



DISTRICT OF PORT HARDY

AGENDA

REGULAR MEETING OF COUNCIL

7:00 PM

MONDAY, APRIL 7, 2014

MUNICIPAL HALL COUNCIL CHAMBERS

7360 COLUMBIA STREET

Mayor: Bev Parnham

Councillors: Janet Dorward, Jessie Hemphill, Debbie Huddleston,
Rick Marcotte, Nikki Shaw, John Tidbury

Staff: Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Trevor Kushner, Director of Operational Services
Leslie Driemel, Recording Secretary

**DISTRICT OF PORT HARDY
AGENDA FOR THE REGULAR MUNICIPAL COUNCIL MEETING
7:00 pm MONDAY, APRIL 7, 2014
Council Chambers - Municipal Hall**

A. CALL TO ORDER

Time:

B. APPROVAL OF AGENDA AS PRESENTED (or amended)

Motion required

1. 2.

C. ADOPTION OF MINUTES

- 1-4** 1. The minutes of the Regular Council Meeting held March 24, 2014.

Motion required

1. 2.

D. DELEGATIONS AND REQUEST TO ADDRESS COUNCIL

Russ Hellberg, Don Ford, Royal Canadian Legion and Carly Pereboom, Executive Director – Port Hardy & District Chamber of Commerce re: *Art Cycles Canada for Wishes*.

- 5** a. C. Pereboom, Executive Director, Port Hardy & District Chamber of Commerce (Apr.3/14) re: Invitation to welcome events for *Art Cycles Canada for Wishes*.
- 6** b. Beth Brochu, Campaign Manager *Art Cycles Canada for Wishes* (Apr.4/14) re: Opportunity to take a leading role in support of The Children’s Wish Foundation of Canada: *Art Cycles Canada for Wishes*.

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

- 7-8** 1. Council Action items. For information.

F. CORRESPONDENCE

- 9-10** 1. Basia Ruta, Auditor General for Local Government (Mar.21/14) re: Annual Service Plan for 2014/15 – 2016/17. For information.
- 11** 2. Copy of letter from Heather Nelson-Smith, CAO Village of Alert Bay (Mar.27/14) to Hon. Peter Fassbender, Minister of Education re: School District #85 Trustees. For information.

F. NEW BUSINESS

None in agenda package.

H. COUNCIL REPORTS

1. Verbal reports from Council members.

I. COMMITTEE REPORTS

- 12-13** 1. Economic Development Committee. Draft minutes of the meeting held March 24, 2014. For information. The Committee past motions with the following recommendations to Council:
- a. *THAT the Economic Development Committee recommends to Council that Rick Davidge, Chief Administrative Officer attend the LNG Conference – May 21-23, 2014, Vancouver BC.*

Motion / direction

1. 2.

- b. *THAT the Economic Development Committee recommends to Council the draft report Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations dated March 2014 be forwarded to Member of Parliament, John Duncan through the Mayor.*

Motion / direction 1. 2.

- c. *THAT the Economic Development Committee recommends to Council to accept the draft report Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations dated March 2014.*

Motion / direction 1. 2.

J. STAFF REPORTS

- 14-15** 1. Accounts Payable for the month of March 2014. For information

- 16-17** 2. Memo from T. Kushner, Director of Operational Services to Rick Davidge, Chief Administrative Officer re: Torii Gate location – Carrot Park.

Motion / direction 1. 2.

K. CURRENT BYLAWS AND RESOLUTIONS

- 18** 1. Staff Report from Allison McCarrick, Director of Financial Services re: District of Port Hardy Annual Tax Rates Bylaw 1024-2014. For information.

- 19-21** District of Port Hardy Annual Tax Rates Bylaw 1024-2014.
For First, Second and Third Readings.

Motion required 1. 2.

L. PENDING BYLAWS

Zoning Bylaw No. 1010-2013

M. INFORMATION AND ANNOUNCEMENTS

- April 14 Council: Committee of the Whole: Comprehensive Zoning Bylaw Review 4:00 pm, Council Chambers
April 17 Committee: Operational Services Committee 4:00 pm, Council Chambers
April 18 Good Friday – Municipal Hall closed
April 21 Easter Monday – Municipal Hall closed
April 22 Committee: Economic Development Committee 4:30 pm, Council Chambers (to be confirmed)
Council: Regular Council Meeting 7:00 pm, Council Chambers
April 24 Committee: Occupational Health & Safety Committee 8:30 am, Council Chambers

N. NOTICE OF IN-CAMERA MEETING

In-Camera Meeting to be held immediately following the Regular Council Meeting.

O. ADJOURNMENT 1. Time:



MINUTES OF THE DISTRICT OF PORT HARDY REGULAR MEETING OF COUNCIL MARCH 24, 2014

CALL TO ORDER: Mayor Bev Parnham

Time: 7:00 pm

PRESENT: Mayor Bev Parnham
Councillors: Janet Dorward, Jessie Hemphill, Nikki Shaw, John Tidbury

Rick Davidge, Chief Administrative Officer
Jeff Long, Director of Corporate & Development Services
Allison McCarrick, Director of Financial Services
Leslie Driemel, Recording Secretary

Media: N.I. Gazette
Members of the Public: 4

REGRETS: Councillor Debbie Huddlestan, Councillor Rick Marcotte

Mayor Parnham spoke about her recent absence from the community and advised she is very glad to be back. The Mayor thanked Councillor Hemphill for all her hard work in the capacity of Deputy Mayor. She also and thanked Council and staff as well as the community for all the support and good wishes she has received.

APPROVAL OF AGENDA

2014-046
APPROVAL OF
AGENDA AS
PRESENTED

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

1. The minutes of the Committee of the Whole Meeting held March 11, 2014

2014-047
COMMITTEE OF
THE WHOLE
MINUTES
MAR. 11/14
APPROVED

Moved/Seconded/Carried
THAT the minutes of the Committee of the Whole Meeting held March 11, 2014 be approved as presented.

2. The minutes of the 2014-2018 Financial Plan Presentation held March 11, 2014.

2014-048
2014-2018
FINANCIAL PLAN
PRESENTATION
MINUTES MAR.
11/14 APPROVED

Moved/Seconded/Carried
THAT the minutes of 2014-2018 Financial Plan Presentation held March 11, 2014 be approved as presented.

3. The minutes of the Regular Council Meeting held March 11, 2014.

2014-049
REGULAR
COUNCIL MEETING
MINUTES MAR.
11/14 APPROVED

Moved/Seconded/Carried
THAT The minutes of the Regular Council Meeting held March 11, 2014 be approved as presented.

DELEGATIONS

DELEGATION
PORT HARDY
MUSEUM &
ARCHIVES RE:
UPDATE

1. Jane Hutton - Curator/Director and Harriett Cadwallader - Director, Port Hardy Museum & Archives re: Update to Council

Jane Hutton updated Council on the 2013 activities and events at the Port Hardy Museum and Archives. The review included information on:

- statistics (number of visitors, days open, entrance fee donations, gift shop revenue and expenditures)
- past and upcoming temporary exhibits
- planned work on permanent exhibits
- 2014 plans for the museum
- 2015 as the 10th anniversary of her employment at the museum

Council discussed with Ms Hutton outdated historical signage still in place around the community. It was noted that the Vancouver Island Regional Library, situated above the museum, will be undergoing renovations shortly.

Council members thanked Ms Hutton for her informative presentation and for her hard work at the museum which is extremely valuable to the community.

BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

ACTION ITEMS

1. Council action items were received as information.

CORRESPONDENCE

1. Hon. Peter Fassbender, Minister of Education (Mar. 18/14) re: Letter of June 13, 2013 regarding proposed Trustee Electoral Area changes in the Vancouver Island North School District was received for information.
2. Dave Stevenson, Centerpiece Productions and Providence Place Society (Mar.18/14) re: Request for letter of support for grant applications for the music festival at Cluxewe Resort August 8 and 9, 2014.

2014-050
CLUXEWE MUSIC
FESTIVAL LETTER
OF SUPPORT

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter of support for Centerpiece Productions and Providence Place Society grant applications for the music festival at Cluxewe Resort on August 8 and 9, 2014.

NEW BUSINESS

1. Temporary change to Regular Council Meeting dates for months of April, May and June from Tuesdays to Mondays of same week, except April 22. New Council meeting dates would be April 7, April 22, May 12, May 26, June 9 and June 23.

2014-051
APRIL MAY AND
JUNE 2014
COUNCIL MEETING
DATE CHANGES

Moved/Seconded/Carried

THAT the Regular Council Meeting dates for the months of April, May and June be changed from Tuesdays to Mondays of same week, except April 22 AND THAT the new Council meeting dates be posted as April 7, April 22, May 12, May 26, June 9 and June 23.

COUNCIL
REPORTS

COUNCIL REPORTS

1. Councillors Dorward, Hemphill Shaw and Tidbury gave verbal reports on recent meetings and other activities they attended on behalf of the District of Port Hardy, as well information on a variety of community interest matters.

DRAFT MINUTES
DOWNTOWN
REVITALIZATION
COMMITTEE
MARCH 11/14

COMMITTEE REPORTS

1. Draft Minutes of the Downtown Revitalization Committee meeting held March 11, 2014, were received for information.

STAFF REPORTS

1. J. Long, Director of Corporate & Development Services (Mar.21/14) re: Referral of Comprehensive Zoning Bylaw.

Jeff Long, Director of Corporate & Development Services updated Council on the Comprehensive Zoning Bylaw review process and advised the 2nd draft should be done this week. The Director suggested a Committee of the Whole meeting at 4:00 pm on Tuesday April 14, 2014 for Council to review the draft bylaw.

2014-052
REFER DRAFT
DISTRICT OF PORT
HARDY ZONING
BYLAW NO.1010-
2013 TO OTHER
AGENCIES

Moved/Seconded/Carried

THAT Council directs staff to refer draft District of Port Hardy Zoning Bylaw No.1010-2013 to the Gwa'sala-'Nakwaxda'xw Nations, Kwakiutl First Nation, Quatsino First Nation, Ministry of Transportation and Infrastructure, and the Regional District of Mount Waddington for review along with a request for comments, if any, by 4:30pm on May 8, 2014.

Councillor Huddlestan joined the meeting

Time: 7:45

2. J. Long, Director of Corporate & Development Services (Mar.21/14) re: Community Partnership Agreement and Funding Contribution – Restorative Justice Program.

Council members discussed the order of names on the Community Partnership Agreement. Councillor Dorward requested that, to ensure proper protocol prior to signing the agreement, Director Long verify the order of names on the Community Partnership Agreement.

Motion / Direction

THAT Council authorizes the Mayor and Director of Corporate & Development Services to execute the Community Partnership Agreement with respect to the new Restorative Justice Program for 2014 / 2015, AND FURTHER THAT upon adoption of District of Port Hardy Financial Plan Bylaw No. 1023-2014, Council authorizes the Director of Finance to pay the District's \$5,000 contribution for the Restorative Justice Program to the North Island Crisis & Counselling Centre Society who will act as the Restorative Justice Program administrator.

