
**AGENDA
DISTRICT OF PORT HARDY
COMMITTEE OF THE WHOLE
5:30 PM MAY 28, 2019
COUNCIL CHAMBERS - 7360 COLUMBIA STREET**



We respectfully acknowledge that this meeting is being held on the traditional territory of the Kwakiutl People, Gilakas'la

Mayor: Dennis Dugas
Councillors: Pat Corbett-Labatt, Janet Dorward, Fred Robertson, Treena Smith, John Tidbury and Leighton Wishart

Staff: Allison McCarrick, CAO; Heather Nelson-Smith, Director of Corporate Services; Lynda Sowerby, Director of Financial Services; Abbas Farahbakhsh, Director of Operations; Louisa Bates, Confidential Secretary.

Page			Time:
	A. CALL TO ORDER		
	B. APPROVAL OF AGENDA		
	Motion.	1.	2.
	C. STAFF REPORT		
1 - 3	1. Allison McCarrick, CAO re BC Rural Dividend Intake 2019/2020.		
	Motion.	1.	2.
	D. DELEGATIONS		
4 - 8	1. Twinning Society Annual Report.		
	2. Mr. James Passmore presentation re Building Presentation.		
	E. ADJOURNMENT		Time:
	Motion	1.	2.



DISTRICT OF PORT HARDY

STAFF REPORT



DATE: May 28, 2019

TO: Mayor and Councillors

FROM: Allison McCarrick, Chief Administrative Officer

RE: **BC Rural Dividend Intake 2019/2020**

PURPOSE

To provide Council with details on the BC Rural Dividend grant program and seek further direction.

BACKGROUND

The BC Rural Dividend 2019/2020 application process will commence on June 15, 2019 with an application deadline of August 15, 2019. Projects must demonstrate that the project will be completed within two years from the project start date. The BC Rural Dividend program is to assist small rural communities across BC with populations less than 25,000. The program is open to local governments, First Nation communities, and Not-for-profit organizations. An eligible applicant is limited to one project development application and one single or partnership application. Application decisions are expected within six months after the application deadline.

Objectives of the BC Rural Dividend program:

1. Increase community resilience and support economic development and diversification through enabling rural communities to implement their vision for long-term vibrancy, as well as prepare and respond to economic disruptions.
2. Support Indigenous communities and organizations to develop and lead traditional and/or emerging economic opportunities, including in the natural resource sector.
3. Strengthen the capacity of small and remote communities to address unique challenges in realizing their economic potential.
4. Assist rural communities to pursue innovative economic opportunities that support climate mitigation and/or adaptation for a cleaner future for BC.

ANALYSIS

The BC Rural Dividend program includes four project categories:

1. Community Capacity Building - Projects that build the resources, capabilities and capacities of communities to deal with their key economic challenges and changes. Projects that provide or improve a community's potential to support economic diversity, expand market accessibility and enhance quality of life to attract investment.

2. Workforce Development – Projects that offer training and skills development opportunities. Projects that help ensure resilience in the local workforce by attracting, retaining and training workers.
3. Community and Economic Development - Projects that help rural communities plan to build a foundation for economic development, economic resilience and/or growth, or improve community vibrancy. Projects that implement strategies or initiatives to support economic development, resilience, diversification or growth.
4. Business Sector Development - Projects that increase new business creation, business growth and adaptability in the community. Projects that allow communities to retain existing businesses and encourage their expansion.

District of Port Hardy projects that may be eligible for the BC Rural Dividend program include but are not limited to:

1. Recognizing Port Hardy as a Marine Hub – investigate boat weighs, conduct a feasibility study.
2. Fort Rupert/A'EDAKILELA LAXA KAYAS Trail – investigate options for increased accessibility.
3. Fort Rupert/A'EDAKILELA LAXA KAYAS Trail – trail accessibility improvement.
4. Develop and implement an Economic Development Strategy.
5. Complete a Tourism Infrastructure Strategy to identify business opportunities.

FINANCIAL IMPLICATIONS

The BC Rural Dividend program provides 3 funding streams:

1. Project Development – maximum \$10,000 no applicant financial contribution required.
2. Single Applicant – maximum \$100,000 applicant financial contribution 20%, may include 10% in-kind and 10% monetary.
3. Partnerships - \$500,000 applicants must have an eligible partner and make a financial contribution of 40%, may include 10% in-kind and 30% monetary.

