

DISTRICT OF PORT HARDY
Statement of Financial Information
For the year ended December 31, 2018



INDEX

Schedule of Guarantee and Indemnity Agreements

Statement of Severance Agreements

Schedule of Remuneration and Expenses

Schedule of Payments of Goods and Services

Management Report

Statement of Financial Information Approval

DISTRICT OF PORT HARDY
Schedule of Guarantee and Indemnity Agreements
For the year ended December 31, 2018

This organization has not given any guarantees or indemnities under the *Guarantees and Indemnities Regulation*.

DISTRICT OF PORT HARDY
Schedule of Remuneration and Expenses
For the year ended December 31, 2018

Elected Officials		Remuneration	Expenses
Bood, Hank	Mayor	22,239.20	7,801.61
Dugas, Dennis	Mayor	3,932.80	0.00
Corbett-Labatt, Pat	Councillor	12,876.00	5,777.34
Dorward, Janet	Councillor	1,931.40	0.00
Dugas, Dennis	Councillor	10,944.60	4,590.22
Marcotte, Bruce	Councillor	10,944.60	5,132.30
Robertson, Fred	Councillor	12,876.00	5,570.73
Smith, Treena	Councillor	1,931.40	0.00
Tidbury, John	Councillor	12,876.00	6,484.28
Wishart, Leightan	Councillor	12,876.00	7,006.05
		<u>103,428.00</u>	<u>42,362.53</u>
Employees			
Farahbakshsh, Abbas	Director of Operations	115,689.96	0.00
Jewell, Joe	Utilities Supervisor	101,950.36	2,284.75
Le Fort, Roland	Operator	81,809.01	425.00
McCarrick, Allison	Chief Administrative Officer	129,493.95	7,560.83
Nelson-Smith, Heather	Director of Corporate Services	97,182.55	6,782.35
Reusch, Justin	Chief Operator	82,096.53	1,506.99
Schantz, Bob	Municipal Inspector	84,273.38	5,970.82
Cousins, Robert	Operator in Training	74,663.90	425.00
Sowerby, Lynda	Director of Finance	75,946.69	1,067.80
		<u>843,106.33</u>	<u>26,023.54</u>
Consolidated total of other employees with remuneration and expenses of \$75,000 or less		<u>1,335,319.63</u>	<u>54,907.69</u>
Total employees		<u>2,178,425.96</u>	<u>80,931.23</u>
Total council and employees		<u>2,281,853.96</u>	<u>123,293.76</u>
Reconciliation of Remuneration			
Elected officials' total remuneration		103,428.00	
Employees' total remuneration		<u>2,178,425.96</u>	
		2,281,853.96	
Benefits and Statutory remittances		<u>530,181.04</u>	
Total salaries and benefits as reported in the Consolidated Financial Statements, Schedule 1		<u>2,812,035.00</u>	

DISTRICT OF PORT HARDY
Statement of Severance Agreements
For the year ended December 31, 2018

There were no severance agreements under which payment commenced between the District of Port Hardy and its non-unionized employees during fiscal year 2018.

DISTRICT OF PORT HARDY
Schedule of Payments of Goods and Services
For the year ended December 31, 2018

Suppliers who received aggregate payments exceeding \$25,000

ANA'S HARDY CLEAN	38,451
ARIES SECURITY LTD.	196,975
B.C. HYDRO (Minister of Finance)	560,782
CIMCO REFRIGERATION	49,786
Cleartech Industries Inc.	77,992
COAST WATER SYSTEMS	40,228
CORIX WATER PRODUCTS LP	38,522
E.J. KLASSEN MOTORCADE LTD.	58,062
FOX'S DISPOSAL SERVICES LTD.	255,533
H2FLOW TANKS & SYSTEMS INC.	1,303,636
HARBOUR INTERNATIONAL TRUCKS	244,056
I.C.B.C.	40,049
IWC EXCAVATION LTD.	3,704,900
IZCO Technology Solutions	29,681
JM'S MOBILE WELDING INC	44,713
K & K ELECTRIC LTD.	67,544
KLEANZA CONSULTING LTD.	58,223
Minister of Finance	27,000
MNP	36,934
MUNICIPAL INSURANCE ASSOCIATION OF BC	188,647
MUNICIPAL PENSION PLAN	347,834
NAPA AUTO PARTS/N.I. INDUSTRIAL AUTO LTD	43,605
NORTH ISLAND NISSAN LTD.	28,027
O.K. Paving Company	389,052
Orach Enterprises Ltd.	48,261
PACIFIC BLUE CROSS	144,392
PACIFICUS BIOLOGICAL SERVICES LTD.	28,530
PARKLAND REFINING (B.C.) LTD.	63,706
Port Hardy & Dist. Chamber of Commerce	25,107
PORT HARDY FIREFIGHTERS ASSOCIATION	42,972
Praxair Distribution	55,658
Receiver General for Canada	605,229
REGIONAL DISTRICT OF MT WADDINGTON	139,684
Stantec Consulting Ltd.	115,424
STRYKER ELECTRONICS LTD.	25,709
TELUS	63,564
Tex Electric Ltd.	107,436
Tuff Marine Products Ltd	133,543
Unitech Construction Management Ltd.	586,087
UNIVAR CANADA LTD.	31,690
VIMAR EQUIPMENT LTD.	44,276
Waterhouse Environmental Services Corp.	133,078
WORKSAFE BC	47,614
Aggregated payments exceeding \$25,000	10,312,188
Aggregated payments less than \$25,000	1,349,232
Payments to suppliers for grants exceeding \$25,000	102,202
Total aggregated payments and grants all suppliers	11,763,622
Adjustments to reconcile to Statement of Operations	
Amortization Expense	2,041,470
Remuneration to employees	2,281,854
Acquisition of tangible capital assets	(6,037,381)
Interest on debt	29,363
Adjustment - including accrual of expenses and benefits remitted on behalf of employee	(1,943,842)
Total Expenses as per Consolidated Financial Statements - Statement of Operations	8,135,086

District of Port Hardy

Management Report

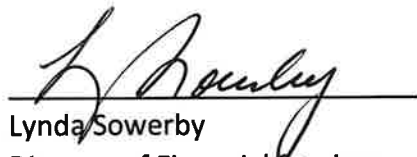
The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Municipal Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises this responsibility through the Council. Council reviews the financial statements on a monthly basis.

The external auditors, MNP, LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the District's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly in all material respects. The external auditors have full and free access to the records of the Municipality.

On behalf of the District of Port Hardy

A handwritten signature in black ink, appearing to read 'L. Sowerby', is written over a horizontal line.

Lynda Sowerby
Director of Financial Services
May 14, 2019

DISTRICT OF PORT HARDY
Statement of Financial Information Approval
For the year ended December 31, 2018

The undersigned, as authorized by the *Financial Information Regulation*,
Schedule 1, subsection 9(2), approves all the statements and schedules
included in this Statement of Financial Information, produced under the *Financial
Information Act*.


Lynda Sowerby
Director of Financial Services
May 14, 2019


Dennis Dugas
Mayor
May 14, 2019