2014-053
COMMUNITY
PARTNERSHIP
AGREEMENT RE:
RESTORATIVE
JUSTICE
PROGRAM FOR
2014 / 2015

BYLAWS

1. Bylaw No. 1023-2014 A Bylaw to Adopt the Annual Five-Year Financial Plan for the period 2014-2018. For Adoption.

2014-054
BYL 1023-2014
ANNUAL 5 YEAR
FINANCIAL PLAN
ADOPTED

Moved/Seconded/Carried
THAT Bylaw No. 1023-2014, A Bylaw to Adopt the Annual Five-Year Financial Plan for the period 2014-2018 be adopted.

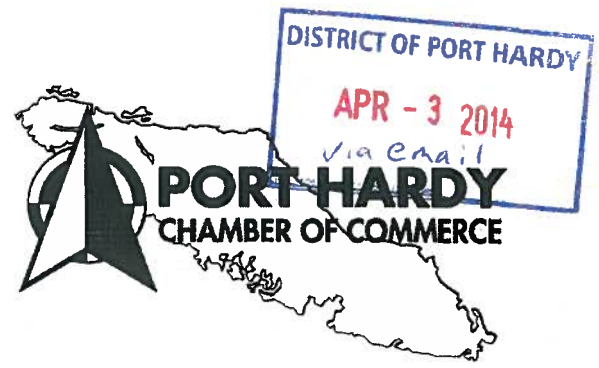
ADJOURNMENT

2014-055
ADJOURNMENT

Moved
THAT the meeting be adjourned. Time: 7:55 pm

DIRECTOR OF CORPORATE
& DEVELOPMENT SERVICES

MAYOR



District of Port Hardy
Attn: Honorable Mayor and Council
7360 Columbia St.
Box 68, Port Hardy, BC V0N 2P0

April 3, 2014

Honorable Mayor Bev Parnham & Council,

On behalf of the Port Hardy & District Chamber of Commerce, RCL and 101 Squadron we would like to formally invite you to attend or send a delegation committee to our welcoming event for Art Cycles Canada for Wishes on May 30th, 2014 at the Royal Canadian Legion in Port Hardy and to the sendoff on May.1st 10, 2014.

Art Cycles Canada for Wishes will be arriving in Port Hardy on April. 28th they will be giving a Health and Wellness presentation to high school students and the community (date to be determined) before embarking on their cross Canada trip from Port Hardy starting May 1st. The goal is to cycle across Canada to raise money for the Children's Wish Foundation; the plan is to provide a wish in every Province. The cost of a 'wish' for a child is approximately \$10,000.00. While looking for support and publicity they will also be fundraising for their cause.

Port Hardy once again will have the honor of participating in an event that is meant to promote health, happiness and the benefits of living a healthy lifestyle while providing hope to those that are suffering and looking for help.

We are encouraging everyone in the community to come out and support this cause, by attending the welcoming, Health and Wellness presentation or by being out in numbers to provide a good send off from Port Hardy. Your attendance at these events would be greatly appreciated as we do what the North Island does best, send them off with hope and a 'Hardy' disposition.

Sincerely,

Carly Pereboom, Executive Director

Port Hardy & District Chamber of Commerce
P: 250.949.7622 F:250.949.6653

Art Cycles Canada for Wishes

www.childrenswish.ca/ab/artcyclesforwishes

For a child living with a life threatening illness, every step matters!

April 4, 2014

Thank you

Dear, Supporter:

Next summer, you have an opportunity to take a leading role in an exciting and unique event in support of The Children's Wish Foundation of Canada: *Art Cycles Canada for Wishes*



In Support of



Art Brochu, a veteran who served with the Canadian Forces for over 25 years, was based in numerous areas where there was a great deal of suffering, especially by children. To this day, these memories haunt him for not being able to help. Since retiring from the army, Art has supported soldiers who were released from service due to injury but he still wanted to give back more to the community. He learned about the Children's Wish Foundation through the Richard John Evans Golf Tournament and decided that on his 70th birthday he will be cycling across Canada to raise money for the Children's Wish Foundation.

On November 2012, Art began his intense training regime with his trainer, no other than Lori-Ann Muenzer, Canada's first ever Olympic Gold medal in cycling from the 2004 Olympics in Athens.

After 2.5 years of training, on May 1st 2014, Art will start his voyage from Port Hardy on Vancouver Island with a target to raise \$100,000 in four months. Art will cycle through many Canadian towns and cities, including his hometown Yarmouth, NS; he will finish his campaign in on August 15th in St. John NL.

Art will be riding for 75 days, cycling on average 121.4 km per ride day with grand total of 9,106 km; during his trip, Art will facilitate 51 seminars (or more) in 51 communities, promoting health and wellness.

By supporting Art, you will help lift countless children out of the daily pain and discomfort of their illness and treatments, allowing them to focus on the joy and laughter that their wish will bring.

Proceeds benefit the Children's Wish Foundation of Canada in its mission to grant the most heartfelt wish of children living with a high-risk illness. Please find enclosed more information about this sponsorship opportunity.

