



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
FEBRUARY 27, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury, Leightan Wishart (by telephone)

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Leslie Driemel, Recording Secretary

**MEDIA:** N. I. Gazette      **MEMBERS OF THE PUBLIC:** 2

**A. CALL TO ORDER**

Mayor Bood called the meeting to order at 7:00pm.

**B. APPROVAL OF AGENDA**

Councillor Robertson requested an addendum to the agenda under:

**G. NEW BUSINESS**

1. Discussion on Provincial Budget – funding for new Provincial Conservation Officer positions.

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of February 27, 2018 be accepted as amended.

**C. ADOPTION OF MINUTES**

1. Minutes of the Special Council Committee meeting held February 13, 2018.

**Moved/Seconded/Carried**

THAT the Minutes of the Special Council Committee meeting held February 13, 2018, be accepted as presented.

2. Minutes of the Committee of the Whole meeting held February 13, 2018.

**Moved/Seconded/Carried**

THAT the Minutes of the Committee of the Whole meeting held February 13, 2018 be accepted as presented.

3. Minutes of the Regular Council meeting held February 13, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held February 13, 2018 be accepted as presented.

**D. DELEGATIONS**

1. Jill Laviolette on behalf of North Island Be the Change Society re: To introduce Council to the North Island Be the Change Society and The Hub project.

Ms. Laviolette thanked Council for the opportunity to present them with information regarding the newly formed North Island Be the Change Society and The Hub project.

2018-032  
AGENDA  
FEB 27/18  
ACCEPTED AS  
AMENDED

2018-033  
SPECIAL MEETING  
MINUTES FEB 13/18  
ACCEPTED

2018-034  
COW MEETING  
MINUTES FEB 13/18  
ACCEPTED

2018-035  
REGULAR COUNCIL  
MEETING MINUTES  
FEB 13/18  
ACCEPTED

DELEGATION  
J. LAVIOLETTE RE:  
NORTH ISLAND BE  
THE CHANGE  
SOCIETY

DELEGATION  
J. LAVIOLETTE RE:  
NORTH ISLAND BE  
THE CHANGE  
SOCIETY

Ms. Laviolette discussed with Council the need for non-sports oriented activities in the community for youth as well as adults, specifically arts, crafts and technology. The project is based on the successful Maker Space center in Port McNeill but has plans to grow into a community center that is geared towards youth and family activities. Ms. Laviolette advised the project plans include:

- An open concept center with lounge space, craft space, work space.
- Activities to include evening and weekend activities for youth, Mom/child play, DIY and sharing of skills, multicultural and other activities.
- Long term plans include an indoor play area and healing center.
- It is estimated \$20,000 for start up funding will be needed and grant applications are being sourced out.
- Working with existing local groups and their programming will be important so as not to duplicate activities.
- Start up date is for August 2018.

Ms. Laviolette advised that the Society will welcome as much District support for the project as can be provided and will likely apply for a District grant in aid during the intake session.

Council members agreed that The Hub project is an excellent idea and much needed in the community. It was commented that letters of support from community organizations for grant applications are important. It was suggested Ms. Laviolette contact George Ewald of Providence Place and Michael Winter of the Salvation Army for their help and support as they have recently looked at a community center project.

#### **E. ACTION ITEMS**

1. Council action items were received for information.

#### **F. CORRESPONDENCE**

1. Lt. Adam Harding, Port Hardy Volunteer Firefighters Assoc. (Feb 8/18) re: Request for sponsorship for 50<sup>th</sup> Anniversary event.

#### **Moved/Seconded/Carried**

THAT Council approve a bronze sponsorship of \$250.00 for the Port Hardy Volunteer Firefighters Association 50<sup>th</sup> Reunion event.

#### **G. NEW BUSINESS**

Addendum:

1. Discussion on Provincial Budget – funding for new provincial Conservation Officer positions.

Councillor Robertson advised Council that the recently released Provincial Budget includes \$9 million for 20 new Conservation Officers. It was commented that the North Island conservation service area covers from Woss to Holberg and that previously there were two conservation officers posted to the area. Councillor Robertson suggested that Council may wish to write a letter requesting at least one new Conservation Officer posting to the North Island area to bring it up to past service levels.

