



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JANUARY 10, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Dennis Dugas, Pat Corbett-Labatt, Rick Marcotte, Fred Robertson (by telephone), John Tidbury, Leighton Wishart (by telephone)

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Heather Nelson-Smith, Director of Corporate Services; Leslie Driemel, Recording Secretary

REGRETS: None

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 1

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of January 10, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held December 13, 2016

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held December 13, 2016 be accepted.

2. Minutes of the Committee of the Whole Council Meeting held December 13, 2016.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole Council Meeting held December 13, 2016 be accepted.

3. Minutes of the Regular Council meeting held December 13, 2016.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held December 13, 2016 be accepted.

D. DELEGATIONS

Caitlin Hartnett, Campus Community Coordinator, North Island College re: Update on North Island College.

Ms Hartnett gave a verbal report outlining current and future programming at the Port Hardy and Port McNeill campuses, followed by a general discussion with Council members which included:

- Suggestions for future college and community education courses.
- Enrollment levels.
- Possibility of nursing courses.

2017-001
AGENDA
ACCEPTED AS
PRESENTED

2017-002
SPECIAL COUNCIL
MEETING DEC 13/16
ACCEPTED

2017-003
REGULAR COUNCIL
MEETING MINUTES
DEC 13/16

2017-004
REGULAR COUNCIL
MEETING MINUTES
DEC 13/16
ACCEPTED

- Forestry education courses.
- Working with School District 85 on dual credit courses for local high school students.
- A recent Provincial Government news release on public input on rural education.

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Jacqueline Dawes, Deputy Minister, Ministry of Community, Sport and Cultural Development and Responsible for TransLink (Dec 21/16) re: Province of BC Rural Education Strategy was received for information.

ADHOC COUNCIL
COMMITTEE RE:
SUBMISSION TO
THE BC RURAL
EDUCATION
STRATEGY.

Councillor Robertson suggested an adhoc committee of Council members be formed to review the information and prepare a submission to the BC Rural Education Strategy. It was commented that the deadline to join the online discussion was January 9, 2017. The deadline for submissions is 4:00 pm January 31, 2017.

2. Danyta Welch, Policy & Programs Officer, UBCM Local Government Program Services (Dec.7/16) re: 2016 Asset Management Planning Program final grant payment of \$10,000 was received for information.

ASSET PLANNING

CAO Allison McCarrick advised that the funding of \$10,000 has been received, that the asset planning for District facilities is done and that other asset planning will be done with staff time.

G. NEW BUSINESS

No New Business

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Minutes of the Finance Committee meetings held December 2, December 5, December 13, December 19, 2016 were received for Information.
2. Draft minutes of the First Nations Relations Committee meeting held December 13, 2016 were received for information.
3. Draft minutes of the Operational Services Committee meeting held December 19, 2016 were received for information.
4. Draft minutes of the Parks & Recreation Committee meeting held December 21, 2016 were received for information.

Draft Letter of Understanding re: PHSS Upper Soccer Field was received for information.

Council policy CP2.7 re: Fee for Service/ Honorariums / Grants in aid was received for information.

Recommendations to Council:

- a. THAT the District enter into a Memorandum of Understanding with School District No. 85 with respect to the repair and maintenance of the PHSS upper level playing field. AND direct staff to provide the Committee with details of section 2 of the Memorandum of Understanding which refers to the District's contribution of the agreement.

Councillor Robertson advised the recommendation was to refer the Memorandum of Understanding with School District No. 85 to staff for review.

Council discussion on the recommendation included:

- Council Policy CP2.7 "The District of Port Hardy will not consider requests for discounts for recreation fees, moorage or any fees that are set by bylaw."
- The MOU as a tri-part agreement between SD 85, Youth Soccer and the District of Port Hardy and that it flows from the District's Reciprocal Use Agreement with School District 85.
- District subsidizing other youth activities through designated youth fees for recreational services.
- No current data available on water usage for irrigation of the soccer fields at PHSS.
- There is a cost to the District to supply treated water used for irrigation.
- Youth Soccer applying to the District for a grant in aid equal to the cost of water for irrigating the soccer field area at PHSS.
- SD 85 maintains fields at PHSS to school use standard, not to soccer use standards.
- School District prepared to maintain field and cut grass. If irrigation is provided Youth Soccer to provide seed and labour to recondition the field.

