



**DISTRICT OF PORT HARDY  
BYLAW 1187-2026**

**A BYLAW FOR PORT HARDY DISTRICT  
USER RATES AND FEES FOR 2026**

WHEREAS the Council considers it desirable to charge fees for services provided by the Municipality.

The Council of the District of Port Hardy enacts as follows:

1. TITLE

- (a) This bylaw may be cited for all purposes as the "District of Port Hardy 2026 User Rates and Fees Bylaw No. 1187-2026".

2. ENACTMENT

- (a) This bylaw is in effect January 1, 2026.
- (b) District of Port Hardy Rates Bylaw 1178-2025 and all amendments are hereby repealed effective January 1, 2025.

3. SCHEDULES

- (a) Schedules A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, and P attached to and forming part of this bylaw are hereby adopted and are the rates charged for the District of Port Hardy user rates.

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Read a first time on the 13<sup>th</sup> day of January, 2026.

Read a second time on the 13<sup>th</sup> day of January, 2026.

Read a third time on the 13<sup>th</sup> day of January, 2026.

Adopted this 27<sup>th</sup> day of January, 2026.

*Original signed;*

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor

Certified a true copy of  
Bylaw No. 1187-2026 as adopted.

\_\_\_\_\_  
Corporate Officer



**District of Port Hardy Water Rates 2026**

**Updated - January 1, 2026**

**Schedule A**

<b>1. Inspection, Connection, Turn Water On/Off Fees</b>	
<b>Light Industrial</b>	
5 employees or less	\$149.67
6 - 15 employees	\$339.12
16 - 30 employees	\$541.31
Large water users	\$847.50
For each service station/garage	\$149.67
<b>For each car wash</b>	
For 1st stall	\$309.84
Each additional stall	\$92.55
For each metered non-residential user, for consumption in the same calendar year per cubic metre	\$1.07
<b>For each non-residential metered connection a flat fee based on meter size:</b>	
5/8" and 3/4"	\$106.82
1"	\$142.42
1.5"	\$213.62
2"	\$284.83
4" and greater	\$569.65
For each marina	\$421.46
For each campground - per stall	\$11.52
Other users	\$150.80
For hydrant use flat charge	\$190.77
For hydrant water consumption /m3	\$1.43
Damage deposit for hydrant use (damage will be charged at cost )	\$250.00
For each airport hangar	\$341.81
Underground sprinkling services over one acre for months of June, July & August - per sprinkler head	\$10.00
For each airport terminal building	\$668.84
Each wharf providing water to vessels	\$150.97
For each sawmill - small	\$341.81
For each drycleaner	\$341.81
Each car dealership with a non-commercial car wash stall	\$93.25
Pool	\$455.47
Arena	\$318.00
Hospital - per bed	\$32.46
Fish Hatchery	\$127.02
Sani Station	\$127.02
Metered Service outside District Boundaries Greater of Flat Unit Rate or Per M3	\$1.6539
<b>Backflow Preventers</b>	
Hose connection vacuum breaker	\$32.29
Double check valve assembly (3/4 inch)	\$258.34
Reduced pressure type assembly (3/4 inch)	\$271.26
All other sizes at cost	At Cost

**District of Port Hardy Sewer Rates 2026**

**Updated - January 1, 2026**

**Schedule B**

<b>1. Rates - Inspection and Connection Fees:</b>	
Before any owner's sewer is connected to a sewer connection or public sewer, the owner or agent of the lands requiring such connection shall make application to the office of the District, upon such form as provided from time to time, for a permit to connect the owner's sewer to the sewer connection or public sewer, and shall pay to the District a sewer inspection/connection fee as follows:	
Where installation of a sewer connection exists, for standard 100 mm (4") connection an inspection/re-inspection/connection fee of:	\$115.50
b) Application for any sewer service will be subject to:	
i. Initial application analysis fee (may be combined with water, storm sewer application analysis fee).	\$560.00
ii) all related civil works required	At Cost
The estimate, provided by the District of Port Hardy, of the work to be completed must be paid prior to the start of the job. Any excess charges incurred will be billed or surplus fees paid will be refunded upon completion of the job and account reconciliation.	
<b>2) Seniors Rate</b>	
Property owners who are Seniors 65 years of age and older as defined by the <i>Home Owner Grant Act</i> shall pay a flat rate of 75% of the quarterly Residential Dwelling Unit rate. A penalty will be applied to any outstanding amount if not paid by the quarterly due date. This applies only to the principal place of residence. On application, with proof of age, this rate will be applied retroactively for the previous billing period and if applicable for the previous calendar year only if previously paid by the due date.	\$109.73
<b>3. Quarterly Rates - The rates reflected in this schedule are based on a flat rate billing system, unless indicated.</b>	
	Rate per quarter
For each residential dwelling unit	\$146.32
For each office, shop or store	\$161.32
For each supermarket	\$349.87
For each bakery	\$161.32
For each restaurant	\$512.66
For each lunch room or delicatessen	\$219.45
For each soda fountain or hot dog stand	\$161.32
For each hotel/motel - per unit	\$29.25
For each lounge	\$427.84
For each beer parlour	\$526.75
For each Laundromat - per washer	\$49.25
For each non-profit organization and hall	\$161.46
For each civic swimming pool	\$1,456.68
For each arena	\$995.37
For each athletic club	\$512.66
For each theatre	\$161.32
For each hospital - per bed	\$102.95
For each school - per classroom	\$145.88
<b>Light Industrial</b>	
5 employees or less	\$161.32
6 - 15 employees	\$366.75
16-30 employees	\$585.36
Large water users	\$966.03
For each service station/garage	\$161.32

**District of Port Hardy Sewer Rates 2026**

**Updated - January 1, 2026**

**Schedule B**

<b>For each car wash</b>	
For 1st stall	\$266.93
Each additional stall	\$83.58
For each cannery	\$981.46
For each marina	\$158.76
For each campground - per stall	\$12.54
Metered Sewer per cubic metre	\$1.98
Other users	\$161.32
For each airport hangar	\$343.65
For each airport terminal building	\$909.24
Fish Hatchery	\$169.11
Sani Station	\$156.72
Tipping Fee for Trucked Waste fee per/gallon. If an opertator is not onsite, a call out fee based on operations labour and equipment rates will apply.	\$0.2444

**District of Port Hardy Storm Rates 2026**

**Updated - January 1, 2026**

**Schedule C**

Inspection of storm, perimeter/drain tile connection *	105.00
Re-inspection of storm, perimeter/drain tile connection *	105.00
Application of any storm sewer service	560.00
*GST Exempt	

*"Building permit fees paid directly to a municipality in BC are generally exempt from GST. This exemption is based on the federal tax law which classifies the processing of a permit application as an exempt supply when provided by a government or municipality."*

**District of Port Hardy Garbage & Recycling Rates 2026**

**Updated - January 1, 2026**

**Schedule D**

**Rates do not include applicable taxes**

The rates reflected in this schedule are based on a flat rate billing system, unless otherwise indicated.	
<b>Garbage Rates</b>	Per Quarter
Garbage Residential Dwelling per Unit	\$41.93
Senior Rate 65 and Over (starting in the quarter turning 65)	\$31.45
<b>Recycling Rates</b>	
Recycling Residential	\$17.07
Senior Rate 65 and Over (starting in the quarter turning 65)	\$12.80
<b>Transfer Station - residential rates</b>	
Per Bag	\$1.46
Per Level Pickup	\$29.60
Per Tire	\$7.44
Tag a Bag Sticker - each	\$2.75
<b>Residential Maintenance Service Operators Permit</b>	
Commercial maintenance service operators permit allowing the operator to dispose of yard waste removed from residential property, at the waste bin located at the Public Works yard.	
Residential property, for the purpose of this permit fee, is defined in Administration Policy AP 5.5.	
Annual Permit Fee - yard waste commercial use	\$287.83
<b>Seniors Discount</b>	
Property owners who are Seniors 65 years of age and older as defined by the <i>Home Owner Grant Act</i> shall pay a flat rate of 75% of the Residential Dwelling Unit and Recycling rates. A penalty will be applied to any outstanding amount if not paid by the quarterly due date. This applies only to the principal place of residence. On application, with proof of age, this rate will be applied retroactively for the previous billing period and if applicable for the previous calendar year only if previously paid by the due date.	

**District of Port Hardy Statutory Rates 2026**

**Updated January 1, 2026**

**Schedule E**

<b>List of Electors</b>	\$20.00
The fee per copy of a List of Electors shall be as noted, except where a candidate at an election is entitled to one free copy.	
<b>Minutes of Council Proceedings</b>	\$0.31 per page
As provided under Section 194(2) of the Community Charter the fee for copies of Minutes of Council proceedings shall be hereby established.	
<b>Copies of Bylaws</b>	
Pursuant to Section 194 of the Community Charter the following charges shall apply for:	
a) Zoning Bylaw (Text and Map 11" x 17")	\$44.00
b) Zoning Bylaw (Text only)	\$19.00
c) Official Community Plan Bylaw (Text & Maps 11"x17")	\$44.00
d) Official Community Plan Bylaw (Text only)	\$17.00
e) Copies of all other bylaws shall be provided for a fee of	\$0.32 per page
f) Subdivision Bylaw	\$22.00
<b>Tax Certificate</b>	\$27.00
The collector shall provide tax certificates as provided under Section 249 of the Community Charter for the fee established.	
<b>Request for Prior Years Taxes Levied</b>	\$17.00
<b>Mortgage Company Listings</b>	\$5.00 / folio
<b>Cost to issue a refund cheque</b>	\$17.00
<b>Cost to reissue a lost cheque (Except those lost in mail-no charge)</b>	Stop payment fee, plus \$17.00
<b>NSF cheques returned</b>	\$49/Q2 \$12 + 20%
<b>Reports</b>	
a) Business License Print-out	
On paper	\$34.00
On electronic media	\$17.00
b) Photocopies	
8-1/2" x 11"	\$0.31 per page
8-1/2" x 14"	\$0.31 per page
11" x 17"	\$0.37 per page
c) Maps (paper copies - standard wall size)	
Zoning Map per page	\$59.00
Boundary Map	\$32.00
OCP or legal map	\$32.00
Civic Street Map	\$54.00
Courier for all maps (or cost if higher)	\$32.00
<b>Council and Committee-of-the-Whole agenda</b>	\$0.31 per page
	\$17 per agenda
<b>Tree Cutting permits</b>	
1 - 10 trees	\$32.00
11 - 20 trees	\$62.00
21 or more trees	\$108.00
<b>Parks, Beach and Parade Permit</b>	
Commercial rental fee - full up to 8 hrs / half up to 4 hrs	\$32.00 full day / \$17.00 half day
25% Discount applied to commercial use for > 10 booked days in a calendar month	
Clean up / Damage deposit	\$64.00
Special Occasion Use - Permit	Free
<b>Parade Permit Fee</b>	\$54.00
<b>Parade Damage Deposit</b>	\$312.00

**District of Port Hardy Statutory Rates 2026**

**Updated January 1, 2026**

**Schedule E**

Clean Up/Damage Deposit	\$270.00 per event
Park and Parade event combine (1) deposit	\$582.00
Electricity	\$5.00 per day
Group Event Camping permit, Beaver Harbour Park	\$108.00
Deposit for Key	\$54.00
<b>Storage fees for impounded vehicles or vessels</b>	
Single vehicle or vessel six metres in length or less	Cost + 20%
Single vehicle or vessel over six metres in length	Cost + 20%
For a vehicle and trailer of any length	Cost + 20%
Permit to water new lawn outside permitted days	22.00
<b>Commemorative Items</b>	
(a) Bench, bronze plaque and installation	Cost + 20%
(b) Commemorative placing of tree or shrub and plaque	Cost + 20%
(c) Other items (includes bronze plaque)	Cost + 20%
<b>Search for information and records, other than Freedom of Information Request</b>	
<i>*There are no application fees or processing fees for personal FOI requests</i>	
Application Fee	\$10.00
(a) for locating or retrieving a record	Per Freedom of Information Act
(b) for producing a record manually	Per Freedom of Information Act
(c) for preparing a record for disclosure	Per Freedom of Information Act
(d) for shipping copies	actual costs of courier
(e) For copying records	
(e) (i) photocopies and computer printouts	
8.5" x 11", 8.5" x 14"	\$0.32 per page
11" x 17"	\$0.37 per page
(ii) electronic media	\$17.00
(iii) photographs	
scanning & emailing an 8" x 10"	\$10.00
over 8" x 10"	Cost + \$12.00
(iv) building plans	Cost + 20%
Deposit for any plans that require out of office printing	\$541.00
(v) Plotter printing	
18" x 24"	\$17.00 per sheet
24" x 36"	\$32.00 per sheet
36" x 48"	\$59.00 per sheet
Administration Cost for accounts sent to a collection agency. An administration fee of 33.3% will be added to the account balance of all accounts sent to a collection agency.	33.3%
Land Title and Survey Authority record search	\$27.00
District of Port Hardy Crest Pin	\$3.00
District of Port Hardy Branding Logo Pin	\$3.00
Use of credit card for online payments of property taxes, accounts receivable invoices and utility billings	Rate as per Egov
Administration cost for listing and processing multiple (more than 5) property tax folios	\$270.00
Admin Fee's for Supplies purchased on behalf of community (emergency)	Cost plus 20%

**District of Port Hardy Statutory Rates 2026**

**Updated January 1, 2026**

**Schedule E**

Park naming application	
80% return if Council rejects prior to consultation	\$1,560.00
Accounts Receivable invoices over 30 days charged interest	2%

**District of Port Hardy Business Licence Rates 2026**

**Updated - January 1, 2026**

**Schedule F**

<b>Commercial, including Mall &amp; Out of Town</b>	
Small Commercial (1-8 Employees)	\$90.00
Large Commercial (9 employees and over)	\$200.00
<b>Rental Units -Apartments</b>	
Units 1-50	\$90.00
Units 51 units and over	\$200.00
<b>Home Business</b>	\$120.00
<b>Mobile Vending</b>	\$162.00
<b>Marine</b>	\$120.00
<b>Seasonal Home Base 4 months or less</b>	\$32.00
<b>Short Term Vacation Rentals (living on site)</b>	\$120.00
<b>Short Term Vacation Rentals (not living on site)</b>	\$325.00
Monthly temporary licence (30 consecutive days)	\$21.00
<b>Transfer fee</b>	\$26.00

**District of Port Hardy Harbour Rates 2026**

**Updated - January 1, 2026**

**Schedule G**

<b>Pump Out</b>	
a) If in the opinion of the Wharf Manager or other duly authorized personnel a vessel requires pumping out, a pump may be placed on any vessel located at the Harbour Authority Floats in Port Hardy, BC without fear of liability or reproach.	
b) A minimum <b>\$72.50</b> per day fee may be levied against the owner/operator should it be necessary to pump out a vessel with or without the owner's consent.	
<b>Moorage - Commercial Fishing Vessel:</b>	
Daily/per foot	\$0.24
Monthly/per foot (prepaid)	\$3.70
Yearly/ per foot (prepaid)	\$25.10
<b>All other Moorage:</b>	
Daily/per foot	\$1.15
Weekly/per foot (prepaid)	\$6.80
Monthly/per foot (prepaid)	\$11.20
Yearly/per foot (prepaid)	\$71.00
Annual secure/per foot - gated (prepaid)	102.00
<b>Power:</b>	
Prepaid 20 amp service/day	\$4.90
Prepaid 30 amp service/day	\$7.00
Prepaid 60 amp service/day	\$14.10
Prepaid 20 amp service/month	\$73.50
Prepaid 30 amp service/month	\$113.60
Prepaid 60 amp service/month	\$236.00
<b>Other Rates:</b>	
Sign space rental per calendar year (16"X16")	\$42.80
Sign space rental per calendar year greater than 16"X16", maximum 500 square inch	\$84.40
Overdue account interest charge per month in accordance with Schedule E under this bylaw.	2%
NSF Cheque (Q1 2026 then Q2 onward \$10 plus 20% Admin fee for a total of \$12.00)	\$49.00 to March 31, 2026 then \$12.00 + 20%
<b>Other Rates (not included in moorage rate):</b>	
Pump out - actual labour/hour - first occurrence minimum one hour	\$75.50
Pump out - actual labour/hour - subsequent occurrence	\$150.70
Sewer pump out, all vessels	\$12.60
Clean-up Fee per hour, one hour minimum	\$70.70
made through Harbour Office	\$126.40
Vessel left in posted loading zone beyond 2 hour maximum subject to hourly charge - Prolonged stay arrangement to facilitate repairs are to be arranged with Harbour Office	\$12.60
Grid (per tide)	\$60.90
Winch per hour. (minimum one hour charge)	\$22.10
<b>Off or On-Loading:</b>	
Minimum one hour charge	\$72.00
Each additional hour	\$53.20

**District of Port Hardy Harbour Rates 2026**

Updated - January 1, 2026

**Schedule G**

<b>Bear Cove Recreation Site</b>	
<b>Moorage:</b>	
Daily/per foot	\$1.15
Weekly/per foot	\$6.80
Power - Prepaid 20 amp/day	\$5.60
Launch	\$6.70
<b>SEAGATE PIER and T-Floats. Rates do not include applicable taxes</b>	
Seagate Pier - Water for large vessel m/3	\$1.70
After hour access Charge out fees based on Aires Security or Public Works	Cost Plus 20%
Use of garbage bins or cardboard bins without moorage (under 60 feet)	\$69.00
Use of garbage bins or cardboard bins without moorage (over 61 feet)	\$189.00
<b>Commercial Vessel Rates:</b>	
Off-Loading Commercial Fishing Vessel on or off-loading - the greater of:	
First hour, Minimum billing	\$74.60
Each additional hour	\$55.20
<b>Moorage - All vessels:</b>	
Daily/per foot per 24 hour period	\$1.10
Weekly/per foot (prepaid)	\$6.50
Moorage – Seagate Pier Leased Area	
by reservation only, per day	\$247.60
For each metered non-residential user, for consumption in the same calendar year - Quarterly (Schedule A)	\$1.07/m <sup>3</sup>
<b>HARBOUR IMPROVEMENT</b>	
Applies to Fisherman’s Wharf and Seine Floats Parking Areas. Rates include applicable taxes.	
<b>Launch Fees:</b>	
Non-commercial vessel, per day	\$7.81
Commercial fishing vessel***, per launch or removal	\$15.06
Local Resident Annual Pass (non commercial vessel*), includes launch, vehicle & trailer parking).	\$133.60
<b>Commercial Fishing Vessel Annual Commercial Pass, (includes vehicle &amp; trailer parking)</b>	\$178.54
*** Commercial fishing vessel (CFV) is defined as: a Vessel displaying a valid CFV licence, or a licenced Local Business actively engaged in marine related services not being used for pleasure purposes.	
<b>Vehicle or trailer (single stall) parking pass:</b>	
Daily	\$7.81
Weekly	\$26.08
Monthly	\$79.21
Annual	\$114.81
<b>Vehicle and trailer (double stall) parking pass:</b>	
Daily	\$14.53
Weekly	\$50.86
Monthly	\$157.23
Annual	\$228.10
Replacement Pass	\$6.51

**District of Port Hardy Recreation Rates 2026**

Updated January 1, 2026

**Schedule H**

<b>General Recreation</b>	
<b>Rentals, per:</b>	
Tables, each	\$6.23
Chairs, each	\$0.65
Pavilion, Beaver Harbour Park (\$20 refundable deposit - Cash Only)	\$13.59
*Registration Fee Collection - non-municipal service	\$2.43
*Tumble and Play (dry floor child only)	\$3.94
Fitness Classes (per class)	\$6.13
Fitness Classes (per class) Senior	\$4.27
Fitness Classes (punch card 11 classes)	\$61.43
Fitness Classes (punch card 11 classes) Senior	\$42.72
Special Event	\$8.00
<b>Arena Rentals (Ice-in) - Arena rental per hour</b>	
Youth groups (must consist of at least 80% youth)	\$84.05
Early Ice - June 1 to Labour Day (must consist of at least 80% youth)	\$105.07
Adult groups	\$137.97
Non Prime Time (Ice in) Arena Rental per hour Rental starting after 12 a.m. and ending before 6 a.m.	\$102.75
Warm room rental fee	\$43.90
Twoonie Skate (Price includes GST)	\$2.00
<b>Arena Admission - Single Admission</b>	
Infant 0 -12 months	Free
Child 13 months -12 years	\$3.86
Youth 13-18 years	\$4.66
Adult 19-59 years	\$6.13
Senior 60 + years	\$4.27
Family - Immediate family to maximum of 2 parents and 4 children under the age of 18.	\$13.36
<b>BookKing Wallet Credit (11 admission passes)</b>	
Child 13 months -12 years	\$38.48
Youth 13-18 years	\$46.70
Adult 19-59 years	\$61.43
Senior 60 + years	\$42.72
Family - Immediate family to maximum of 2 parents	\$133.31
<b>Miscellaneous Skate Fees</b>	
Skate Rental	\$2.00
Skate aid	Free
Skate sharpening	\$5.00
<b>(Ice-out) - Arena rental per hour:</b>	
Youth groups (must consist of at least 80% youth) -	\$54.51
Adult groups - Arena surface only	\$71.88
<b>Arena Facility Rental:</b>	
8:00 a.m. to 5:00 p.m.	\$968.44
8:00 a.m. to 12:00 midnight	\$1,320.03
5:00 p.m. to 2:00 a.m.	\$968.44
Each additional hour	\$109.96
<b>Alarm Activation Charge</b>	
	\$75.00
<b>Non-profit group facility rental:</b>	
8:00 a.m. to 5:00 p.m.	\$777.60

**District of Port Hardy Recreation Rates 2026**

**Updated January 1, 2026**

**Schedule H**

8:00 a.m. to 12:00 midnight	\$1,166.21
5:00 p.m. to 2:00 a.m.	\$777.12
Each additional hour	\$88.42
<b>Cleaning Fee for Civic Centre Events and Use:</b>	
Under 100 people per event	\$92.70
Over 100 people per event	\$161.76
<b>Pickle Ball - Per Person Per Drop In (2hr time slot) (GST included)</b>	
	\$4.00
* GST Exempt	
<b>Pool Rentals:</b>	
0-49 people	\$100.87
50 + people	\$168.11
Deck Time (45 minutes)	\$43.90
Single lane	\$24.04
Special Needs Pool rental	\$46.72
One-half pool, shared rental per hour	\$50.82
<b>Pool Admission - Single Admission:</b>	
Infant 0 -12 months	Free
Child 13 months -12 years	\$3.86
Youth 13-18 years	\$4.66
Adult 19-59 years	\$6.13
Senior 60 + years	\$0.00
Family- Immediate family to maximum of 2 parents and 4 children under the age of 18.	\$13.36
Twoonie Swim (Price includes GST)	\$2.00
Special Event	\$8.00
<b>BookKing Wallet Credit (11 admission passes):</b>	
Child 13 months -12 years	\$38.48
Youth 13-18 years	\$46.70
Adult 19-59 years	\$61.43
Senior 60 + years	\$42.72
Family-Immediate family to maximum of 2 parents and 4 children under the age of 18	\$133.31
<b>Monthly Length Swim Pass (Valid for 30 Operating Days)</b>	
Adult 19-59 years	\$91.68
Senior 60 + years	\$62.26
<b>Pool Lessons &amp; Programs:</b>	
Lifesaving Society Swimming Lessons:	
* Parent & Tot (includes one parent and one child)	\$68.11
* Preschool Levels 2-5	\$61.94
* Swim Levels 1– 5 (10 ½ hr lessons)	\$76.92
* Swim Level 6 (10 45 minutes lessons)	\$46.75
* <b>Junior Lifeguard Club (10/45 minute lessons)</b>	\$76.92
Adults Levels 1-3 (10 ½ hr lessons)	\$63.26
Badges & Stickers – each	\$2.89
* Special Needs (not School District)	\$76.92
* Special Needs Group Lesson (10 - ½ hour lessons)	\$46.75
<b>Unspecified recreation programs run on a cost recovery basis plus 20% per policy.</b>	
Private Lessons -per half-hour:	
Children and youth – Individual	\$14.63
Children and youth - Additional person	\$9.85

**District of Port Hardy Recreation Rates 2026**

**Updated January 1, 2026**

**Schedule H**

Adult – Individual, each	\$18.09
Adult – Additional person, each	\$13.77
<b>School District classes - per hour:</b>	
* Up to 3 instructors	\$123.44
* Additional instructors, each	\$32.48
Swim Team – Monthly per person	\$40.88
Tumble, Play, and Swim (Adult and Child) 10 sessions	\$94.27
Tumble, Play, and Swim (Additional Child) 10 sessions	\$35.81
Tumble, Play, and Swim drop in (Adult and Child)	\$10.43
Tumble, Play, and Swim drop in (Additional Child)	\$3.94
Fitness Classes (per class)	\$6.13
Fitness Classes (per class) Senior	\$4.27
Fitness Classes (punch card 11 classes)	\$61.43
Fitness Classes (punch card 11 classes) Senior	\$42.72
<b>Aquafit Classes Senior 60 + years</b>	\$4.27
Aquafit Classes Senior 60+ years (punch card 11 classes)	\$42.72
<b>Advanced Aquatic Courses:</b>	
Junior Lifeguard Club	\$124.84
Bronze Cross	\$256.61
Bronze Cross Recertification.	\$110.13
Bronze Medallion	\$234.14
Bronze Medallion Recertification	\$73.41
National Lifeguard Award	\$530.00
National Lifeguard Award Recertification	\$146.79
Life Saving Camp (Bronze Medallion/Bronze Cross)	\$373.91
Lifesaving Instructor Award	\$402.71
Swim Instructor Recertification	\$122.29
Swim Instructor Award	\$440.20
B.O.A.T Certification - Manual	\$17.86
B.O.A.T. Certification - Exam	\$50.82
<b>First Aid Programs</b>	
CPR	\$84.73
CPR Recertification	\$67.65
Child Safe	\$89.83
Child Safe Recertification	\$72.56
Standard First Aid	\$183.50
Standard First Aid Recertification	\$74.71
Emergency First Aid	\$100.05
*Babysitter’s Course – 8 hours 11-15 year old	\$78.34

**District of Port Hardy Building Bylaw Rates 2026**

**Updated - January 1, 2026**

**Schedule I**

<b>1. Building &amp; Plumbing Fees</b>	
a) Value of construction up to \$1,000	\$81.00
b) For each additional \$1,000 of value of construction or fraction thereof, over \$1,000 but not exceeding \$100,000	\$8.00
c) For each additional \$1,000 of value of construction or fraction thereof, over \$100,00 but not exceeding \$500,000	\$6.00
d) For each additional \$1,000 of value of construction or fraction thereof, exceeding \$500,000	\$4.00
e) For renewal of a permit where the value of the proposed construction is less than \$100,000	\$54.00
f) For renewal of a permit where the value of the proposed construction is more than \$100,000	\$54.00 plus \$1.00 per \$1,000 or fraction thereof, for construction value in excess of \$100,000
g) Building Permit fees for Non-Profit Organizations where the building is being overseen by an engineer, architect or registered professional, may be exempted from Building Permit fees as prescribed except for the damage deposit upon application to the District of Port Hardy	
h) The fee for a permit to demolish or remove a building	\$162.00
i) The fee for a permit to authorize the moving of a building to a new site	50% fee for new construction
j) Solid fuel burning appliance, maximum 2 inspections	\$109.00
k) The fee for a permit to locate a mobile home, factory built building, or similar structure in a location, plus the fee based on the value of the work required to be done on the site, as set out in construction fees above.	\$162.00 - single wide \$216.00 - double wide
l) The fee for inspection of a Bed & Breakfast operation or Short Term Rental	\$83.00
m) The fee for inspection following request of property owner to close a secondary suite	\$83.00
n) The fee for inspection of a Daycare Operation	\$83.00
<b>2. Refund of Fees</b>	
a) An applicant for a Building, Building Move, Demolition or Plumbing Permit may obtain a refund of the Permit Fee when a permit is surrendered and cancelled on the following basis:	
i) Refund before any construction begins.	75% of permit fees
ii) Where construction or work has begun or an inspection has been made.	No refund
iii) No refund shall be made for less than	\$104.00
iv) No refund shall be issued if a Section 57 - Notice on Title is required.	
<b>3. Re-Inspection Charge</b>	
a) A re-inspection fee where more than two inspection are necessary.	\$78.00
<b>4. Application or Permit Transfer Fee</b>	
a) A transfer fee of:	
i) Applies when a permit is outstanding with respect to a parcel of land and the registered ownership of the land is transferred. The new owner may apply for a revised building permit issued in the name of that owner upon payment for the transfer fee.	\$52.00
ii) A revised building permit issued under Subsection 4. a) i) shall be deemed to have been issued on the date of the original issuance of the permit and to take effect from that date.	
iii) Subsection 4.a) i) does not apply when the building plans or the conditions of the issuance for a building permit application are proposed to be changed. A new building permit application and permit fee must be submitted to the Building Inspector and a new building permit obtained.	

**District of Port Hardy Building Bylaw Rates 2026**

**Updated - January 1, 2026**

**Schedule I**

<b>5. Permit Extension Fee</b>		
An additional non-refundable permit extension fee applies when an extension is requested in writing by the owner.		\$52.00
<b>6. Letter Advising of Status of Property and Improvements (per hour)</b>		
		\$52.00
<b>7. Building File Review</b>		
		\$52.00
<b>8. Fire Protection Equipment - Resubmission of Plans (each submission)</b>		
		\$104.00
<b>9. Damage Deposits</b>		
a) Demolition Permit:		
i) Residential Demolition		\$1,040.00
ii) Commercial /Industrial Demolition		\$4,160.00
b) Building, plumbing or moving Permit		
	<b>Construction Value (\$)</b>	<b>Deposit (\$)</b>
	0-30,000	\$520.00
	30,001-80,000	\$730.00
	80,001-200,000	\$1040.00
	200,001-2,000,000	\$2080.00
	2,000,001 and over	\$ 4160.00
c) Refund of Damage Deposit - Where a damage deposit has been paid to the District with respect to a Building, Demolition or Moving Permit, the balance of said deposit shall be refunded after:		
i) An occupancy permit has been issued by the District with respect to the works of that the Building or Moving permit was issued; and,		
ii) The District has inspected adjacent highways, public utilities and District property which are found to be in a satisfactory condition.		

*"Building permit fees paid directly to a municipality in BC are generally exempt from GST. This exemption is based on the federal tax law which classifies the processing of a permit application as an exempt supply when provided by a government or municipality."*

District of Port Hardy Cemetery Rates 2026  
 Updated - Jan 1, 2026  
 Schedule J

Description	25% Care Fund	
Grave Space 1/4 to Care fund	\$129.50	\$518.00
Cremation Space 1/4 to Care Fund	\$38.25	\$153.00
<b>Opening &amp; Closing-Burials</b>		
Mon-Fri 8am-2pm		\$748.00
Mon-Fri after 2pm		\$1,005.00
Sat & Sun 8am-2pm		\$1,349.00
Stat 8am-2pm		\$1,722.00
<b>Opening &amp; Closing-Cremation</b>		
Mon-Fri 8am-2pm		\$197.00
Mon-Fri after 2pm		\$427.00
Sat & Sun 8am-2pm		\$509.00
Stat 8am-2pm		\$689.00
<b>Exhumation</b>		\$575.00
<b>Transfer of Licence</b>		\$31.00
<b>Memorial Install</b>	\$37.25	\$149.00
<b>Adjust annually to cost of goods (including freight), plus 20%</b>		
<b>Grave Liners</b>		Cost Plus 20%
<b>Oversize Grave Liners</b>		Cost Plus 20%
<b>Cremation Vaults</b>		Cost Plus 20%

**District of Port Hardy Burning Permit Rates 2026**

**Updated - Jan 1, 2026**

**Schedule K**

<i>Category A: Open Fire is a fire that burns piled material no larger than 1 metre in height and 1 metre in diameter but does not include a campfire or recreational fire.</i>	No charge
<i>Category B: Open Fire is 1-2 concurrently burning piles, at least 10 metres between piles, in which burn material is piled larger than 1 metre by 1 metre in diameter but not greater than 2 metres high and/or 3 metres in width and may include land clearing waste.</i>	\$30.00 (1-3 days)

**District of Port Hardy Animal Control Rates 2026**

**Updated - Jan 1, 2026**

**Schedule L**

<b>Licences</b>	
Spayed/Neutered over eight (8) months old	\$19.00
Not Spayed/Neutered Over eight (8) months old	\$60.50
Dangerous Dog	\$89.50
Replacement tag	\$11.50
<b>Impoundment - LICENCED AND ALTERED (Dogs &amp; Cats)</b>	
First impoundment	\$60.50
Second impoundment	\$93.50
Third impoundment	\$121.50
Fourth and subsequent	\$154.00
<b>Impoundment - UNLICENSED or INTACT (Dogs &amp; Cats)</b>	
First impoundment	\$121.50
Second impoundment	\$182.00
Third impoundment	\$364.50
Dangerous or Restricted Dogs	\$486.00
<b>Impoundment - Livestock - Large</b>	
First impoundment	\$121.50
Second impoundment	\$154.00
Third impoundment	\$182.00
Fourth and subsequent	\$243.00
<b>Miscellaneous</b>	
Care & Feed per day	\$32.00
Care & Feed Livestock per day	cost plus 20%
Breeders Licence	\$121.50
<b>Drop off Fee</b>	
Drop off Fee - per adult animal (non-resident)	\$117.00
Drop off fee - adult pregnant/nursing female Cat/Dog (non-resident)	\$117.00
Drop off fee - adult pregnant/nursing female Cat/Dog (resident)	\$50.00
Drop off fee - per kitten/pup (non-resident)	\$25.00
Drop off fee - per kitten/pup (resident)	\$25.00
Drop off - all Other Animals at ACO discretion	\$50.00

**Schedule L**

<b>Adoption Fees - per animal</b>	
<b>Dogs (spayed/neutered by District)</b>	At Cost
<b>Cats (spayed/neutered by District)</b>	At Cost
<b>Cats/Dogs (spayed/neutered prior to impound)</b>	\$64.50
<b>Veterinary expenses</b>	At Cost
<b>Drop off dog that has bitten</b>	\$268.00
<b>Quarantine</b>	\$185.50
<b>Use of Live Trap, per 3 day period and any fraction thereof</b>	\$35.00
<b>Replace Live Trap</b>	At Cost
<b><i>Rates include GST where applicable (Adoption Fees)</i></b>	

**District of Port Hardy Liquor and Cannabis Regulation Rates 2026**

**Updated - Jan 1, 2026**

**Schedule M**

For applications to the Liquor and Cannabis Regulation Branch requiring the local government's recommendation as to whether the application should be approved or rejected.	\$825.00
For inspections necessary for Liquor and Cannabis Regulation Branch applications for capacity increase.	\$225.00
For calculation of the occupant load to meet the requirements of the code for health and life safety.	\$225.00
For public hearing advertising that may be required in conjunction with the processing of applications for licensing to the Liquor and Cannabis Regulation Branch application.	\$875.00
Application for special occasion licenses on properties owned by the District of Port Hardy - Admin fees where application is received in advance of 30 days or more.	\$125.00
Application for special occasion licenses on properties owned by the District of Port Hardy - Admin fees where application is received within 30 days of the event. NOTE: an application will not be accepted if received within 14 days of the event.	\$225.00

**District of Port Hardy Zoning & Official Community Plan Rates 2026**

**Updated - Jan 1, 2026**

**Schedule N**

<b>1. Any application for an amendment to the Official Community Plan and/or Zoning Bylaw shall, at the time of application, be accompanied with payment of the following fees:</b>	
<b>a) Amendment to the Zoning Bylaw OR Official Community Plan</b>	
Processing and inspection of application	\$825.00
For statutory public hearing advertising	\$875.00
Mapping the amendment on Zoning or Official Community Plan Maps	\$275.00
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be reimbursed</i>	
<b>b) Amendment to the Zoning Bylaw AND Official Community Plan</b>	
Processing and inspection of application	\$825.00
For statutory public hearing advertising	\$875.00
Mapping the amendment on Zoning or Official Community Plan Maps	\$475.00
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be reimbursed.</i>	
<b>2. Any application for a Development Permit or a Development Variance Permit pursuant to this bylaw shall, at the time of application, be accompanied with payment of the following fees:</b>	
Processing and inspection of application costs associated with the notice and the mailing or delivery of the notice	\$325.00
For each additional lot	\$175.00
plus Land Title and Survey Authority Fees (Registration fee with LTSA & title search)*	At cost
<i>*If refused, the registration fee will be reimbursed.</i>	
<b>3. Any Board of Variance Application</b>	\$325.00
<b>4. Sign application, processing and inspection</b>	\$150.00
<b>5. Temporary Land Use Permit</b>	\$1,075.00

**SUBDIVISION APPLICATION RATES 2026**

Updated - January 1, 2026

**Schedule O**

Processing and inspection of application	\$655.00
Application fee: For 2 – 10 lots	\$190.00
For 11 or more lots	\$260.00
Mapping	\$445.00
Extension of preliminary approval	\$285.00
Amendment to a Strata Subdivision	\$285.00
<b>Application for a strata conversion of a previously occupied building, per strata plan:</b>	
Processing and inspection of application	\$655.00
<b>Per Unit/ parcel</b>	
*Up to 50% reimbursed if Council refuses strata and planning/engineering costs have not been incurred by the District.	\$230.00
If the applicant wishes to submit a revised application within four weeks of the original submission, the fee for considering the revised application.	\$550.00
If the applicant wishes to submit a revised application after more than four weeks, but less than one year, from the date of the original submission the fee for each revised submission.	50% of the original submission fee
For a revised application submitted later than one year from the date of the original submission, the applicant must pay	Same fees as for a new application
Driveway access and let down applications	\$595.00

**District of Port Hardy Property Infraction/Remediation Rates 2026**

**Updated - Jan 1, 2026**

**Schedule P**

Initial investigation and inspection of property, including attendance by Inspector	Cost + 20%
Inspection Contractor/Professional, including attendance by Inspector	Cost + 20%
Subsequent inspections	\$115.00
District work if owner defaults	Cost + 20%
Where owner does not comply with District requirement to maintain property or bring up to standards. Fee applies to either vacant or occupied parcels.	Cost + 20%

**Actual costs incurred for related labour, materials or equipment**