

DISTRICT OF PORT HARDY

POLICY MANUAL

---

ADMINISTRATION POLICY  
FINANCE

Bear Cove Reservations

POLICY #AP2.4

Approved by Allison McCarrick, CAO, January 14, 2020

Page 1 of 1

---

This policy provides guidelines to accept moorage reservations at Bear Cove Marina.

- 1) Pre-reservation of moorage may be made one (1) season in advance. Confirmation of the pre-reservation must be made with the Bear Cove Marina caretakers by January 7<sup>th</sup> of the reservation year. If the space is not confirmed, the moorage will be made available to the next reservation request.
- 2) Confirmed reservations will be held until noon of the reservation date. Late arrivals will be considered a cancelled reservation, and all days reserved will be available to other boats on a first come basis.
- 3) Guaranteed reservation for late arrivals will be honoured if prepayment of the moorage slip is made prior to noon of the reservation date.
- 4) Reservations for boats with a beam greater than 10 feet reserving for seven (7) days or greater, require moorage prepayment in full, thirty (30) days prior to the arrival date. A refund of 50% will be issued if cancellation is received by noon one (1) day prior to the reservation date.
- 5) Payment for confirmed reservations can be made with the Bear Cove Marina caretakers during the operational season, or at Municipal Hall during the off-season. Contact information is available on the District of Port Hardy website.

\*\*\*