



District of Port Hardy
Statement of Financial Information (SOFI)

For the Year Ended December 31, 2022

**District of Port Hardy
2022 Statement of Financial Information
Table of Contents**

	<u>Page</u>
Management Report	3
Schedule of Debts	4
Schedule of Guarantee and Indemnity Agreements	5
Schedule of Remuneration and Expenses	6
Schedule of Suppliers of Goods or Services	7
Statement of Financial Information Approval	8

DISTRICT OF PORT HARDY
MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

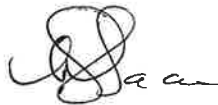
Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Finance Committee of Council. The Finance Committee meets with management and external auditors at least once per year.

The Financial Officer has the responsibility for assessing the management systems and practices of the municipality.

The external auditors, Chan Nowosad Boates Inc., Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the municipality's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance Committee of Council and meet with the committee on an annual basis.

On behalf of the municipality of the District of Port Hardy,



Noramay Isaac
Director, Financial Services
June 27, 2023

**District of Port Hardy
2022 Schedule of Debts
Financial Information Regulation, Schedule 1, Section 4**

Information on debts for this organization is included in Note 7 to the Consolidated Financial Statements.

**District of Port Hardy
2022 Schedule of Guarantee and Indemnity Agreements
Financial Information Regulation, Schedule 1, Section 5**

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

District of Port Hardy
Schedule of Remuneration and Expenses
Financial Information Regulation, Schedule 1, section 6

1. Elected Officials		<u>Remuneration</u>	<u>Expenses</u>
Corbett-Labatt, Pat	Mayor - Election year (Elected)	\$ 7,421.25	\$ 223.23
Dugas, Dennis	Mayor - Election year	24,737.50	\$ 6,189.79
Dugas, Dennis	Councillor	3,710.64	35.00
Corbett-Labatt, Pat	Councillor	12,368.80	6,044.53
Dorward, Janet	Councillor	16,079.44	5,852.55
Robertson, Fred	Councillor	16,079.44	5,566.83
Smith, Treena	Councillor	16,079.44	3,178.19
Tidbury, John	Councillor	16,079.44	3,914.67
Wishart, Leightan	Councillor	12,368.80	4,689.27
Texmo, Brian	Councillor - Elected	3,710.64	0.00
		<u>\$ 128,635.39</u>	<u>\$ 35,694.06</u>
2. Employees			
Blackwell, Ross	Director, Corporate Services	\$ 110,454.04	\$ 2,450.54
Bodnar, Deb	Director, Financial Services	85,228.25	764.33
Cousins, Robert	Operator	80,829.30	280.32
Forsyth, Bruce	Public Works Supervisor	89,877.24	1,378.14
Jewell, Joe	Utilities Supervisor	108,222.48	992.21
Kaul, Tanya	Director, Recreation Services	98,103.65	709.20
King, Bob	Operator	77,195.18	250.00
Le Fort, Roland	Operator	87,356.14	250.00
Nelson-Smith, Heather	Chief Administrative Officer	135,723.60	2,267.55
Reusch, Justin	Chief Operator	81,732.66	250.00
Scow, Daniel	Journeyman Mechanic	76,624.52	250.00
So, Kam	Director, Operations	128,488.79	1,776.25
Sutton, Nigel	Municipal Inspector	89,958.12	312.09
		1,249,793.97	11,930.63
Consolidated total of other employees with remuneration and expenses of \$75,000 or less		<u>1,240,285.03</u>	<u>7,161.39</u>
Total employees		<u>2,490,079.00</u>	<u>19,092.02</u>
Total elected officials and employees		<u>\$ 2,618,714.39</u>	<u>\$ 54,786.08</u>
3. Reconciliation			
Elected officials' total remuneration		\$ 128,635.39	
Employees' total remuneration		<u>2,490,079.00</u>	
Sub-total		2,618,714.39	
Benefits and statutory remittances		<u>577,882.61</u>	
Total salaries and benefits per Schedule 2 - Combined Statement of Operations		<u>\$ 3,196,597.00</u>	

Per Section 6(8), there were no severance agreements between the District of Port Hardy and its non-unionized employees during the fiscal year 2022.