Yours truly,
Beth Brochu
Campaign Manager

REGULAR COUNCIL MEETING March 24, 2014			
Centerpiece Productions and Providence Place Society (Mar. 18/14) re: Request for letter of support for grant applications for the music festival at Cluxewe Resort August 8 and 9, 2014.	Write letter of support	RD	Done
Temporary change to Regular Council Meeting dates New Council meeting dates would be April 7, April 22, May 12, May 26, June 9 and June 23.	Post notices of meeting date changes as required	JL	Done
Referral of draft Comprehensive Zoning Bylaw.	Refer draft Zoning Bylaw No. 1010-2013 to the Gwa'sala-'Nakwaxda'xw Nations, Kwakiutl First Nation, Quatsino First Nation, Min Transportation and Infrastructure, and Regional District of Mount Waddington for review along and request for comments by 4:30pm on May 8, 2014.	JL	Done
Community Partnership Agreement and Funding Contribution – Restorative Justice Program.	Verify the order of names on the Community Partnership Agreement and Execute the Community Partnership Agreement with respect to the new Restorative Justice Program for 2014 / 2015, AND upon adoption of Financial Plan Bylaw No. 1023-2014, the Director of Finance to pay the District's \$5,000 contribution for the Restorative Justice Program to the North Island Crisis & Counselling Centre Society who will act as the Restorative Justice Program administrator.	JL JL	Done Done
REGULAR COUNCIL MEETING March 11, 2014			
PH Twinning Society re torii gate locations	-T. Kushner to meeting with PHTS rep and review Torii gate sites.	TK	Done – Agenda item
Hon. Todd Stone, Minister of Transportation & Infrastructure re: BC Ferry Services	Write letter advising the District strongly feels there is an absence of vision in the management of BC Ferries and that the proposed ferry cuts affect not only coastal residents and businesses but also residents and businesses throughout the Province with copies be sent to Premier Christy Clark and to the tour operator who wrote a letter to the editor in the recent edition of the Gazette -Write letter as directed.	RD	In progress

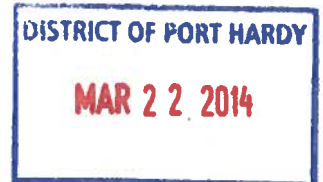
	REGULAR COUNCIL MEETING February 11, 2014		
C/Tidbury re: Wolves and CO office response	Staff to contact the local Conservation Officer regarding wolf sightings and advise on their response to the calls	RD	Underway
Deputy Mayor Hemphill re: Kwakiutl band logging protest & request to distribute information	District of Port Hardy to send a letter to the Kwakiutl Band and request a meeting to discuss and understand the issues regarding the recent Kwakiutl Band logging protest.	RD	Underway
Airport WasteWater Treatment Plant	<p>REGULAR COUNCIL MEETING December 10, 2013</p> <p>Adopted in principal Opt 3 in Stantec report: Divert AWWTP flows to Town Plant -Advise MOE -Investigate funding partners</p>	TK TK	Postponed by Min. of Environment due to internal reorganization. May 1/14
ITEM	REGULAR COUNCIL MEETING November 12, 2013 ACTION	WHO	STATUS /COMMENTS
David Pratt, Harbour Manager, re: Spring and Summer Report for 2013	Staff directed to review the recommendation by the Harbour Manager for the development of a contractual agreement between the District and a towing company to ensure consistency in towing practices for 2014.	D. Pratt Harbour Manager	Developing Tender
Aquatic Coordinator re: Handicap parking at Port Hardy Recreation Center.	Approved two more handicap parking spaces, adjacent to the two current spaces, at the Port Hardy Recreation Center -Proceed with marking of handicapped parking spaces as approved	TK	Signs ordered - install upon receiving Scheduled with weather permitting.
ITEM	REGULAR COUNCIL MEETING May 7, 2013 ACTION	WHO	STATUS /COMMENTS
Interpretive signage at Carrot Park.	Subject to review of sign content, the District to fund \$2,532.60 for installation of the information stands along the seawall in Carrot Park. Advise PW	PS	Ongoing: Working with Committee and C/Hemphill on final concepts
ITEM	REGULAR COUNCIL MEETING April 9, 2013 ACTION	WHO	STATUS /COMMENTS
Cenotaph Project	Prepare grant application. Bring to Council for further consideration	PS	Delayed due to sudden cancellation of funding program by federal government



March 21, 2014

Ref.: 14-49

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards



Greetings to All:

Re: Annual Service Plan for 2014/15 - 2016/17

I am pleased to advise you that the Auditor General for Local Government annual service plan for the period 2014/15 - 2016/17 will be released on our website www.aglg.ca at the end of day Monday, March 24.

The *Auditor General for Local Government Act* requires that an annual service plan be published prior to commencing performance audits during the next fiscal year.

The annual service plan informs local governments and citizens of our goals, strategic objectives and the actions we will undertake over the next three years. Publishing our plans serves to make us accountable for the tax dollars we spend.

This plan builds on our previous plans and the year of hard work during which we launched 18 performance audits of local governments on three topics. We continue to work toward the same four goals and six audit themes we identified last year through extensive consultations.

Over the past year, our performance audit work has enabled me to visit 18 local governments in communities across the province. I very much appreciate the warm welcome I received and the productive exchange of ideas and views. This has added significantly to our understanding of the diverse circumstances of British Columbia's local governments and has positioned us well for our future performance audit work.

Looking ahead, we will continue to emphasize strong, productive and respectful relationships with local governments. We will continue to provide accessible information about our audits such as our protocols and key decision points for local governments participating in a performance audit.

I want to thank the local governments we have worked with and the hundreds of British Columbians who have taken the time to let us know their concerns and priorities. This information is valuable as we strive to play a constructive role in assisting local governments to carry out their operations with economy, efficiency and effectiveness.

I continue to be impressed with the level of commitment, passion and dedication local governments demonstrate in serving their communities and furthering the public interest.

I hope you will take the opportunity to read our service plan and share your feedback and comments with us. Please send your comments to info@aglg.ca or call the office at 604-930-7100.

Best regards,

A handwritten signature in black ink, appearing to read 'Basia Ruta', with a stylized flourish at the end.

Basia Ruta, CPA, CA
Auditor General for Local Government

pc: Chief Administrative Officers



THE CORPORATION OF THE VILLAGE OF ALERT BAY

15 Maple Road- Bag Service 2800, Alert Bay, British Columbia V0N 1A0

TEL: (250)974-5213 FAX: (250) 974-5470

Email: officeclerk@alertbay.ca Web: www.alertbay.ca

DISTRICT OF PORT HARDY
APR - 1 2014

March 27, 2014

Peter Fassbender
Minister of Education
PO Box 9045 Stn Prov Govt
Victoria, BC V8W 9E2

RE: School District #85 Trustees

Dear Mr. Fassbender:

Thank you for your March 18, 2014 reply to our letter of April 29, 2013 regarding the then-proposed changes to the Trustee Electoral Areas (TEAs) in School District #85.

We are disappointed to hear that our concerns have been disregarded in favour of the School Board's proposal. It seems clear that the School Board and Ministry of Education prioritize population centres over geographic representation.

The new TEAs mean that the communities so haphazardly assigned to TEA 2, including Alert Bay, may have to rely on trustees who are unfamiliar with their culture, geography and educational needs. It is unlikely that a trustee from Port Alice would often have the opportunity to visit Cormorant Island, let alone Kingcome Inlet. We are not reassured that it is possible for two trustees to adequately represent such a large and disparate area.

You wrote that you consider TEA changes to be an important matter. In that case, it is unfortunate that the Ministry of Education was unable to engage with us while the issue was under discussion 11 months ago.

Sincerely,

The Village of Alert Bay

Heather Nelson-Smith
CAO

CC: School District #85
'Namgis First Nation
Village of Port Alice

→ District of Port Hardy
Town of Port McNeill
Regional District of Mount Waddington



**MINUTES OF THE DISTRICT OF PORT HARDY
ECONOMIC DEVELOPMENT COMMITTEE
MEETING HELD MARCH 24, 2014**

CALL TO ORDER: Mayor Bev Parnham

Time: 4:30 pm

PRESENT: Councillors J. Dorward, J. Hemphill, J. Tidbury, D. Huddlestan (via telephone)
Rick Davidge, Chief Administrative Officer

REGRETS: Councillors Marcotte, Shaw

CALL TO ORDER

Chair Bev Parnham called the meeting to order at 4:30p.m.

APPROVAL OF AGENDA

Moved/Seconded/Carried
THAT the agenda be approved as presented.

ADOPTION OF MINUTES

No minutes from Design Nine Presentation of January 22, 2014.

DELEGATIONS

None

CORRESPONDENCE

1. Email from Western Economic Diversification Canada

The Committee discussed and received as information the email on the Call for Proposals by Western Economic Diversification.

Councillor Huddlestan left the meeting.

Time: 4:40

2. LNG Conference – May 21-23, 2014, Vancouver BC. For information.

Moved/Seconded/Carried

THAT the Economic Development Committee recommends to Council that Rick Davidge, Chief Administrative Officer attend the LNG Conference, May 21-23, 2014, Vancouver BC.

3. Design Nine Broadband - Draft Report *Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations* dated March 2014.

The Committee discussed the draft report, the level of technical information it contained as well as next steps in the process.

EDC- 01-2014
APPROVAL OF AGENDA
AS PRESENTED

EDC- 02-2014
CAO TO ATTEND LNG
CONFERENCE MAY 21-
23/14

DESIGN NINE
BROADBAND REPORT

DRAFT

EDC- 03-2014
RECOMMENDATION TO
COUNCIL: SEND DRAFT
REPORT TO MP JOHN
DUNCAN

Moved/Seconded/Carried

THAT the Economic Development Committee recommends to Council the draft report *Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations* dated March 2014 be forwarded to Member of Parliament, John Duncan through the Mayor.

EDC- 04-2014
RECOMMENDATION TO
COUNCIL TO ACCEPT
DRAFT REPORT
SOLVING THE
BROADBAND
BOTTLENECK - PORT
HARDY FINDING AND
RECOMMENDATIONS

Moved/Seconded/Carried

THAT the Economic Development Committee recommends to Council to accept the draft report *Solving the Broadband Bottleneck - Port Hardy Finding and Recommendations* dated March 2014.

NEXT MEETING DATE

Next scheduled meeting date: April 22, 2014 at 4:30 pm

ADJOURNMENT

Moved

THAT the meeting be adjourned.