#### **Moved/Seconded/Carried**

THAT Council write the Minister responsible for the Conservation Officer Service and request:

- That 2-3 new Conservation Officer positions be assigned to the North Island Area.
- That the Conservation Officer Service open a local office in Port Hardy.
- That a Ministry representative be invited as a delegation to Council to discuss Conservation Officer services on the North Island.

ACTION ITEMS

2018-036  
PHVFA 50<sup>TH</sup>  
REUNION BRONZE  
SPONSORSHIP

2018-037  
LETTER RE:  
CONSERVATION  
OFFICER POSTING  
TO NORTH ISLAND

## H. COUNCIL REPORTS

1. Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.
2. Councillor Corbett-Labatt requested Mayor Bood support and sign, on behalf of the town, the online petition of the Helicopter Emergency Rescue Operations Society (H.E.R.O.S) for improved helicopter ambulance services in British Columbia.
3. Mayor Bood advised Council that the Regional District of Mount Waddington has approved major support for the Multiplex project with a \$50,000 grant in aid contribution that gives leverage towards \$1,000,000 in Multiplex capital construction costs.

## I. COMMITTEE REPORTS

1. Draft minutes of the First Nations Relations Committee meeting held February 13, 2018 were received for information.

## J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services (Feb.15/18) re: Update to Council Procedure Bylaw 03-2009.

Heather Nelson-Smith, Director of Corporate Services advised that this is a good time to review and update the Council procedure bylaw as there is a required change in Section 4(1) the inaugural meeting date needed to reflect the change of election date and provisions in the *Local Government Act*. There will be also be minor housekeeping corrections.

Council members agreed to review the existing Council Procedure Bylaw and bring forward suggested changes to the Director of Corporate Services prior to the next Council meeting.

2. Heather Nelson-Smith, Director of Corporate Services (Feb.15/18) re: Update to General Election Bylaw 07-2011

Heather Nelson-Smith, Director of Corporate Services discussed with Council proposed amendments for Bylaw 07-2011 including required changes for dates for voting opportunities and permitting voting by mail.

### **Moved/Seconded/Carried**

THAT Council direct staff to prepare an amending bylaw for Bylaw 07-2011 to change the date from the 3<sup>rd</sup> Saturday in November to the 3<sup>rd</sup> Saturday in October and to permit mail ballot voting.

3. Heather Nelson-Smith, Director of Corporate Services (Jan 31/18) re; Inspection of Public Buildings Policy CP8.3 Amendment.

Heather Nelson-Smith, Director of Corporate Services reviewed the need to amend Public Buildings Policy CP8.3 to ensure the District policy permits user fees for re-inspections for public buildings.

### **Moved/Seconded/Carried**

THAT Council approve amending Council Policy CP8.3 Inspection of Public Buildings by adding: *Item 9. The owner/occupier shall be charged for each inspection beyond the first inspection and one (1) re-inspection at the rate prescribed in the current User Rates and Fees Bylaw under the Building Inspection Schedule.*

2018-038  
AMEND GENERAL  
ELECTION BYLAW  
07-2011 AS  
DIRECTED

2018-039  
AMEND POLICY  
CP8.3 INSPECTION  
OF PUBLIC  
BUILDINGS

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1075-2018 A Bylaw to Amend Zoning Bylaw 1010-2013. For Second and Third Reading.

**Moved/Seconded/Carried**

THAT Bylaw 1075-2018 A Bylaw to Amend Zoning Bylaw 1010-2013 receive Second and Third Reading.

2018-040  
BYL 1075-2018  
AMEND ZONING  
BYL 1010-2013 2<sup>nd</sup> &  
3<sup>rd</sup> READING

**L. PENDING BYLAWS**

No Pending bylaws.

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled.

**O. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 7:45pm

2018-041  
ADJOURNMENT

CORRECT

APPROVED

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
MAYOR