District of Port Hardy
Schedule of Suppliers of Goods or Services
Financial Information Regulation, Schedule 1, Section 7

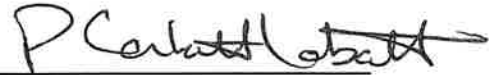
	<u>Aggregate amount paid to supplier</u>
1. Suppliers who received aggregate payments exceeding \$25,000:	
21 Degrees Mechanical LTD	30,018.45
ALUMICHEM	107,758.90
A-MAIS TECHNOLOGIES INC.	23,564.52
ANA'S HARDY CLEAN	44,891.12
ANDREW SHERET LTD	23,590.45
ARIES SECURITY LTD.	220,509.77
B.C. HYDRO (Minister of Finance)	520,689.90
BLACK CAT REPAIRS LTD	30,523.13
Chan Nowosad Boates Inc.	75,801.68
CLEARTECH INDUSTRIES INC.	104,711.03
Cummins Canada ULC	65,099.41
D.K.I. Services Ltd.	26,250.00
DYNAMO COATINGS LTD	61,924.80
EDGE INNOVATIONS INC.	35,881.51
EMBO TECHNICAL SERVICES LTD.	26,136.49
FINNING (CANADA)	186,896.49
FOX'S DISPOSAL SERVICES LTD.	285,671.94
HEITH, NAOMI	27,909.26
ICONIX WATERWORKS LP	53,599.78
INTEGRUM RECOVERY & SALVAGE LTD	41,154.75
INTERNATIONAL POOL CONSTRUCTORS INC	556,311.01
IZCO Technology Solutions	43,591.73
JM'S MOBILE WELDING INC	60,258.11
K & K ELECTRIC LTD.	129,546.16
K PEARSON CONTRACTING LTD.	30,712.50
Linde Canada Inc.	67,473.97
MACANDALE'S	29,262.31
McElhanney Ltd	71,763.16
Minister of Finance	53,009.96
Municipal Insurance Association of BC	233,850.00
MUNICIPAL PENSION PLAN	367,507.64
NORTH ISLAND PUMPS	93,061.17
Orach Enterprises Ltd.	62,922.57
PACIFIC BLUE CROSS	144,596.49
PACIFICUS BIOLOGICAL SERVICES LTD.	31,096.45
Parkland Corporation	107,484.04
PORT HARDY FIREFIGHTERS ASSOCIATION	47,983.86
QNPC Construction Ltd.	160,794.07
RECEIVER GENERAL FOR CANADA	752,230.63
Regional District of MT Waddington	65,056.22
Sound Solutions (2002) Inc.	44,410.24
STANTEC ARCHITECTURE LTD.	92,063.93
Sterling Productions	66,297.43
SWGR CONTRACTING INC	53,406.96
TELUS	26,233.46
Tex Electric Ltd.	55,946.24
THE SALVATION ARMY	66,596.70
Waterhouse Environmental Services Corp.	38,045.28
WEST COAST PROPANE	48,720.71
Westport Welding & Fabrication	37,948.59
WORKSAFE BC	78,862.47
Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 5,709,627.44
2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	\$ 1,335,150.15
3. Total of payments to suppliers for grants and contributions exceeding \$25,000	\$ 110,624.00
4. Reconciliation	
Total of aggregate payments exceeding \$25,000 paid to suppliers	5,709,627.44
Consolidated total of payments of \$25,000 or less paid to suppliers	1,335,150.15
Consolidated total of all grants and contributions exceeding \$25,000	110,624.00
Reconciling items including collections on behalf of other agencies and non-cash transactions	(2,690,053.59)
Total per Schedule 2 - Combined Statement of Operations	\$ 4,465,348.00

**District of Port Hardy
Statement of Financial Information Approval
Financial Information Regulation, Schedule 1, Section 9**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Noramay Isaac
Director, Financial Services
June 27, 2023



Pat Corbett-Labatt
Mayor
June 27, 2023

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9(2)



District of Port Hardy
Financial Services
7360 Columbia Street
Port Hardy, BC V0N 2P0
Tel 250-949-6665

porthardy.ca