



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
OCTOBER 23, 2018
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Hank Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leightan Wishart

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Finance; Abbas Farahbakhsh, Director of Operational Services; Leslie Driemel, Recording Secretary

MEDIA: North Island Gazette

MEMBERS OF THE PUBLIC: 3

A. CALL TO ORDER

Mayor Hank Bood called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of October 23, 2018 be accepted.

C. ADOPTION OF MINUTES

1. Minutes of the Regular Council meeting held October 9, 2018.

Moved/Seconded/Carried

THAT the minutes of the Regular Council meeting held October 9, 2018 be accepted.

D. DELEGATIONS

1. Dennis Flannigan, Poppy Chairman and Don Ford, Royal Canadian Legion Branch #237 re: Presentation of the first poppy for the 2018 Poppy Campaign.

Mr. Flannigan and Mr. Ford congratulated Council members on their re-election and thanked outgoing Council members for their service and dedication to Port Hardy. Mr. Flannigan presented the first poppy of the 2018 Poppy Campaign to Mayor Bood.

2. Brent Borg, Fire Chief, Port Hardy Fire Rescue re: Quarterly Report to Council, July-September 2018.

Review and discussion with Council included:

- Support given to BC Forest Service for the Larry Lake fire with billable hours of revenue to the District estimated at \$50,000.
- Number and types of calls.
- Training program includes regional training to share costs whenever possible.
- Membership, currently at 29 members. Recruitment and retention are a priority.
- Number of incidents attended per vehicle.
- Community involvement.
- Total member hours for quarter were 1,823.
- Very active social media is successful in making people aware of the work and activities of the department.

Council members thanked Chief Borg for the hard work and dedication by all Port Hardy Fire Rescue members and commented on the recent and successful Fire Department open house.

2018-196
AGENDA
OCT 23/18
ACCEPTED

2018-197
REGULAR COUNCIL
MEETING MINUTES
OCT 9/18
ACCEPTED

ACTION ITEMS

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Action Items

Council action items were received for information.

F. NEW BUSINESS

No New Business

G. CORRESPONDENCE

1. Hon. Selina Robinson, Minister of Municipal Affairs and Housing (Oct.9/18) re: Thank you for meeting at UBCM Convention was received for information.
2. Hon. Claire Trevena, Minister of Transportation and Infrastructure (Oct.2/18) re: Thank you for meeting at UBCM Convention was received for information.
3. Hon Lana Popham, Minister of Agriculture (Oct 17/18) re: Thank you for meeting at UBCM Convention was received for information.
4. Hon. Shane Simpson, Minister of Social Development and Poverty Reduction (Oct 16/18) re: Thank you for meeting at UBCM Convention was received for information.
5. Jenna Hanrath & Chelsea Hunt, Youth Development Workers, North Island Gathering Circle (Oct. 5/18) re: Request for Grant in Aid for Aboriginal Youth Conference *Going M.I.L.E.S.*

Uncommitted 2018 Grant in Aid Funds report was received for information.

Council discussion included:

- Donation of Civic Center as possible venue.
- Donation of District pins.

Moved/Seconded/Carried

THAT Council approve the request from Jenna Hanrath & Chelsea Hunt, Youth Development Workers, North Island Gathering Circle for a Grant in Aid of \$200.00 for the Aboriginal Youth Conference *Going M.I.L.E.S.*

Council directed staff to offer a supply of District pins for the conference attendees.

6. Dennis Flannigan, Poppy Chairman, Royal Canadian Legion Branch #237 (Oct.15/18) re: Request to hold November 11, 2018 Remembrance Day Parade, permission to march along Market Street from the Chamber of Commerce building to the Cenotaph in Carrot Park and for road closures during the parade.

Moved/Seconded/Carried

THAT Council approves the request from the Royal Canadian Legion Branch #237 to hold a November 11th Remembrance Day parade from the Chamber of Commerce Building parking lot at the intersection of Market Street and Hastings Street to Carrot Park AND THAT Market Street from Hastings Street to the Cenotaph be blocked off for the duration of the parade.

H. COUNCIL REPORTS

Mayor Bood, Councillors Pat Corbett-Labatt, Dennis Dugas, Rick Marcotte, Fred Robertson, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

Council members offered congratulations to those re-elected and thanked outgoing members for their years of service and dedication to Port Hardy.

2018-198
GIA APPROVED
\$200 ABORIGINAL
YOUTH CONF
GOING M.I.L.E.S.

2018-199
RCL BR 237
REMEMBRANCE
DAY PARADE
APPROVED

COUNCIL
REPORTS

I. COMMITTEE REPORTS

1. Draft minutes of the Operational Services Committee meeting held October 15, 2018 were received for information.

Draft Policy – Half-Masting of Flags
Recommendation to Council: THAT Council approve the Half-Masting of Flags policy as presented.

2018-200
HALF MASTING
POLICY APPROVED

Moved/Seconded/Carried

THAT Council approve the Half-Masting of Flags policy as presented.

2. Draft minutes of the Parks, Recreation, Arts & Culture Committee meeting held October 17, 2018 were received for information.

J. STAFF REPORTS

1. Heather Nelson-Smith, Director of Corporate Services (Oct.12/18) re: Application for Non-Medical Cannabis Retail Store Licence.

Heather Nelson-Smith, Director of Corporate Services reviewed the application, zoning requirements and advised that as the location has no adjacent residential properties within the 50 metre buffer zone there is no further requirement to consult with residents.

Council discussion included:

- Hours of operation at the maximum applied for to have flexibility, hard to amend, after license awarded
- Concerns about smoking near the retail store
- Provincial assessment process

2018-201
STELLAR JAY
ORGANICS NON-
MEDICAL
CANNABIS RETAIL
APPROVED

Moved/Seconded/Carried

THAT pending any further requirements for notification from the Liquor and Cannabis Distribution Branch that the Port Hardy Council support the application made by Serena Neumerschitsky, Tristan Radzik, Carol Dirom, et al to allow for the Non-Medical Cannabis Retail Store known as Stellar Jay Organics to be located at #5- 9250 Trustee Road in Port Hardy.

2. Heather Nelson-Smith, Director of Corporate Services re: UBCM Grant Application Age Friendly Communities: Outdoor Gardening for Hardy Bay Seniors.

2018-202
APPLICATION
UBCM AGE
FRIENDLY
APPROVED

Moved/Seconded/Carried

THAT the application to the UBCM-Age Friendly Communities: Outdoor Gardening for Hardy Bay Seniors for \$7,100.00 be approved and submitted.

K. CURRENT BYLAWS AND RESOLUTIONS

No current bylaws and resolutions.

L. PENDING BYLAWS

1. Bylaw 1088-2018, A Bylaw to Amend Zoning Bylaw 1010-2013.

M. INFORMATION AND ANNOUNCEMENTS

Mayor Bood advised the notice of the Council Swearing In Ceremony should read: November 6, Council Swearing in Ceremony, 7:00 pm Council Chambers

N. NOTICE OF IN CAMERA MEETING

No In Camera meeting scheduled at this time.

2018-203
ADJOURNMENT

O. ADJOURNMENT

Moved
THAT the meeting be adjourned.

Time: 7:50pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR