



District of Port Hardy
Statement of Financial Information (SOFI)
For the Year Ended December 31, 2023

**District of Port Hardy
2023 Statement of Financial Information
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DISTRICT OF PORT HARDY
MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises this responsibility through the Finance Committee of Council. The Finance Committee meets with management and external auditors at least once per year.

The Financial Officer has the responsibility for assessing the management systems and practices of the municipality.

The external auditors, Chan Nowosad Boates, Chartered Professional Accountants, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the municipality's system of internal controls and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance Committee of Council and meet with the committee on an annual basis.

On behalf of the municipality of the District of Port Hardy,



Noramay Isaac
Director, Financial Services
June 26, 2024

**District of Port Hardy
2023 Schedule of Debts
Financial Information Regulation, Schedule 1, Section 4**

Information on debts for this organization is included in Note 8 to the Consolidated Financial Statements.

District of Port Hardy
2023 Schedule of Guarantee and Indemnity Agreements
Financial Information Regulation, Schedule 1, Section 5

This organization has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

District of Port Hardy
Schedule of Remuneration and Expenses
Financial Information Regulation, Schedule 1, section 6

1. Elected Officials		Remuneration	Expenses
Corbett-Labatt, Pat	Mayor	\$ 30,120.00	\$ 4,691.21
Dugas, Dennis	Councillor	15,060.00	2,170.59
Dorward, Janet	Councillor	15,060.00	2,809.14
Robertson, Fred	Councillor	15,060.00	2,598.57
Smith, Treena	Councillor	15,060.00	1,431.81
Tidbury, John	Councillor	15,060.00	6,526.29
Texmo, Brian	Councillor	15,060.00	814.96
		\$ 120,480.00	\$ 21,042.57
2. Employees			
Blackwell, Ross	Director, Corporate Services	\$ 93,550.88	\$ 7,685.95
Cousins, Robert	Operator	81,554.68	560.15
Darling, Cortney	Public Works Supervisor	81,111.92	250.00
Isaac, Noramay	Director of Financial Services	117,986.23	1,793.35
Jewell, Joe	Utilities Supervisor	108,151.20	287.95
Kaul, Tanya	Director, Recreation Services	104,699.71	1,613.55
King, Bob	Operator	79,382.06	250.00
Le Fort, Roland	Operator	89,703.62	250.00
Nelson-Smith, Heather	Chief Administrative Officer	150,375.88	3,187.89
Reusch, Justin	Chief Operator	89,709.55	2,613.43
Scow, Daniel	Journeyman Mechanic	81,348.96	2,423.42
So, Kam	Director, Operations	98,388.54	881.80
Sutton, Nigel	Municipal Inspector	96,576.14	451.23
		1,272,539.37	22,248.72
Consolidated total of other employees with remuneration and expenses of \$75,000 or less		1,388,255.47	16,760.22
Total employees		2,660,794.84	39,008.94
Total elected officials and employees		\$ 2,781,274.84	\$ 60,051.51
3. Reconciliation			
Elected officials' total remuneration		\$ 120,480.00	
Employees' total remuneration		2,660,794.84	
Sub-total		2,781,274.84	
Benefits and statutory remittances		548,500.16	
Total salaries and benefits per Schedule 2 - Combined Statement of Operations		\$ 3,329,775.00	

Per Section 6(7), there was one severance agreement between the District of Port Hardy and its non-unionized employees during the fiscal year 2023.

District of Port Hardy
Schedule of Severance Agreements
Financial Information Regulation, Schedule 1, section 6(7)

There was one severance agreement under payments commenced between the District of Port Hardy and its non-unionized employees during fiscal year 2023.

This agreement represents 4 months of compensation based on the value of salary and benefits.

