



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
NOVEMBER 24, 2015
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt (via telephone) Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson (via telephone) and John Tidbury

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer, Heather Nelson-Smith, Director of Corporate Services and Abbas Farahbakhsh, Director of Operational Services

REGRETS: None

MEDIA: None **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm.

B. APPROVAL OF AGENDA

Heather Nelson-Smith, Director of Corporate Services advised of a Late Item addition to the agenda: Notice of an In-Camera meeting, to follow the Regular meeting of Council November 24, 2015 per Community Charter Section 90-1-A *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of November 10, 2015 be adopted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held November 9, 2015.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held November 9, 2015 be accepted as presented.

2. Minutes of the Special Council Meeting held meeting held November 10, 2015

Moved/Seconded/Carried

THAT the minutes of the Special Council Meeting held November 10, 2015 be accepted as presented.

3. Minutes of the Regular Council meeting held November 10, 2015.

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held November 10, 2015 be accepted as presented.

2015-201
AGENDA ADOPTED
AS AMENDED

2015-202
COW MINUTES NOV
9/15 APPROVED AS
PRESENTED

2015-203
SPECIAL COUNCIL
MEETING MINUTES
NOV 10/15 2015
APPROVED AS
PRESENTED

2015-204
REGULAR COUNCIL
MEETING MINUTES
NOV 10/15 2015
APPROVED AS
PRESENTED

D. DELEGATIONS

No delegations

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received for information.

Councillor Corbett-Labatt requested an update on the Council motion of August 11, 2015 regarding a letter to be written to Island Health requesting a traffic study on all access to their properties adjacent to and including the Primary Health Care Center.

Allison McCarrick, CAO advised that she is not aware if a letter has yet been written but that she has a phone call in to Allison Mitchell of Island Health requesting an update on of the issue.

ACTION ITEM
REVIEW

Councillor Dennis Dugas request an update on the October 27, 2015 Council motion directing staff to prepare a Request for Quotation for Mitigation of Ballfield #2 at Beaver Harbour Park, as has been reported in the North Island Gazette.

Abbas Farahbakhsh, Director of Operational Services advised the he and Sean Mercer, Operations Manager have reviewed the condition of the ballfields. A professional opinion and proposal for the work to be done needs to be obtained. There is no one in the District with in-house expertise in this field to prepare a proper RFQ for Ballfield #2. There is budget allocated for a review and when this is completed the recommendations can be reviewed and work can commence on ballfield #2.

F. CORRESPONDENCE

1. Barbara Price, President, AVICC (Nov 10/15) re: Resolutions Notice / Request for Submissions / Call for Nominations for AVICC Executive was received for information.

Councillor Robertson requested an update on the resolution to AVICC/UBCM regarding two tier BC Hydro rates.

Mayor Bood gave a brief overview of the resolution process at the UBCM annual general meetings and advised that the resolution regarding two tier BC Hydro rates was part of a resolution block that was passed at the 2015 UBCM Convention.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

COUNCIL
REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held November 10, 2015 were received for information.

Councillor Jessie Hemphill requested the draft minutes First Nations Relations

Committee meeting held November 10, 2015 be corrected to show she did return to the meeting.

Councillor Hemphill cited a possible conflict of interest and left the Council meeting.
Time: 7:20 pm

The First Nations Relations Committee recommends:

“THAT Council approve offering a contract to Kathi Camilleri for \$1,250 per day (inclusive of all fees and charges) for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop costs.”

Moved/Seconded/Carried

THAT Council approve offering a contract to Kathi Camilleri for \$1,250 per day (inclusive of all fees and charges) for three days of First Nation cultural education and training workshops AND THAT the Director of Corporate Services be directed to research grant funding sources to offset the workshop cost.

Allison McCarrick, CAO advised that this will be included in 2016 budget discussions.

Councillor Hemphill rejoined the meeting.

Time: 7:25 pm

2. Draft minutes of the Operational Services Committee meeting held November 19, 2015 was received information.

The Operational Services Committee Recommends:

“That Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov.3/15) namely:

Recommendation for 8755 Granville Street - Old Bank – Empty Building Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues. Our bylaw states that if the owner fails to do so the District may remedy the issue at the owner’s expense and apply the amount to the taxes. AND

Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering.”

Moved/Seconded/Carried

That Council proceed with the recommendations from the Broken Window report prepared by Heather Nelson-Smith, Director of Corporate Services (Nov.3/15) namely:

Recommendation for 8755 Granville Street - Old Bank – Empty Building Enforce District of Port Hardy Bylaw 09-2012 vacant properties. Notice to be sent to the property owner stating that the building must be secured as per the bylaw and any accumulation of filth must be removed and mitigated to prevent future issues.

Our bylaw states that if the owner fails to do so the District may remedy the issue at

2015-205
K.CAMILERRI
CONTRACT FOR
FIRST NATION
CULTURAL
EDUCATION

2015-206
BROKEN WINDOW
REPORT RE: 8755
GRANVILLE
STREET & VACANT
PROPERTIES

the owner's expense and apply the amount to the taxes.

AND

Recommendation for the vacant properties: To send letters stating that under section 5 of the Vacant Property Bylaw and noncompliance with the unsightly premises bylaw 10-2008 which states that a property is considered unsightly when there is an accumulation of rubbish and litter and generally untidy. In addition to the bylaws, a notice about crime prevention and the notations from the RCMP requesting that the areas be thinned to discourage negative use including drinking in public and loitering.

3. Parks & Recreation Review Committee meeting of November 19, 2015 – draft minutes of the meeting to be on next Council agenda.

The Parks & Recreation Review Committee Recommends:

"That Council directs staff to investigate updating of the of the skateboard park facility."

2015-207
SKATEBOARD
PARK FACILITY

Moved/Seconded/Carried

THAT Council directs staff to investigate updating of the of the skateboard park facility.

J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services (Nov 9/15) re: 2016 Council Meeting Dates.

The Director reviewed the criteria, as per Council Procedure Bylaw 03-2009 and Community Charter Section 127, regarding the setting and posting of Council meeting dates.

2015-208
2016 COUNCIL
MEETING DATES

Moved/Seconded/Carried

THAT Council approves the following regular Council meeting dates for 2016:

| | |
|--------------|--|
| January 12 | January 26 |
| February 9 | February 23 |
| March 8 | March 22 |
| April 12 | April 26 |
| May 10 | May 24 |
| June 14 | June 28 |
| July 12 | July 26- cancelled for summer break |
| August 9 | August 23 - cancelled for summer break |
| September 13 | September 27 – cancelled for UBCM Convention |
| October 11 | October 25 |
| November 8 | November 22 |
| December 13 | December 27- cancelled for Christmas break |

K. CURRENT BYLAWS AND RESOLUTIONS

No bylaws.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

Late Item: Notice of an In-Camera meeting, to follow the Regular meeting of Council November 24, 2015 per Community Charter Section 90-1-A *Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

O. ADJOURNMENT

Moved/Seconded/Carried

Time: 7:25pm

THAT the meeting be adjourned and resume in camera under *Community Charter S. 90-1(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.*

CORRECT

APPROVED

Original approved by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR

2015-209
ADJOURNMENT IN
CAMERA SECTION
90-1-(A)