



**DISTRICT OF PORT HARDY
BYLAW 1154-2022**

**A Bylaw to Provide for the Payment of Council Members
Remuneration and Expenses**

***Amended by: Bylaw No. 1158-2023 March 2023
Consolidated for Convenience Only***

The Council of the District of Port Hardy, in open meeting assembled, enacts as follows:

1. TITLE

- 1.1 This bylaw may be cited as the "District of Port Hardy Council Remuneration Bylaw No. 1154-2022".

2. REMUNERATION TO COUNCIL MEMBERS

- 2.1 As of January 1, 2023 the Mayor of the District of Port Hardy shall be paid an annual indemnity of THIRTY THOUSAND ONE HUNDRED AND TWENTY DOLLARS (\$30,120.00).
- 2.2 Beginning January 1, 2024 and each year thereafter, the Mayor's remuneration will increase by the percentage equal to the British Columbia Consumer Price Index of the previous year to a maximum of 3%.
- 2.3 Beginning January 1, 2023 and each year thereafter, each Councillor shall be paid an annual indemnity equal to fifty (50%) percent of that paid to the Mayor.
- 2.4 In May of each municipal election year, an independent committee will be formed to review Council remuneration. The committee will be comprised of three (3) District residents and any recommended increase in remuneration will become effective January 1st of the following year.
- 2.5 Payment of one-twelfth of the foregoing may be made monthly, each and every year, on the first pay date of each month.

3. ELIGIBLE EXPENSES

- 3.1 Members of Council shall be reimbursed for expenses they incur for being present at Council approved functions conducted outside of the District as per section 4. herein.
- 3.2 Eligible expenses include:
- a) accommodation;
 - b) transportation (airfare, car rental, ferry, mileage, parking, taxi, etc.);
 - c) registration or related fees; and,
 - d) per diem allowance (see section 3.4).
- 3.3 Where Council members use their own vehicles to conduct District business, they must provide business use as part of their vehicular insurance and the District will reimburse 100% of the business use portion of said insurance.
- 3.4 The per diem allowance is intended to cover meals, gratuities and incidental expenses and it will be calculated at the rate in effect at the time of booking in accordance with the rates established by the Treasury Board of Canada from time to

time. Meals that are provided at an additional cost to the registration will be deducted from the per diem paid. On the date of departure, travel must commence before 7:00 a.m. to claim breakfast, before 12:00 noon to claim lunch; and on the date of return, travel status must end after 6:00 p.m. to claim dinner

- 3.5 Mileage paid shall be equal to the mileage rates set by the Treasury Board of Canada from time to time and will be calculated at the rates in effect at the time of booking.

4. COUNCIL APPROVED FUNCTIONS

Council approved functions shall include:

- a) The annual convention of the Union of British Columbia Municipalities (UBCM)
- b) The annual convention of the Association of Vancouver Island Coastal Communities (AVICC);
- c) Meetings associated with the Regional District of Mount Waddington (RDMW) Board of Directors and Hospital Board attended by a Council member who has been appointed as Director or Alternate Director, and the RDMW does not provide reimbursement of expenses for attending those meetings;
- d) Committee meetings outside the boundaries of the District to which Council members have been duly appointed by Council; and,
- e) Any other functions including meetings, courses, or conventions that meet the mandate of and budget set by Council.

5. SEVERABILITY

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

6. EFFECTIVE DATE

This bylaw shall become effective January 1, 2023.

7. REPEAL

Bylaw No. 1083-2018 will be repealed on the effective date of this bylaw.

Read a first time on the 11th day of October, 2022.

Read a second time on the 11th day of October, 2022

Read a third time on the 11th day of October, 2022

Adopted on the 25th day of October, 2022

Original signed:

DIRECTOR
OF CORPORATE SERVICES

MAYOR

Certified true copy of Bylaw No. 1154-2022

CORPORATE OFFICER