



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JANUARY 26, 2016
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood and Councillors Councillor Pat Corbett-Labatt Dennis Dugas, Jessie Hemphill, Rick Marcotte and Fred Robertson

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

REGRETS: Councillor John Tidbury

MEDIA: North Island Gazette **MEMBERS OF THE PUBLIC:** 5

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:00pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of January 26, 2016 be adopted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held January 12, 2016.

Councillor Pat Corbett-Labatt advised Councillor Tidbury was not present at the Special Council meeting of January 12, 2016

Moved/Seconded/Carried

THAT the minutes of the Special Council meeting held January 12, 2016 be accepted as amended.

2. Minutes of the Regular Council meeting held January 12, 2016.

Councillor Pat Corbett-Labatt advised Councillor Tidbury was not present at the meeting and did not give a Council Report.

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held January 12, 2016 be accepted as amended.

D. DELEGATIONS

1. Kyla LaPointe, Wade Charlie and Wendy Kellis, of the Sacred Wolf Friendship Center re: Invitation to Mayor and Council to the Winter Wellness Community Challenge on February 12, 2016.

2016-016
AGENDA ADOPTED
AS PRESENTED

2016-017
SPECIAL MEETING
MINUTES JAN 12/16
ACCEPTED AS
AMENDED

2016-018
REGULAR COUNCIL
MEETING MINUTES
JAN 12/16
ACCEPTED AS
AMENDED

WINTER WELLNESS
COMMUNITY
CHALLENGE

Ms. LaPointe and Wade Charlie discussed with Council the traditions of the Kwesa Ceremony (spirit bath) and K'atla'lithla (cedar cleanse) ceremonies. They advised the ceremonies will help bring people together and will help address the events and traumas that occurred in the past year and work towards the aims and goals of the Truth and Reconciliation Commission.

Council members and those present in the gallery were challenged to take part in the ceremonies. Councillors Pat Corbett-Labatt, Fred Robertson and Dennis Dugas advised they will take part in the ceremonies.

Council directed staff to post the information about the Kwesa Ceremony (spirit bath) and K'atla'lithla (cedar cleanse) ceremonies on the District website and at the Municipal Hall.

2. Russ Hellberg, 101 Squadron and Don Ford, Branch 237, Royal Canadian Legion re: Presentation: Wounded Warrior Run 2016 Port Hardy itinerary and update on Cenotaph project.

Russ Hellberg advised the Wounded Warrior Run BC (WWRBC) was created by Wounded Warriors Canada to provide increased public awareness and financial support for post traumatic stress disorder (PTSD) and mental health. The run is the length of Vancouver Island and done in approximately 15 kilometer relays by of six serving military members, reserves and veterans over seven days. Council was invited to the meet and greet at the Port Hardy Legion on Sunday February 21 and to come and cheer the runners on at the departure on Monday February 22 at Carrot Park. Mr. Hellberg requested the following support from the District including:

WOUNDED
WARRIOR BC

- Appoint a Councillor to organizing committee
- Encourage First Responders to participate
- Put a link on the District web page
- Put notice on the District recreation sign
- Put sign at entrance to Town Hall

Council members thanked Mr. Hellberg for working hard to bring the event to Port Hardy. Councillor Marcotte volunteered to work with the organizing committee.

Council directed staff to post a link on the District website, advertise the event on the recreation sign, place a poster at the municipal hall and advise Port Hardy Fire Rescue of the event.

Mr. Hellberg reviewed with Council the revised Cenotaph Project and advised that under funding available it is a renovation project rather than a new build project. Funding for the program is through the Cenotaph Monument Restoration Program, is an ongoing program that can provide support of up to \$ 25,000 which is 50% of eligible expenses, not exceeding a maximum of \$25,000, requires a minimum of 25% of the applicant's portion of the overall project cost in cash (\$12,500); up to 25% as in-kind contributions (\$12,500) for a total project cost of \$50,000.

Mr. Hellberg advised that he is working with the Operational Services Committee and staff to update budget figures and would like completion of the application by mid March to the Cenotaph Monument Restoration Program coordinator for their input to allow for time to make any revisions to the application by the first quarter intake date of April 1.

Mr. Hellberg and Mr. Ford reviewed the 101 Squadron activities and events planned for 2016.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Council action items were received for information.

Councillor Robertson commented that there was no action item for the Habitat for Humanity presentation to Council. Mayor Bood invited Councillor Robertson to meet with him and continue discussion on the Habitat for Humanity project.

Councillor Corbett-Labatt asked about and received confirmation that the Canada 150 Grant application has now been submitted.

F. CORRESPONDENCE

1. Jonathon Lok, RFT – Director, North Island Community Forest (Dec 31/15) re: North Island Community Forest Limited Partnership Shareholder Dividend was received for information.
2. Hon. Naomi Yamamoto, Minister of Transportation and Infrastructure and Minister of State for Emergency Preparedness was received for information.

G. NEW BUSINESS

No new business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte and Fred Robertson reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

1. Council Committee Appointments

Mayor Bood reviewed the Council Committee appointments for 2016 and asked for comments from Council members.

Councillor Marcotte commented that there were only two appointees to the Parks and Recreation Review Committee. Councillor Corbett-Labatt volunteered to serve if needed. Mayor Bood advised that the two appointments were enough for now and could be looked at in the future if needed.

