



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JUNE 12, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt (by telephone), Rick Marcotte
Fred Robertson (by telephone), John Tidbury, Leighton Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of
Corporate Services; Abbas Farahbakhsh, Director of Operational Services;
Lynda Sowerby, Director of Financial Services; Leslie Driemel, Recording
Secretary

REGRETS: Councillor Dennis Dugas

MEDIA: North Island Gazette

MEMBERS OF THE PUBLIC: Four

A. CALL TO ORDER

Mayor Hank Bood called the meeting to order at 7:00 pm.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of June 12, 2018 be accepted.

C. ADOPTION OF MINUTES

1. Minutes of the Regular Council meeting held May 22, 2018.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held May 22, 2018 be accepted.

2. Minutes of the Committee of the Whole meeting held June 4, 2018.

Moved/Seconded/Carried

THAT the minutes of the Committee of the Whole meeting held June 4, 2018 be
accepted.

D. DELEGATIONS

No Delegations

E. ACTION ITEMS

1. Council action items were received for information.

F. CORRESPONDENCE

1. Elizabeth Aman-Hume, Executive Director Port Hardy Chamber of Commerce
(June 4/18) re: Request for in kind support for Canada Day event.

Allison McCarrick, CAO advised:

- The District does not have a supply of trash and recycling barrels.

2018-105
AGENDA
JUNE 12/18
ACCEPTED

2018-106
REGULAR
MEETING MINUTES
MAY 22/18
ACCEPTED

2018-107
COMMITTEE OF
THE WHOLE
MINUTES JUNE 4/18
ACCEPTED

ACTION ITEMS

2018-108
CH OF COMMERCE
RE CANADA DAY
SUPPORT

Moved/Seconded/Carried

THAT Council approve the request by Elizabeth Aman-Hume, Executive Director Port Hardy Chamber of Commerce for in kind support for Canada Day celebrations as listed below;

- Use of Carrot Park for July 1, 2018.
- Use of barricades and road closure along Market Street between Hastings and Main Streets from 11:00 am to 3:00 pm.

2. Linda Holm, Filomi Days Committee (May 22/18) re: Request for in kind support for Filomi Days.

Councillor Tidbury requested clarification if he was in conflict of interest as a member of the Filomi Days Committee. The Director of Corporate Services advised that if he is a board member of the Society then he is in a conflict of interest.

Councillors Wishart and Tidbury declared a conflict of interest and left the meeting. Time: 7:02 pm

Allison McCarrick, CAO advised:

- The District does not have a supply of commercial garbage containers or have an extra supply of garbage cans for sidewalks and roadways.
- The District does not have a supply of port-a-potties.

Moved/Seconded/Carried

THAT Council approve the request by Linda Holm, Filomi Days Committee for in kind support as listed below:

- A road closure on Market Street from the corner of Hastings to the corner of HWY 19 from Friday July 20th at 3:30 pm until Sunday July 22nd after the fireworks display.
- A road closure from the Thunderbird Mall, Granville Street turning onto Market Street at Applewood Ford to the Tsulquate Park parking lot on Saturday July 21st from 11:00 am to 1:00 pm for the annual Lions Club Parade route.
- A road closure on Granville Street from the corner of Hwy 19 to the entrance to Thunderbird Mall for the annual Soap Box Derby on Saturday July 21st from 1:00pm to 3:30pm.
- The use of Rotary-Carrot Park for the three (3) July 20-22, 2018 days along with the water and power connections.
- Barricades for the parade route.
- Plastic gloves, garbage bags and garbage picker sticks.
- A notice on the recreation sign.
- That the fireworks be allowed to be discharged.

Councillors Wishart and Tidbury returned to the meeting. Time: 7:05 pm

3. Leslie Dyck and Pat Corbett-Labatt, Planning Team – Port Hardy Farmers Market (May 23/18) re: Request to use Carrot Park and waive fees associated with use of Carrot Park.

Councillor Corbett-Labatt advised that she is a member of the Port Hardy Farmers Market planning team and left the meeting. Time: 7:06

Moved/Seconded/Carried

THAT Council approve the request by Leslie Dyck and Pat Corbett-Labatt, Planning Team – Port Hardy Farmers Market to use Carrot Park June 23, July 7 and August 18 AND THAT Council waive the fees associated with the use of Carrot Park on these days.

