



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JANUARY 9, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Adrian Maas, Director of Financial Services; Leslie Driemel, Recording Secretary

MEDIA: N. I. Gazette **MEMBERS OF THE PUBLIC:** None

A. CALL TO ORDER

Mayor Bood called the meeting to order at 7:01 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of January 9, 2018 be accepted as presented.

2018-001
AGENDA
JAN 9/18
ACCEPTED

C. ADOPTION OF MINUTES

1. Minutes of the Committee of the Whole meeting held December 12, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Committee of the Whole meeting held December 12, 2017 be accepted as presented.

2018-002
COW MEETING
MINUTES DEC.
12/17 ACCEPTED

2. Minutes of the Regular Council meeting held December 12, 2017.

Moved/Seconded/Carried

THAT the Minutes of the Regular Council meeting held December 12, 2017 be accepted as presented.

2018-003
REGULAR
COUNCIL MEETING
MINUTES DEC.12
/17 ACCEPTED

D. DELEGATIONS

No delegations.

E. ACTION ITEMS

1. Council action items were received for information.

ACTION ITEMS

F. CORRESPONDENCE

1. Doug Findlater, Mayor, District of West Kelowna (Dec.13/17) re: Cannabis sales tax revenue sharing - 50% of provincial share of cannabis tax sharing formula to local governments.

Council discussion included:

- the request to support 50% of the provincial share of the cannabis tax sharing formula be provided to local government.
- distributing tax revenue equally among all communities.
- distributing tax revenue based on population, similar to gas tax program.
- if there has been any discussion at UBCM regarding cannabis tax revenue distribution.
- If there has been input received from the Cannabis Advisory Planning Committee.

2018-004
SUPPORT 50% OF
PROVINCIAL
CANNABIS TAX
REVENUE TO
MUNICIPALITIES

DRAFT CANNABIS
TAX RESOLUTION
FOR AVICC/UBCM

Moved/Seconded/Carried

THAT the District of Port Hardy write to the Provincial Government and request 50% of the provincial share of the cannabis tax sharing formula be provided to local governments.

Council directed staff to draft a resolution for the AVICC / UBCM regarding 50% of provincial share of cannabis tax sharing formula to local governments for the Cannabis Advisory Planning Committee and Council review.

2. Email to Councillor Fred Robertson from Captain Peter Wilcox, Founding Director Inside Passage Decarbonization Project (Dec.18/17) re: Request to use District of Port Hardy offices for 1st annual Solutions Summit - March 3rd or 10th, 2018.

Heather Nelson-Smith advised she had met with Captain Wilcox in the summer and discussed the project. Captain Wilcox is starting a grass roots movement, has no funding and would appreciate the use of a District facility for the first meeting at no charge.

Moved/Seconded/Carried

THAT Council approve the use of the District's Civic Center hours of use for the Inside Passage Decarbonization Project 1st Annual Solutions Summit - March 3rd or 10th, 2018.

3. Copy of letter to Fort Rupert Curling Club from Executive Director Ministry of Community, Sport and Cultural Development (Dec.20/17) re: Unsuccessful grant application was received for information.

Mayor Bood reviewed the need for urgent repairs at the Fort Rupert Curling Club and advised that the Curling Club executive did their part and applied for a capital project grant to mitigate costs.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft Minutes of the Finance Committee meeting held December 12, 2017 were received for information.
2. Draft minutes of the Operational Services Committee meeting held December 18, 2017 were received for information.

J. STAFF REPORTS

1. Accounts payable for December 2017 were received for information.
2. Adrian Maas, Director of Finance (Dec.14/17) re: Waterworks Asset Management Plan prepared by Atana Management Inc.

Adrian Maas advised that most grant applications require a municipal asset management plan, reviewed the executive summary provided by Atana Management Inc. and advised the District does not allocate enough funding to sustain services at desired standard or to provide new services.

Council discussion included:

- EPCOR's work on water and wastewater capital projects.
- municipal government's dependence on grants for infrastructure projects.

2018-005
USE OF CIVIC
CENTER HOURS
APPROVED FOR
DECARBONIZATION
PROJECT SUMMIT
MARCH 2018

2018-006
 RECEIVE AND
 APPROVE ASSET
 MANAGEMENT
 PLAN

- the provincial and federal governments need to extend the scope of infrastructure grant programs to enable the work to get done.
- municipalities need to plan ahead and for the long term.

Moved/Seconded/Carried

THAT Council receive and approve the Waterworks Asset Management plan as attached to the Director of Finance report of December 14, 2017.

3. Heather Nelson-Smith, Director of Corporate Services (Jan.3/18) re: Proclamations 2018.

2018-007
 PROCLAMATIONS
 FOR 2018

Moved/Seconded/Carried

THAT Council endorses the following proclamations for 2018:

PROCLAMATION	WHEN	2018 DATE
BC AWARE DAYS 2018: Be Secure, Be Aware	January	Jan 29-Feb 9
April 28 Day of Mourning	April	28-Apr-18
National Public Works Week	May	May 20-26
Access Awareness Day	May	17-May-18
Garden Day (Friday before Father's Day)	June	15-Jun-18
Intergenerational Day Canada	June	01-Jun-18
National Health and Fitness Day	June	02-Jun-18
Aquaculture Awareness Week	September	TBA
Prostate Cancer Awareness Month	September	September
Literacy Month	September	September
Foster Family Month	October	October
United Nations "International Day of Older Persons" October 1,	October 1	01-Oct-18
Community Living Month	October	October
Waste Reduction Week	October	October 15-21
Community Social Services Workers Appreciation Day.	November	TBA
Adoption Awareness Month	November	November

Councillor Robertson requested World Teachers Day be added to the 2018 proclamations. Council invited Councillor Robertson to submit and sponsor a request to Council to support a proclamation of world Teachers' Day.

4. Heather Nelson-Smith, Director of Corporate Services (Jan.4/18) re: 2018 General Election Appointments.

2018-008
 APPOINTMENT OF
 CHIEF ELECTION &
 DEPUTY CHIEF
 ELECTION
 OFFICERS FOR
 2018 GENERAL
 ELECTION

Moved/Seconded/Carried

THAT pursuant to the *Local Government Act*, Heather Nelson-Smith is hereby appointed Chief Election Officer for conducting the 2018 General Election with the power to appoint other election officials as required for the administration of the 2018 General Election; AND FURTHER THAT Susan Bjarnason is hereby appointed Deputy Chief Election Officer for the 2018 General Election.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1073-2017 A Bylaw For District of Port Hardy User Rates and Fees for 2018. For Adoption.

2018-009
 BYL 1073-2017
 2018 USER RATES
 & FEES ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1073-2017 A Bylaw For District of Port Hardy User Rates and Fees for 2018 be adopted.

L. PENDING BYLAWS

No Pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:40pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2018-010
ADJOURNMENT