



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
MARCH 13, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Deputy Mayor Fred Robertson, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, John Tidbury, Leighton Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Leslie Driemel, Recording Secretary

REGRETS: Mayor Hank Bood

MEDIA: N. I. Gazette **MEMBERS OF THE PUBLIC:** 2

A. CALL TO ORDER

Deputy Mayor Robertson called the meeting to order at 7:04 pm.

B. APPROVAL OF AGENDA

Councillor Corbett-Labatt requested two additions to the agenda under:

F. NEW BUSINESS

1. Recommendation from the First Nations Relations Committee March 13, 2018: THAT Council provide a letter of support to Mervyn Child for a grant application to Canada Council for the Arts – *Creating, Knowing and Sharing* for funding for First Nation art works to be installed on District of Port Hardy properties.
2. Memorandum of Understanding with BC Hydro regarding installation of electric vehicle charging stations.

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of March 13, 2018 be accepted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Special Council Committee meeting held February 27, 2018.

Moved/Seconded/Carried

THAT the minutes of the Special Council Committee meeting held February 27, 2018 be accepted as presented.

2. Minutes of the Public Hearing held February 27, 2018.

Moved/Seconded/Carried

THAT the minutes of the Public Hearing held February 27, 2018 be accepted as presented.

3. Minutes of the Regular Council meeting held February 27, 2018.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held February 27, 2018 be accepted as presented.

2018-042
AGENDA
MAR 13/18
ACCEPTED AS
AMENDED

2018-043
SPECIAL MEETING
MINUTES FEB 27/18
ACCEPTED

2018-044
PUBLIC HEARING
MINUTES FEB 27/18
ACCEPTED

2018-045
REGULAR COUNCIL
MEETING MINUTES
FEB 27/18
ACCEPTED

2018-046
SPECIAL COUNCIL
MEETING MINUTES
FEB 27/18
ACCEPTED

4. Minutes of the Special Council meeting held February 28, 2018.

Moved/Seconded/Carried

THAT the minutes of the Special Council Committee meeting held February 28, 2018 be accepted as presented.

D. DELEGATIONS

1. Kevin Boothroyd, Director, Business Development & Corporate Communications Pacific Coastal Airlines re: Recent and upcoming issues and concerns.

Mr. Boothroyd thanked Council for the opportunity to meet and discuss recent and upcoming Pacific Coastal Airlines issues and concerns. Mr. Boothroyd reviewed with Council:

- History and growth of Pacific Coastal into one of the largest regional airlines in Canada.
- Extensive corporate support for community organizations through donations of flights, monetary donations and corporate fundraising events.
- Recent corporate growth; direct flights Vancouver to Tofino, implementing Global Distribution System for ticketing which allows direct ticketing via travel agents around the world and through online travel agencies.
- Concerns and issues:
 - International pilot shortage and Transport Canada increase in pilot rest times. Issues are separate, yet intertwined and cause concerns over pilot retention as well as crew and flight scheduling.
 - Rising cost of fuel: add fuel surcharge or increase fares. Fuel surcharges are added as they can easily be removed when fuel prices go down.
 - Increased passenger travel and the growing number of discount airlines create more air traffic and airport management issues that can affect airline operations.
 - Difficulty in scheduling flights to meet connection / travel needs of both regular passengers and customers travelling to/from remote lodges.
 - Safety of crew and passengers always on forefront when dealing with issues and concerns.

Mr. Boothroyd presented Council with a gold travel voucher for 2 return tickets for Council to award to a charity of their choice. Deputy Mayor Robertson acknowledged the many years of great community support given by Pacific Coastal Airlines to Port Hardy and the North Island.

Council members thanked Mr. Boothroyd for his informative presentation and requested in the future that community input be sought prior to scheduling changes.

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Donna Gault, Chair Tourism Advisory Committee (March 2/18) re: Request for Council consideration of sponsorship for Tourism Vancouver Island Annual Conference & AGM, September 25-27, 2018, Port Hardy BC.

Allison McCarrick reviewed with Council the 2018 grant in aid budget.

Moved/Seconded/Carried

THAT Council approve a sponsorship of \$300.00 for Tourism Vancouver Island Annual Conference & AGM, September 25-27, 2018, Port Hardy BC.

DELEGATION
K. BOOTHROYD,
PACIFIC COASTAL
AIRLINES

ACTION ITEMS

2018-047
APPROVED \$300
SPONSORSHIP
TOURISM V. I.
CONFERENCE
SEPT 2018

2. Janet Hanuse, Executive Director Sacred Wolf Friendship Center (Mar.5/18) re: Request for letter of support o BC Association of Aboriginal Friendship Centres for program delivery for youth. Note: Ratification of request already approved by email poll to Council.

Councillor Pat Corbett-Labatt reviewed the request by Sacred Wolf Friendship Center for a letter of support for a grant application to BC Association of Aboriginal Friendship Centres for program delivery for youth and of the Council approval previously obtained by email vote. Council was advised the application was submitted by the deadline.

Moved/Seconded/Carried

THAT the District of Port Hardy write a letter of support for the Sacred Wolf Friendship Center application for funding to the BC Association of Aboriginal Friendship centers.