District of Port Hardy
Schedule of Suppliers of Goods or Services
Financial Information Regulation, Schedule 1, Section 7

	<u>Aggregate amount</u>
1. Suppliers who received aggregate payments exceeding \$25,000:	<u>paid to supplier</u>
21 Degrees Mechanical LTD	\$ 37,991.10
ADT SECURITY SERVICES CANADA INC.	85,248.64
ALUMICHEM	97,345.92
ANA'S HARDY CLEAN	44,927.59
ANDREW SHERET LTD	103,647.15
ARIES SECURITY LTD.	228,553.11
B.C. HYDRO (Minister of Finance)	515,042.24
Chan Nowosad Boates Inc.	37,109.31
CLEARTECH INDUSTRIES INC.	155,522.41
CORUM DIGITAL CORPORATION	30,486.72
Cummins Canada ULC	33,536.23
EDGE INNOVATIONS INC.	84,734.76
FINNING (CANADA)	109,661.80
FOX'S DISPOSAL SERVICES LTD.	327,591.62
GLOBAL NETWORK FOR COMMUNITY SAFETY	25,830.00
HACH SALES & SERVICE CANADA LP	29,787.39
INTERNATIONAL POOL CONSTRUCTORS INC	1,376,397.54
ISLAND INSTRUMENTATION SERVICES LTD	25,325.95
IZCO Technology Solutions	78,858.84
JM'S MOBILE WELDING INC	34,594.97
K & K ELECTRIC LTD.	47,424.29
KETZA PACIFIC CONSTRUCTION LTD.	1,862,531.97
Linde Canada Inc.	89,042.30
MAINROAD NORTH ISLAND CONTRACTING	63,406.00
McElhanney Ltd	27,588.28
METRO MOTORS LTD.	58,693.60
Minister of Finance	53,707.57
Municipal Insurance Association of BC	257,036.00
MUNICIPAL PENSION PLAN	369,572.52
NORTH ISLAND PUMPS	64,568.70
Orach Enterprises Ltd.	69,310.13
PACIFIC BLUE CROSS	148,968.27
PACIFICUS BIOLOGICAL SERVICES LTD.	42,468.36
Parkland Corporation	92,685.31
PORT HARDY BULLDOZING	76,301.91
PORT HARDY FIREFIGHTERS ASSOCIATION	51,129.30
QNPC Construction Ltd.	247,159.78
RECEIVER GENERAL FOR CANADA	778,667.16
Regional District of MT Waddington	73,366.75
RIDGELINE MECHANICAL LTD	77,523.83
STANTEC ARCHITECTURE LTD.	147,178.95
Sterling Productions	85,082.18
SWGR CONTRACTING INC	74,122.69
TYCO PAVING COMPANY	117,873.53
TELUS	31,399.59
Tex Electric Ltd.	69,899.08
THE SALVATION ARMY	104,237.11
TOWER FENCE PRODUCTS	37,522.80
VILLAGE OF PORT ALICE	37,450.00
WEST COAST PROPANE	69,914.76
WESTVIEW FORD SALES LTD.	145,729.02
WORKSAFE BC	82,378.38
Total of aggregate payments exceeding \$25,000 paid to suppliers	\$ 9,016,133.41
2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less	\$ 1,364,915.46
3. Total of payments to suppliers for grants and contributions exceeding \$25,000	\$ 144,851.22
4. Reconciliation	
Total of aggregate payments exceeding \$25,000 paid to suppliers	9,016,133.41
Consolidated total of payments of \$25,000 or less paid to suppliers	1,364,915.46
Consolidated total of all grants and contributions exceeding \$25,000	144,851.22
Reconciling items including collections on behalf of other agencies and non-cash transactions	- 6,001,722.09
Total per Schedule 2 - Combined Statement of Operations	\$ 4,524,178.00

District of Port Hardy
Statement of Financial Information Approval
Financial Information Regulation, Schedule 1, Section 9

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Noramay Isaac
Director, Financial Services
June 26, 2024



Pat Corbett-Labatt
Mayor
June 26, 2024

Prepared pursuant to the Financial Information Regulation, Schedule 1, section 9(2)



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Financial Services
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