The Emergency Planning Committee appointments were reviewed and Councillor Marcotte is to replace Councillor Hemphill on the committee.

Councillor Hemphill requested her deputy mayor appointment term be switched with that of Councillor Corbett-Labatt, from April 1, 2016 – November 30, 2016 to December 1, 2016 to July 31, 2017. Councillor Corbett-Labatt agreed to the change.

2016-019
COUNCIL
COMMITTEE
APPOINTMENTS

Moved/Seconded/Carried

THAT Council endorses the following Council Committee appointments for 2016:

Executive Committee

Mayor Bood, Chair

Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, John Tidbury

Finance Committee – Budget, Financial Planning

Mayor Bood, Chair

Councillors: Pat Corbett-Labatt, Dennis Dugas, Jessie Hemphill, Rick Marcotte, Fred Robertson, John Tidbury

Operational Services Committee – Parks, Public Works, Utilities

Councillors: Pat Corbett-Labatt, Rick Marcotte, John Tidbury (chair),

First Nations Relations Committee – Revitalizing Relationships

Councillors, Jessie Hemphill (chair), Rick Marcotte, Fred Robertson,

Parks & Recreation Review Committee

Councillors, Dennis Dugas, Fred Robertson (chair)

District Committees

Community Consultative Committee: Councillors Jessie Hemphill, Rick Marcotte

Emergency Planning Committee: Councillors Rick Marcotte, John Tidbury

Port Hardy Fire Rescue Department: Councillor Rick Marcotte

Poverty Pilot Program: Councillor Pat Corbett-Labatt

Job Fair Committee: Councillor Fred Robertson

External Organizations

Mount Waddington Regional
Transportation Committee

Councillor John Tidbury

Mount Waddington Health Network

Councillors Pat Corbett-Labatt,
Fred Robertson

North Island Regional Emergency
Planning Committee

Councillor John Tidbury

BC Ferries Northern Advisory

Mayor Hank Bood

Island Coastal Economic Trust

Mayor Hank Bood

Municipal Insurance Association

Mayor Hank Bood - Voting Delegate

Port Hardy Heritage Society (Museum)

Councillor Jessie Hemphill

Port Hardy Twinning Society

Councillor Jessie Hemphill

Primary Health Care Local

Councillor Pat Corbett-Labatt

Working Group

Scott Islands Advisory

Councillor Rick Marcotte

Hardy Bay Seniors Citizens Society

Councillor Pat Corbett-Labatt

Vancouver Island Regional Library

Councillor Jessie Hemphill

Alternate - Councillor Fred Robertson

Vancouver Island North Tourism (VINTAC)

Councillor Dennis Dugas

Vancouver Island North Woodlands

Councillor John Tidbury

Advisory Group (VINWAG)

DEPUTY MAYOR SCHEDULE (Deputy Mayor also serves as representative to the Port Hardy & District Chamber of Commerce)	
TERM	DEPUTY MAYOR
December 2, 2014 – July 31, 2015	Councillor Rick Marcotte
August 1, 2015 – March 31, 2016	Councillor John Tidbury
April 1, 2016 – November 30, 2016	Councillor Pat Corbett-Labatt
December 1, 2016 – July 31, 2017	Councillor Jessie Hemphill
August 1, 2017 – March 31, 2018	Councillor Dennis Dugas
April 1, 2018 – December 4, 2018	Councillor Fred Robertson

I. COMMITTEE REPORTS

1. Draft minutes of the Parks & Recreation Review Committee meeting held January 19, 2016 was received for information.

J. STAFF REPORTS

1. Adrian Maas, Director of Finance (Jan 22/16) re: Youth Soccer Registration.

The Director of Finance reviewed his report to Council and Council Policy CP2.7 that specifically provides the District will not consider discounts for fees that are set by bylaw.

Councillor Robertson advised that a representative from Youth Soccer would like to come to Council to discuss the request.

Moved/Seconded/Carried

THAT the request from Youth Soccer Association for relief from third party registration fees be tabled to the next Council meeting.

2016-020
 TABLE YOUTH
 SOCCER REQUEST
 TO NEXT COUNCIL
 MEETING

K. CURRENT BYLAWS AND RESOLUTIONS

1. Adrian Maas, Director of Finance (Jan 12/15) re: User Rate Amendment Bylaw – Seniors Aquafit Classes was received for information.

Moved/Seconded/Carried

THAT Council endorses the staff recommendation to give three readings to the User Rate Amendment Bylaw regarding Seniors Aquafit Classes and proceeds with adoption in due course.

2016-021
 ENDORSE STAFF
 RECOMMENDATION
 RE: BYL 1046-2016

Bylaw 1046-2016 A Bylaw for District of Port Hardy User Rates and Fees Amendment For 2016. For First, Second and Third Reading

Moved/Seconded/Carried

THAT Bylaw 1046-2016 A Bylaw for District of Port Hardy User Rates and Fees Amendment for 2016 receives First, Second and Third Reading.

2016-022
 BYL 1046-2016 TO
 AMEND BYL 1044-
 2015

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:05pm

CORRECT

APPROVED

Original signed by:

DIRECTOR
OF CORPORATE SERVICES

MAYOR

2016-023
ADJOURNMENT