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**MINUTES  
DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING  
6:00 pm TUESDAY APRIL 12, 2016  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

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**PRESENT:** Mayor Hank Bood and Councillors Dennis Dugas, Pat Corbett-Labatt, Jessie Hemphill, Rick Marcotte, Fred Robertson and John Tidbury

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Abbas Farahbakhsh, Director Operational Services; Adrian Maas, Director Financial Services; Sean Mercer, Manager of Operations and Community Services

**REGRETS:** Heather Nelson-Smith, Director of Corporate Services

**MEDIA:** None      **MEMBERS OF THE PUBLIC:** 3

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**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 6:00pm

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Committee of the Whole April 12, 2016 be accepted as presented.

**C. DELEGATION**

1. Debbie Perkovich, Linda Holm, Sara Perkovich, Filomi Days Committee re: Planning of District of Port Hardy Anniversary / Filomi Days.

Allison McCarrick, Chief Administrative Officer (CAO) reviewed the requests the Filomi Days Committee presented to Council at the Regular Council meeting of March 22, 2016.

1. Council / liaison person from the District of Port Hardy.

It was agreed at the March 22, 2016 Council meeting that Councillors Tidbury, Dugas and Robertson, as they are already on the Filomi Days Committee, would be Council liaison. Allison McCarrick, CAO advised that Sean Mercer, Manager of Operations and Community Services would be the contact for any operational requirements

2. Picture of how Council wants the 50<sup>th</sup> Anniversary Celebration to look.

Banners/ balloons/ memorabilia

The Committee discussed possible memorabilia for the event. Council advised Ms Perkovich that with the funding provided the Filomi Days Committee could make the decisions on the purchasing of memorabilia, supplies etc. The Council representative could bring forward any items needing Council discussion or approval.

Council discussion included:

- a 'homecoming' approach to the celebration
- use of social media (Facebook and Twitter) to get the word out

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APPROVAL OF  
AGENDA

- a logo to grab attention to the anniversary

Event on May 5<sup>th</sup> – actual anniversary date.

The CAO advised that the Director of Corporate Services had suggested having a cake and coffee event at the Municipal Hall on the anniversary date. Council, by consensus, approved the idea and requested it be organized by District Staff. It was suggested photo albums be displayed and that Maureen Valentine be contacted to provide a cake.

District float in parade

The CAO advised that Sean Mercer, Manager of Operations and Community Services would work with the Recreation and other municipal departments regarding entering a float in the parade and will report to the Filomi Days Committee.

Mayor to Open Filomi Days

Mayor Bood advised he would be pleased to open Filomi Days on the main stage following the parade

Other items discussed included:

-recognition dinner

-brochure / pamphlet with history of community and use of District resources for copying

-Filomi Days coins

-request use of tourism virtual reality tour equipment

-adult dance: should go ahead but no group has yet signed on to organize it. Possible bands were discussed.

Budget

The CAO advised that \$15,000 has been allocated in the District budget for 2016 Filomi Days. This amount is what the Filomi Days Committee has to work with. In storage there is \$9,500 worth of fireworks purchased in 2015 and not used due to high fire hazard conditions. The CAO advised that large ticket items can be invoiced directly to the District and that procedures for payment for smaller items can be arranged with Adrian Maas, Director of Financial Services.

The Committee was advised that there is \$2,000 in the District of Port Hardy budget for the 50<sup>th</sup> anniversary and it was agreed that costs for the cake/coffee event will come from this budget.

#### **D. STAFF REPORTS**

No staff reports.

#### **E. NEW BUSINESS**

No new business

#### **F. ADJOURNMENT**

##### **Moved**

THAT the Committee of the Whole adjourns.

Time: 6:20pm

*Original signed by:*

CORRECT

APPROVED

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CHIEF ADMINISTRATIVE OFFICER

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MAYOR

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