

Job Title:	Labourer I, II, III		
Reports To:	Supervisor of Public Works/Supervisor of Utilities		
Department:	Operational Services	Supervisory:	No
Date Updated:	2022	Approved By:	Chief Administrative Officer
Union Review:	2022	Date Approved:	NOVEMBER 15, 2022
Progression:	Entry level position After 130 days, progress to II; after 130 days as II, progress to III		

Position Summary

The Labourer position reports to either the Public Works Supervisor or Utilities Supervisor. The Labourer is to assist in maintaining and repairing all District assets. Manual labour can include using hand/power tools or operating light equipment (forklift, mini-dumps, etc.).

Duties and Responsibilities

- Operating equipment includes chainsaws, weed eaters, push/self-propelled lawnmowers, pickup trucks, farm tractors, jackhammers, cut-off saws, and compactors.
- Performs routine manual tasks, which include, but are not limited to:
 - o Clearing/clearing brush from roadways, culverts and ditches
 - o Weeding and grass cutting
 - o Crack and pothole filling
 - o Refuse and litter pickup
 - o Sweeping and cleaning
 - o Maintenance of facilities/buildings
 - o Unloading and moving of supplies
 - o Replacing/installing road and traffic signs
 - o Painting of roads, signs and structures
 - o Hand excavations and backfilling
 - o Shovelling snow and sanding sidewalks
 - o Places barricades and warning devices
 - o Assists in installing water, drainage and sewer lines, manholes, hydrants, catch basins, valves and other related Water/Sewer/Storm related operations
- On-Call Shifts (may be seasonally dependent) and overtime as required.
- Other related duties as may be assigned

Job Requirements (includes certifications, designations, and other training requirements)

- Hold a valid B.C. Driver's License (Class 5)
- Completion of Grade 12 Education



Knowledge Skills and Abilities

- Must be physically capable of carrying out assigned duties (i.e. lifting 50 lbs, repetitive actions, continuous physical labour) in all weather conditions
- Must be able to communicate effectively
- Must be able to carry out assigned tasks and duties with minimal supervision
- Must be able to operate hand/power tools and light operation equipment
- Knowledge of how to identify workplace hazards
- Knowledge of WorkSafe BC Regulations and safe work procedures

Progression

Labourer I will advance to Labourer II after 130 working days as Labourer I.

Labourer II will advance to Labourer III after 130 working days as Labourer II.

