



**MINUTES OF THE DISTRICT OF PORT HARDY
REGULAR COUNCIL MEETING
JANUARY 8, 2019
COUNCIL CHAMBERS, MUNICIPAL HALL
7360 COLUMBIA STREET**

PRESENT: Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leightan Wishart (via telephone)

ALSO PRESENT: Allison McCarrick, Chief Administrative Officer; Heather Nelson-Smith, Director of Corporate Services; Abbas Farahbakhsh, Director of Operational Services; Lynda Sowerby, Director of Finance

MEDIA: North Island Gazette

MEMBERS OF THE PUBLIC: 1

A. CALL TO ORDER

Mayor Dennis Dugas called the meeting to order at 7:00pm and acknowledged that the meeting is being held on the traditional territory of the Kwakiutl people.

B. APPROVAL OF AGENDA

Addendum

I- Committee Reports 5- Draft Minutes of the First Nations Relations Meeting held December 11, 2018 and recommendation from committee.

J- Staff Reports 4(b)- Councillor Dorward re: AVICC 2019 Resolution Isolation Allowance.

F- New Business 1- Committee of the Whole recommendations January 8, 2019

Moved/Seconded/Carried

THAT the agenda for the Regular Council meeting of January 8, 2019 be adopted as amended.

C. ADOPTION OF MINUTES

1. Minutes of the Regular Council Meeting held December 11, 2018

Moved/Seconded/Carried

THAT the minutes of the Regular Council Meeting held December 11, 2018 be accepted.

2. Minutes of the Special Council Meeting held December 13, 2018.

Moved/Seconded/Carried

THAT the minutes of the Special Council Meeting held December 13, 2018 be accepted.

D. DELEGATIONS

None

E. BUSINESS ARISING FROM THE MINUTES AND UNFINISHED BUSINESS

1. Action Items

Council action items were received for information.

2019-001
AGENDA REGULAR
COUNCIL MEETING
JAN 8/19 AS
AMENDED

2019-002
REGULAR MEETING
MINUTES DEC 11/18
ACCEPTED

2019-003
SPECIAL COUNCIL
MEETING MINUTES
DEC 13/18
ACCEPTED

ACTION ITEMS

F. NEW BUSINESS

1. **ADDENDUM** – Committee of the Whole Recommendations January 8, 2019.
The Committee Recommends:

THAT Council continue with an informal question period following the Council meeting and that it be noted on the agenda script following the adjournment of the meeting with the following wording “*Questions pertaining to the agenda will follow at the end of the meeting*”.

THAT the Mayor and Deputy Mayor host lunch box/evening meetings alternating monthly to allow public an informal opportunity to discuss matters with the Mayor.

THAT the Acknowledgement of the traditional territory of the Kwakiutl People be added to all District Agendas.

Moved/Seconded/Carried

2019-004
QUESTION PERIOD

THAT Council continue with an informal question period following the Council meeting and that it be noted on the agenda script following the adjournment of the meeting with the following wording “*Questions pertaining to the agenda will follow at the end of the meeting*”.

Moved/Seconded/Carried

2019-005
LUNCH
BOX/EVENING
MEETINGS

THAT the Mayor and Deputy Mayor host lunch box/evening meetings alternating monthly to allow public an informal opportunity to discuss matters with the Mayor.

Moved/Seconded/Carried

2019-006
ACKNOWLEDGMENT
KWAKIUTY
TERRITORY

THAT the acknowledgement of the traditional territory of the Kwakiutl People be added to all District Agendas.

G. CORRESPONDENCE

1. AVICC re: 2019 AGM and Convention Resolutions Notice Request for Submissions was received for information.
2. AVICC re: 2019 AGM and Convention Call for Nominations was received for information.
3. UBCM re: Gas Tax Agreement Community Works Fund Payment was received for information.
4. Alex Winter re: Request for Support Cell Phone Service Highway 19.

Moved/Seconded/Carried

2019-007
COUNCIL SUPPORT
CELL COVERAGE
IN RURAL AREAS.

THAT Council write a letter to the Honourable Navdeep Bains, Minister of Innovation, Science and Economic Development advocating for better cell connectivity in rural areas including Highway 19.

H. COUNCIL REPORTS

COUNCIL REPORTS

Mayor Dennis Dugas, Councillors Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leighton Wishart reported on their recent meetings and other activities they attended and/or undertook on behalf of the District.

I. COMMITTEE REPORTS

COMMITTEE
REPORTS

1. Minutes of the Community Consultative Committee held September 24, 2018 were received for information.
2. Draft Minutes of the Community Consultative Committee held November 5, 2018 were received for information.

3. Draft Minutes of the Parks, Recreation, Arts and Culture Committee held December 19, 2018 were received for information.
4. Draft Minutes of the Operational Services Committee held December 17, 2018 were received for information.
5. **ADDENDUM-** Draft Minutes of the First Nations Relations Committee held December 11, 2018.

The Committee recommends:

THAT Council endorse the draft Kwakiutl First Nation and District of Port Hardy Expression of Interest letter for the True North Island Games AND THAT the letter be sent to the Regional District of Mount Waddington for their review and support by including their logo/letterhead on the final letter.

Moved/Seconded/Carried

THAT the Council support the draft Kwakiutl First Nation and District of Port Hardy Expression of Interest letter for the True North Island Games AND THAT the letter be sent to the Regional District of Mount Waddington for their review and support by including their logo/letterhead on the final letter.

2019-008
EXPRESSION OF
INTEREST TRUE
NORTH GAMES

J. STAFF REPORTS

1. Accounts Payable – December 2018 was received for information.
2. Heather Nelson-Smith, Director of Corporate Services (Dec 27/18) re: Community Consultative Committee Recommendation Short Term Vacation Rentals.

Moved/Seconded/Carried

THAT staff prepare a public survey to gather input on the following recommendations from the Community Consultative Committee:

- May only be located in the principle residence as define by Home Owner Grant Regulations.
- May be contained in a secondary suite, basement suite and/or carriage home.
- Owners who are away from their home up to 4 months may rent their home as a vacation rental.
- B&B regulations as required by Port Hardy including exits, fire extinguishers and smoke detectors to be in place.
- Require Strata letter of support upon application.
- Apartment Buildings and Manufactured Home Parks will not be permitted to have Short Term Vacation Rentals.
- Bed and Breakfast or Short-Term Vacation Rental, but not both.
- Set different rates for those that only rent while away compared to those who rent a secondary suite or carriage home on their principal property year-round.
- Must follow a good neighbor policy, complaints and/or violations will result in licenses being revoked.
- Must meet all parking requirements.
- Maximum guest limit based on square footage.
- Licenses are non-transferable.
- Must register for Municipal and Regional District Tax (MRDT).

AND THAT the committee review the feedback and prepare a report of findings to Council.

3. Heather Nelson-Smith, Director of Corporate Services (Dec 17/18) re: Local Government Management Association 100 Anniversary Commemorative Tree Planting.

2019-009 CCC
RECOMMENDATION
STVR SURVEY

2019-010
2019 LGMA
COMMEMORATIVE
TREE PLANTING
CEREMONY

Moved/Seconded/Carried

THAT Council authorize staff to proceed with selecting a tree to plant in a location recommended by staff and hold a commemorative tree planting ceremony in recognition of the local government profession and ongoing commitment to the community.

- 4 (a) Heather Nelson-Smith, Director of Corporate Services (Dec 27/18) re: AVICC Resolution 2019.

Moved/Seconded/Carried

THAT Council forward the following resolution to the Association of Vancouver Island and Coastal Communities:

WHEREAS small rural communities in British Columbia are surrounded by lands within Regional Districts governed by the Provincial Government that collect revenue from industry for resource extraction from the lands;

AND WHEREAS The communities adjoining these lands provide services including parks, recreation and roads, for the companies and employees and gain no apportionment of the revenue collected for providing these services;

THEREFORE, BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities lobby the Province of British Columbia to consider revenue sharing of royalties and taxes with municipalities that provide services to those industries benefitting from the services of the adjoining municipalities.

- 4 (b) **ADDENDUM** -Councillor Dorward re: AVICC 2019 Resolution Isolation Living Allowance.

Moved/Seconded/Carried

THAT Council forward the following resolution to the Association of Vancouver Island and Coastal Communities:

WHEREAS It is challenging to attract and retain employees in isolated communities because of a lack of full services and the extra cost to obtain these services elsewhere.

AND WHEREAS the provincial and federal governments recognize this challenge by providing isolation allowance to their employees

THEREFORE BE IT RESOLVED that the provincial and federal governments provide a tax credit/deduction to all employees living in and around the same communities that those governments recognize with Isolation Allowance

5. Heather Nelson-Smith, Director of Corporate Services (Jan 2/19) re: Development Permit 01-2019 8700 Park Drive.

Moved/Seconded/Carried

THAT staff be authorized to issue Development Permit 01-2019 to 1139401 BC LTD to develop a 66-unit townhouse complex on the property legally described as Lot 1, Section 1, Township 8, Rupert District, Plan 45379 PID 008-079-188 Civic Address 8700 Park Drive.

6. Heather Nelson-Smith, Director of Corporate Services (Jan 4/19) re: Development Permit 02-2019 8905 Park Drive.

Moved/Seconded/Carried

THAT staff be authorized to issue Development Permit 02-2019 to 1139401 BC LTD to develop a 12 building 96 unit rental residential complex on the property legally

2019-011
AVICC
RESOLUTION
REVENUE SHARING

2019-012
AVICC
RESOLUTION
ISOLATION
ALLOWANCE

2019-013
DP APPROVAL 01-
2019 8700 PARK
DRIVE

2019-014
DP APPROVAL 02-
2019 8905 PARK
DRIVE

described as Lot C, Plan 24438, Section 1, Township 8, Rupert District, PID 003-029-093. Civic Address 8905 Park Drive.

K. CURRENT BYLAWS AND RESOLUTIONS

1. Bylaw 1089-2018 A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the year 2019.

Moved/Seconded/Carried

THAT Bylaw 1089-2018 A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue for the year 2019 be finally adopted.

2. Bylaw 1090-2018 A Bylaw for District of Port Hardy User Rates and Fees for 2019.

Moved/Seconded/Carried

THAT Council rescind third reading of Bylaw 1090-2018, User Rates and Fees for 2019 from December 11, 2018.

Moved/Seconded/Carried

THAT Council approve the administrative amendments to Bylaw 1090-2018, User Rates and Fees for 2019 as presented, AND THAT Bylaw 1090-2018 receive third reading.

L. PENDING BYLAWS

No pending bylaws

M. INFORMATION AND ANNOUNCEMENTS

Information and announcements were received for information.

N. NOTICE OF IN CAMERA MEETING

Special Meeting of Council / In Camera Meeting scheduled for 9:00am Monday January 21, 2019.

O. ADJOURNMENT

Moved

THAT the meeting be adjourned.

Time: 8:35pm

CORRECT

APPROVED

Original signed by:

DIRECTOR OF
CORPORATE SERVICES

MAYOR

2019-015
BYL 1089-2018
REVENUE
ANTICIPATION 2019
FINAL ADOPTION

2019-016
RESCIND 3RD
READING BYL 1090-
2018
USER RATES &
FEES FOR 2019

2019-017
BYL 1090-2018
USER RATES &
FEES FOR 2019
3RD READING

2019-018
ADJOURNMENT