Councillor Corbett-Labatt returned to the meeting. Time: 7:08

4. Councillor Murry Krause, Chair UBCM Nominating Committee (June 1/18) re: Call for Nominations for UBCM Executive was received for information.

2018-109
FILOMI DAY COMM
REQUEST FOR
SUPPORT
APPROVED

2018-110
PH FARMERS
MARKET REQUEST
FOR SUPPORT
APPROVED

5. State of the Island Economic Summit Oct 24-25, 2018 was received for information.

Council discussed the timing of attending the event in consideration of the upcoming Local Government Election and the need to have more than one Council member attend to receive the most information from the event.

Council directed staff to register two Council members for the State of the Island Economic Summit Oct 24-25, 2018.

G. NEW BUSINESS

No New Business.

H. COUNCIL REPORTS

Councillors Pat Corbett-Labatt, Rick Marcotte, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

1. Draft minutes of the Parks, Recreation, Arts & Culture Committee meeting held May 14, 2018 were received as information. Note: Recommendations to Council were previously approved at the May 22, 2018 Council meeting.
2. Draft minutes of the Operational Services Committee meeting held May 15, 2018 were received for information.
3. Discussion from the Committee of the Whole meeting June 4, 2018.
 - Declaration of the Community-based Seniors' Services sector in BC.

Moved/Seconded/Carried

THAT Council become a signatory to the Declaration of the Community-based Seniors' Services sector in BC AND THAT Mayor Bood sign the online declaration.

- Resolution from North Central Local Government Association 2018 Conference, referred to UBCM re: Lobbying Federal and Provincial governments for seniors' programs in BC.

Moved/Seconded/Carried

THAT Council endorse at the 2018 UBCM Conference the resolution from North Central Local Government Association 2018 Conference re: Lobbying Federal and Provincial governments for seniors' programs in BC.

J. STAFF REPORTS

1. Accounts Payable for May 2018 was received for information.
2. Heather Nelson-Smith, Director of Corporate Services (May 25/18) re: Application for Development Variance Permit – 9595 Chancellor Heights.

Heather Nelson-Smith, Director of Corporate Services reviewed with Council the application for development variance and presented mapping showing the proposed siting of the structure on the property.

COUNCIL
REPORTS

2018-111
DPH SIGNATORY
TO DECLARATION
OF COMMUNITY-
BASED SENIORS'
SERVICES SECTOR
IN BC.

2018-112
COUNCIL
ENDORSE
RESOLUTION
FROM NCLGA AT
2018 UBCM
CONVENTION

2018-113
DVP 01-2018
APPROVED

Moved/Seconded/Carried

THAT Council approve Development Variance Permit DVP-01-2018 to vary the provisions of section 6.4 (d) of Port Hardy Zoning Bylaw No. 1010-2013, to: allow for the reduction of the accessory use building interior side yard in the R-3 Zone from 4. 5 metres to 0 metres.

With respect to the property legally described as Strata Lot 28, Sections 35 And 36, Township 9, Rupert District, Strata Plan 349, Together with an interest in the Common Property in Proportion to the unit entitlement of the Strata Lot as Shown on Form 1. PID 000-383-813

AND FURTHER THAT the Director of Corporate Services be authorized to execute the permit accordingly.

3. Lynda Sowerby, Director of Finance (June 12/18) re: Grants in Aid – CP#2.18, Financial Support for Sport Competitors.

Council members discussed 2018 grant in aid requests and the costs and dedication and hard work necessary to get to provincial levels of competition.

Moved/Seconded/Carried

THAT Council approve a grant in aid of \$100.00 each to Kayley Clair, Madyson Harris and Kaleigh Harris and a grant in aid of \$500.00 to Port Hardy Senior Secondary Senior Girls Soccer Team.

2018-114
GRANT IN AID
APPROVED:
K. CLAIR, K.
HARRIS, & M
HARRIS \$100 EACH
& \$500 TO PHSS
SENIOR GIRLS
SOCCER TEAM

4. Lynda Sowerby, Director of Finance (June 12/18) re: Municipal Security Issuing Resolution.

Lynda Sowerby, Director of Finance reviewed the process and advised it was necessary for the Regional District of Mount Waddington to consent to the borrowing before going to the Municipal Finance Authority for funding.

