



**DISTRICT OF PORT HARDY  
BYLAW 1083-2018**

**A Bylaw to Provide for the Payment of Council Members  
Remuneration and Expenses**

The Council of the District of Port Hardy, in open meeting assembled, enacts as follows:

**1. TITLE**

- 1.1 This bylaw may be cited as the "District of Port Hardy Council Remuneration Bylaw No. 1083-2018".

**2. REMUNERATION TO COUNCIL MEMBERS**

- 2.1 As of January 1, 2019 the Mayor of the District of Port Hardy shall be paid an annual indemnity of TWENTY-SEVEN THOUSAND TWO HUNDRED SIXTY-SEVEN DOLLARS (\$27,267.00) PLUS THE PERCENTAGE EQUAL TO THE 2018 BRITISH COLUMBIA CONSUMER PRICE INDEX.
- 2.2 Beginning January 1, 2020 and each year thereafter, the Mayor's remuneration will increase by the percentage equal to the British Columbia Consumer Price Index of the previous year.
- 2.3 Beginning January 1, 2019 and each year thereafter, each Councillor shall be paid an annual indemnity equal to fifty (50%) percent of that paid to the Mayor.
- 2.4 In May of each municipal election year, an independent committee will be formed to review Council remuneration. The committee will be comprised of three (3) District residents and any recommended increase in remuneration will become effective January 1<sup>st</sup> of the following year.
- 2.5 Payment of one-twelfth of the foregoing may be made monthly, each and every year, on the first pay date of each month.

**3. ELIGIBLE EXPENSES**

- 3.1 Members of Council shall be reimbursed for expenses they incur for being present at Council approved functions conducted outside of the District as per section 4. herein.
- 3.2 Eligible expenses include:
- a) accommodation;
  - b) transportation (airfare, car rental, ferry, mileage, parking, taxi, etc.);
  - c) registration or related fees; and,
  - d) per diem allowance (see section 3.4).
- 3.3 Where Council members use their own vehicles to conduct District business, they must provide business use as part of their vehicular insurance and the District will reimburse 100% of the business use portion of said insurance.

- 3.4 The per diem allowance is intended to cover meals, gratuities and incidental expenses and it will be calculated at the rate in effect at the time of booking in accordance with the rates established by the Treasury Board of Canada from time to time. Meals that are provided at an additional cost to the registration will be deducted from the per diem paid. On the date of departure, travel must commence before 7:00 a.m. to claim breakfast, before 12:00 noon to claim lunch; and on the date of return, travel status must end after 6:00 p.m. to claim dinner
- 3.5 Mileage paid shall be equal to the mileage rates set by the Treasury Board of Canada from time to time and will be calculated at the rates in effect at the time of booking.

**4. COUNCIL APPROVED FUNCTIONS**

Council approved functions shall include:

- a) The annual convention of the Union of British Columbia Municipalities (UBCM)
- b) The annual convention of the Association of Vancouver Island Coastal Communities (AVICC);
- c) Meetings associated with the Regional District of Mount Waddington (RDMW) Board of Directors and Hospital Board attended by a Council member who has been appointed as Director or Alternate Director, and the RDMW does not provide reimbursement of expenses for attending those meetings;
- d) Committee meetings outside the boundaries of the District to which Council members have been duly appointed by Council; and,
- e) Any other functions including meetings, courses or conventions approved by resolution of Council.

**5. SEVERABILITY**

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

**6. EFFECTIVE DATE**

This bylaw shall become effective January 1, 2019.

**7. REPEAL**

Bylaw No. 17-2011 will be repealed on the effective date of this bylaw.

Read a first time on the 10<sup>th</sup> day of July, 2018.

Read a second time on the 10<sup>th</sup> day of July, 2018.

Read a third time on the 10<sup>th</sup> day of July, 2018.

Adopted on the 25<sup>th</sup> day of September, 2018.

*Original signed by:*

\_\_\_\_\_  
DIRECTOR  
OF CORPORATE SERVICES

\_\_\_\_\_  
MAYOR