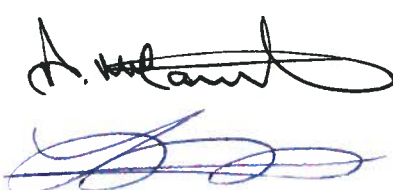
Time: 5:59 pm

EDC- 05-2014

DRAFT

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003648	06/03/2014	00044	ACKLANDS - GRAINGER INC.	523.24	
003649	06/03/2014	02514	AlSCO	616.68	
003650	06/03/2014	00829	ANA'S HARDY CLEAN	2,121.00	
003651	06/03/2014	01836	ARIES SECURITY LTD.	3,795.75	
003652	06/03/2014	00047	B.C. HYDRO	47,112.51	
003653	06/03/2014	01816	BC SALMON FARMERS ASSOCI	393.75	
003654	06/03/2014	02468	Canwest Propane	4,923.00	
003655	06/03/2014	02828	Corix Control Solutions	7,404.75	
003656	06/03/2014	01476	DOR-TEC SECURITY LTD.	115.25	
003657	06/03/2014	00099	FOX'S DISPOSAL SERVICES	171.72	
003658	06/03/2014	02884	Global Industrial Canada	169.96	
003659	06/03/2014	00052	HARDY BUILDERS' SUPPLY	123.65	
003660	06/03/2014	00063	HOME HARDWARE BUILDING C	69.92	
003661	06/03/2014	02746	Huddleston, Deborah	41.82	
003662	06/03/2014	02878	Irwin Air Ltd	266.49	
003663	06/03/2014	00065	K & K ELECTRIC LTD.	3,268.69	
003664	06/03/2014	02197	LANDON COLLISION AND TOW	1,419.25	
003665	06/03/2014	01777	MCCARRICK,ALLISON	35.00	
003666	06/03/2014	00014	MINISTER OF FINANCE	3,250.25	
003667	06/03/2014	01014	NICKERSON, SCHELL	35.00	
003668	06/03/2014	01559	NORTH ISLAND LABORATORIE	537.08	
003669	06/03/2014	02071	PACIFICUS BIOLOGICAL SER	10,705.72	
003670	06/03/2014	00363	PORT HARDY BULLDOZING LT	9,423.20	
003671	06/03/2014	00080	PURULATOR INC.	38.49	
003672	06/03/2014	00710	Receiver General for Can	2,186.00	
003673	06/03/2014	01990	ROAD RANGER FREIGHT/0702	18.48	
003674	06/03/2014	00160	TELUS	3,077.14	
003675	06/03/2014	00150	THE SOURCE	684.49	
003676	06/03/2014	02321	TWOFOURONE Consulting Lt	74.59	
003677	06/03/2014	01773	UNIVAR CANADA LTD.	3,526.97	
003678	06/03/2014	00177	UPS CANADA LTD.	234.66	
003679	06/03/2014	01026	VIMAR EQUIPMENT LTD.	1,751.59	
003680	06/03/2014	00164	Xerox Canada Ltd.	2,065.50	
003681	12/03/2014	02888	0825241 B.C. Ltd.	1,200.00	
003682	12/03/2014	00195	A.V.I.C.C	929.25	
003683	12/03/2014	01058	APLIN & MARTIN CONSULTAN	903.00	
003684	12/03/2014	01805	BUSY B'S DISTRIBUTING	191.29	
003685	12/03/2014	02468	Canwest Propane	75.37	
003686	12/03/2014	02882	Catalys Lubricants Inc.	473.53	
003687	12/03/2014	00281	CHEVRON CANADA LTD.	2,312.76	
003688	12/03/2014	01998	COASTAL WEAR PRODUCTS	21.51	
003689	12/03/2014	01433	COMOX PACIFIC EXPRESS LT	342.30	
003690	12/03/2014	01838	DURAGLAS COMPOSITES CORP	2,464.00	
003691	12/03/2014	00099	FOX'S DISPOSAL SERVICES	11,498.02	
003692	12/03/2014	01860	GREYHOUND COURIER EXPRES	48.05	
003693	12/03/2014	00063	HOME HARDWARE BUILDING C	184.05	
003694	12/03/2014	00253	Keta Cable	143.28	
003695	12/03/2014	02600	Kushner, Trevor	159.63	
003696	12/03/2014	00638	MINISTER OF FINANCE	525.00	
003697	12/03/2014	00304	MONK OFFICE	419.98	
003698	12/03/2014	00033	NAPA AUTO PARTS/PORT HAR	343.37	
003699	12/03/2014	02555	Nomeland, Candace	500.00	
003700	12/03/2014	01559	NORTH ISLAND LABORATORIE	336.00	
003701	12/03/2014	00027	NORTH ISLAND VETERINARY	237.04	
003702	12/03/2014	00075	O.K. TIRE STORE (PORT HA	90.67	
003703	12/03/2014	02749	Orach Enterprises Ltd.	1,212.75	
003704	12/03/2014	00217	ORKIN CANADA CORPORATION	72.45	
003705	12/03/2014	02051	PORT MCNEILL ENTERPRISES	2,079.00	
003706	12/03/2014	00710	Receiver General for Can	1,185.00	
003707	12/03/2014	02177	THE FIRE SHOP	335.68	
003708	12/03/2014	01026	VIMAR EQUIPMENT LTD.	2,231.77	
003709	12/03/2014	02850	VWR International Co.	1,444.40	
003710	12/03/2014	00164	Xerox Canada Ltd.	341.57	
003711	13/03/2014	02013	BRAUN, WERNER	353.00	
003712	13/03/2014	00107	RECEIVER GENERAL FOR CAN	27,056.99	
003713	13/03/2014	01523	RECEIVER GENERAL FOR CAN	259.58	
003714	13/03/2014	00193	RECREATION FACILITIES AS	448.88	
003715	20/03/2014	00735	A.C.E. COURIER SERVICES	28.31	
003716	20/03/2014	00044	ACKLANDS - GRAINGER INC.	487.80	
003717	20/03/2014	02514	AlSCO	265.86	
003718	20/03/2014	00046	ANDREW SHERET LTD.	1,217.53	

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
003719	20/03/2014	02798	Armsreach Printing & Gra	638.40	
003720	20/03/2014	01145	BLACK CAT REPAIRS	492.92	
003721	20/03/2014	00073	BLACK PRESS GROUP LTD.	1,764.03	
003722	20/03/2014	02468	Canwest Propane	2,650.49	
003723	20/03/2014	02882	Catalys Lubricants Inc.	193.48	
003724	20/03/2014	00281	CHEVRON CANADA LTD.	2,928.33	
003725	20/03/2014	01433	COMOX PACIFIC EXPRESS LT	342.30	
003726	20/03/2014	02822	Corix Water Products LP	871.50	
003727	20/03/2014	00054	DAVE LANDON MOTORS LTD.	257.12	
003728	20/03/2014	00218	DB PERKS AND ASSOCIATES	177.73	
003729	20/03/2014	02831	Exova Canada Inc.	1,354.12	
003730	20/03/2014	00569	FEDERAL EXPRESS	15.74	
003731	20/03/2014	00667	FOUR STAR WATERWORKS LTD	1,326.79	
003732	20/03/2014	02557	Frontline Glass Solution	232.08	
003733	20/03/2014	02884	Global Industrial Canada	355.99	
003734	20/03/2014	02890	Hecate Integrated Resour	1,609.06	
003735	20/03/2014	00063	HOME HARDWARE BUILDING C	386.40	
003736	20/03/2014	00273	JM'S MOBILE WELDING INC	12.08	
003737	20/03/2014	00065	K & K ELECTRIC LTD.	790.88	
003738	20/03/2014	00863	KASK GRAPHICS	360.66	
003739	20/03/2014	02712	Klatt, Ron	90.15	
003740	20/03/2014	00069	MACANDALE'S	972.38	
003741	20/03/2014	00304	MONK OFFICE	92.50	
003742	20/03/2014	02891	Motion Canada	267.03	
003743	20/03/2014	01419	MURDY & MCALLISTER	430.82	
003744	20/03/2014	00033	NAPA AUTO PARTS/PORT HAR	332.29	
003745	20/03/2014	02212	NICHOLSON, LISA	704.54	
003746	20/03/2014	01645	NORTH ISLAND COMMUNICATI	269.22	
003747	20/03/2014	01559	NORTH ISLAND LABORATORIE	52.50	
003748	20/03/2014	00122	Northcall Communications	73.92	
003749	20/03/2014	00363	PORT HARDY BULLDOZING LT	1,526.70	
003750	20/03/2014	00769	Praxair Distribution	740.07	
003751	20/03/2014	00080	PUROLATOR INC.	168.29	
003752	20/03/2014	01910	Richardson Foods Group	805.77	
003753	20/03/2014	00161	TELUS MOBILITY (BC)	1,471.02	
003754	20/03/2014	00855	Vancouver Island Health	325.00	
003755	20/03/2014	02690	Volunteer Firefighters A	168.00	
003756	20/03/2014	00164	Xerox Canada Ltd.	21.60	
003757	27/03/2014	00044	ACKLANDS - GRAINGER INC.	573.97	
003758	27/03/2014	02896	CanCADD Imaging Solution	1,007.78	
003759	27/03/2014	02730	CUPE Local 401	631.45	
003760	27/03/2014	02140	DOUG LLOYD CONTRACTING	80.85	
003761	27/03/2014	00020	E.J. KLASSEN MOTORCADE L	145.05	
003762	27/03/2014	01860	GREYHOUND COURIER EXPRES	46.59	
003763	27/03/2014	02499	Hemphill Jessie	107.45	
003764	27/03/2014	00194	INT'L UNION OPERATING EN	1,163.23	
003765	27/03/2014	01875	ISLAND ADVANTAGE DISTRIB	400.87	
003766	27/03/2014	02897	Itron Canada Inc.	419.33	
003767	27/03/2014	02889	Janse, Hans	90.31	
003768	27/03/2014	02712	Klatt, Ron	117.22	
003769	27/03/2014	02600	Kushner, Trevor	147.39	
003770	27/03/2014	00075	O.K. TIRE STORE (PORT HA	28.00	
003771	27/03/2014	02893	Pacific West Refrigerati	8,983.52	
003772	27/03/2014	00505	PARR'S CONSTRUCTION LTD	262.50	
003773	27/03/2014	00107	RECEIVER GENERAL FOR CAN	27,175.20	
003774	27/03/2014	01523	RECEIVER GENERAL FOR CAN	57.85	
003775	27/03/2014	00113	STRYKER ELECTRONICS LTD.	11,833.92	
003776	27/03/2014	02895	Sylvester, Shirley	115.50	
003777	27/03/2014	01457	TELUS COMMUNICATIONS COM	1,879.36	
003778	27/03/2014	02644	Vancouver Island Fire Fi	86.00	
003779	27/03/2014	00855	Vancouver Island Health	250.00	
003780	27/03/2014	02850	VWR International Co.	469.52	
003781	27/03/2014	01934	WIGGINS ADJUSTMENTS LTD.	1,049.99	
Total:				254,995.01	

A. [Signature]


*** End of Report ***



To: Rick Davidge, CAO
From: Trevor Kushner, Director of Operational Services
Date: 27 March 2014
RE: Torii Gate location – Carrot Park

Rick,

I met with Rob Driemel from the Twinning Society to discuss locations of the proposed Torii Gate.

We both concurred that the attached location was the most appropriate and provided a “gate-way” into the park.

This location is ideal and the excavation can easily be performed with the District’s Hydro-excavator without any issues for underground utilities.

I recommend that this location be chosen as the location for the new Torii-Gate.

Thanks,

Trevor Kushner
Director of Operations
District of Port Hardy

Rick Davidge
CAO
District of Port Hardy





**DISTRICT OF PORT HARDY
STAFF REPORT**

TO: Mayor and Council
FROM: Allison McCarrick, DFS
SUBJECT: District of Port Hardy Annual Tax Rates Bylaw 1024-2014
DATE: April 4, 2014

Tax Rates Bylaw 1024-2014

Purpose

To establish the 2014 annual tax rates bylaw for the District of Port Hardy.