Moved/Seconded/Carried

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2019 Spring Borrowing Session, Six Million Dollars (\$6,000,000) as authorized through Port Hardy Multiplex Loan Authorization Bylaw 1051-2016 and that the Regional District of Mount Waddington be requested to consent to our borrowing over a thirty (30) year term and include the borrowing in a Security Issuing Bylaw.

2018-115
APPROVED:
REQUEST FOR
RDMW CONSENT &
BORROW
\$6,000,000 FROM
MFA

5. Heather Nelson-Smith, Director of Corporate Services (May 25/18) re: Application for Temporary Use Permit 01-2018 at 51-9130 Granville St & and Temporary Use Permit 02-2018 at 24-9130 Granville St.

Heather Nelson-Smith, Director of Corporate Services discussed with Council the applications for Temporary Use Permits and advised that as vacation rental issues are currently under Council review this permit process is the only process available to the applicants to legally proceed with a vacation rental business. Council was advised bed and breakfast guidelines have been used in drafting the permits with the exception that owner on the premises is not included as a requirement.

Council members discussed the time line for a OCP / Zoning vacation review process, seasonal business of vacation rentals and the suggested permit term of three years.

Moved/Seconded/Defeated

THAT Council approves Temporary Use Permits 01-2018 and 02-2018 to permit the operation of Short Term Vacation Rentals With respect to the properties legally described as Strata Lot 51, Section 36, Township 9, Rupert District, Strata Plan VIS2090 Together with and interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1. PID 017-227-283, Civic Address 51-9130 Granville Street. AND Strata Lot 24, Section 36, Township 9, Rupert District,

2018-116
2 YEAR TERM FOR
TUP 01-2018 &TUP
02-2018 SHORT
TERM VACATION
RENTALS

Strata Plan VIS2090 Together with and interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1. PID 017-227-011, Civic Address 24-9130 Granville Street.
AND THAT the permit be granted for a period of two years beginning in June 2018 and terminating May 30, 2020.

AND FURTHER THAT the Director of Corporate Services be authorized to execute the permit accordingly.

Moved/Seconded/Carried

THAT Council approves Temporary Use Permits 01-2018 and 02-2018 to permit the operation of Short Term Vacation Rentals With respect to the properties legally described as Strata Lot 51, Section 36, Township 9, Rupert District, Strata Plan VIS2090 Together with and interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1. PID 017-227-283, Civic Address 51-9130 Granville Street. AND Strata Lot 24, Section 36, Township 9, Rupert District, Strata Plan VIS2090 Together with and interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form 1. PID 017-227-011, Civic Address 24-9130 Granville Street.

AND THAT the permit be granted for a period of three years beginning in June 2018 and terminating May 30, 2021.

AND FURTHER THAT the Director of Corporate Services be authorized to execute the permit accordingly.

K. CURRENT BYLAWS AND RESOLUTIONS

- 1. Lynda Sowerby, Director of Finance (June 12/18) re: District of Port Hardy Multiplex Temporary Borrowing Bylaw.

Lynda Sowerby, Director of Finance reviewed the process for the District to obtain temporary borrowing.

Copy of Bylaw 1051-2016, Port Hardy Multiplex Loan Authorization Bylaw was received for information.

Bylaw 1081-2018, Port Hardy Multiplex Temporary Borrowing Bylaw. For First, Second and Third Reading.

Moved/Seconded/Carried

THAT Bylaw 1081-2018, Port Hardy Multiplex Temporary Borrowing Bylaw receive First, Second and Third Reading.

Council members thanked District staff for the hard work done in getting the reservoir replacement project completed in a timely manner.

L. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 7:45pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2018-117
APPROVED: 3
YEAR TERM FOR
TUP 01-2018 & 02-
2018 SHORT TERM
VACATION
RENTALS

2018-118
BYL 1081-2018 PH
MULTIPLEX
TEMPORARY
BORROWING 1ST,
2ND, 3RD READING

2018-119
ADJOURNMENT