



District of Port Hardy
Statement of Financial Information (SOFI)

For the Year Ended December 31, 2021

**District of Port Hardy
2021 Statement of Financial Information
Table of Contents**

	<u>Page</u>
Management Report	3
Schedule of Debts	4
Schedule of Guarantee and Indemnity Agreements	5
Schedule of Remuneration and Expenses	6
Schedule of Suppliers of Goods or Services	7
Statement of Financial Information Approval	8

DISTRICT OF PORT HARDY
MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Finance Committee of Council. The Finance Committee meets with management and external auditors at least once per year.

The Financial Officer has the responsibility for assessing the management systems and practices of the municipality.

The external auditors, Chan Nowosad Boates Inc., Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the municipality's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance Committee of Council and meet with the committee on an annual basis.

On behalf of the municipality of the District of Port Hardy,



Deb Bodnar CPA, CMA
Chief Financial Officer
August 9, 2022

**District of Port Hardy
2021 Schedule of Debts
Financial Information Regulation, Schedule 1, Section 4**

Information on debts for this organization is included in Note 7 to the Consolidated Financial Statements.

District of Port Hardy
2021 Schedule of Guarantee and Indemnity Agreements
Financial Information Regulation, Schedule 1, Section 5

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

District of Port Hardy
Schedule of Remuneration and Expenses
Financial Information Regulation, Schedule 1, section 6

1. Elected Officials		<u>Remuneration</u>	<u>Expenses</u>
Dugas, Dennis	Mayor	\$ 28,876.44	\$ 894.05
Corbett-Labatt, Pat	Councillor	14,438.28	99.00
Dorward, Janet	Councillor	14,438.28	788.00
Robertson, Fred	Councillor	14,438.28	574.00
Smith, Treena	Councillor	14,438.28	574.00
Tidbury, John	Councillor	14,438.28	581.05
Wishart, Leightan	Councillor	14,438.28	574.00
		<u>\$ 115,506.12</u>	<u>\$ 4,084.10</u>
2. Employees			
Blackwell, Ross	Director, Corporate Services	\$ 100,889.56	\$ -
Bodnar, Deb	Director, Financial Services	109,634.31	3,089.00
Cousins, Robert	Operator	77,457.36	250.00
Forsyth, Bruce	Public Works Foreman	83,733.05	278.00
Jewell, Joe	Utilities Supervisor	101,896.34	1,250.00
Kaul, Tanya	Director, Recreation Services	91,839.95	-
Le Fort, Roland	Operator	86,410.51	-
Nelson-Smith, Heather	Chief Administrative Officer	133,078.20	-
Reusch, Justin	Chief Operator	86,055.07	250.00
Scow, Daniel	Journeyman Mechanic	76,696.88	-
So, Kam	Director, Operations	124,954.05	6,529.89
Walsh, Roderick	Parks Supervisor	75,260.55	-
		<u>1,147,905.83</u>	<u>11,646.89</u>
Consolidated total of other employees with remuneration and expenses of \$75,000 or less		<u>1,439,304.50</u>	<u>3,815.81</u>
Total employees		<u>2,587,210.33</u>	<u>15,462.70</u>
Total elected officials and employees		<u>\$ 2,702,716.45</u>	<u>\$ 19,546.80</u>
3. Reconciliation			
Elected officials' total remuneration		\$ 115,506.12	
Employees' total remuneration		<u>2,587,210.33</u>	
Sub-total		2,702,716.45	
Benefits and statutory remittances		<u>578,395.55</u>	
Total salaries and benefits per Schedule 2 - Combined Statement of Operations		<u>\$ 3,281,112.00</u>	

Per Section 6(8), there were no severance agreements between the District of Port Hardy and its non-unionized employees during the fiscal year 2021.

District of Port Hardy
Schedule of Suppliers of Goods or Services
Financial Information Regulation, Schedule 1, Section 7

	<u>Aggregate amount</u> <u>paid to supplier</u>
1. Suppliers who received aggregate payments exceeding \$25,000:	
A-MAIS TECHNOLOGIES INC.	26,193.85
ANA'S HARDY CLEAN	43,161.15
ANDREW SHERET LTD	43,187.47
ARIES SECURITY LTD.	209,038.58
B.C. HYDRO (Minister of Finance)	521,472.72
BLACK CAT REPAIRS LTD	31,680.74
BUNT & ASSOCIATES ENGINEERING LTD.	38,323.34
Cleartech Industries Inc.	78,247.32
Cummins Canada ULC	54,133.68
EDGE INNOVATIONS INC.	43,439.05
FOX'S DISPOSAL SERVICES LTD.	282,823.80
GUILLEVIN INTERNATIONAL CO.	49,492.74
HEROLD ENGINEERING LTD	46,548.02
I.C.B.C.	37,213.00
IZCO Technology Solutions	34,865.90
JM'S MOBILE WELDING INC	26,787.36
K & K ELECTRIC LTD.	68,393.84
Linde Canada Inc.	61,303.05
MINISTER OF FINANCE (SCHOOL PAYMENTS)	694,780.22
Minister of Finance	46,760.51
MOUNT WADDINGTON REGIONAL HOSPITAL DIST.	174,016.02
MUNICIPAL INSURANCE ASSOCIATION OF BC	217,873.00
MUNICIPAL PENSION PLAN	355,979.23
NAPA AUTO PARTS/N.I. INDUSTRIAL AUTO LTD	31,143.11
NORTH ISLAND PUMPS	103,545.40
Orach Enterprises Ltd.	54,497.95
PACIFIC BLUE CROSS	136,995.78
PACIFICUS BIOLOGICAL SERVICES LTD.	26,015.46
Parkland Corporation	79,429.36
PORT HARDY BULLDOZING LTD.	63,028.10
PORT HARDY FIREFIGHTERS ASSOCIATION	50,646.60
RECEIVER GENERAL FOR CANADA	704,714.51
REGIONAL DISTRICT OF MT WADDINGTON	637,539.37
Stantec Consulting Ltd.	33,131.30
Sterling Productions	37,094.56
TAYCO PAVING COMPANY	174,284.25
TELUS	35,162.99
Tex Electric Ltd.	52,503.95
THE SALVATION ARMY	34,350.49
TOWER FENCE PRODUCTS	48,896.47
Unitech Construction Management Ltd.	1,718,598.37
Vancouver Island Regional Library	160,690.00
Waterhouse Environmental Services Corp.	116,167.30
WEST COAST PROPANE	68,558.81
Westport Welding & Fabrication	29,987.05
WORKSAFE BC	58,224.41
Total of aggregate payments exceeding \$25,000 paid to suppliers	7,640,920.18
2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	1,484,424.35
3. Total of payments to suppliers for grants and contributions exceeding \$25,000	108,457.00
4. Reconciliation	
Total of aggregate payments exceeding \$25,000 paid to suppliers	7,640,920.18
Consolidated total of payments of \$25,000 or less paid to suppliers	1,484,424.35
Consolidated total of all grants and contributions exceeding \$25,000	108,457.00
Reconciling items including collections on behalf of other agencies and non-cash transactions	(3,045,725.00)
Total per Schedule 2 - Combined Statement of Operations	6,188,076.53

**District of Port Hardy
Statement of Financial Information Approval
Financial Information Regulation, Schedule 1, Section 9**

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Deb Bodnar CPA, CMA
Director, Financial Services
August 9, 2022



Dennis Dugas
Mayor
August 9, 2022

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9(2)



District of Port Hardy
Financial Services
7360 Columbia Street
Port Hardy, BC V0N 2P0
Tel 250-949-6665

porthardy.ca