3. Carla Reusch, North Island Lanes (March 8, 2018)
 - a. Invitation to Mayor Bood to open 32nd Island Championships was received for information.
 - b. Request to borrow District bleachers from Storeys Beach Ballfields.

Moved/Seconded/Carried

THAT Council request Mayor Bood or his designate throw the opening ball at the 32nd Island Bowling Championships at North Island Lanes on March 17, 2018.

Council directed staff to contact Carla Reusch of North Island Lanes and advise that they may borrow the District bleachers from Storeys Beach Ballfields.

G. NEW BUSINESS

ADDENDUM:

1. Recommendation from the First Nations Relations Committee March 13, 2018:
THAT Council provide a letter of support to Mervyn Child for a grant application to Canada Council for the Arts – *Creating, Knowing and Sharing* for funding for First Nation art works to be installed on District of Port Hardy properties.

It was noted that the grant application deadline is March 21,2018.

Council discussed the request for a letter of support and the need for the art projects, when completed to comply with District Policy CP 10.8 Art on District Property. Councillor Corbett-Labatt advised Mr. Child has received a copy of the current policy. The proposed projects planned are 1 large map, 1 medium work and 8-10 smaller copper shaped works.

Moved/Seconded/Carried

THAT Council write a letter of support in principle for Mervyn Child's grant application to the Canadian Council for the Arts – *Creating, Knowing and Sharing* for funding for First Nation carving projects;
AND THAT if successful the projects may be installed on District of Port Hardy property subject to the provisions in the District of Port Hardy Policy CP10.8 *Art on District Property*.

2. Memorandum of Understanding with BC Hydro regarding installation of electric vehicle charging stations.

Moved/Seconded/Carried

THAT Council approve signing the Memorandum of Understanding with BC Hydro regarding installation of electric vehicle charging stations as per information provided by staff at the Committee of the Whole meeting of March 13, 2018.

2018-048
APPROVED
LETTER OF
SUPPORT FOR
SACRED WOLF

2018-049
REQUEST FOR
MAYOR TO OPEN
BOWLING
TOURNAMENT

2018-050
APPROVED
SUPPORT LETTER
FOR M. CHILD
FUNDING
APPLICATION

2018-051
APPROVED MOU
WITH BC HYDRO
RE ELECTRIC
VEHICLE
CHARGING
STATIONS

H. COUNCIL REPORTS

1. Deputy Mayor Robertson, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, John Tidbury and Leightan Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Parks & Recreation Review Committee meeting held February 21, 2018. For information.

Draft Terms of Reference were received for information.

Recommendation to Council:

The Parks and Recreation Review Committee recommends:

THAT Council revise the scope of the Parks & Recreation Review Committee to include arts and culture;

AND THAT the name of the Committee be changed to *District of Port Hardy Parks, Recreation, Arts & Culture Committee*;

AND THAT Council approve the revised Terms of Reference.

Moved/Seconded/Carried

THAT Council approve the revised scope of the Parks & Recreation Review Committee to include arts and culture;

AND THAT the name of the Committee be changed to *District of Port Hardy Parks, Recreation, Arts & Culture Committee*;

AND THAT Council approve the revised Terms of Reference.

2. Draft minutes of the Cannabis Advisory Planning Committee meeting held February 22, 2018 were received for information.
3. Draft minutes of the Operational Services Committee meeting held February 26, 2018 were received for information.
4. Draft minutes of the Tourism Advisory Committee meeting held March 1, 2018 were received for information.

J. STAFF REPORTS

1. Accounts Payable Listing for February 2018 was received for information.
2. Heather Nelson-Smith, Director of Corporate Services (March 8/18) re: Emergency Instant Alerting Solution.

Heather Nelson-Smith reviewed the recent tsunami event and the need for emergency alerting in the community. The types of notices in the proposed application by Telmatik were reviewed and Council was advised it is a subscriber based system that could also be extended to additional managers such as the Regional District or other municipalities. The cost of \$4,700 for the first year and \$4,200 every year after.

Moved/Seconded/Carried

THAT Council approve the District of Port Hardy enrollment in the Telmatik universal mass notification system.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1075-2018 A Bylaw to Amend Zoning Bylaw 1010-2013. For Adoption.

2018-052
APPROVED
P&R REVIEW
COMMITTEE
CHANGE OF
SCOPE; NAME AND
TERMS OF
REFERENCE

2018-053
APPROVED
TELMATIK
NOTIFICATION
SYSTEM

2018-054
BYL 1075-2018
AMEND ZONING
BYL 1010-2013
ADOPTED

Moved/Seconded/Carried

THAT Bylaw 1075-2018 A Bylaw to Amend Zoning Bylaw 1010-2013 be adopted.

2. Bylaw 1076-2018 A Bylaw to Amend Local Government Elections Bylaw No 07-2011 for First, Second and Third Reading.

2018-055
BYL 1076-2018
AMEND BYLAW 07-
2011 FOR 1ST 2ND
AND 3RD READING

Moved/Seconded/Carried

THAT Bylaw 1076-2018 A Bylaw to Amend Local Government Elections Bylaw No 07-2011 to receive First, Second and Third Reading.

L. PENDING BYLAWS

No Pending bylaws.

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements in the agenda package were received for information.

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled.

O. ADJOURNMENT

2018-056
ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:19 pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR