



**MINUTES OF THE DISTRICT OF PORT HARDY  
REGULAR COUNCIL MEETING  
MAY 8, 2018  
COUNCIL CHAMBERS, MUNICIPAL HALL  
7360 COLUMBIA STREET**

**PRESENT:** Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury, Leightan Wishart

**ALSO PRESENT:** Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Lynda Sowerby, Director of Financial Services; Leslie Driemel, Recording Secretary

**MEDIA:** North Island Gazette

**MEMBERS OF THE PUBLIC:** None

**A. CALL TO ORDER**

Mayor Hank Bood called the meeting to order at 7:05 pm. He acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

**B. APPROVAL OF AGENDA**

**Moved/Seconded/Carried**

THAT the agenda for the Regular Council meeting of May 8, 2018 be accepted.

**C. ADOPTION OF MINUTES**

1. Minutes of the Regular Council meeting held April 24, 2018.

**Moved/Seconded/Carried**

THAT the minutes of the Regular Council meeting held April 24, 2018 be accepted.

**D. DELEGATIONS**

1. Brent Borg, Fire Chief re: Quarterly Report to Council, January-March 2018.

Brent Borg, Fire Chief reviewed the activities of Port Hardy Fire Rescue for the months of January to March 2018. Review and discussion with Council included:

- Renovations at Fire Hall #1.
- Implementing Fire Pro program.
- Type and number of calls.
- Training.
- Membership at Fire Hall 1 and challenges of increasing membership at Fire Hall 2.
- Community involvement.
- 50<sup>th</sup> anniversary planning for June 30<sup>th</sup> weekend.
- Creating a video for a presentation at Gwa'sala-'Nakwaxda'xw First Nation house fire demonstration.
- Total member hours for the quarter were 4,535.

Fire Chief Borg commented that Port Hardy Fire Rescue members are keen to grow the department, eager to learn and members participate as needed.

Mayor Bood thanked Chief Borg for his report and commented that Port Hardy Fire Rescue is providing excellent service to the community.

**E. ACTION ITEMS**

1. Council action items were received for information.

2018-082  
AGENDA  
MAY 8/18  
ACCEPTED

2018-083  
REGULAR COUNCIL  
MEETING MINUTES  
APRIL 24/18  
ACCEPTED

DELEGATION:  
B. BORG FIRE  
CHIEF RE:  
QUARTERLY  
REPORT

ACTION ITEMS

2018-084  
DONATE PACIFIC  
COASTAL TICKETS  
TO PHSS  
BREAKFAST CLUB

2. Donation of round trip flight tickets from Pacific Coastal Airlines.

**Moved/Seconded/Defeated**

THAT Council donate the Pacific Coastal round flight tickets to Port Hardy Secondary School Breakfast Club.

Further Council discussion of the donation included:

- Donate the flight for a child's medical emergency flight. It was commented that it is not clear how the District would identify a specific need, that Pacific Coastal often provides emergency flights and that Angel Flights also provides emergency flight services.
- Donate to Port Hardy Secondary School Breakfast Club to use as a fundraiser. The Breakfast Club benefits all students at PHSS by providing a meal to start the day.
- Donate to The Hub to use as a fundraiser. The Hub is an organization that will provide services and benefit to all ages in Port Hardy.
- A community oriented cause is the best use of the donation.

DONATION OF  
PACIFIC COASTAL  
TICKETS TO PHSS  
BREAKFAST CLUB

Council agreed to a blind draw between the Port Hardy Secondary School Breakfast Club and The Hub. The winner of the draw was the Port Hardy Secondary School Breakfast Club. Council directed staff to contact Port Hardy Secondary School regarding the prize.

**F. CORRESPONDENCE**

1. Jay Dixon, Principal, North Island Secondary School (Apr.18/18) re: Invitation to attend NISS 'Namwiyut (Family) Totem Pole Celebration was received for information.
2. Crystal Dunahee, President, Child Find BC (Apr.20/18) re: Proclamation of May as Missing Children's Month and May 25, 2018 as Missing Children's Day. Proclamation sponsored by Councillor Pat Corbett-Labatt.

2018-085  
PROCLAMATION  
MAY MISSING  
CHILDREN MONTH  
- MAY 25 MISSING  
CHILDREN DAY

**Moved/Seconded/Carried**

THAT Council proclaim May as Missing Children's Month AND THAT May 25, 2018 be proclaimed Missing Children's Day in Port Hardy.

Councillor Corbett-Labatt advised activities planned include promotion on social media, a green ribbon campaign and a Child Find Identification event May 25, 2018 at the Aquatic Center.

3. Michael Winter, Community Ministries Supervisor, Mt. Waddington Region – Salvation Army (Apr 23/18) re: Request for letter of support for Enabling Accessibility Project. Note: Previously approved by Council email vote. Council ratification required.

2018-086  
LETTER OF  
SUPPORT FOR  
SALVATION ARMY  
FUNDING  
APPLICATION

**Moved/Seconded/Carried**

THAT Council provide a letter of support for the Salvation Army, Mount Waddington Region funding application for the Enabling Accessibility Project.

**G. NEW BUSINESS**

No New Business.

**H. COUNCIL REPORTS**

Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

**I. COMMITTEE REPORTS**

1. Draft minutes of the Bear Smart Port Hardy Committee meeting held Thursday April 26, 2018 was received for information.
2. Committee of the Whole meeting held May 8, 2018.  
The Committee of the Whole recommends:  
THAT Council approve the December 31, 2017 Draft Audited Consolidated Financial Statements, the 2017 Statement of Financial Information as prepared by staff and accept the Auditor's Report as presented.

**Moved/Seconded/Carried**

THAT Council approve the December 31, 2017 Draft Audited Consolidated Financial Statements, the 2017 Statement of Financial Information as prepared by staff and accept the Auditor's Report as presented.

2018-087  
2017 AUDITED  
FINANCIAL  
STATEMENTS AND  
SOFI ACCEPTED

**J. STAFF REPORTS**

1. Accounts Payable for April 2018 was received for information.
2. Lynda Sowerby, Director of Finance (May 8/18) re: Short Term Capital Borrowing.

**Moved/Seconded/Carried**

THAT Council approve, under section 175 of the Community Charter, short term borrowing in the amount of \$26,775.68 to be repaid within five years, with no rights of renewal, with payment for the annual principal and interest to be funded from general taxation.

2018-088  
SHORT TERM  
CAPITAL  
BORROWING OF  
\$26,775.68  
APPROVED

**K. CURRENT BYLAWS AND RESOLUTIONS**

1. Bylaw 1079-2018 A Bylaw to Set the 2018 Annual Tax Rates. For Adoption.

**Moved/Seconded/Carried**

THAT Bylaw 1079-2018 A Bylaw to Set the 2018 Annual Tax Rates be adopted.

2018-089  
BYL 1079-2018  
ANNUAL TAX  
RATES FOR 2018  
ADOPTED

**L. PENDING BYLAWS**

1. Bylaw 1078-2018 A Bylaw to Amend District of Port Hardy Zoning Bylaw No. 1010-2013 (addition of CD-9 Comprehensive Development 9) Lot 1, Section 1, Township 8, Rupert District, Plan 45379 PID 008-079-188 Civic Address 8700 Park Drive.

**M. INFORMATION AND ANNOUNCEMENTS**

Information and announcements in the agenda package were received for information.

**N. NOTICE OF IN CAMERA MEETING**

No In Camera meeting scheduled.

**O. ADJOURNMENT**

**Moved**

THAT the meeting be adjourned.

Time: 7:53pm

CORRECT

APPROVED

*Original signed by:*

\_\_\_\_\_  
DIRECTOR OF  
CORPORATE SERVICES

\_\_\_\_\_  
MAYOR

2018-090  
ADJOURNMENT