



**MINUTES  
DISTRICT OF PORT HARDY  
COMMITTEE OF THE WHOLE MEETING  
TUESDAY JANUARY 9, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Adrian Maas, Director of Financial Services; Abbas Farahbakhsh, Director of Operations

**MEDIA:** North Island Gazette

**MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Hank Bood called the meeting to order at 6:47 pm.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Committee of the Whole meeting of January 9, 2018 be accepted as presented.

**C. STAFF REPORT**

1. Heather Nelson-Smith, Director of Corporate Services (Jan.3/18) re: Zoning Amendment - 7305 Market Street.

Heather Nelson-Smith, Director of Corporate Services reviewed the application by the Salvation Army for the use of 7305 Market Street as an Emergency Shelter. Review and discussion included:

- Current services at the Salvation Army Lighthouse Resource Centre.
- Proposed uses at the location.
- Current C-3 Zoning and allowed uses.
- Official Community Plan guiding principles for support of health care services.
- Zoning and OCP amendments.
- Combining some of the principle uses from Commercial 3 and Institutional Zoning with the provision of Emergency Shelter to harmonize the property's use.
- Comprehensive Development Zone designation and its principle uses

Councillor Robertson commented about what risks there are about multiple rezoning applications. Mayor Bood advised that the rezoning application will be advertised and citizens have the opportunity to submit their concerns in writing or at the required public hearing.

**Moved/Seconded/Carried**

The Committee of the Whole recommends:

1. THAT Council approved the proposed definition of 'Emergency Shelter' as *'Emergency Shelter' means a use staffed and supervised by a public authority or non-profit agency for the purposes of providing temporary sleeping accommodation for people in need of emergency shelter on a short-term basis (to a maximum of 24 hours). Emergency Shelter use includes drop-in and meal services as well as accessory administration and office space for use by program staff.*
2. THAT Council direct staff to continue with the steps included in a Zoning and Official Community Plan amendment including but not limited to the following:
  - Preparing bylaw amendments as recommended.

COW 2018-001  
APPROVAL OF  
AGENDA AS  
PRESENTED

COW 2018-002  
RECOMMEND-  
ATIONS TO  
COUNCIL RE  
REZONING 7305  
MARKET ST

- Notifying the applicant to post signage stating the proposed amendment.
- Notifying the neighbouring properties of the proposed change.
- Notifying provincial agencies.
- Scheduling a public hearing.
- Advertising a public hearing.

**D. NEW BUSINESS**

No new business

**E. ADJOURNMENT**

COW 2018-003  
ADJOURNMENT

**MOVED**

THAT the Committee of the Whole adjourn.

Time: 7:01pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

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MAYOR