORRECT

APPROVED

Original signed by:

CHIEF ADMINISTRATIVE OFFICER

MAYOR