Infrastructure costs are limited to 35% of total project costs except for trail building infrastructure. Trail building infrastructure costs include those directly related to the construction or rehabilitation of trails.

If application is made to the BC Rural Dividend program funding stream 2 or 3 above, the project would begin in 2020 with the funding included in the 2020-2024 District Financial Plan.

OPTIONS

1. Do not apply for funding under the BC Rural Dividend program.
2. Direct staff to apply to the BC Rural Dividend program for one of the listed possible projects. Council resolution at a future meeting and if applicable allocation of a funding source.

3. Direct staff to apply to the BC Rural Dividend program for a different project not listed but discussed and approved at the current meeting of Council. Council resolution at a future meeting and if applicable allocation of a funding source.

STAFF RECOMMENDATION

THAT the District of Port Hardy Council give direction to staff with regards to the BC Rural Dividend program intake 2019-2020.

Respectfully submitted,



Allison McCarrick
Chief Administrative Officer



PORT HARDY TWINNING SOCIETY

c/o Box 68 Port Hardy, BC VON 2P0



ポートハーディ Port Hardy, BC, Canada - 沼田 Numata, Hokkaido, Japan

To strive for the advancement of friendship between our community and Numata through the promotion of exchanges in the fields of economy, culture, education, and sports... in full and free cooperation with our sistercity.

2018 ANNUAL REPORT

2018 was a quiet year for the Twinning Society with only one major event planned for the year, the October visit of a delegation from Numata. The focus of the Society was to look at ways and means of fostering greater awareness of the sister-city / twinning program in our community, gaining new members and re-connecting with those not as active in the past few years. The Society thanks our members and the many other volunteers in the community who helped make 2018 a good year.

HIGHLIGHTS OF THE YEAR



Twinning Garden at Carrot Park

Throughout 2018 the garden was maintained by Society members with garden clean up and trimming of plants ongoing throughout the year.

Filomi Days

2018 was the first time in many, many years that the Twinning Society was not able to turn out and participate in the parade and Filomi Days activities.



Torii Gate

Visitors are often seen posing for photo graphs and there has been no vandalism to the gate to date. We are glad and proud that the citizens of Port Hardy cherish this remarkable addition to Carrot Park.

Media

The Port Hardy Twining Society Facebook page continues to be visited regularly by Society members and citizens of both Port Hardy and Numata. Society events, photos and activities are uploaded and updated regularly. It has been a great way to let people know who we are, and what the Society does. Our local newspapers have shown great support for the Twinning Society through articles and interviews throughout the year.



May 2018 - Private Visit

Robert and Leslie Driemel (PHTS Chair) made a pre-arranged private visit to Numata in May as part of a three week holiday in Japan. This was the first time Port Hardy residents have made a private trip to Numata. It was a good opportunity to meet informally with Mayor Kanehira and further cement friendships in the town. The hospitality shown to the visitors was excellent as always!



October 2018 - Delegation from Numata

This was the big event for 2018!

There were 13 in the delegation: 9 students (13-14 years of age and all girls!) and 4 adults. The visit was a quick and busy one and took place over the days of October 23 - 28. The Port Hardy Twinning Society organized great daily activities for our guests.

Visit events included:

- A welcome by Mayor and Councillors at the Municipal Hall
- Visits to Avalon Adventist Academy, Gwa'sala-'Nakwaxda'xw, Wagalus and Port Hardy Secondary schools
- Hardy Buoys Tour & Pumpkin Carving
- Fire Hall tour and a craft project
- Pizza and bowling night with host families
- RCMP tour -- complete with mug shots and jail time!
- Quatse Salmon Center & Grassroots Garden tour
- Visiting the Library, Museum and of course shopping!

There were new as well as repeat homestay families this visit who all made the delegation members very welcome in their homes and in our community. The girls were at first a little shy but quickly took to their 'new' families and there were tears at the good bye dinner. Once again great memories and friendships have grown from the sister city relationship between Port Hardy and Numata.



This year the Society was very fortunate to have the help of Cody Smedley, a fluent speaker of Japanese, who took time off from work to help with the visit. In 2013 Cody visited Numata with the Port Hardy delegation...and he has said it changed his life! He went on to university to study the Japanese language and from there spent a full year at university in Japan. He had an excellent rapport with the both the adults and young students. Cody, we couldn't have done it without you!

