



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
NOVEMBER 28, 2017
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

MEDIA: N. I. Gazette **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:03 pm.

B. APPROVAL OF AGENDA

2017-189
AGENDA NOV 28/17
ACCEPTED

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of November 28, 2017 be accepted as presented.

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held November 9, 2017.

2017-190
COW MEETING
MINUTES NOV 9/17
ACCEPTED

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held November 9, 2017 be accepted as presented.

2. Minutes of the Special Council meeting held November 14, 2017.

2017-191
SPECIAL COUNCIL
MEETING MINUTES
NOV 14/17
ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Special Council meeting held November 14, 2017 be accepted as presented.

3. Minutes of the Committee of the Whole meeting held November 14, 2017.

2017-192
COMM OF WHOLE
MEETING MINUTES
NOV 14/17
ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole meeting held November 14, 2017 be accepted as presented.

4. Minutes of the Regular Council meeting held November 14, 2017.

2017-193
REGULAR COUNCIL
MEETING MINUTES
NOV 14/17
ACCEPTED

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held November 14, 2017 be accepted as presented.

D. DELEGATIONS

Brent Borg re: Council Appointment as Fire Chief.

Mayor Bood advised those present that Brent Borg has been appointed as Fire Chief for the District of Port Hardy and commented that Council and staff look forward to working with him in this new capacity.

Chief Borg updated Council on:

- The Fire Department roster now at 35 members due to the successful recruitment campaign.
- Full training of new recruits will take up to two years.
- Officer appointments: Gavin Texmo, Deputy Fire Chief; Justin Reusch and Kerry Walsh, Captains; Adam Harding, Brad Tolmie, and Kurtis Holm, Lieutenants
- The successful training exercise recently held in Port Hardy and some of the favourable comments received by participants.

E. ACTION ITEMS

ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Liz Cookson, Executive Coordinator, AVICC (Nov.17/17) re: 2018 AVICC Convention Resolutions and Executive Committee Nominations, were received for information.
2. Treina Topfer, Secretary Port Hardy Lions (Nov.14/17) re: Request for Permission for Timmy's Road Blocks and use of District barriers.

2017-194
PH LIONS TIMMY'S
ROAD BLOCKS

Moved/Seconded/Carried

THAT Council approve the request from Port Hardy Lions to hold the Annual Timmy's Road Blocks December 2, 2017 from 10:00 am until 2:00 pm (in front of Esso gas station, by the Chamber of Commerce building and by Robert Scott School) and the request to use of District road barriers.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held November 14, 2017 were received for information.
2. Draft minutes of the Parks & Recreation Review Committee meeting held November 15, 2017 were received for information.
3. Draft minutes of the Operational Services Committee meeting held November 16, 2017 were received for information.
Recommendation: THAT Council approve placing the Lost at Sea Monument close to the kayak launch area in Tsulquate Park.

Abbas Farahbakhsh, Director of Operational Services reviewed the estimated costs to refurbish and install the monument.

2017-195
LOST AT SEA
MONUMENT SITE

Moved/Seconded/Carried

THAT Council approve placing the Lost at Sea Monument close to the kayak launch area in Tsulquate Park.

J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services re: 2018 Council Meeting dates.

Moved/Seconded/Carried

THAT Council approves the following regular Council meeting dates for 2018:

<i>January 9</i>	<i>January 23</i>
<i>February 13</i>	<i>February 27</i>
<i>March 13</i>	<i>March 27</i>
<i>April 10</i>	<i>April 24</i>
<i>May 8</i>	<i>May 22</i>
<i>June 12</i>	<i>June 26</i>
<i>July 10</i>	<i>July 24- cancelled for summer break</i>
<i>August 14</i>	<i>August 28 - cancelled for summer break</i>
<i>September 11 - cancelled for UBCM Convention</i>	<i>September 25</i>
<i>October 9</i>	<i>October 23</i>
<i>November 13</i>	<i>November 27</i>
<i>December 11</i>	<i>December 25 - cancelled for Christmas break</i>

2. Heather Nelson-Smith, Director of Corporate Services re: In Camera Release of Information, October 31, 2017.

Heather Nelson-Smith, Director of Corporate Services circulated an updated District of Port Hardy In Camera Release of Information Report (Oct. 31/17) that Council received as information.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1068-2016 A Bylaw to Regulate Smoking in the District of Port Hardy. For Third Reading.

Heather Nelson-Smith discussed with Council:

- Public vs private spaces.
- WorksafeBC regulations.
- Required doorway signage.
- Bylaw enforcement to be complaint driven.
- No further comments from public received since last update to Council.

Moved/Seconded/Carried

THAT Bylaw 1068-2016 A Bylaw to Regulate Smoking in the District of Port Hardy. receive Third Reading.

2. A. Maas, Director of Corporate Services (Nov 21/17) re: Annual Financial Plan Amendment Bylaw was received for information.

Bylaw 1072-2017 A Bylaw to Amend the Annual Five-Year Financial Plan for the Period 2017-2021. For First, Second and Third Reading.

Moved/Seconded/Carried

THAT Bylaw 1072-2017 A Bylaw to Amend the Annual Five-Year Financial Plan for the Period 2017-2021 receive First, Second and Third Reading.

L. PENDING BYLAWS

A Bylaw to Provide Regulations for the Control of Burning and Smoke.

M. INFORMATION AND ANNOUNCEMENTS

2017-196
2018 COUNCIL
MEETING DATES

IN CAMERA
RELEASE OF
INFORMATION
REPORT OCT.
31/17

2017-197
BYL 1068-2016
3RD READING

2017-198
BYL 1072-2017
AMEND BYL 1061-
2017 ANNUAL
FINANCIAL PLAN

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:35pm

CORRECT

APPROVED

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2017-199
ADJOURNMENT