Background Summary

Schedule A on page 3 of the proposed bylaw 1024-2014 reflects the following:

Column A – the General Municipal rate is calculated to generate tax revenue that equals the dollar amount established and adopted in the District of Port Hardy's 2014-2018 Financial Plan Bylaw 1023-2014.

Column B – the Vancouver Island Regional Library rate is calculated on a levy imposed by the VIRL. The levy for 2014 is \$129,488. The levy for 2013 was \$124,568.

Column C – the Regional District rate is calculated on a levy imposed by the Regional District of Mount Waddington. The levy for 2014 is \$378,617. The levy for 2013 was \$434,867.

Column D – the Regional Hospital District rate is calculated on the levy imposed by the Mount Waddington Regional Hospital District. The levy for 2014 is \$141,242. The levy for 2013 was \$145,406.

Financial Implications

Residential and Business class provide the main portion of tax revenue (95%).

General Municipal and VIRL residential tax rate increase 1.75%.

General Municipal and VIRL business tax rate increase .94%.

RDMW residential and business tax rate decrease 14.46%.

RHDMW residential and business tax rate decrease 4.57%.

The percentage increases and decreases are based on multiples and converted values and not the difference in the dollar values.

Staff Recommendation:

"THAT Council gives 1st, 2nd, and 3rd readings to the District of Port Hardy Annual Tax Rates Bylaw 1024-2014"

Respectfully submitted,

Allison McCarrick, DFS



DISTRICT OF PORT HARDY

BYLAW 1024- 2014

A Bylaw to Set the 2014 Annual Tax Rates

WHEREAS the Council shall, pursuant to Section 197 of the *Community Charter*, in each year, adopt a bylaw to impose rates on all taxable land and improvements according to their assessed value to provide the money required for purposes specified in the *Community Charter*.

NOW THEREFORE the Council of the District of Port Hardy in open meeting assembled enacts as follows:

1. Title

This Bylaw may be cited as the "District of Port Hardy Annual Tax Rates Bylaw 1024-2014".

2. Definition

"Collector" means the person duly appointed as such from time to time by Council, and includes all persons appointed or designated by the Collector to act on her behalf.

3. Tax Rates for General Municipal Purposes

Tax rates for all lawful general purposes, as shown in column 'A' of Schedule 'A' attached hereto and forming a part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value as shown on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2014.

4. Tax Rates for the Vancouver Island Regional Library

Tax rates for the payment of the Vancouver Island Regional Library requisition, as shown in column 'B' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the Real Property Tax Roll for general municipal purposes for the District of Port Hardy for 2014.

5. Tax Rates for the Regional District of Mount Waddington

Tax rates for the payment of the Regional District of Mount Waddington requisition, as shown in column 'C' of Schedule 'A' attached hereto and forming part of this Bylaw, are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided under Section 26 of the *Hospital District Act* and as shown upon the Real Property Tax Roll for the District of Port Hardy for 2014.

6. Tax Rate for the Regional District of Mount Waddington Hospital District

Tax rates for the payment of the Mount Waddington Regional Hospital District requisition, as shown in column 'D' of Schedule 'A' attached hereto and forming part of this Bylaw are hereby imposed and levied on taxable land and improvements according to their assessed value on the basis provided by Section 26 of the *Hospital District Act* and according to their assessed value as shown upon the Real Property Tax Roll for the District of Port Hardy for 2014.

7. Rates and Taxes Payable

The rates and taxes named under this Bylaw shall be levied, raised and collected for the purposes stated, and shall be payable by 4:30 p.m., July 2, 2014 to the Collector at the Municipal Hall, Port Hardy, BC.

8. Penalties

Upon the 3rd day of July, 2014, or as soon thereafter as is practicable, the Collector shall add to the unpaid balance of the current year's taxes, in respect of each parcel of land and improvement as shown upon the Real Property Tax Roll of the District for 2014:

Ten (10) percent of the amount unpaid as of the 2nd day of July, 2014.

9. Supplementary Tax Rolls

(a) Upon receipt of a Supplementary Tax Roll from B.C. Assessment, the Collector shall levy taxes in accordance with the rates specified in Schedule 'A' of this Bylaw according to the taxable values as shown on the Supplementary Tax Rolls.

(b) Where Supplementary Tax Notices are sent before the 1st day of June 2014, penalties shall be added as set out in Section 8 of this Bylaw.

(c) Where Supplementary Tax Notices are sent after the 1st day of June, 2014, ten (10) percent shall be added on any amount unpaid after thirty (30) days.

Read a first time on the day of , 2014.

Read a second time on the day of , 2014.

Read a third time on the day of , 2014.

Adopted by the Municipal Council on the day of , 2014

Director of Corporate
& Development Services

Mayor

Certified to be a true copy of
District of Port Hardy
Annual Tax Rates Bylaw 1024-2014

Director of Corporate
& Development Services

District of Port Hardy
 Schedule "A" of
 Bylaw No. 1024-2014

Class	Property	A	B	C	D
		General Municipal	Vancouver Island Regional Library	Regional District	Regional Hospital District
1	Residential	5.048858	0.274536	0.887749	0.331163
2	Utilities	39.444208	2.144810	3.107121	1.159072
5	Light Industrial	23.982079	1.304044	3.018346	1.125956
6	Business	15.777683	0.857924	2.174985	0.811350
7	Managed Forest	36.402270	1.979402	2.663246	0.993490
8	Recreation/Non-Profit	<u>5.048858</u>	<u>0.274536</u>	<u>0.887749</u>	<u>0.331163</u>
		125.703956	6.835252	12.739196	4.752194