Moved/Seconded/Defeated

THAT the District enter into a Memorandum of Understanding with School District No. 85 with respect to the repair and maintenance of the PHSS upper level playing field. AND direct staff to provide the Committee with details of section 2 of the Memorandum of Understanding which refers to the District's contribution of the agreement.

Councillor Robertson requested the motion be amended to read "THAT Council direct staff to review the draft MOU and District policies AND THAT and a report be brought to the Parks & Recreation Review Committee".

No seconder to amend the motion.

CAO Allison McCarrick, advised that there could be a different motion or direction to staff to review the draft MOU and report back to the Parks & Recreation Review Committee.

Council directed staff to review the draft MOU and District policies and procedures and report back to the Parks & Recreation Review Committee.

- b. THAT a discussion be had with regards to combining the Parks and Recreation Review Committee and the Operations Services Committee with the use of Co-Chairs as required. It was noted that the composition of District committees will be reviewed at Strategic Planning Session January 16, 2017.

Councillor Tidbury commented that this recommendation should be brought to the Operational Services Committee prior to being reviewed at the upcoming Council strategic planning session.

2017-005
MOU WITH SD 85
DEFEATED

STAFF TO REVIEW
MOU AND REPORT
TO PARKS & REC
REVIEW
COMMITTEE

REVIEW
COMPOSITION OF
DISTRICT
COMMITTEES AT
STRATEGIC
PLANNING JAN.
16/17.

Mayor Bood commented that the committee composition discussion would be included in the strategic planning session agenda on January 16, 2017.

J. STAFF REPORTS

1. Accounts Payable December 2016 was received for information.
2. Heather Nelson-Smith, Director of Corporate Services (Jan.4/17) re: Appointment to North Vancouver Island MaPP) Marine Area Plan Partnership for 2017.

Moved/Seconded/Carried

THAT Council appoints Mayor Hank Bood as a Director to the North Vancouver Island Marine Plan Partnership Advisory Committee (MaPP) for 2017 AND THAT Councillor Fred Robertson is appointed as his alternate.

3. Heather Nelson-Smith, Director of Corporate Services (Dec.22/16) re: MIA Coverage Canada 150 Mural Project.

Heather Nelson-Smith, Director of Corporate Services advised

- The mural carvings are being worked on by Stan Wamiss and Mervyn Child in the Thunderbird Mall and that the mall owners and staff are in full support of the project.
- As the carvers are not volunteers to the District and are being paid by the District a Service Provider Agreement is required by MIA.
- The public is invited to help with the completion.
- Prior to any working on the murals the public will be asked to sign a waiver.
- There is an estimated cost of \$50-\$200 for the Service Provider Agreement insurance coverage, which is included in the grant funding.

Moved/Seconded/Carried

THAT Council approves the Service Provider Agreement between The District of Port Hardy, Stan Wamiss and Mervyn Child with the date as set out in the Service Provider Agreement.

4. Adrian Maas, Director of Financial Services (Jan.6/17) re: 2017-2021 Financial Plan and 2017 Rates Bylaws.

Moved/Seconded/Carried

THAT Council proceed with adoption of financial plan and tax rates bylaws following the public participation opportunity and receipt of BCAA's Revised Assessment Roll AND THAT Council give spending approval to Grants in Aid / Fee for Service arrangements and carried forward capital projects as per the list attached to the Director of Finance report of January 6, 2017.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1051-2016 Port Hardy Multiplex Loan Authorization Bylaw. For Adoption.

Moved/Seconded/Carried

THAT Bylaw 1051-2016 Port Hardy Multiplex Loan Authorization Bylaw be adopted.

2. Bylaw 1060-2016, Revenue Anticipation Borrowing Bylaw. For Adoption

2017--006
MAYOR BOOD
APPOINTED TO
MaPP ADVISORY
COMMITTEE

2017--007
SERVICE
PROVIDER
AGREEMENT: DPH,
STAN WAMISS AND
MERVYN CHILD

2017-008
PROCEED WITH
ADOPTION OF
FINANCIAL PLAN
AND TAX RATES
BYLAWS

2017-009
BYLAW 1051-2016
PH MULTIPLEX
LOAN ADOPTED

2017-010
BYL 1060-2016
REVENUE
ANTICIPATION
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1060-2016, Revenue Anticipation Borrowing Bylaw be adopted.

L. PENDING BYLAWS

Amend 2017 User Rates & Fees Bylaw 1057-2016 (to amend Harbour fees).

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

2016-011
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time:7:51pm

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR