



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
OCTOBER 24, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Deputy Mayor Fred Robertson, Councillors Pat Corbett-Labatt, Dennis Dugas, John Tidbury and Leightan Wishart

ALSO PRESENT: Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

REGRETS: Mayor Hank Bood, Councillor Rick Marcotte and Allison McCarrick, Chief Administrative Officer

MEDIA: N. I. Gazette **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Deputy Mayor Robertson called the meeting to order at 7:00 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of October 24, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council meeting held October 10, 2017.

Moved/Seconded/Carried

THAT the minutes of the Special Council meeting held October 10, 2017 be accepted as presented.

2. Minutes of the Committee of the Whole meeting held October 10, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole meeting held October 10, 2017 be accepted as presented.

3. Minutes of the Regular Council meeting held October 10, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held October 10, 2017 be accepted as presented.

D. DELEGATIONS

1. Dennis Flannigan and Don Ford, Royal Canadian Legion Port Hardy Branch 230 re: Presentation of First Poppy for the 2017 Royal Canadian Legion Poppy Campaign.

Mr. Flannigan and Mr. Ford presented the first poppy of the 2017 Poppy Campaign to Deputy Mayor Robertson. The Deputy Mayor thanked Mr. Flannigan and Mr. Ford for the honour and commented that he is proud to wear the poppy as his father was a World War II Veteran.

2017-163
AGENDA OCT 24/17
ACCEPTED

2017-164
SPECIAL COUNCIL
MEETING MINUTES
OCT 10/17
ACCEPTED

2017-165
COMM OF WHOLE
MEETING MINUTES
OCT 10/17
ACCEPTED

2017-166
REGULAR COUNCIL
MEETING MINUTES
OCT 10/17
ACCEPTED

ROYAL CDN
LEGION BR 230
2017 FIRST POPPY

ACTION ITEMS

HOG ONLINE
APPLICATION
PROCESS

2017-167
PROCLAIM
JAN. 29 – FEB. 8,
2018 BC AWARE
DAYS

2017-168
RECREATION
MARQUEE TO 2018
BUDGET

E. ACTION ITEMS

1. Council action items were received for information.
2. Adrian Maas, Director of Finance (Oct.18/17) re: Home Owner Grant Online Claims was received for information.

Adrian Maas, Director of Finance reviewed the steps taken with Temple Consulting on how the process could be improved.

Council requested the Director of Finance contact Mr. Luebke and advise of the steps being taken to improve the Home Owner Grant application process.

F. CORRESPONDENCE

1. Selina Robinson, Minister of Municipal Affairs and Housing (Sept.14/17) re: Notice of Approval of Asset Management Plan – Waterworks Planning Grant was received for information.
2. Sponsored by Councillor Pat Corbett-Labatt
Charles W. Wordsworth, Volunteer ISACA BC-AWARE Committee (Oct.8/17)
re: Request to proclaim January 29 – February 8, 2018 as BC Aware Days.

Council discussed the need to bring awareness to the public for online privacy, security and the growing risk of cybercrimes.

Moved/Seconded/Carried

THAT Council proclaim January 29 – February 8, 2018 as BC Aware Days.

3. Danyta Welch, Policy & Programs Officer, UBCM (Oct.10/17) re: Completion of 2017/18 (Spring) Community to Community Forum was received for information.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

Deputy Mayor Robertson, Councillors Pat Corbett-Labatt, Dennis Dugas, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held October 10, 2017 were received for information.
2. Draft minutes of the Operational Services Committee meeting held October 12, 2017 were received for information.
Recommendation to Council:
THAT that Council refer discussion of a new recreation marquee to 2018 budget discussions.

Moved/Seconded/Carried

THAT Council refer discussion of a new recreation marquee to 2018 budget deliberations.

3. Draft minutes of the Tourism Advisory Committee meetings held October 5, 2017 and October 16, 2017 were received for information.

J. STAFF REPORTS

1. Accounts Payable for September 2017 were received for information.
2. Allison McCarrick, CAO (Oct.10/17) re: Proposed Mount Waddington Regional Fire Departments' Emergency Services Agreement.

Moved/Second/Carried

THAT Council approve entering into the proposed Mount Waddington Regional Fire Departments' Emergency Services Agreement as presented.

2017-169
RDMW
EMERGENCY
SERVICES
AGREEMENT

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1070-2017 A Bylaw to Exempt Certain Properties from Taxation for the Years 2018 and 2019. For Adoption.

Moved/Seconded/Carried

THAT Bylaw 1070-2017 A Bylaw to Exempt Certain Properties from Taxation for the Years 2018 and 2019 be adopted.

2017-170
BYL 1070-2017 TAX
EXEMPTION TRI-
PORT ADOPTED

2. Bylaw 1071-2016 Revenue Anticipation Borrowing Bylaw. For First, Second and Third Reading.

Moved/Seconded/Carried

THAT Bylaw 1071-2017 Revenue Anticipation Borrowing Bylaw receive First, Second and Third Reading.

2017-171
BYL 1071-2017
REVENUE
ANTICIPATION 1ST,
2ND, 3RD READING

L. PENDING BYLAWS

Smoking Regulation Bylaw 1068-2017

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:25pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

DEPUTY MAYOR

2017-172
ADJOURNMENT