The Society and our members thanks all the homestay families for sharing their lives, the businesses and organizations we visited for their great hospitality. The Society also thanks the Mayor and Council, especially Councillors John Tidbury and Pat Corbett-Labatt for their hard work and support throughout the visit.



FINANCIAL PICTURE

Port Hardy Twinning Society - 2018 Year-end Financial Report
Respectfully submitted by Mark Jones, Treasurer

As Treasurer of the Port Hardy Twinning Society (PHTS) I am pleased to provide the 2018 year-end financial report.

The PHTS at January 1, 2018 had an opening bank account balance of \$15,161.31 and \$10,000.00 of that was deposited to a GIC, with a rolling 90-day term. The operating balance at the beginning of January became \$5,161.31

The proposed 2018 operating budget was presented to PHT Society members for approval at the February 2018 AGM. The budget was approved as presented.

REVENUES

The PHTS received revenues from primarily two sources, support from the District of Port Hardy, through a Fee for Service grant as well dues associated to PHTS memberships. Minor incomes were received via interest payments on monies on deposit at the Coastal Community Credit Union. Total revenues received for the calendar year were \$5,336.58

Of note: The Twinning Society wishes to thank the District of Port Hardy for its continued support through the Fee for Service grant of \$5,000.00. Without this ongoing support the PHTS would find it extremely difficult to continue the Twinning relationship it has with the Town of Numata, Japan.

- The Society also received a total of \$225.00 in membership dues from those involved.
- The Society held an All things Japanese sale at the Mt Waddington Regional Fall Fair totaling \$110.70
- Monies received from bank account interest payments was \$0.88
- The \$10,000 GIC generated a total of \$77.48 in interest

EXPENSES

The Twinning Society principally expended funds to support its ongoing society business (Insurances and society legal fees and maintenance of the Japanese Garden and Torii Gate in Carrot Park) as well costs associated to hosting delegates from Numata. Expenses incurred for the calendar year were \$6,534.82

Of note:

- Costs to host delegates from Numata in October was \$4,659.97
- Provincial Society Fees and Society insurance costs was \$1,003.50.
- Fall Fair booth rental and supplies \$161.21
- Filomi Days supplies \$181.18
- Advertising costs associated to the Numata exchange trip \$231.52 Miscellaneous costs, which included replenishing Port Hardy souvenir stock to support the current year Numata exchange trip as well shipping costs of gifts to Numata Japan. Total incurred was \$297.44

As of January 1, 2019 the PHTS banking account balance is \$3,963.07. Further to this the PHTS has on deposit a GIC with a balance of \$10,077.48 and interest accruing every 90 days. The total on deposit is \$14,040.55 and includes all revenues and expenses incurred for the period January 1 2018 to December 31 2018.

A detailed financial summary is provided in the following table.

PORT HARDY TWINNING SOCIETY 2018 FINANCIAL STATEMENT

INCOME:	Actual
Jan 1 2018 Opening	\$ 5,161.31
Memberships	\$ 225.00
Fee for Service (DPH)	\$ 5,000.00
Grants	
Donations	
Interest	\$ 0.88
Other (all things sale)	\$ 110.70
Total Income:	\$ 10,497.89

EXPENSES:	OPERATING	Actual
Insurance/banking fees		\$ 963.50
Legal fees		\$ 40.00
Advertising (general)		\$ 231.52
Japanese Garden		
Andon		
Filomi Days		\$ 181.18
Fall Fair Booth		\$ 161.21
Miscellaneous		\$ 297.44
Total annual costs - 2018		\$ 1,874.85

EXPENSES:	NUMATA VISIT	Actual
Food and beverage		\$ 3,406.42
Gifts		\$ 791.02
Entertainment		\$ 462.53
Total: NUMATA Visit		\$ 4,659.97

Total Expenses:	\$ 6,534.82
------------------------	--------------------

Total All Income:	\$ 10,497.89
Total All Expenses:	\$ 6,534.82
Dec 31 2018 Closing	\$ 3,963.07

GIC - 90 day term	\$ 10,077.48
--------------------------	---------------------

Total on deposit - Dec 31 2018	\$ 14,040.55
---------------------------------------	---------------------